



**Agenda**  
**Linn-Benton Loop TAC Meeting**  
**Remote Only**

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Date: Tuesday, May 14, 2024  
Time: 2:30 pm – 4:30 pm  
Location: **Via Microsoft Teams by clicking [HERE](#)**  
Meeting ID: 222 338 270 657  
Passcode: duneEc  
**Mobile 1-Click Number**  
**[+1 872-242-8088](#)**  
Phone Conference ID: 202 276 499#  
Contact: Nick Meltzer, [nmeltzer@ocwcog.org](mailto:nmeltzer@ocwcog.org), 541-758-1911

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|------------|-------------|---|--|
| <b>1.</b>  | <b>2:30</b> | <b>Call to Order, Introductions</b>   | <b>Chair, Corum<br/>Ketchum</b>  |
| <b>3.</b>  | <b>2:40</b> | <b>Public Comments</b>  | <b>Chair</b>   |
| <b>4.</b>  | <b>2:45</b> | <b>Minutes of February 06, 2024 (Attachment A)</b>  | <b>Chair</b>   |
|            |             | <i>Action Requested: Approval of meeting minutes.</i>   |  |
| <b>6.</b>  | <b>2:50</b> | <b>Budget Reports FY24 Q3 (Attachments B1-B4)</b> <ul style="list-style-type: none"><li>• Quarterly/YTD budget (B1/B2)</li><li>• Drawdown Reports (5307/STIF) (B3/B4)</li></ul>   | <b>Barry Hoffman</b>   |
|            |             | <i>Action: Information only</i>   |  |
| <b>7.</b>  |             | <b>FY25-27 Budget Development and 5307 Amounts</b> <p>Discuss amount of 5307 funds each city agency will contribute to the Linn Benton Loop for Fiscal Years 2025 and 2026.<br/>Discuss City of Albany budget process</p> | <b>Jeff Babbit and<br/>Tim Bates,<br/>Albany and<br/>Corvallis Transit</b> |
|            |             | <i>Action: Consensus on funding amounts</i>   |  |
| <b>7.</b>  | <b>3:05</b> | <b>Ridership Dashboard</b> <p>Viewable at this link: <a href="#">LB Loop Ridership</a></p>  | <b>Meltzer</b>   |
|            |             | <i>Action: Discussion</i>   |  |
| <b>9.</b>  | <b>3:40</b> | <b>2024 Summer Service Plan</b> <p>Propose service levels for summer 2024 between school sessions.</p>  | <b>Hoffman</b>   |
|            |             | <i>Action: Recommendation to Loop Board on service level</i>  |  |
| <b>10.</b> | <b>4:00</b> | <b>Updates and Other Business</b> <ul style="list-style-type: none"><li>• Member Agency Updates</li></ul>   | <b>All</b>   |

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The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Ashlyn Muzechenko at least 48 hours prior to the meeting. Ashlyn can be reached at 541-812-2002 (TTY/TTD 711) or [amuzechenko@ocwcog.org](mailto:amuzechenko@ocwcog.org).

11. 4:15 **Adjournment**  
*Next meeting is August 06, 2024.*

**Chair**

**ATTENDENCE (FOR QUORUM PURPOSES)**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Sheldon Flom	Linn Benton Community College	
Sarah Bronstein	Oregon State University	
Barry Hoffman	City of Albany	
Tim Bates	City of Corvallis	
Reagan Maudlin	Linn County	
Vacant	Benton County	
Billy McGregor	Albany Area Metropolitan Planning Organization	
Corum Ketchum	Corvallis Area Metropolitan Planning Organization	
Andrew Koll	At Large Member	
Ken Bronson	At Large Member	
Cody Franz	Oregon Department of Transportation	

**Quorum:** Official action may be taken by the Linn-Benton Loop TAC when a quorum is present. A quorum shall exist when the majority of appointed voting members are present. A majority is half plus one of the members appointed. If a member is unable to participate in a meeting, that member may designate an alternate to participate in his/her place. The alternate should declare their status at the start of the meeting.

