



PUBLIC LIBRARY BOARD

AGENDA



Tuesday, February 24, 2026
At 5:15 p.m.

This meeting includes in-person and virtual participation.
Conference Room, Albany Public Library,
2450 14th Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order

2. Roll call

3. Public Comment:

Persons wanting to provide comments may:

- 1- *Email written comments to the elise.schuh@albanyoregon.gov, including your name, before **noon on the day of the meeting**.*
- 2- *To comment virtually during the meeting, register by emailing elise.schuh@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
- 3- *Appear in person at the meeting and register to speak.*

4. Approval of January 27, 2026, minutes. [Pages 3-4]

5. Scheduled business

- SOAR Session, Library Strategies

6. Business from the members

7. Next meeting date: Tuesday, March 24, 2026

8. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: elise.schuh@albanyoregon.gov or 541-917-7590.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



PUBLIC LIBRARY BOARD

MINUTES

January 27, 2026

5:15 p.m.

Hybrid

Approved: DRAFT

Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

Roll Call

Members present: Steve Borst, Jaci Eiquihua, Douglas Hambley, Linda Hart, Scott Kniefel, Amy Roberts

Members absent: Jane Sandberg (excused)

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

Election of Chair and Vice Chair

5:16 p.m.

MOTION: Board Member Linda Hart moved to nominate Amy Roberts for the position of Chair for the 2026 calendar year. Vice Chair Jaci Eiquihua seconded it, and it passed (6-0).

MOTION: Board member Douglas Hambley moved to nominate Jaci Eiquihua for the position of Vice Chair for the 2026 calendar year. Board Member Scott Kniefel seconded it, and it passed (6-0).

Approval of December 9, 2025, Minutes

5:18 p.m.

MOTION: Vice Chair Jaci Eiquihua moved to approve the minutes as written. Chair Amy Roberts seconded it and it passed (6-0).

Scheduled Business

5:19 p.m.

Ikenouye presented the updated Study Room policy to the Board for approval. The policy language was refined to be more formal and to clarify the expectation that the room be left in the same clean condition it was found in.

In response to Hambley's inquiry about food in the library, Ikenouye stated that, as outlined in the Rules of Conduct, food is generally not allowed. However, enforcing this restriction in the study rooms has been challenging. The new rule requiring users to leave the space in the same clean condition should help reduce issues with mess

MOTION: Board Member Scott Kneifel moved to adopt the updated Study Room policy. Board Member Douglas Hambley seconded the motion, and it passed (6-0).

Business from the Commission

5:24 p.m.

Hambley relayed a patron's positive comments about the displays and a concern about customer service.

Eiquihua expressed appreciation for the warm item line in the garden room.

Roberts provided an update from the Library Foundation meeting.

Hambley shared his experiences at the recent Friends of the Library program and the Albany Downtown Association mixer held at the Carnegie Library.

Staff Updates

5:32 p.m.

Ikenouye stated that the concerns raised by Martin Harding during the last meeting have been resolved.

Additionally, he shared that the Library's consultant, Library Strategies, will attend the next Library Board meeting in February to facilitate a SOAR Session (Strengths, Opportunities, Aspirations, and Results), resulting in a slightly longer meeting.

He also highlighted several upcoming events: Library Uncorked on Saturday, March 7th; tickets are available for purchase online, in the Friends of the Library bookstore, or at the Circulation desk. Tiny Art will begin next week, featuring two submission categories this year: General for all ages and Children for those 18 and under. Canvases and instructions will be available for pickup.

Next Meeting Date

The next regularly scheduled meeting is on February 24, 2026

Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:37 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityrecorder@albanyoregon.gov*