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BN 2021-2023

City of Albany

Budget





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INTRODUCTORY





INTRODUCTORY

OUR MISSION

“Providing quality public services for a better Albany Community.”

OUR VISION

“A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.”

BUDGET COMMITTEE

City Council

Alex Johnson II, Mayor
Dick Olsen, Councilor Ward 1
Matilda Novak, Councilor Ward 1
Stacey Bartholomew, Councilor Ward 2
Ray Kopczynski, Councilor Ward 2
Bessie Johnson, Councilor Ward 3
Marilyn Smith, Councilor Ward 3

Lay Members

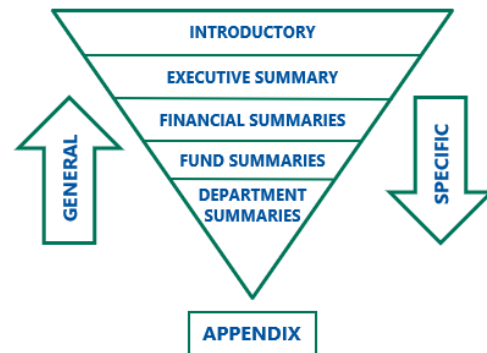
Jessi Brenneman
Chris Hanson
Colleen Keller
Keith Lohse
Will Summers
Jerred Taylor
Terry Virnig

CITY ADMINISTRATIVE STAFF

City Manager Peter Troedsson
Community Development Director Matthew Ruetters
Finance Director..... Jeanna Yeager
Fire Chief..... Shane Wooton
Human Resources Director..... Danette Jamison
Information Technology Director Sean Park
Library Director Eric Ikenouye
Parks & Recreation Director..... Kim Lyddane
Police Chief..... Marcia Harnden
Public Works Director..... Chris Bailey

READER'S GUIDE

This reader's guide describes the structure of the 2021-2023 budget and outlines its content. We redesigned the budget during this budget process, and it is our hope that this document presents complicated information in a transparent manner. It is designed to help our residents, our budget committee, and our council easily understand and participate in the budget deliberation.



This document is a description of the adopted spending plan for 2021-2023. It contains the following elements:

- **Introductory** – This section contains information on the city's mission and vision, the budget process, fund structure, property taxes and capital, debt management, the basics of budgeting, and a brief tour of Albany. Additionally, the city council ward map, the citywide organizational chart, the budget calendar, and the Government Finance Officers Association Distinguished Budget Presentation award are included in this section.
- **Executive Summary** – This is a narrative describing the current economy, highlighting key factors relevant to the development of this budget, and the city manager's budget message are part of the executive summary. A fund type summary and personnel information are also included.
- **Financial Summaries** – This is a collection of several tables, charts, and graphs summarizing the budget information in several different ways to highlight different comparisons between resources, requirements, reserves, and debt by category, fund and other manners.
- **Fund Summaries** – The city's funds are required to balance (resources must equal expenditures), so we show them at a higher level. This section contains resources and requirements, as well as opportunities and challenges facing each fund. A fund summary is provided for each fund, showing that budgeted resources equal budget expenditures by category. These funds are organized by type: first, the general fund, then special revenue, debt service, capital projects, permanent, enterprise, and internal service funds follow.
- **Department Summaries** - Because funds can reflect multiple departments and departments can reflect multiple funds, the city has opted to present department information in a separate section. Departments are the subject matter experts for their programs and can provide more detailed information about their functional areas, as well as corresponding data.
- **Appendix** – This section includes financial policies, the Strategic Plan, the proposed Capital Improvement Program (CIP), and glossaries. The Strategic Plan and the CIP may also be found on the city's website.

CITY OF ALBANY BUDGET PROCESS

The objective throughout the budgeting process is to achieve the City's mission statement, which is "Providing quality public services for a better Albany." The City Council and management staff expand upon the mission and lay the groundwork for a detailed budget process. The City of Albany's budget process is driven primarily by four components: 1) revenue forecast, 2) council's strategic plan themes, 3) departmental strategies/actions, and 4) Oregon Local Budget Law.

Revenue Forecast

Toward the end of the calendar year, a five-year revenue forecast is prepared. This forecast takes into consideration such things as the current and future economic outlook, construction, population growth, and business growth in the City. These factors, as well as operational directives, will result in future demands for City services.

Council's Strategic Plan Themes

Soon after the revenue forecast has been made, the city council and budget committee meet during a work session to set policy and themes (goals) for the fiscal year beginning July 1. About this same time, the council will be meeting with City staff to develop its five-year Capital Improvement Program, which will also aid in the development of department strategies.