*- Loop Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection f: Quorum*

**Linn-Benton Loop TAC Meeting  
Virtual via Microsoft Teams Technologies  
Tuesday, February 06, 2024  
2:30 pm – 4:30 pm**

**DRAFT MINUTES**

<b>TAC Members</b>	<b>Representing</b>	<b>Attendance</b>
Billy McGregor	AAMPO	Yes
Corum Ketchum	CAMPO	Yes
Sheldon Flom	LBCC	No
Sarah Bronstein	OSU	Yes
Barry Hoffman	City of Albany	Yes
Tim Bates	City of Corvallis	Yes
VACANT	Benton County	VACANT
Reagan Mauldin	Linn County	Yes
Cody Franz	ODOT	Yes
Ken Bronson	At-Large	No
Andrew Koll	Member at-large	Yes

**Quorum:** Official action may be taken by the Linn-Benton Loop TAC when a quorum is present. A quorum shall exist when the majority of appointed voting members are present. A majority is half plus one of the members appointed. If a member is unable to participate in a meeting, that member may designate an alternate to participate in his/her place. The alternate should declare their status at the start of the meeting. - *Loop Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection f: Quorum*

**Guests:** None.

**Staff:** Transportation Program Manager Nick Meltzer, GIS Analyst Mary Bach-Jackson, and CED Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Introductions	<p>The Linn-Benton Loop TAC meeting was called to order by the Transportation Program Manager Nick Meltzer at 2:35pm</p> <p>Meltzer kicked off introductions for the members in attendance.</p>	<p><b>The Loop TAC meeting was called to order by the Transportation Program Manager Nick Meltzer at 2:35pm</b></p>
2. Chair and Vice Chair Elections	<p>Meltzer shared that typically the Loop chair holds their role for two years.</p> <p>Tim Bates noted he will continue to serve as Vice-Chair for the Loop.</p> <p>The TAC nominated CAMPO Staff Corum Ketchum to serve as the chair for the next two years. This was adopted by the consensus of the TAC members in attendance.</p>	<p><b>The TAC nominated Corum Ketchum to serve as the chair for the next two years. This was adopted by consensus of the TAC members in attendance.</b></p>
3. Public Comment	<p>There were no members of the public who wished to provide public comments.</p>	<p><b>There were no public comments.</b></p>
<p>4. Minutes of November 07, 2023 (Attachment A)</p> <p><b>Action: Approval of Minutes</b></p>	<p>The Loop TAC approved the November 07, 2023, Loop TAC Meeting Minutes by consensus.</p>	<p><b>The Loop TAC approved the November 07, 2023, Loop TAC Meeting Minutes by consensus.</b></p>
<p>5. Budget Reports (Attachment B1-B2)</p> <p><b>Action: Information Only</b></p>	<p>Bary Hoffman shared that Albany would start working on their next biennial budget this fall in November, and will focus on 2025-2027.</p> <p>Hoffman shared the budget reports (attachment B1 and B2) with the Loop TAC Members in attendance.</p> <p>Hoffman presented the updates on the STIF money that has come in from year to date, which is currently at a quarter of the biennium.</p>	

	<p>Tim Bates noted that it appears that drawdowns have happened from the STIP.</p> <p>Hoffman answered that was still operations funding from 5307, no new STIP funding has been drawn down yet for the Loop.</p> <p>Hoffman added that there have been changes happening with the FTA with new representatives and new processes to finish out the “old money”.</p> <p>Hoffman presented on the STIP funds and drop downs and where the finances were currently. There has been some money pulled for operations, however there is still plenty of funding left.</p> <p>Eventually there will be a capital project, however there isn’t. There is a very good potential project would be a purchase of a new bus, there is money right now to replace one bus with STIF money with match from Linn and Benton County.</p> <p>This would be a good use of the \$800,000 piled up in capital funds to be able to replace the bus.</p> <p>Hoffman shared the updates for the eligible expenses for the quarter. This is spot on to the request to the county for reimbursement to the Loop.</p>	
<p>6. Ridership Dashboard</p> <p><b>Action: Discussion</b></p>	<p>Meltzer shared with the group that a dashboard has been shared at a previous meeting and Mary (COG GIS Analyst) has made updates and is here to present the most current version today.</p> <p>Mary Bach-Jackson shared the “Tablo” Ridership dashboard with all of the Loop TAC Members in attendance.</p>	

