



PUBLIC LIBRARY BOARD

AGENDA



Tuesday, August 25, 2026
At 5:15 p.m.

This meeting includes in-person and virtual participation.
Conference Room, Albany Public Library,
2450 14th Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order

2. Roll call

3. Public Comment:

Persons wanting to provide comments may:

1- Email written comments to the eric.ikenouye@albanyoregon.gov, including your name, before **noon on the day of the meeting**.

2- To comment virtually during the meeting, register by emailing eric.ikenouye@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.

3- Appear in person at the meeting and register to speak.

4. Approval of July 28, 2026, minutes. [Pages 3-4]

5. Scheduled business

- Collection Development Policy Update
 - Proposed Updated Policy [Pages 5-6]
 - Current Policy [Pages 7-8]

6. Business from the members

7. Staff updates

- Eric Ikenouye, Library Director

albanyoregon.gov



8. Next meeting date: September 22, 2026

9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: eric.ikenouye@albanyoregon.gov or 541-917-7580.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



PUBLIC LIBRARY BOARD

MINUTES

July 28, 2026

5:15 p.m.

Hybrid

Approved: DRAFT

Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

Roll Call

Members present: Jaci Eiquihua, Douglas Hambley, Scott Kniefel, Amy Roberts, Jane Sandberg

Members absent: Steve Borst (excused), Linda Hart (excused)

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

Approval of June 23, 2026, Minutes

5:16 p.m.

MOTION: Board member Jaci Equihua moved to approve the minutes as written. Board member Scott Kniefel seconded it and it passed (5-0).

Scheduled Business

5: 16 p.m.

The consultants from Library Strategies presented the final version of the Strategic Plan, noting that only minor changes to photographs may still be made. The plan includes an introductory letter from the Library Director, as well as an introduction providing context and background on the planning process, with an emphasis on the inclusion of community feedback.

The five goals were presented individually to the Library Board. Library Strategies thanked the Board for their work and input throughout the planning process and shared that their next step will be to work with library staff and leadership to develop a first-year implementation plan. The implementation plan will be supplemented by a tracking dashboard that includes measures of success.

In response to a question, Library Strategies stated that AI was not used to synthesize or express information in any of the reports or in the Strategic Plan.

The Library Board thanked Library Strategies for their work.

Business from the Commission

5:34 p.m.

Roberts provided an update on the most recent Foundation meeting, including upcoming programs and a planned ADA feasibility study at Carnegie.

In response to a question about the library's teen interns, Ikenouye shared that they are gaining new experiences, learning new skills, and helping with a little bit of everything.

Staff Updates

5:42 p.m.

Ikenouye shared that, in collaboration with the Foundation, several ideas were generated for how the Carnegie Corporation grant could be used.

He also shared updates on several recent programs, including the rainbow unveiling and a presentation by Bigfoot expert Cliff Barackman. In addition, Ikenouye announced a new library assistant hire and shared that the library has upgraded its Wi-Fi access points using federal E-Rate funding.

Next Meeting Date

The next regularly scheduled meeting is on August 25, 2026.

Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:49 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityrecorder@albanyoregon.gov.*

Materials Selection

We choose materials that support the community's information needs. We also provide items for learning, exploration, and enjoyment. When selecting materials, we consider community interest, how often items are used, professional reviews, and what we already have in the collection. Our goal is to offer a collection that includes a wide range of perspectives, ideas, and subjects.

Our collection is always changing. We remove items that are worn out, outdated, or no longer being used. We welcome suggestions from patrons and will try to purchase requested items if they fit our collection guidelines and budget.

Gifts and Donations

We appreciate donations of books and other materials, as well as financial gifts to help fill gaps in our collection. We add donated items when they are a good fit for our needs. If donated materials are duplicates or not suitable for our collection, we pass them on to the Friends of the Library Bookstore, where sales help support the library.

Intellectual Freedom

The Library works to provide materials that help people explore different viewpoints and ideas. We support the right of every person to access information, even if others find the content controversial or disagreeable. We aim to maintain a diverse and inclusive collection that represents many perspectives.

Reconsideration of Materials

We respect each person's right to choose materials that fit their own values and interests. For that reason, we do not restrict what we purchase, separate items from the rest of the collection, or make judgments about what patrons should or should not borrow.

If a patron requests that an item be removed, the purchasing librarian will review the concern. They will look at how the item fits the collection, how it supports the library's

PROPOSED UPDATED POLICY - Draft

mission, and what professional reviews say. If the patron still wishes to pursue removal after this discussion, they may fill out a reconsideration form. The Library Director will review the request, and if needed, the Library Board will make the final decision at its next meeting. Items remain available during this process.

Once the Director or Board makes a final decision about a reconsideration request, the same materials cannot be reviewed again for five years.

Version Change Log

Version	Date	Description of Change
1.0	8/25/26	Plain language and formatting update

Vision Statement

A connected and diverse Albany that celebrates curiosity, knowledge, and possibility.

Mission Statement

The Albany Public Library is an essential resource promoting community, life-long learning, and quality services in a safe, welcoming space.

Collection Development Policy for the Albany Public Library (APL)

Materials Selection: We collect materials that support our function as a major information source for the varied needs of our population. We also serve an additional key role as a provider of recreational, entertainment, and general information materials for our community. We consider interest, usage, reviews, and our own existing collection when making purchasing decisions. APL seeks to provide depth and diversity of viewpoints in our library-wide collection.

The APL collection is an evolving one – materials will be removed that do not meet the selection standards of the library, whether due to poor condition of the item, outdated information within it or low circulation. We welcome purchase requests and will endeavor to fill them if they meet our collection guidelines, and our budget allows.

Gifts and Donation Policy: APL welcomes donations and gift items. If a financial gift is offered, the library will consider gaps in the collection that may be filled with that funding. When it is appropriate for the collection, we will add donated materials. In cases where it would be a duplicate or the item is not a match for our collection, the item will then be donated to our Friends of the Library Bookstore. Their generous support comes right back to the library.

Intellectual Freedom: APL strives to provide materials that will reflect and promote a global understanding of the world, albeit on a local scale. APL respects the right of every individual to access a wide range of information, even if another patron may find it controversial, problematic, or unacceptable. It is the goal of the library that our collection will be diverse and inclusive, representing a range of perspectives and viewpoints.

Reconsideration of Materials: APL respects the right of individuals and families to select materials that are appropriate and in line with their own reading goals and values. –The library respects that relationship by not restricting our own purchases, or segregating items outside of the main collection, or by making specific suggestions as to what an individual patron should or should not access. Patron requests to remove materials are thoughtfully considered by the purchasing librarian who has an overview of the collection as a whole, who can reflect on whether an item is in adherence with our vision statement, and who can access additional information about how the book was reviewed by professional journals. After a conversation, patrons who continue to seek removal may fill out a provided form for further consideration by the Library Director, and ultimately the Library Board. Appeals to the Board would be scheduled at the next available board meeting. Items under will remain in the collection while under reconsideration.

CURRENT POLICY

Equity, Diversity, and Inclusion Statement: The Albany Public Library serves a vast range of individuals with unique experiences and characteristics. We affirm that we serve everyone in our community. We encourage an inclusive environment that promotes freedom of speech in conjunction with policies that protect patrons, volunteers and library staff of all gender, national origin, ethnicity, religion, race, sexual orientation, disability, income level, age and all other personal, social, cultural and economic perspectives.