



Airport Advisory Commission

AGENDA

Thursday, September 19, 2024, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.albanyoregon.gov/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order
2. Roll call
3. Approval of August 15, 2024, minutes
4. Staff updates
5. FBO update
6. Business from the commissioners
7. Business from the public
8. Next meeting date: Thursday, October 17, 2024
9. Adjournment

Robb Romeo

Tony Hann

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@albanyoregon.gov or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

albanyoregon.gov/council





AIRPORT ADVISORY COMMISSION

MINUTES

August 15, 2024

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

Call to Order

Chair Mel Huffman called the meeting to order at 3:30 p.m.

Roll Call

Members present: Chair Mel Huffman, JR Beroncal, Rodney Moore, and Nathan Ahrens

Members absent: Chuck Kratch (excused), and Theophilus Warren

Staff present: Transportation Manager Robb Romeo, Operations Manager Kristin Preston, and Clerk III Anita Dodd

Others present: Tony Hann, Dan Miltenberger, and Keith Lohse

Approval of July 18, 2024, Minutes

3:30 p.m.

Rodney Moore made a motion to approve the July 18, 2024, minutes as presented. JR Beroncal seconded the motion, and the motion passed the commission 4-0.

Staff Updates

3:32 p.m.

Transportation Manager Robb Romeo gave an update on the Albany Municipal Airport improvements.

FBO Updates

3:40 p.m.

Tony Hann shared updates about the Albany Municipal Airport.

Business from the Commission

3:46 p.m.

Moore asked the commission if it is permissible to meet with non-residents who use the Albany Municipal Airport to get ideas and bring them back to the Airport Advisory Commission (AAC) for discussion and the commissioners discussed possibilities of how to make that work without breaking City rules. Operations Manager Kristin Preston suggested inviting them to the AAC meetings as a guest.

Huffman mentioned inviting different local non-profit organizations to the airport on occasion to host a fundraiser meal and collect donations for the purpose of bringing community attention to the Albany Municipal Airport.

Business from the Public

4:06 p.m.

Keith Lohse, executor of the Albany Regional Museum, joined the AAC meeting to inform the commission they will have a shuttle at the Art & Air Festival this weekend to transfer people to the airport to view the historic hangar.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, September 19, 2024.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:12 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@albanyoregon.gov*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 08/15/2024

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Interceptor Sewer FBO	In progress, South gate road shutdown Add GFCI to North end of building		X
	Misc. Notes			
	CIP Projects			
	Calendar Year /2024	FBO Improvments / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A1A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC) (Design)		
	Calendar Year 2025	Carry Over		
	*Calendar Year 2026	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxilanes Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	Red indicates BIL Money			

* Pushed back to FY 2026