	<p>Bach-Jackson added that the link for the map is live, and the map was shared in the meeting chat for all members to look into and check out.</p> <p>Hoffman noted that most of the ridership is student driven and the times and ridership in the morning fluxes depending on their needs.</p> <p>The group was in favor of combining the two campus connector routes as Campus Connector 1 has more frequency than Campus Connector 2 does.</p> <p>Sarah Bronstein asked about the intended audience of the dashboard, and what the access level would be for the manager of it as well as for Barry who runs the Loop.</p> <p>Hoffman shared that his understanding was that this dashboard would be more external facing rather than using it as an internal tool.</p> <p>Nick answered that the dashboard is missing cumulative ridership over the fiscal year. The goal would be to have fiscal year over calendar year.</p> <p>The Loop TAC gave consensus to combine the two connectors into one route, however the US 20 Commuters will need to remain separated.</p> <p>Hoffman noted he will share Saturday Ridership data after this meeting with staff members at OCWCOG.</p>	
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	<p>Bach-Jackson shared the historical side of the dashboard with notes and milestones for different parts and times with achievements.</p> <p>Regan Maudlin asked about the current and historical aspects of the ridership and why there was a break in November of 2021.</p> <p>Bach-Jackson explained that November 2021 is when the ridership routes changed how they were recorded, and it also was when the Loop went officially fareless.</p> <p>Bronstein added that in addition to monthly data, it would be helpful to have annual totals too.</p> <p>Bronstein asked about adding another tab to put where the routes are as a complete system.</p> <p>Barry answered that there could be a connector tab, a heart to hub tab, both commuter tabs, then Saturday ridership, and finally a total tab for yearly cycle.</p>	
<p>7. Transit Workforce Study</p> <p><b>Action: Discussion</b></p>	<p>The chair, Corum Ketchum shared the Transit Workforce Study presentation with the Linn Benton Loop TAC Members in attendance.</p> <p>Chair Ketchum noted the report that Oregon State University created a presentation for all of the Loop Members in attendance.</p> <p>Chair Ketchum added that the university team asked two questions, which were What are the causes and what are the strategies. To answer the questions, the university team did intense research using national and international resources.</p>	

	<p>Chair Ketchum shared that there is a national shortage for drivers and the workforce isn't getting replaced when older drivers grow old and retire.</p> <p>American public transport safety found from a survey of 190 agencies that 96 percent of agencies reported experiencing a workforce shortage with 84 percent noting it impacted their ability to conduct work.</p> <p>Chair Ketchum noted the results of the report with all members in attendance.</p> <p>Maudlin asked if being a bus driver would work as being for public transit counts as public service for student loan forgiveness?</p> <p>Hoffman answered that it depends on the organization as it varies. The group was unsure of their specific organization's applicability since it hasn't come up in the past.</p> <p>Maudlin noted that it could be advertised as a perk for employees as well to get more potential hires.</p>	
<p>8. 2024 Summer Service Plan</p> <p><b>Action: Discussion</b></p>	<p>Meltzer shared the summer service plan was discussed last fall, and noted for this year it would be helpful to discuss ATS's plan for this year.</p> <p>The goal of this topic is to start the conversation to be prepared by the time our May meeting hits to make a decision before summer starts.</p> <p>Hoffman shared the daily summer ridership counts and how many hours of service are offered per day.</p>	



	Hoffman noted that his suggestion would be to only run one of the connectors (Connector 1) during the summertime.	
9. Updates and Other Business: <ul style="list-style-type: none"> <li>• In-person meeting</li> <li>• Member Agency Updates</li> <li>• Passing of Hal Brauner</li> </ul>	The group agreed to meet virtually for the rest of year for the Loop TAC Meetings. However, there is an idea to plan a summer social for the Loop TAC to get together and ride the Loop.	.
10. Adjournment	The next Loop TAC meeting is scheduled for May 07, 2024.	The meeting was adjourned at 4:15 pm by Chair Corum Ketchum

