



RESOLUTION NO. 7198

A RESOLUTION OF THE ALBANY CITY COUNCIL, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, WAIVING COMPETITIVE BIDDING AND AWARDING A SPECIAL PROCUREMENT CONTRACT TO THE SPYGLASS GROUP, LLC, AND AUTHORIZING THE FINANCE DIRECTOR TO EXECUTE A CONTRACT WITH THE SPYGLASS GROUP, LLC, TO PROCURE A TECHNOLOGY AND TELECOM AUDIT

WHEREAS, Albany Municipal Code 2.66.060(11), Oregon Revised Statutes 279B.085, and OAR 137-047-0285 allow the city council, acting as the local contract review board, to authorize the use of the special procurement process for the selection of goods and services for a special purpose; and

WHEREAS, such authorization must be based on written findings submitted by the department seeking the exception that describe the selected special procurement method to be used and the circumstances to support the use of the special procurement; and

WHEREAS, The Spyglass Group, LLC provides technology audits for cost recovery, service elimination savings, and cost reduction savings; and

WHEREAS, The Spyglass Group, LLC will review and analyze the City's telecom billing records determining where cost savings exist, make recommendations, and request reimbursements from telecom service providers on behalf of the City; and

WHEREAS, the City has an opportunity to reduce telecom charges, recoup fees and taxes paid to telecom providers, and eliminate unnecessary expenses; and

WHEREAS, procuring audit services of technology and telecom billings will result in cost savings and efficiencies; and

WHEREAS, a one-time procurement of technology and telecom audit services is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts.

NOW, THEREFORE, BE IT RESOLVED THAT THE ALBANY CITY COUNCIL, ACTING AS THE LOCAL CONTRACT REVIEW BOARD:


Adopts the following findings:

1. The City requires a special procurement process to procure an audit of technology and telecom records to achieve cost recovery, service elimination savings, and cost reduction savings.
2. The Spyglass Group, LLC can provide a unique in-depth "snapshot" audit using their comprehensive approach to review, analyze, and identify unnecessary expenses of the City's technology and telecom records, as well as recommend cost saving features, initiate processes with telecom and technology providers to remove and recoup charges associated with identified unused lines, excessive internet connections, advertising, listing charges, errors in billing, and taxes from the billing statements and request reimbursement.
3. Procurement of a one-time technology audit service and expense management analysis would be unlikely to diminish competition or encourage favoritism in awarding contracts.
4. Audit findings should result in cost recovery, service elimination, and cost reductions that will result in substantial cost savings to the City; and

BE IT FURTHER RESOLVED that notwithstanding the provisions of Albany Municipal Code Section 2.66.060, the finance director is authorized and directed to use a special procurement method to procure the technology and telecom audit and analysis from The Spyglass Group, LLC; and

BE IT FURTHER RESOLVED that the finance director is hereby directed to negotiate, award, and execute a special procurement contract with The Spyglass Group, LLC, for audit services of technology and telecom services and billing statements after the City has given public notice for seven days of its intent to award a contract, per OAR 137-047-0285 and ORS 279B.085.

DATED AND EFFECTIVE THIS 12TH DAY OF APRIL 2023.



Mayor

ATTEST:




City Clerk