RESOLUTION NO. 6192

A RESOLUTION APPROVING AN EXEMPTION FROM THE COMPETITIVE BIDDING PROCESS FOR THE PURCHASE OF BANKING SERVICES, MERCHANT CARD PROCESSING, AND CUSTODY SERVICES THROUGH AN EXISTING CONTRACT WITH LANE COUNTY, OREGON; TO ISSUE A NOTICE OF INTENT TO AWARD A CONTRACT WITH US BANK; AND AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO A CONTRACT OF APPROXIMATELY $295,000 FOR BANKING SERVICES.

WHEREAS, Lane County, Oregon conducted a formal solicitation process and a request for proposals (RFP) for the procurement of banking services and merchant card processing, Lane County's RFP LCP 2009-04, and;

WHEREAS, the contract and solicitation documents included permissive cooperative language allowing other purchasing contracting agencies to use the terms and pricing of the contract pursuant to ORS Chapter 279A.215; and

WHEREAS, banking services are priced on a flat rate, per item, and per transaction basis as listed on the Fee Schedule, Attachment A, and are generally priced more competitively for larger volume agencies with greater amounts of cash on deposit; and

WHEREAS, five responsive proposals were received by Lane County from qualified depositories listed with the Oregon State Treasury and evaluated using criteria from the proposal response, cost submittal, and reference checks; and

WHEREAS, the City of Albany's current contract for banking services and merchant card processing services with Wells Fargo bank was for five years, with an extension, and will expire June 30, 2013; and

WHEREAS, using a competitively bid permissive cooperative contract method would not limit competition or show favoritism and would be in the best interest of the City allowing both time and cost savings and a transition of banking services in a timely manner; and

WHEREAS, the Finance Director is prepared to issue a Notice of Intent to Award for the procurement of banking services, merchant card processing, and custody services for a term of five years with an option to extend the contract and advertise the Notice for seven days prior to award of contract; and

WHEREAS, if the City does not receive any formal protests to the Notice of Intent to Award, the Finance Director may award the procurement of general banking services, merchant card processing, and custody services to US Bank.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council authorizes an exemption from the competitive bidding process for the procurement of general banking services, merchant card processing, and custody services to US Bank through a cooperative contract established by Lane County, Oregon; and

BE IT FURTHER RESOLVED that the Albany City Council authorizes the Finance Director to issue a Notice of Intent to Award Contract to US Bank; and

BE IT FURTHER RESOLVED that the Albany City Council authorizes the Finance Director to enter into a contract of approximately $295,000 w ith US Bank to procure general banking services, merchant c ard processing, and custody services subject to no formal protests during the seven-day Notice of Intent to Award period.

BE IT FURTHER RESOLVED that this resolution shall take effect on February 13, 2013.

DATED AND EFFECTIVE THIS 13TH DAY OF FEBRUARY 2013.

Mayor

ATTEST:

City Clerk

ATTACHMENT A

PRICE SCHEDULE – GENERAL BANKING SERVICES

Service Description	Count Description	Unit Price per Service, Per Count
Depository Services		
Monthly Account Maintenance	Per Account	$ 10.00
Paper Credits	*Per Item*	*$ 0 .25*
Electronic Credits	Per Item	$ 0.20
Paper Debits	Per Item	$ 0.10
Electronic Debits	Per Item	$ 0.09
Check Deposited - On Us	Per Item	$ 0.04
Check Deposited - Local	Per Item	$ 0.05
Check Deposited - Regional	Per Item	$ 0.05
Deposited Item - Transit	Per Item	$ 0.05
Pre-Encoded Deposit Item - On Us (lockbox)	Per Item	$ 0.02
Pre-Encoded Deposit Item - Local (lockbox)	Per Item	$ 0.03
Pre-Encoded Deposit Item - Regional (lockbox)	Per Item	$ 0.03
Pre-Encoded Deposit Item - Transit (lockbox)	Per Item	$ 0.03
Pre-Encoded Deposit Item - Rejected	Per Item	$ 0.05
Returned Deposited Items	Per Item	$2.75
Returned Item Maintenance - First	Per Item	$3.85
Returned Item Maintenance - Remaining	Per Item	$2.75
Redeposited Returned Items	Per Item	$2.00
Overdraft (Paid) Items	Per Item	$35.00
Number of Statements with Checks	Per Account	$ 5.50
Check Filter - Monthly Maintenance	Per Account	Waived
Manual Stop Payment	Per Stop	$30.00
Related Account Transfer by Phone	Per Call	$5.00
Account Inquiry	Per Inquiry	$5.00
Fax Fee	Per Fax	$5.00
Copy of Check/Deposit Ticket	Per Item	$6.00
Statement - Number of items	Per Item	$0.02
Charge for Negative Collected Balance	Per Dollar	Prime
Account Reconcilement Services		
Partial Postive Pay Maintenance	Per Account	$20.00
Number of Partial Positive Pay Items	Per Item	$0.03
Partial Account Reconciliation Maintenance	Per Account	$30.00
Number of Partial Account Reconciliation Items	Per Item	$0.04
Web-based Issue/Cancel Input	Per Item	$0.25
Web-based Positive Pay Exceptions	Per Item	$0.50
Reconciliation Printing/Mailing Fee	Per Account	$10.00
Account Reconciliation Transmission Output	Per Account	$10.00
Account Reconciliation Transmission Items	Per Item	$0.02
Deposit Recap Maintenance	Per Account	$20.00