04/24/2024  
07:58:01

City of Albany, OR  
FLEXIBLE PERIOD REPORT  
PP 06

Attachment B1

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FROM 2024 07 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
<b>21340105 213 LINN-BENTON LOOP</b>							
21340105 420045 FTA SECTION 5307	-640,200	0	-640,200	.00	.00	-640,200.00	.0%
21340105 420047 FTA SECTION 5307 - CAPITAL	-172,000	0	-172,000	.00	.00	-172,000.00	.0%
21340105 428200 LBCC PARTNERSHIP	-275,900	0	-275,900	.00	.00	-275,900.00	.0%
21340105 428205 OSU PARTNERSHIP	-275,900	0	-275,900	.00	.00	-275,900.00	.0%
21340105 435006 CHARGES FOR SERVICE: LOOP	-1,606,000	0	-1,606,000	.00	.00	-1,606,000.00	.0%
21340105 499050 BEGINNING BALANCE	-123,500	0	-123,500	.00	.00	-123,500.00	.0%
21340105 510010 WAGES & SALARIES	952,600	0	952,600	101,510.56	.00	851,089.44	10.7%
21340105 520010 TEMPORARY EMPLOYEES	20,000	0	20,000	3,275.93	.00	16,724.07	16.4%
21340105 530010 OVERTIME	40,000	0	40,000	1,280.90	.00	38,719.10	3.2%
21340105 540050 UNEMPLOYMENT CLAIMS	12,000	0	12,000	.00	.00	12,000.00	.0%
21340105 560001 EMPLOYER MEDICAL	451,800	0	451,800	40,376.39	.00	411,423.61	8.9%
21340105 560005 EMPLOYER DENTAL	30,400	0	30,400	2,566.37	.00	27,833.63	8.4%
21340105 560008 EMPLOYER VISION	12,100	0	12,100	996.54	.00	11,103.46	8.2%
21340105 560010 EMPLOYER PAID BENEFITS	95,000	0	95,000	7,929.33	.00	87,070.67	8.3%
21340105 560012 EMPLOYER PAID DEFERRED COM	7,000	0	7,000	773.58	.00	6,226.42	11.1%
21340105 560014 EMPLOYER PAID LTD/LIFE/AD&	1,800	0	1,800	825.14	.00	974.86	45.8%
21340105 560016 EMPLOYER PAID WORKER'S COM	56,100	0	56,100	5,628.22	.00	50,471.78	10.0%
21340105 560018 EMPLOYER PAID OREGON WBF	10,500	0	10,500	37.59	.00	10,462.41	.4%
21340105 560020 PERS	314,300	0	314,300	31,391.13	.00	282,908.87	10.0%
21340105 560022 EMPLOYER PAID OREGON PAID LE	11,000	0	11,000	706.87	.00	10,293.13	6.4%
21340105 560030 HRA VEBA	32,700	0	32,700	2,000.00	.00	30,700.00	6.1%
21340105 600115 INSURANCE & BONDS	30,800	0	30,800	9,152.48	.00	21,647.52	29.7%
21340105 600400 CONTRACTUAL SERVICES	8,400	0	8,400	1,104.14	-125.35	7,421.21	11.7%
21340105 602300 SOFTWARE LICENSE FEES	3,000	0	3,000	.00	.00	3,000.00	.0%
21340105 610005 ADVERTISING & PUBLICATIONS	2,200	0	2,200	.00	.00	2,200.00	.0%
21340105 610075 CREDIT CARD FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
21340105 610100 DUPLICATION & FAX	3,000	0	3,000	246.05	.00	2,753.95	8.2%
21340105 610130 EDUCATION & TRAINING	2,000	0	2,000	.00	.00	2,000.00	.0%
21340105 610405 MATERIALS & SUPPLIES	6,000	0	6,000	18,710.78	38.97	-12,749.75	312.5%
21340105 610420 MEETINGS & CONFERENCES	4,000	0	4,000	.00	.00	4,000.00	.0%
21340105 610425 MEMBERSHIPS & DUES	2,200	0	2,200	.00	.00	2,200.00	.0%
21340105 610545 PRINTING & BINDING	3,200	0	3,200	.00	.00	3,200.00	.0%
21340105 610750 UNIFORMS	2,000	0	2,000	.00	.00	2,000.00	.0%
21340105 610800 VEHICLE FUEL CHARGES	266,600	0	266,600	19,194.45	.00	247,405.55	7.2%
21340105 630000 ELECTRICITY	3,000	0	3,000	171.20	63.20	2,765.60	7.8%
21340105 630005 NATURAL GAS	400	0	400	628.99	.00	-228.99	157.2%
21340105 630010 TELEPHONE	6,000	0	6,000	74.65	.99	5,924.36	1.3%
21340105 630400 WATER SERVICE	1,600	0	1,600	108.91	.00	1,491.09	6.8%