Department Strategies/Actions

After Citywide policy and themes have been developed, management and staff will formulate their current and future departmental strategies or actions. While prioritizing these strategies, City staff has to consider many factors, such as current workload or service demands, revenue forecast, project schedules, current workforce staffing needs, and fixed assets.

Oregon Local Budget Law

Chapter 294 of the Oregon Revised Statutes (ORS) governs budgeting in Oregon. The objectives are as follows:

- To provide standard procedures for preparing, presenting, and administering a district's budget.
- To encourage citizen participation in the preparation of and exposure to the budget before its adoption.

ORS 294 requires all taxing districts to file their budgets with the county no later than July 15 of the new fiscal year.

INTRODUCTORY

As an aid to taxing districts, the Oregon State Department of Revenue has broken down the budget process into nine steps. They are as follows:

1. *Appoint Budget Officer* - Every local government is required to have a budget officer, either appointed by the governing body or designated in its charter. The Albany City Council has chosen to designate the City's finance director as the budget officer.
2. *Prepare Proposed Budget* - With much of the groundwork laid by the city council in various work sessions, management and staff meet and prepare an estimate of revenues and expenditures for the upcoming fiscal year. The city manager and budget officer meet with various departments in order to "balance" the budget as required by the Oregon Revised Statutes.
3. *Public Notice of Meeting* - Upon completion of the budget reviews, the proposed budget is prepared, and a "Notice of Budget Committee Meeting" is advertised in the local newspaper. ORS 294 requires the notice to be published at least twice, five to 30 days before the scheduled budget committee meeting date, separated by at least seven days.
4. *Budget Committee Meets* - At the first formal budget committee meeting, the city manager presents the budget message and the proposed budget document to the committee for review. The budget committee also hears all public comment in the first meeting and may continue the public hearing to subsequent meetings as needed.
5. *Budget Committee Approves Budget* - When the budget committee is satisfied that the budget will meet the needs of the citizens of Albany, it will approve the document and forward it to the city council for adoption. The budget committee shall also approve a rate of total ad valorem property taxes to be certified for collection.
6. *Notice of Hearing and Financial Summary* - After approval of the budget, a budget hearing must be held. The city council must publish, by one or more of the methods described in ORS 294.311, a summary of the recommended budget and a notice of budget hearing five to 25 days before the scheduled hearing date. If the notice is posted instead of published in the newspaper, then a second posted notice is required eight to 14 days prior to the budget hearing.

Included in the notice shall be a summary of the budget comparing the most recent preceding year's actual expenditures and budget resources, the current biennial budget summary with detail for each expenditure category (personnel services, materials & services, capital outlays, debt service, transfers, and operating contingencies), the major resources for financing activities and significant changes from the current year, the estimated tax levy necessary to balance the budget and an analysis of tax levy and special levies for the ensuing years and current year, the time and place of the budget hearing, the basis of accounting used in the preceding and current years, and the place where the complete budget document can be inspected by the general public.

7. *Budget Hearing Held* - The budget hearing must be held on the date advertised in the newspaper and must allow for public testimony on any aspect of the approved budget.
8. *Adopt Budget, Make Appropriations, Levy Taxes* - The city council may make changes to the budget during the budget hearing; however, there are limitations to these changes:
 - a. Taxes rates and tax amounts may not be increased over the amount approved by the budget committee.
 - b. Estimated expenditures in any fund may not be increased by more than \$5,000 or 10 percent, whichever is greater.

The city council may do either of these only after publishing a revised financial summary and holding another budget hearing.

After considering any public testimony, the city council will then adopt a resolution that appropriates expenditures, levies the ad valorem tax rate, and categorizes the levy. The resolution must be adopted by June 30 before the next fiscal year.

9. *Submit Budget to Assessor* - The final step in the budget process is to file the budget and certify any necessary property tax levy to the Linn and Benton county assessors.

Supplemental Budget

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the City may receive unanticipated resources. A supplemental budget must be adopted and appropriated before any additional money can be spent. Supplemental budgets are good only through June 30 of the fiscal year in which they are adopted. Preparing a supplemental budget does not authorize the governing body to levy additional ad valorem taxes.

When the estimated expenditures contained in a supplemental budget differ by less than 10 percent of any one of the individual funds contained in the regular budget for that fiscal year, then the process used to adopt the supplemental budget is as follows:

1. The supplemental budget may be adopted by the council at a regularly scheduled council meeting. The budget committee is not required to convene.
2. Notice of the regular meeting at which the supplemental budget will be adopted must be published not less than five days before the meeting. The notice must include the name of each fund being adjusted and the amount of change in each fund's revenues and expenditures.
3. At the council meeting a resolution adopting the supplemental budget and making appropriations may be approved.

