



PUBLIC LIBRARY BOARD

# AGENDA



**Tuesday, October 22, 2024**  
**At 5:15 p.m.**

This meeting includes in-person and virtual participation.  
Conference Room, Albany Public Library,  
2450 14<sup>th</sup> Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order

2. Roll call

3. Business from the public:

*Persons wanting to provide comments may:*

1- *Email written comments to the [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov), including your name, before **noon on the day of the meeting**.*

2- *To comment virtually during the meeting, register by emailing [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov) before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*

3- *Appear in person at the meeting and register to speak.*

4. Approval of September 24, 2024, minutes. [Pages 3-4]

5. Scheduled business

- November/December Meeting Date

6. Business from the members

7. Staff updates

- Library Resources Coordinator – LaRee Dominguez
- Library Director – Eric Ikenouye

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8. Next meeting date: TBD

9. Adjournment

*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov) or 541-917-7590.*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



## PUBLIC LIBRARY BOARD

### MINUTES

September 24, 2024

5:15 p.m.

Hybrid

Approved: **DRAFT**

#### Call to Order

Vice Chair Bob Brown called the meeting to order at 5:20 p.m.

#### Roll Call

Members present: Bob Brown, Jaci Eiquihua (virtual), Linda Hart, Amy Roberts

Members absent: Steve Borst (excused)

Staff present : Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

#### Approval of August 27, 2024 Minutes

**5:23 p.m.**

**MOTION:** Board member Amy Roberts moved to approve the minutes as written. Board Member Linda Hart seconded, and it passed (5-0).

#### Scheduled Business

**5:25 p.m.**

Albany Oregon Public Library Foundation President Richard H. Engeman shared some of the Foundation's history and plans for upcoming projects at the Carnegie Library.

In response to several questions from the Board, Engeman stated that the Foundation is a 501(c)(3) organization, and they have provided annual funding to the Albany Public Library for the Summer Reading Program and the purchase of circulating materials.

#### Business from the Commission

**5:37 p.m.**

Brown inquired about the development of a long-term physical growth plan for the library, considering population growth, timing, and cost projections.

Ikenouye stated there isn't a specific one for the facility now, but it can be considered with the upcoming budgeting cycle.

A discussion followed about what the Board could do to help facilitate this.

Staff Updates

**5:50 p.m.**

Library Director Eric Ikenouye shared that Supervising Librarian April Spisak was unable to attend but provided a Summer Reading Wrap-Up handout with details on the final numbers and stats for the 2024 Summer Reading Program.

Ikenouye shared several highlights from Library programs.

Next Meeting Date

The next regularly scheduled meeting is on October 22, 2024

Adjournment

Hearing no further business, Vice Chair Brown adjourned the meeting at 5:57 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh  
Administrative Services Coordinator

Eric Ikenouye  
Library Director

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@albanyoregon.gov](mailto:cityclerk@albanyoregon.gov).*