04/24/2024  
07:58:07

City of Albany, OR  
FLEXIBLE PERIOD REPORT  
PP 06

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FROM 2024 07 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 630405 SEWER SERVICE CHARGES	700	0	700	92.04	.00	607.96	13.1%
21340105 630410 STORMWATER SERVICE CHARGES	400	0	400	54.24	.00	345.76	13.6%
21340105 650015 MAINT: COMMUNICATION EQUIP	1,200	0	1,200	.00	.00	1,200.00	.0%
21340105 653600 MAINT: VEHICLE	215,000	0	215,000	38,540.43	-11,318.40	187,777.97	12.7%
21340105 655100 MAINT: BUILDING	8,000	0	8,000	900.00	.00	7,100.00	11.3%
21340105 660100 CS: BUILDING MAINTENANCE	5,900	0	5,900	737.49	.00	5,162.51	12.5%
21340105 660200 CS: CENTRAL SERVICE	15,200	0	15,200	1,899.99	.00	13,300.01	12.5%
21340105 660210 CS: FINANCE	47,700	0	47,700	5,962.50	.00	41,737.50	12.5%
21340105 660211 CS: CITY MANAGER'S OFFICE	43,000	0	43,000	5,375.01	.00	37,624.99	12.5%
21340105 660212 CS: MAYOR & COUNCIL	4,400	0	4,400	549.99	.00	3,850.01	12.5%
21340105 660214 CS: HUMAN RESOURCES	25,100	0	25,100	3,137.49	.00	21,962.51	12.5%
21340105 660215 CS: LABOR RELATIONS	1,800	0	1,800	225.00	.00	1,575.00	12.5%
21340105 660225 CS: EMERGENCY MGMT/SAFETY	5,200	0	5,200	650.01	.00	4,549.99	12.5%
21340105 660400 CS: EQUIPMENT REPLACEMENT	90,000	0	90,000	11,250.00	.00	78,750.00	12.5%
21340105 660700 CS: INFORMATION TECHNOLOGY	18,000	0	18,000	2,250.00	.00	15,750.00	12.5%
21340105 660701 CS: PHONE SYSTEM REPLACE	200	0	200	24.99	.00	175.01	12.5%
21340105 660800 CS: IT EQUIPMENT REPLACEMENT	1,000	0	1,000	125.01	.00	874.99	12.5%
21340105 662500 PW: ADMINISTRATION	153,100	0	153,100	19,125.00	.00	133,975.00	12.5%
21340105 665400 PHYSICAL EXAMS & MEDICALS	1,200	0	1,200	315.00	841.00	44.00	96.3%
21340105 670600 SAFETY RECOGNITION PROGRAM	200	0	200	.00	.00	200.00	.0%
21340105 690000 RESERVE: OPERATING	63,500	0	63,500	.00	.00	63,500.00	.0%
21340105 700000 CAPITAL EQUIPMENT	0	0	0	.00	858,900.00	-858,900.00	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	339,904.39	848,400.41	-1,188,304.80	.0%
<b>21340106 213 LINN-BENTON LOOP STIF</b>							
21340106 428120 STIF - LINN COUNTY	-782,000	0	-782,000	-106,296.00	.00	-675,704.00	13.6%
21340106 428125 STIF - BENTON COUNTY	-824,000	0	-824,000	-106,296.00	.00	-717,704.00	12.9%
21340106 630506 CHARGES FOR SERVICE: LOOP	1,606,000	0	1,606,000	.00	.00	1,606,000.00	.0%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	-212,592.00	.00	212,592.00	.0%
TOTAL PUBLIC TRANSIT	0	0	0	127,312.39	848,400.41	-975,712.80	.0%
TOTAL REVENUES	-4,699,500	0	-4,699,500	-212,592.00	.00	-4,486,908.00	
TOTAL EXPENSES	4,699,500	0	4,699,500	339,904.39	848,400.41	3,511,195.20	