When the supplemental budget will adjust any one of the individual funds in the current budget by 10 percent or more, then a different process must be used to adopt the supplemental budget. This process is described below:

INTRODUCTORY

1. A public hearing must be held to discuss and adopt the supplemental budget. The city council holds the hearing. The budget committee is not required.
2. A "Notice of Hearing" of the proposed supplemental budget and a summary of the proposed supplemental budget must be published and posted not less than 5 days and not more than 30 days prior to the hearing.
3. The city council may resolve to adopt and appropriate the supplemental budget at the hearing.

Ongoing Transparency

All updates and announcements pertaining to the budget process are presented on the City's website at www.cityofalbany.net.

FUND STRUCTURE

The City budgets use seven fund types: general fund, special revenue funds, debt service funds, capital projects fund, permanent fund, enterprise funds, and internal services funds.

For financial reporting purposes, governmental funds (general, special revenue, capital projects, debt service, and permanent funds) use a modified accrual method of accounting and proprietary funds (enterprise and internal services funds) use a full accrual method of accounting. For budget and long-term financial planning purposes, all funds are presented using a modified accrual basis. Each fund is appropriated and included in the audited financial statements.

General Fund

The general fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues: <ul style="list-style-type: none">• Property tax• Franchise fees• Privilege tax• Intergovernmental (federal, state and local)	Primary Services: <ul style="list-style-type: none">• Police protection• Fire protection• Emergency medical services• Planning• Municipal court• Library services
---	---

Special Revenue Funds

These funds account for revenues that are to be used for a specific purpose. Most of the time, the revenues are obtained through enabling legislation or a legal agreement and must be restricted for such purposes. An example is a gas tax for street improvements.

Major Revenues: <ul style="list-style-type: none">• Property tax• State gas tax• State and federal grants• Intergovernmental (federal, state and local)• Building fees and permits• Charges for service	Primary Services: <ul style="list-style-type: none">• Street maintenance• Parks & recreation services• Building inspections• Economic development• Public transit
---	--

Debt Service Funds

These funds account for the payment of principal and interest on bond issues. The revenues used to retire debt can come from taxes or other revenue sources.

Major Revenues: <ul style="list-style-type: none">• Property tax• Department charges	Primary Services: <ul style="list-style-type: none">• Payment of bond principal and interest.
--	--

Capital Projects Fund

This fund is created to record all revenues and expenditures used to finance the building or acquisition of capital facilities.

Major Revenues: <ul style="list-style-type: none">• Transfers in from other funds• Special assessments• State and federal grants• Intergovernmental (federal, state and local)	Primary Services: <ul style="list-style-type: none">• Acquisition, construction, and improvement of City infrastructure.
--	---

Permanent Funds

These funds are created to account for assets that have been given to the City, of which the City acts as trustee. The assets are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Major Revenues: <ul style="list-style-type: none">• Endowments• Gifts and donations	Primary Services: <ul style="list-style-type: none">• To account for and spend monies in the manner for which they were granted.
---	---

Enterprise Funds

These funds are created to finance and account for acquiring, operating, and maintaining facilities and services that are self-supporting.

Major Revenues: <ul style="list-style-type: none">• Charges for service• Intergovernmental (federal, state and local)• Licenses and fees• Development fees	Primary Services: <ul style="list-style-type: none">• Water treatment and distribution• Wastewater collection and disposal• Wastewater, water, and stormwater infrastructure maintenance and improvements
--	--

Internal Services Funds

These funds account for services furnished by one City department to other departments on a cost reimbursement basis.

Major Revenues: <ul style="list-style-type: none">• Internal charges for service	Primary Services: <ul style="list-style-type: none">• Administrative services• Financial services• Human resources services• Information technology services• Geographic information services• Facilities maintenance services• Permit tracking services• Public works administrative services
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PROPERTY TAXES

The total property taxes to be levied for operations and debt service are estimated to be \$67,486,500 during the 2021-2023 biennium.