Web-based System Activity		
Web-based Current Day Detail - Account	Per Account	$25.00
Web-based Current Day - Item Detail	Per Item	$0.06
Web-based Current Day - Item Summary	Per Summary	$0.06
Web-based Previous Day Detail - First Account	Per Account	$35.00
Web-based Previous Day Detail - Remaining Accounts	Per Account	$25.00
Web-based Previous Day - Detail	Per Item	$0.06
Web-based Previous Day - Summary	Per Summary	$0.06
Monthly DDA Statement	Per Account	$3.00
ACH Return and Notification of Change Report	Per Account	$3.00
EDI Remittance Report	Per Account	Waived
Web-based Token Monthly Maintenance	Per Token	$3.00
Web-based Account Add/Modify/Delete	Per Add/Modify/Delete	$15.00
Web-based Book Transfer Maintenance - First Account	Per Account	$10.00
Web-based Book Transfer Maintenance - Remaining Accounts	Per Account	Waived
Web-based Book Transfer - Per Transfer	Per Transfer	$0.20
Web-based Stop Payments Maintenance - First Account	Per Account	$15.00
Web-based Stop Payments Maintenance - Remaining Accounts	Per Account	Waived
Web-based Stop Payments	Per Stop	$10.00
Web-based Stop Payments - Revoked	Per Revoke	$9.00
Web-based ACH Monthly Maintenance - First Account	Per Account	$25.00
Web-based ACH Monthly Maintenance - Remaining Accounts	Per Account	Waived
Web-based Wires Monthly Maintenance	Per Account	$20.00
Web-based Positive Pay Monthly Maintenance	Per Account	Included
Web-based Issue Monthly Maintenance	Per Account	$10.00
Wire Transfers		
Wire Monthly Pin Maintenance	Per Account	Waived
Incoming Fedwire	Per Wire	$8.00
Web-based Fedwire Repetitive	Per Wire	$9.50
Web-based Fedwire Non-Repetitive	Per Wire	$9.50
Wire Advice Mail	Per Advice	$5.50
Zero Balance Accounts		
ZBA Lead	Per Account	$25.00
ZBA Subsidiary	Per Account	$10.00
Controlled Disbursement		
Controlled Disbursement - Fixed	Per Account	$100.00
Controlled Disbursement - Items	Per Item	$0.10
Image Services		
Monthly Maintenance - Per Account	Per Account	$15.00
Image - Items	Per Item	$0.03
Image CD-ROM	Per Account	$20.00
Web-based Web Images Retrieved	Per Item	$0.50
Retail Lockbox		
Retail Lockbox - Monthly Maintenance	Per Lockbox	$75.00
Retail Lockbox - Items	Per Item	$0.18

Manual Mail	Per Item	$0.05
Deposits	Per Item	$0.30
Transmission Charges	Per Lockbox	$150.00
US Mail	Per Item	$0.05
Unprocessable	Per Item	$0.22
Multi Surcharge	Per Item	Waived
CD-ROM Maintenance	Per Lockbox	$40.00
CD-ROM Items	Per Item	$0.01
CD-ROM Charge	Per CD-ROM	$10.00
Setup Fee	Annual / 12	$100.00
ACH Service		
ACH Monthly Maintenance	Per Month	$25.00
ACH Originated Addenda Item	Per Item	$0.01
ACH Process Run	Per Run	$5.00
ACH Original Transit Item	Per Item	$0.05
ACH Originated On Us Item	Per Item	$0.05
ACH Received Item	Per Item	$0.15
Epay ACH Fed Item	Per Item	Waived
Epay ACH On Us Item	Per Item	Waived
Epay ACH Return Item	Per Item	$2.50
ACH Block Monthly Maintenance - Per Account	Per Account	$5.00
ACH Filter Monthly Maintenance	Per Account	$10.00
ACH Return - Per Item	Per Item	$1.50
ACH Notification of Change	Per Notification	$1.50
ACH Return/NOC Electronic	Per Return	Waived
ACH Return/NOC Transmit Items	Per Return	$1.00
ACH Item Adjustment Request	Per Item	$15.00
Web-based ACH On Us Item	Per Item	$0.05
Web-based ACH Transit Item	Per Item	$0.05
Web-based ACH Process Run	Per Run	$5.00
ACH Remittance Monthly Maintenance	Per Account	$25.00
Coin and Currency Services		
Cash Deposited - Per $100	Per $100	$.08
Loose Mixed Coin Deposit - Per Bag	Per Bag	$8.00
Night Deposit Processing - Per Dep	Per Deposit	Waived
Currency Ordered - Per Strap	Per Strap	$0.25
Loose Currency Ordered/$100	Per $100	$0.08
Coin Rolls Ordered - Per Roll	Per Roll	$0.10
Standard Chang Order - Per Order	Per Order	$3.00
International Banking		
Un-Encode Canadian/US Dollar Item	Per Item	$0.05
Pre-Encode Canadian/US Dollar Item	Per Item	$0.04
Miscellaneous Charges		
Audit Confirms	Per Confirmation	$25.00