04/24/2024  
07:59:53

City of Albany, OR  
FLEXIBLE PERIOD REPORT  
PP 06

Attachment B2

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FROM 2024 01 TO 2024 09

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
213 PUBLIC TRANSIT			APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<b>21340105 213 LINN-BENTON LOOP</b>									
21340105	420045	FTA SECTION 5307	-640,200	0	-640,200	-92,426.00	.00	-547,774.00	14.4%
21340105	420047	FTA SECTION 5307 - CAPITAL	-172,000	0	-172,000	.00	.00	-172,000.00	.0%
21340105	428200	LBCC PARTNERSHIP	-275,900	0	-275,900	-135,900.00	.00	-140,000.00	49.3%
21340105	428205	OSU PARTNERSHIP	-275,900	0	-275,900	-135,900.00	.00	-140,000.00	49.3%
21340105	435006	CHARGES FOR SERVICE: LOOP	-1,606,000	0	-1,606,000	-413,676.00	.00	-1,192,324.00	25.8%
21340105	469015	MISCELLANEOUS REVENUE	0	0	0	-3,611.37	.00	3,611.37	.0%
21340105	480100	INTEREST	0	0	0	-821.46	.00	821.46	.0%
21340105	499050	BEGINNING BALANCE	-123,500	0	-123,500	.00	.00	-123,500.00	.0%
21340105	510010	WAGES & SALARIES	952,600	0	952,600	300,490.58	.00	652,109.42	31.5%
21340105	520010	TEMPORARY EMPLOYEES	20,000	0	20,000	9,393.06	.00	10,606.94	47.0%
21340105	530010	OVERTIME	40,000	0	40,000	4,662.62	.00	35,337.38	11.7%
21340105	540050	UNEMPLOYMENT CLAIMS	12,000	0	12,000	.00	.00	12,000.00	.0%
21340105	560001	EMPLOYER MEDICAL	451,800	0	451,800	115,366.70	.00	336,433.30	25.5%
21340105	560005	EMPLOYER DENTAL	30,400	0	30,400	7,356.51	.00	23,043.49	24.2%
21340105	560008	EMPLOYER VISION	12,100	0	12,100	2,898.75	.00	9,201.25	24.0%
21340105	560010	EMPLOYER PAID BENEFITS	95,000	0	95,000	23,599.86	.00	71,400.14	24.8%
21340105	560012	EMPLOYER PAID DEFERRED COM	7,000	0	7,000	2,291.44	.00	4,708.56	32.7%
21340105	560014	EMPLOYER PAID LTD/LIFE/AD&	1,800	0	1,800	2,420.88	.00	-620.88	134.5%
21340105	560016	EMPLOYER PAID WORKER'S COM	56,100	0	56,100	16,281.48	.00	39,818.52	29.0%
21340105	560018	EMPLOYER PAID OREGON WBF	10,500	0	10,500	112.19	.00	10,387.81	1.1%
21340105	560020	PERS	314,300	0	314,300	99,413.31	.00	214,886.69	31.6%
21340105	560022	EMPLYR PAID OREGON PAID LE	11,000	0	11,000	1,716.16	.00	9,283.84	15.6%
21340105	560030	HRA VEBA	32,700	0	32,700	14,321.23	.00	18,378.77	43.8%
21340105	600115	INSURANCE & BONDS	30,800	0	30,800	22,352.80	.00	8,447.20	72.6%
21340105	600400	CONTRACTUAL SERVICES	8,400	0	8,400	2,488.13	11,068.73	-5,156.86	161.4%
21340105	602300	SOFTWARE LICENSE FEES	3,000	0	3,000	.00	.00	3,000.00	.0%
21340105	610005	ADVERTISING & PUBLICATIONS	2,200	0	2,200	95.39	28.88	2,075.73	5.6%
21340105	610075	CREDIT CARD FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
21340105	610100	DUPLICATION & FAX	3,000	0	3,000	973.24	.00	2,026.76	32.4%
21340105	610130	EDUCATION & TRAINING	2,000	0	2,000	680.00	.00	1,320.00	34.0%
21340105	610405	MATERIALS & SUPPLIES	6,000	0	6,000	20,115.56	2,710.67	-16,826.23	380.4%
21340105	610420	MEETINGS & CONFERENCES	4,000	0	4,000	272.31	.00	3,727.69	6.8%
21340105	610425	MEMBERSHIPS & DUES	2,200	0	2,200	900.00	.00	1,300.00	40.9%
21340105	610545	PRINTING & BINDING	3,200	0	3,200	.00	.00	3,200.00	.0%
21340105	610750	UNIFORMS	2,000	0	2,000	627.75	208.50	1,163.75	41.8%
21340105	610800	VEHICLE FUEL CHARGES	266,600	0	266,600	62,252.10	.00	204,347.90	23.4%
21340105	630000	ELECTRICITY	3,000	0	3,000	189.90	63.20	2,746.90	8.4%
21340105	630005	NATURAL GAS	400	0	400	893.29	36.41	-529.70	232.4%