Assumptions:

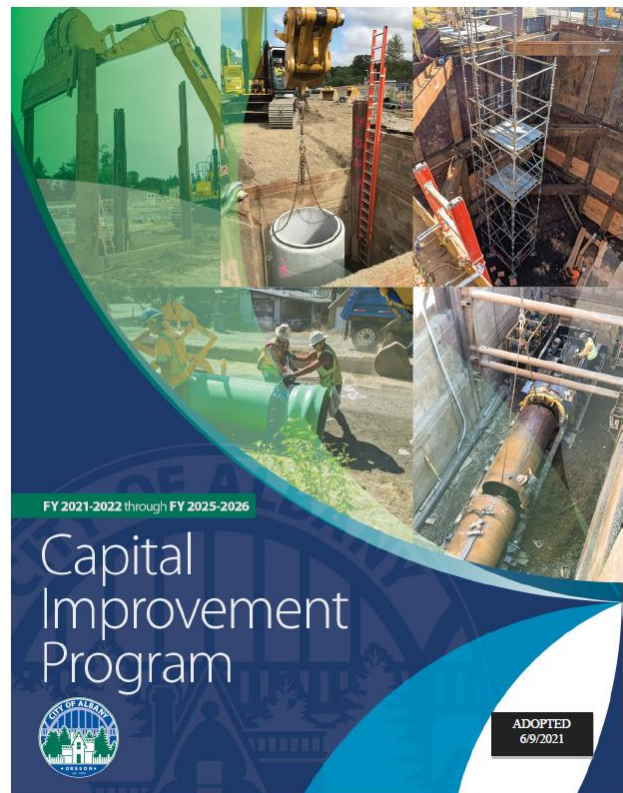
1. The assessed valuation of the city is estimated to be \$4,071,503,008.
2. The city's permanent tax rate is \$6.3984 per \$1,000 of assessed value.
3. The budget committee will approve, and the city council will adopt the full taxing authority.
4. The levy for the General Obligation Debt will be \$2,043,600, a tax rate of \$0.270 per \$1,000 of assessed value.
5. The Public Safety Local Option Levy is estimated to be \$9,931,700, an effective tax rate of \$1.15 per \$1,000 of assessed value.
6. The 2021-2023 biennium tax collection rate is estimated to be 94 percent.

CAPITAL

The Capital Improvement Program (CIP) is a planning document that identifies capital projects in the next five-year horizon for elected officials, citizens, and staff. The first two years of the CIP will be the basis for developing the capital portion of the forthcoming city budget for 2021-2023. This CIP shows the total cost of a project in the year it is funded. Once a project appears in the first two years of the CIP and makes it into the budget, it does not appear again in the CIP because the project has moved beyond the planning phase. On June 9, 2021, the city council adopted the 2021-2026 CIP as a planning document, following a public hearing.

For BN 2021-2023 the CIP identified capital projects totaling \$30,702,400.

A Capital Improvement Program, FY 2021-22 through FY 2025-26, is included in the Appendix section of this budget document.



DEBT MANAGEMENT

The City has a General Obligation Bond rating of “Aa3” from Moody’s Investors Service. The ratings reflect the City’s ample tax base, stable financial position, and healthy wealth and income profile. Full true cash value of property assessed in the city, per capita, is \$104,448.

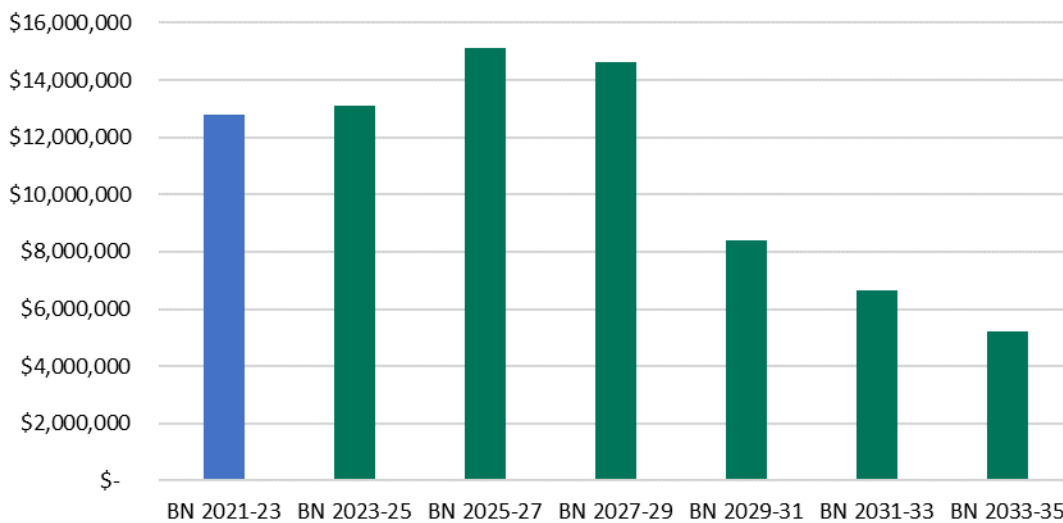
The City’s direct debt burden is 0.65 percent of the real market value (RMV), and the overall debt burden is 1.00 percent of the RMV.