PRICE SCHEDULE – MERCHANT CARD SERVICES

Visa/MasterCard/Discover Interchange Fees	
Interchange Category Codes*	PASS THROUGH FEE
Dues and Assessments*	PASS THROUGH FEE
Other Fees	
VISA/MasterCard/Discover Flat Processing Fee	$0.00 per item
VISA/MasterCard/Discover % Processing Fee	00.15% per item
American Express Fee	$0.15
Online (PIN) Debit Fee	Network Interchange + $0.50
Electronic Check Conversion & Verification	$0.22 per check
Electronic Check Conversion & Guarantee	1.25%
Voice Authorization Fee (basic)	$0.65 per authorization
Merchant Identification (MID) Setup	Waived
Monthly MID Processing Fee Minimum	$35
Chargeback or Return Item Fees	$25
Customer Service / Training	$0
Annual PCI Fees (Hardware/Software)	$35/$135
Supplies (RR DONNELLEY)	Varies
Reprogramming existing equipment	Waived
Swap out existing equipment for new equipment	Varies per device
VAR integration / direct certification to network	Fee may vary upon application
Wireless Set Up Fee	$20 per device
Wireless Monthly Fee	$19 per device
Equipment Options-Hardware	
Verifone VX510 (Dial) Terminal/Printer	$595 purchase
Verifone VX570 (IP) Terminal/Printer	$895 purchase
Verifone VX610CDMA Wireless	$1195 purchase
Hypercom P900 Printer	*$299 purchase*
Hypercom T4210 (Dial) Terminal/Printer	$595 purchase
Hypercom T4220 (IP) Terminal/Printer	$895 purchase
Pin Pad Hypercom P1300/Verifone 1000SE	$125 purchase
VIVOpay 4000 Contactless Card Reader	$249 purchase
RDM Synergy II	$895 purchase
RDM 6014F Imager/Card Reader (Hardware)	$595 purchase
Verifone VX510 (Dial) Terminal/Printer	$25 monthly for 36 months
Verifone VX 570 (IP) Terminal/Printer	$40 monthly for 36 months
Verifone VX610CDMX (Wireless)	$50 monthly for 36 months
Verifone P900 Printer	$20 monthly for 36 months
Hypercom T4210 (Dial)	$25 monthly for 36 months

Hypercom T4220 (IP) Terminal/Printer	$45 monthly for 36 months
VIVOpay 4000 Contactless Card Reader	$12 monthly for 36 months
RDM Synergy II	$40 monthly for 36 months
RDM 6014F Imager/Card Reader	$25 monthly for 36 months
Equipment Options-Software	
Virtual Merchant Web/Terminal (Unlimited MIDs)	$395 purchase + $10 monthly
PC InternetSecure	$595 purchase + $10 monthly
Magstripe Credit Card Reader (USB/PS2)	$125 purchase
Verifone Pin Pad 1000SE	$125 purchase
RDM 6011F Imager/Card Reader (Single-Sided)	$595 purchase
RDM 7111F Imager/Card Reader (Double-Sided)	$895 purchase
Verifone P900 Printer	$299 purchase
Reporting Tool Options (Merchant Connect)	
Web reporting tool (Basic)	**FREE**
Web reporting tool (Premium 1-5 users)	$20 monthly
Web reporting tool (Premium 6-10 users)	$55 monthly
Web reporting tool (Premium 11+ users)	$95 monthly
ACS reporting tool (file feed via FTP)	$95 monthly
Paper Statement fees	$5.00 monthly

Whereas, US Bank hereinafter "Contractor", and Lane County, a political subdivision of the State of Oregon, hereinafter "County," entered into a contract for General Banking and Merchant and Card Processing Services for the period November 1, 2009 to October 31, 2012;

Whereas, the Contractor and the County entered into an amendment to add custodial services for the County's Health Savings Account for the period September 1, 2011 to December 31, 2012;

Whereas, the County desires to extend the current contract and Contractor continue to perform professional banking, merchant, and card processing services in accordance with Contractor's response to the "General Banking, Merchant, and Card Processing Services" request for proposal #LCP 2009-04, and continue to perform custodial services for the County's Health Savings Account in accordance with Health Savings Account Contribution Agreement.

Whereas, the County is in need of third-party safekeeping services and US Bank is prepared to offer those services;

Now, therefore,

1. The parties agree to renew the contract for an additional three years from December 31, 2012 through December 31, 2015.

2. The previous contract (purchase orders #232275 and #234012) total $280,000; this amendment increases that by $15,000, bringing the contract total to $295,000.

3. This amendment is effective December 31, 2012.

4. All other terms and conditions of the original contract not altered by this amendment shall remain in full force and effect.

CONTRACTOR

Title: Vice President
Date: 12/5/2012

LANE COUNTY

Title: County Administrator
Date: 12/17/12