

RESOLUTION NO. 6641

A RESOLUTION ACCEPTING THE COST PROPOSAL AND AWARDING A CONTRACT TO PETROCARD, AND AUTHORIZING THE FINANCE DIRECTOR TO SIGN A CONTRACT BETWEEN THE CITY OF ALBANY AND PETROCARD FOR COMMERCIAL CARD-LOCK FUEL FOR FIVE YEARS BEGINNING IN OCTOBER 2017, AND REPEALING RESOLUTION NO. 6621.

WHEREAS, the City of Albany requested proposals through a formal competitive Request for Proposal (RFP) process in May 2017 and received competitive proposals from Carson and PetroCard; and

WHEREAS, Carson proposed a lower Cost Proposal providing significant cost savings to the City; and

WHEREAS, Council accepted the Cost Proposal and awarded a contract to Carson on June 28, 2017, by Resolution No. 6621; and

WHEREAS, Carson's Cost Proposal was in error and would be rejected by the City in accordance with ORS 279B.100; and

WHEREAS, the City desires to enter into a contract with PetroCard to provide citywide commercial card-lock fuel for five years commencing in October 2017, with an option to extend the contract up to two additional one-year terms;

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council hereby accepts the Cost Proposal submitted by PetroCard and awards a contract to PetroCard to provide commercial card-lock fuel (Exhibit A) for five years beginning in October 2017; and

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to sign a contract between the City of Albany and PetroCard, beginning in October 2017; and

BE IT FURTHER RESOLVED that Resolution No. 6621 is hereby repealed.

DATED AND EFFECTIVE THIS 25TH DAY OF OCTOBER 2017.


Mayor

ATTEST:

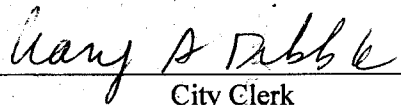

City Clerk

EXHIBIT A – COST PROPOSAL

*Please complete the following Cost Proposal by using the date, **Friday, May 19, 2017**, when calculating wholesale cost, and specifying a “cents per gallon” charge. To calculate the costs for each Section, an estimated gallons, vehicles, and employees have been provided, see Attachment C. Bulk fuel delivery is optional and considered an additive to the Cost Proposal.

A.	Charge per US Gallon	Gallons	Annual Estimated Cost
87 Octane Unleaded Fuel (wholesale* + markup +tax)	\$2.199	x 35,000+Gallons	\$76,965
Diesel/Bio-Diesel (wholesale* + markup+ tax)	\$1.789	x 10,000+Gallons	\$17,890
B.	Charge per Card	x 80+ Vehicle	Total Initial Cost
Vehicle Fuel Card	\$0.00		\$0.00
C.	Charge per Card	x 200+Employees	Total Initial Cost
Individual Fuel Card	\$0.00		\$0.00

The City realizes that wholesale prices and taxes may fluctuate. However, the charge per gallon will be locked in for the life of the contract and should reflect a “cents per gallon” charge. The Base Bid reflects a total of Items A + B + C.

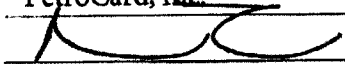
Base Bid: <div style="text-align: center; margin-top: 10px;">\$94,855</div>

Note: Subject to change if addition or extensions are in error.

D. Additive Bid

Bulk Fuel Delivery: <div style="text-align: center; margin-top: 10px;">N/A</div>
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I hereby certify that the undersigned is authorized to represent the firm stated below, and empowered to submit this proposal, and if selected, authorized to sign a contract with the City of Albany for the services identified in the Request for Proposal. In addition, all City of Albany Project Requirements, including insurance requirements, have been reviewed and are incorporated in this Cost Proposal.

Firm Name: PetroCard, Inc.
 Signature: 
 Printed Name: Aaron Reding
 Title: SVP of Fleet
 Date: 5/25/17