Debt Principal Outstanding

as of July 1, 2021

<i>General Obligation:</i>		<i>Other Debt:</i>	
2015 Public Safety Facilities	\$15,260,000	2012 SRF ARRA Loan	\$1,050,000
		2018 SRF Loans, Sewer	34,363,779
<i>Other Bonds:</i>		2021 IFA Lochner Road	<u>1,216,352</u>
2013 Water Revenue	\$20,275,000	Total Other Debt	<u>\$36,630,131</u>
2002 Limited Tax Pension	<u>4,150,000</u>		
Total Other Bonds	\$24,425,000	SRF = State Revolving Funds	

Debt Principal Outstanding Over Biennia



Oregon Revised Statutes, Chapter 287, provides a debt limit for general obligation bonds of three percent of the RMV of all taxable property within the city’s boundaries. As of June 30, 2020, that limit was \$184.5 million on \$6.150 billion RMV. It is anticipated that the margin will increase for the 2021-2023 biennium as debt is paid off.

BASIS OF BUDGETING

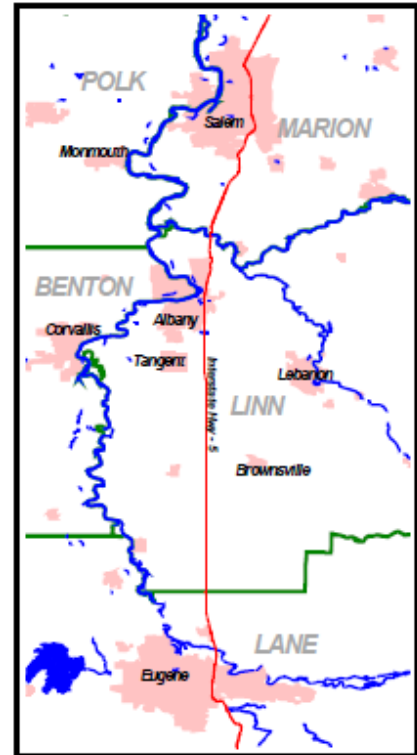
The budgets of all fund types (general, special revenue, debt service, capital projects, permanent, enterprise, and internal service) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when they are measurable and available. The comprehensive annual financial report shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

1. Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget).
2. Principal payments on long-term debt within the enterprise funds are applied to outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
3. Capital outlay within the enterprise and internal service funds is recorded as assets on a GAAP basis and expended on a Budget basis.
4. Depreciation expense is recorded in the enterprise and internal service funds on a GAAP basis only.
5. Revenues are accrued on a GAAP basis in the enterprise and internal service funds as opposed to the modified accrual method for the Budget.
6. Principal receipts on City-financed assessments are recorded as a revenue on a Budgetary cash basis and are applied to outstanding assets on a GAAP basis.

A BRIEF TOUR OF ALBANY

Location

The City of Albany is located in both Linn and Benton counties. It is the county seat of Linn County and has been called the “Hub of the Willamette Valley” due to its location at the junction of US Highways 99 and 20, and Interstate 5. Albany is 24 miles south of Salem, the Oregon state capital, and 69 miles south of Portland. Benton County is adjacent to and west of Linn County and is part of the Willamette Valley. The Willamette River forms the border between Linn and Benton counties. The city of Corvallis is the county seat of Benton County and is the largest city in the county. The second largest city in Benton County is the City of Albany.

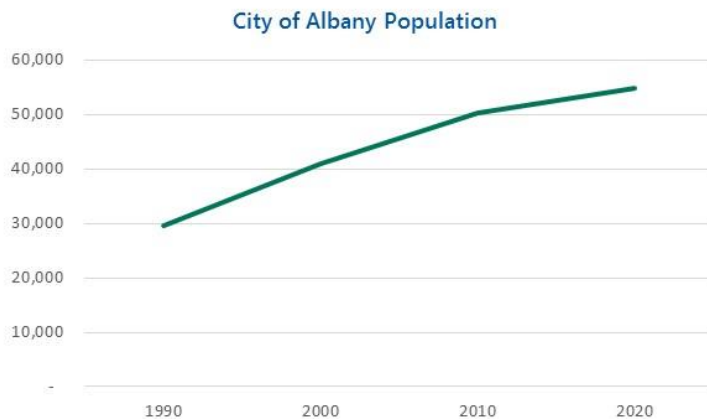


Population

Albany has a population of 54,935. Nearly 86 percent of the city’s population resides in Linn County, with the remainder in Benton County. The city came close to matching the record growth in population of the 1960s and 1970s (over 40 percent) in the 1990s, at around 39 percent. In the 2000s, the total increase was approximately 17 percent. The increases for the last six years are:

<u>As of</u>	<u>Population</u>	<u>% Change</u>
2015	50,720	0.0%*
2016	51,270	1.1%
2017	51,670	0.8%
2018	52,540	1.7%
2019	53,145	1.1%
2020	54,935	1.5%

Source: Center for Population Research and Census at Portland State University
 *Change of 0.02%



Demographics

City Boundary Land Area

2018	17.70 sq. mi.
2019	17.70 sq. mi.
2020	17.70 sq. mi.