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FROM 2024 01 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 630010 TELEPHONE	6,000	0	6,000	228.52	2.99	5,768.49	3.9%
21340105 630400 WATER SERVICE	1,600	0	1,600	932.78	.00	667.22	58.3%
21340105 630405 SEWER SERVICE CHARGES	700	0	700	275.37	.00	424.63	39.3%
21340105 630410 STORMWATER SERVICE CHARGES	400	0	400	162.72	.00	237.28	40.7%
21340105 650015 MAINT: COMMUNICATION EQUIP	1,200	0	1,200	.00	1,504.50	-304.50	125.4%
21340105 653600 MAINT: VEHICLE	215,000	0	215,000	119,682.59	29,724.85	65,592.56	69.5%
21340105 655100 MAINT: BUILDING	8,000	0	8,000	2,700.00	656.50	4,643.50	42.0%
21340105 660100 CS: BUILDING MAINTENANCE	5,900	0	5,900	2,212.47	.00	3,687.53	37.5%
21340105 660200 CS: CENTRAL SERVICE	15,200	0	15,200	5,699.97	.00	9,500.03	37.5%
21340105 660210 CS: FINANCE	47,700	0	47,700	17,887.50	.00	29,812.50	37.5%
21340105 660211 CS: CITY MANAGER'S OFFICE	43,000	0	43,000	16,125.03	.00	26,874.97	37.5%
21340105 660212 CS: MAYOR & COUNCIL	4,400	0	4,400	1,649.97	.00	2,750.03	37.5%
21340105 660214 CS: HUMAN RESOURCES	25,100	0	25,100	9,412.47	.00	15,687.53	37.5%
21340105 660215 CS: LABOR RELATIONS	1,800	0	1,800	675.00	.00	1,125.00	37.5%
21340105 660225 CS: EMERGENCY MGMT/SAFETY	5,200	0	5,200	1,950.03	.00	3,249.97	37.5%
21340105 660400 CS: EQUIPMENT REPLACEMENT	90,000	0	90,000	33,750.00	.00	56,250.00	37.5%
21340105 660700 CS: INFORMATION TECHNOLOGY	18,000	0	18,000	6,750.00	.00	11,250.00	37.5%
21340105 660701 CS: PHONE SYSTEM REPLACE	200	0	200	74.97	.00	125.03	37.5%
21340105 660800 CS: IT EQUIPMENT REPLACEMENT	1,000	0	1,000	375.03	.00	624.97	37.5%
21340105 662500 PW: ADMINISTRATION	153,100	0	153,100	57,375.00	.00	95,725.00	37.5%
21340105 665400 PHYSICAL EXAMS & MEDICALS	1,200	0	1,200	540.00	841.00	-181.00	115.1%
21340105 670600 SAFETY RECOGNITION PROGRAM	200	0	200	.00	.00	200.00	.0%
21340105 690000 RESERVE: OPERATING	63,500	0	63,500	.00	.00	63,500.00	.0%
21340105 700000 CAPITAL EQUIPMENT	0	0	0	.00	858,900.00	-858,900.00	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	208,289.83	905,746.23	-1,114,036.06	.0%
<b>21340106 213 LINN-BENTON LOOP STIF</b>							
21340106 428120 STIF - LINN COUNTY	-782,000	0	-782,000	-206,838.00	.00	-575,162.00	26.4%
21340106 428125 STIF - BENTON COUNTY	-824,000	0	-824,000	-206,838.00	.00	-617,162.00	25.1%
21340106 630506 CHARGES FOR SERVICE: LOOP	1,606,000	0	1,606,000	413,676.00	.00	1,192,324.00	25.8%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	.00	.00	.00	.0%
TOTAL PUBLIC TRANSIT	0	0	0	208,289.83	905,746.23	-1,114,036.06	.0%
TOTAL REVENUES	-4,699,500	0	-4,699,500	-1,196,010.83	.00	-3,503,489.17	
TOTAL EXPENSES	4,699,500	0	4,699,500	1,404,300.66	905,746.23	2,389,453.11	

