

A RESOLUTION OF THE ALBANY CITY COUNCIL, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, WAIVING COMPETITIVE BIDDING AND AWARDING A SOLE SOURCE CONTRACT TO CARTEGRAPH SYSTEMS, INC.

WHEREAS, the Albany City Council serves as the City's Local Contract Review Board; and

WHEREAS, the Local Contract Review Board may award a contract without competitive bidding when the contractor is the sole source of the goods and services required; and

WHEREAS, the Public Works Maintenance Management System is an integral part of inventory, asset management, work orders, and customer service; and

WHEREAS, the Public Works Department currently owns portions of two different Maintenance Management Systems, which need to be unified into one; and

WHEREAS, the Public Works Department needs a Maintenance Management System that is user friendly because field staff will be a primary source of data input into the system; and

WHEREAS, the Public Works Department has used both systems and has determined the Cartegraph System to be user friendly, extremely flexible, and the best system for the field staff.

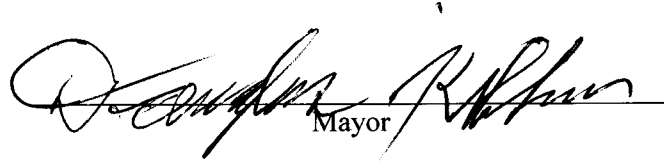
NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City of Albany City Council, acting as the Contract Review Board, adopts the following findings:


1. Staff has concluded that the two separate maintenance management systems that Public Works uses should be unified into one complete system for the provision of efficient and effective services to the community; and
2. Cartegraph Systems, Inc. (Cartegraph) provides one of the current maintenance management systems while Hansen provides the other system; and
3. It is necessary to have a field-oriented, user-friendly system. The most user-friendly, field-oriented system is provided by Cartegraph; and
4. Procuring all of the software from a sole source, such as Cartegraph, provides a single vendor responsibility for software installation, warranty, and performance of the Public Works maintenance management system; and
5. Cartegraph is the only approved sole source vendor for the installation of the remainder of the software that Public Works already owns a portion of. This sole source procurement enables compatibility with the current Cartegraph program; and
6. The facts set forth in the accompanying memorandum from the Public Works Director, dated September 18, 2007, are incorporated herein as additional findings.

SECTION 2. The Public Works Director is authorized to negotiate a contract with Cartegraph Systems, Inc. as the sole source provider for remaining modules in the Cartegraph Maintenance Management System. If no comments or protests are received within seven days from the date of the public notice, per Oregon Administrative Rules (OAR) 137-047-0275, an award letter will be issued to Cartegraph.

DATED AND EFFECTIVE THIS 24<sup>TH</sup> DAY OF OCTOBER 2007.

  
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Mayor

ATTEST:

  
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City Clerk