Urban Growth Boundary Land Area

2018	21.72 sq. mi.
2019	21.72 sq. mi.
2020	21.72 sq. mi.

Assessed Value (\$Millions)

2018-19	3,811
2019-20	3,951
2020-21	4,072

Source: Linn and Benton County Assessor's Offices

School Enrollment

2018	9,416
2019	9,605
2020	9,667

Infrastructure (as of June 30, 2020)

Police Stations	1
Fire Stations	4
Libraries	2
Number of Parks	33/886 acres
Lane Miles of Asphalt Roads	375.56
Lane Miles of Concrete Roads	8.12
Lane Miles of Gravel/Oil Mat Roads	0.50
Miles of Water Lines	265
Miles of Sewer Lines	197
Miles of Storm Drains	139



Albany Fire Station 11



Timber Linn Memorial Park



Albany Public Library



Albany Police Station

Economics

Unemployment Rate, Linn County

2017	5.0%
2018	4.3%
2019	4.6%
2020	10.8%

Unemployment Rate, Benton County

2017	3.2%
2018	2.7%
2019	3.4%
2020	8.6%

Source: State of Oregon Employment Division – June 2020.

Top Ten Taxpayers to the City of Albany in 2020

<u>Taxpayer</u>	<u>Tax Imposed</u>
Target Corporation	\$1,497,426
OFD Foods LLC	873,389
WR Grace & Co Conn	690,886
Pacificorp PP&L	594,722
Mennonite Home of Albany Inc	492,603
Pacific Cast Technologies Inc	488,749
Oregon Metallurgical Corp	425,619
Northwest Natural Gas Co	416,470
Eugene Freezing & Storage Co	376,484
Walmart Real Estate Business	356,684

Major Employers

Education, including Oregon State University (OSU), located in Corvallis; Linn-Benton Community College (LBCC), located in Albany and Corvallis; and Greater Albany Public School District 8J (GAPS), is the largest single source of employment in the Albany area. OSU is Oregon’s leading source of basic applied research in forestry, agriculture, fisheries, engineering, electronics, home economics, and the sciences for the development of human, land, atmospheric, and oceanic resources.

Rare metals provide the largest single source of employment within the city limits. The US Bureau of Mines, which opened a research facility in Albany in 1943, introduced rare-metal technology. The primary private rare-metal industrial plant in the area is Wah Chang, a subsidiary of Allegheny Technologies, along with their sister company Allvac Albany. Dayton Hudson Corporation, dba Target Distribution Center, is also a major employer in the City. As a regional distribution center, it serves Target stores all over California, Oregon, Washington, Idaho, and Montana.

