



## Albany/Millersburg Joint Water and Wastewater Management Committee

# AGENDA

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**Thursday, March 14, 2024**

**5:00 p.m.**

This meeting includes in-person and virtual participation.

Santiam Room

333 Broadalbin Street SW

Or join the meeting here:

<https://council.cityofalbany.net/groups/jwp/zoom>

Phone in: 1-253-215-8782 | Meeting ID: 839 3147 7624 | Passcode: 503079

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order
2. Roll Call
3. Approval of Minutes
  - a. April 13, 2023
4. Elections of Officers
5. Albany-Millersburg Water Treatment Plant
  - a. Facility and Project Updates
  - b. Regulatory Updates
6. Albany-Millersburg Water Reclamation Facility & Talking Water Gardens
  - a. Facility and Project Updates
  - b. Compost Facility Status & Next Steps
  - c. Regulatory Updates
7. Next Meeting Date: To be discussed.
8. Adjournment

*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at:*

*[kindra.coggins@albanyoregon.gov](mailto:kindra.coggins@albanyoregon.gov) or 541-917-7687.*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*

**cityofalbany.net**





CITY OF ALBANY AND CITY OF MILLERSBURG  
JOINT WATER AND WASTEWATER MANAGEMENT COMMITTEE



**MINUTES**

Thursday, April 13, 2023

5:00 p.m.

Hybrid

Approved: DRAFT

Call to Order 5:01 p.m.

Vice chair Ray Kopczynski called the meeting to order at 5:01 p.m.

Roll Call 5:03 p.m.

Committee Members Present: Kevin Kreitman, Scott Cowan, Jackie Montague, Ray Kopczynski, Mayor Alex Johnson II (in at 5:13 p.m.)

Committee Members Absent: Mark Raum, Dave Harms, and Ted Bunch Jr.

Others Present: Albany City Manager Peter Troedsson; Albany Public Works Director Chris Bailey; Albany Operations Manager Kristin Preston; Albany Water Superintendent Scott LaRoque; Albany Wastewater Superintendent Craig Prosser; Millersburg Assistant City Manager/City Engineer Janelle Booth; Albany Wastewater Treatment Supervisor Brian Stevens; and Albany Public Works Administrative Supervisor Kindra Coggins

Approval of Minutes 5:04 p.m.

MOTION: Jackie Montague moved to approve the January 27, 2022, minutes as written; Cowan seconded; and it passed unanimously.

Election of Officers 5:08 p.m.

MOTION: Kopczynski moved to appoint Montague as chair, Scott Cowan seconded the motion, and it was approved unanimously. Montague moved to appoint Cowan as vice chair, Montague seconded the motion, and the motion was approved unanimously.

Introductions 5:10 p.m.

Albany Operations Manager Kristin Preston introduced herself and City of Albany staff, titles, and roles. Preston discussed the purpose of the committee and discussed the different facilities.

Albany-Millersburg Water Treatment Plant 5:14 p.m.

Facility Updates

Preston introduced Albany Water Superintendent Scott LaRoque, who presented an overview of the water treatment plants, including production, age, equipment, and operation.\*

### Upcoming Project, Budget

LaRoque provided project updates on the following projects: membrane replacement, raw water generator, AM reservoir discharge valve replacement, raw water inlet valve replacement, treatment plant generator, and the water master plan update.

In response to a question from Cowan regarding the generator, LaRoque explained the number of power outages in the last year and the reasons we should purchase a generator instead of contracting for one. In addition, LaRoque explained the importance of testing the generators throughout the year.

LaRoque provided an overview of the current water treatment budget, including reduction in power costs, doubling chemical costs, and staffing allocations.

### Regulatory Updates

LaRoque discussed having an Environmental Protection Agency (EPA) audit recently. The EPA started a new compliance initiative, and the City of Albany was selected for the audit. The cities of Dallas and Corvallis were also selected for the audit. In addition, LaRoque provided an update on ongoing PFAS sampling.

## Albany-Millersburg Water Reclamation Facility & Talking Water Gardens

5:46 p.m.

### Facility Updates

Albany Water Reclamation Facility (WRF) Supervisor Brian Stevens presented background information for the WRF, including design capacity, the 2009 construction, and performance testing for solid composting. In addition, Stevens provided background information on the Talking Water Gardens (TWG), including the 2011 construction completion, wetland studies, and the 2021 Department of Environmental Quality (DEQ) Mutual Agreement and Order.

### Compost Facility Next Steps

Stevens provided information and an update regarding the status of the compost facility. Stevens discussed the different testing requirements and noted that the performance testing is complete. Compost is currently being used by Park Maintenance within the City. Albany Wastewater Superintendent Craig Prosser discussed the next steps for the compost facility, including external partners/users, public engagement, and expanding the facility.

### Upcoming Projects, Budget

Stevens discussed the upcoming WRF projects: hypochlorite system improvements, screen inspection/modification, fire panel replacement, grit system improvements, and transformer service.

Stevens provided information regarding the WRF budget, including increase explanations, chemical costs, and energy savings.

### Regulatory Updates

Prosser discussed regulatory updates, which included the NPDES permit renewal status that is expected to be issued early 2024 and the TWG mutual agreement and order status extended to July 2023.

Next Meeting Date

6:41 p.m.

The next meeting date will be early 2024; however, a meeting can be scheduled before then, if needed.

Additional Updates

6:42 p.m.

Albany City Manager Peter Troedsson encouraged members to tour the different plants.

Millersburg City Engineer Janelle Booth provided information regarding the TWG bridge.

Adjournment

6:45 p.m.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Respectfully submitted,

Kindra Coggins  
Public Works Administrative Supervisor

Kristin Preston  
Assistant PW Director/Operations Manager