

RESOLUTION NO. 3595

**A RESOLUTION ACCEPTING A TRANSPORTATION AND GROWTH MANAGEMENT GRANT FROM THE STATE OF OREGON.**

**WHEREAS, the City has prepared a Town Center Plan, which includes an element identified as Albany Square; and**

**WHEREAS, Albany Square is an important element of the Town Center Plan; and**

**WHEREAS, the character of Albany Square must be defined so that development may occur, and**

**WHEREAS, the State of Oregon, acting by and through its Department of Transportation, has approved a grant application from the City for \$52,920.**

**NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that it does hereby accept a grant of \$52,920 from the State of Oregon's Transportation and Growth Management Program. Of this amount a maximum of \$52,160 is designated for a personal services contract and up to \$760 is reimbursable to the City for the work described in Exhibit A of the Intergovernmental Agreement.**

**BE IT FURTHER RESOLVED that the Albany City Council acknowledges that the City is obligated to provide a local match of at least 10.27 percent of the total project cost, which will be provided by in-kind services of City staff.**

**DATED THIS 14th DAY OF February 1996.**

  
Mayor

**ATTEST:**

  
City Recorder



**TO:** Albany City Council

**VIA:** Steve Bryant, City Manager  
Helen Burns Sharp, Community Development Director

**FROM:** Don Donovan, Associate Planner *DDH.*

**DATE:** February 5, 1996, for the February 14, 1996 Council Meeting

**SUBJECT:** Albany Square Design Plan  
Oregon Transportation and Growth Management (TGM) Program Grant

**Action Requested:**

That the Council adopt a resolution accepting a TGM grant to prepare a design plan for Albany Square.

**Discussion:**

The State of Oregon has approved a grant to the City for \$52,920 for the Albany Square Design Plan. Of this amount, \$52,160 is earmarked for a consultant contract and \$760 will come directly to the City for advertising and printing costs associated with the project. The new project is an outgrowth of last year's successful Central Albany and Transportation Study (CALUTS). The City is obligated to perform a minimum of \$6,057 work on the project (the local "match" must be at least 10.27 percent of the entire project cost). This work will be performed primarily by Planning Division staff, but we also expect to consult with the City Manager and department heads at certain key points in the planning process. Any work performed by City staff counts towards meeting our matching contribution.

The design plan for Albany Square is the second step in implementing the Town Center Plan. The first step is to make revisions to the Comprehensive Plan and Development Code that will allow the creation of new zoning districts in the Town Center area. The Planning Commission will discuss these changes for the second time at their February 19 meeting, and a City Council public hearing is tentatively scheduled for February 28.

The work program for the Albany Square design plan includes forming citizen and technical advisory committees; site analysis; a market feasibility study; conceptual architectural and site design; and recommendations for financing. The intent of creating the design plan for Albany Square is to identify what elements should be included, such as retail, office, and/or residential development; to define the character of the development; to identify which elements should be publicly and privately funded; and to discuss funding strategies. The plan will result in products which can be included in an offering to potential developers describing the proposed development, and soliciting proposals for development, should the Council choose to proceed with public elements of Albany Square.

**Budget Impact:**

The local match will be in-kind staff time, primarily from the Planning Division. This project is included in the 1995-96 budget as the Albany Square Plan Grant (05-171).

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