Government

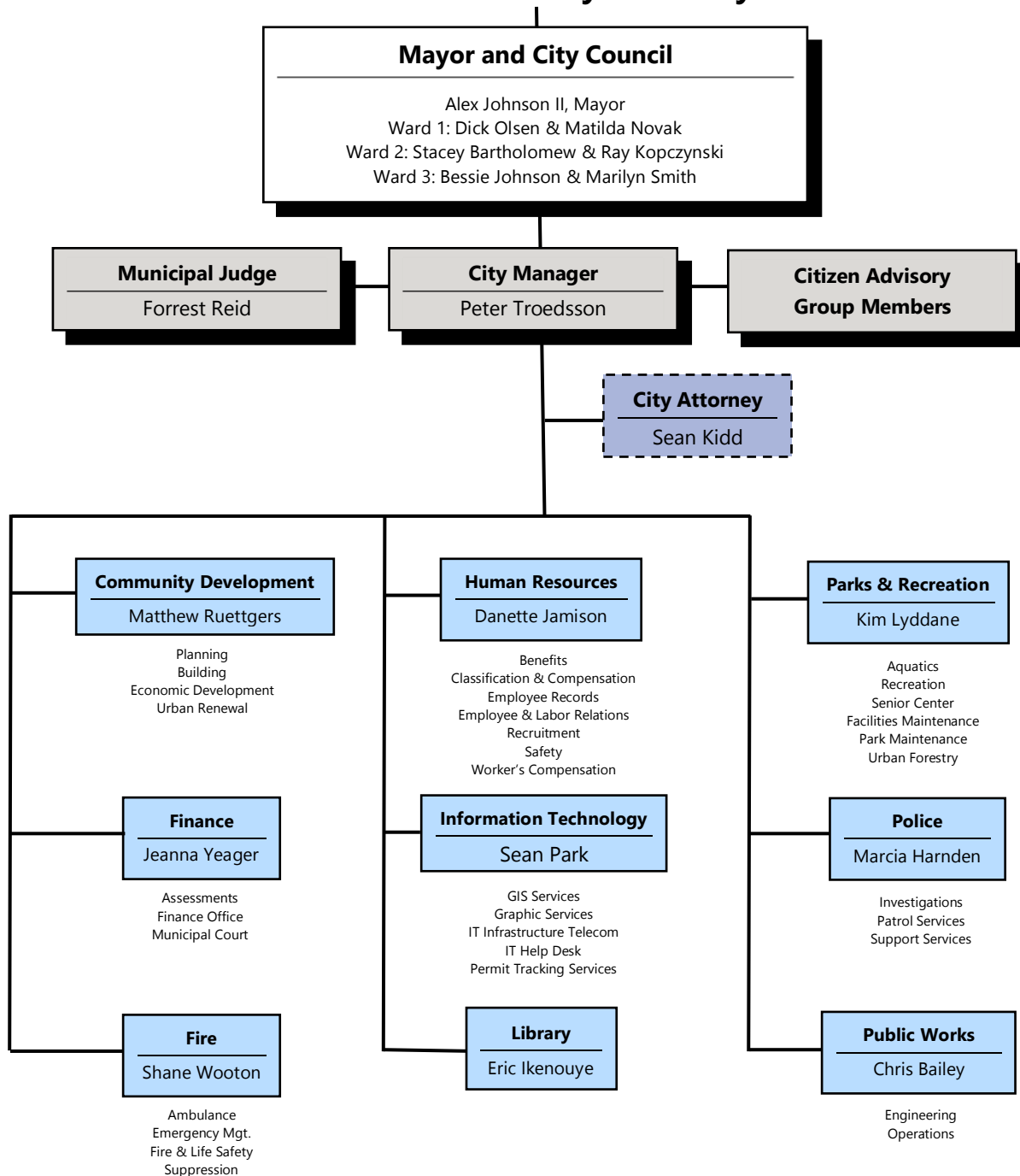
The City of Albany was founded in 1848, incorporated in 1864, and adopted a home rule charter in 1891. It operates under the provisions of its own charter and applicable state law. It has a city manager/council form of government. The city council consists of seven members who are elected by the citizens of Albany. Councilors are elected to serve overlapping four-year terms. There are three wards in the city. Two councilors represent each ward. The mayor is elected “at-large” by the entire city and serves a two-year term. The mayor presides over all council meetings and may vote only in the case of a tie. All council members are part-time elected officials who exercise the legislative powers of the City and determine matters of policy.

The City of Albany provides a full range of municipal services including fire and police protection; street construction, maintenance, and lighting; parks and recreation; library services; planning and zoning; and general administrative services. It also operates water and wastewater treatment plants and maintains water and sewer systems.



CITYWIDE ORGANIZATIONAL CHART

Citizens of the City of Albany





BUDGET CALENDAR

Date	Description
Tuesday, April 20, 2021	Publish first Notice of Budget Committee Meetings
Tuesday, April 20, 2021	Post second Notice of Budget Committee Meetings on website
Tuesday, April 27, 2021	Distribute Proposed Budget Document to the Budget Committee
Tuesday, May 4, 2021	Budget Committee Meeting (6:00pm)
Tuesday, May 4, 2021	Public Hearing: State Shared Revenues
Thursday, May 6, 2021	Budget Committee Meeting (6:00pm)
Tuesday, May 11, 2021	Budget Committee Meeting (6:00pm)
Thursday, May 13, 2021	Budget Committee Meeting (6:00pm - if necessary)
Tuesday, May 25, 2021	Publish Notice of Public Hearing for Approved Budget at council
Wednesday, June 9, 2021	CIP Public Hearing and adoption by City Council
Wednesday, June 9, 2021	Public Hearing of BN 2021-23 Budget
Wednesday, June 9, 2021	Adoption of BN 2021-23 Budget
Thursday, July 15, 2021	LB-50 Submission
Thursday, July 15, 2021	UR-1 Submission
Thursday, September 30, 2021	Budget submission to the counties



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Albany

Oregon

For the Biennium Beginning

July 1, 2019

Christopher P. Morill

Executive Director





EXECUTIVE SUMMARY





BUDGET MESSAGE



Overview

This budget document is the culmination of many months of work, on the part of many dedicated City employees. It's an honor for me to present this work and to take the opportunity to discuss the budget situation that faces us.