Linn-Benton Loop FTA Section 5307 Grant Funds Remaining  
(Last Updated 4/24/24)

<u>Grant Year</u>	<u>Project</u>	<u>Match Ratio</u>	<u>Remaining Project Funds</u>	<u>FTA Match Required</u>	<u>Local Match Required</u>
<b>20-21</b>	FTA 5307 - Capital Project - TBD*	80:20	449,138	359,310	89,828 as of 2/1/22
	<b>SUBTOTAL</b>		<b>449,138</b>	<b>359,310</b>	<b>89,828</b>
<b>21-22</b>	FTA 5307 - Capital Project - TBD*	80:20	471,600	377,280	94,320 as of 7/1/22
	<b>SUBTOTAL</b>		<b>471,600</b>	<b>377,280</b>	<b>94,320</b>
<b>22-23</b>	FTA 5307 - Operations	50:50	686,800	343,400	343,400 as of 1/1/24
	FTA 5307 - Preventive Maintenance	80:20	66,000	52,800	13,200 as of 1/1/24
	<b>SUBTOTAL</b>		<b>752,800</b>	<b>396,200</b>	<b>356,600</b>
	<b>GRAND TOTAL</b>		<b>1,673,538</b>	<b>1,132,790</b>	<b>540,748</b>

\*Funds have been awarded, but the Linn-Benton Loop has not yet obligated the funds. These funds will be obligated when the Loop has determined the projects to assign the funding too.

**Linn-Benton Loop STIF Funds Remaining  
(Last Updated 4/24/24)**

<u>Fiscal Year</u>	<u>Project</u>	<u>Remaining Project Funds</u>
<b>23-24/24-25</b>	STIF - Benton County	\$824,000
	Drawdown 10/31/23	(\$100,542)
	Drawdown 1/31/24	(\$106,296)
	<b>SUBTOTAL</b>	<b>\$617,162</b>
<b>23-24/24-25</b>	STIF - Linn County	\$782,000
	Drawdown 10/31/23	(\$100,542)
	Drawdown 1/31/24	(\$106,296)
	<b>SUBTOTAL</b>	<b>\$575,162</b>
<b>GRAND TOTAL</b>		<b>\$1,192,324</b>