A city budget communicates to citizens how their city government is going to “operationalize” the Council’s strategic plan; how the City is going to turn resources into actions. This budget will be the second biennial budget for the City of Albany. One of the benefits of a two-year budget is that it guides staff toward a longer-term approach to budgeting. When that long view is considered, the difference between one-time funds and recurring funds becomes readily apparent. One-time funds such as grant monies, proceeds from the sale of property, etc., cannot be relied upon for continuous revenue. The continued operations of the City must be funded with recurring funds. When the use of one-time funds is required to fund current operations, that reflects a structural problem, and potentially makes the structural problem worse in the outyears. It is a practice that should be avoided.

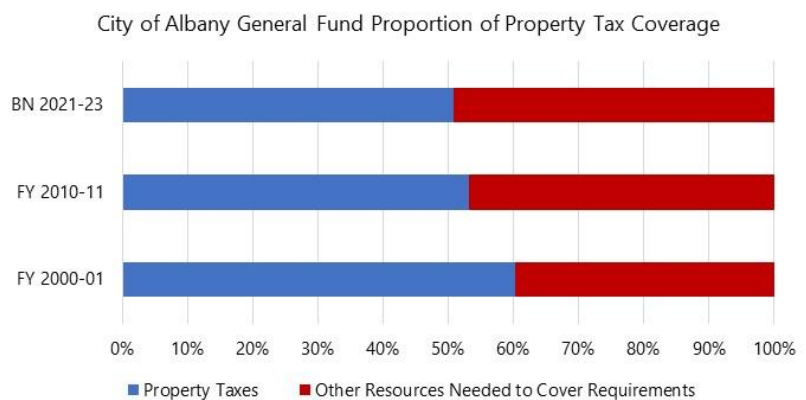
Fortunately for the City of Albany, when the pandemic struck, we were midway through our first biennial budget and were not confronted with the overwhelming requirement to build a budget at the same time

we were dealing with the impacts of coronavirus disease 2019 (COVID-19). This budget for the 2021-23 biennium reflects the impacts of three important factors:

1. Most importantly, the structural imbalance of an unproportionate rise in requirements compared to resources and the reliance on nonrecurring resources to fund that difference. This imbalance, which has existed for years, now causes us to make significant cuts in service levels.
2. The negative impacts of the pandemic, which have forced changes in parks and recreation, municipal court, and economic development.
3. The infusion of federal assistance in the form of Coronavirus Aid, Relief, and Economic Security (CARES) Act and American Rescue Plan Act (ARPA) funds.

Structural Imbalance

The property tax system in Oregon has many problems. The League of Oregon Cities has recognized that the system is in dire need of reform, and they have made property tax reform one of their seven legislative priorities for 2021. As the LOC notes, “With the passage of the Corporate Activities Tax¹, Oregon has taken a step toward long-term financial stability at the state and school district level, but local budgetary challenges persist, and the legislature must take action to allow cities and other local governments to adequately fund the services that residents demand.” The structural problem for Albany is simple: measures 5, 47 and 50 have limited property tax assessed value growth to 3 percent annually, while the costs of operations increase annually at significantly higher rates. This is a problem for all operations that rely on property tax revenues as a major funding source, specifically public safety, municipal court, parks and recreation, planning, and library services.



We have long known that the trend is unsustainable and that it forces reductions in service levels. To avoid those reductions, or to minimize them, City departments have decreased or eliminated contributions to equipment replacement funds over the last few budget cycles. Unfortunately, those accounts have been drawn down to levels that cannot support further reductions. Without additional sources of revenue, there is no alternative but to adjust service levels downward in the next biennium. Some of those adjustments have already been made as we’ve tried to prepare for that eventuality. The structural problem will continue to shrink service levels until the property tax system is reformed or the City decides to create an alternative revenue source.

¹ In May 2019, Governor Brown signed into law House Bill 3472A, the Oregon Corporate Activity Tax (CAT). The tax is imposed on businesses at a rate of 0.57% of receipts less deductions on sales over \$1 million. The 2019 Legislature created the CAT as a means of establishing an additional, dedicated funding source for K-12 education. Revenues are dedicated to the Fund for Student Success and are separate from the state’s General Fund.

Pandemic

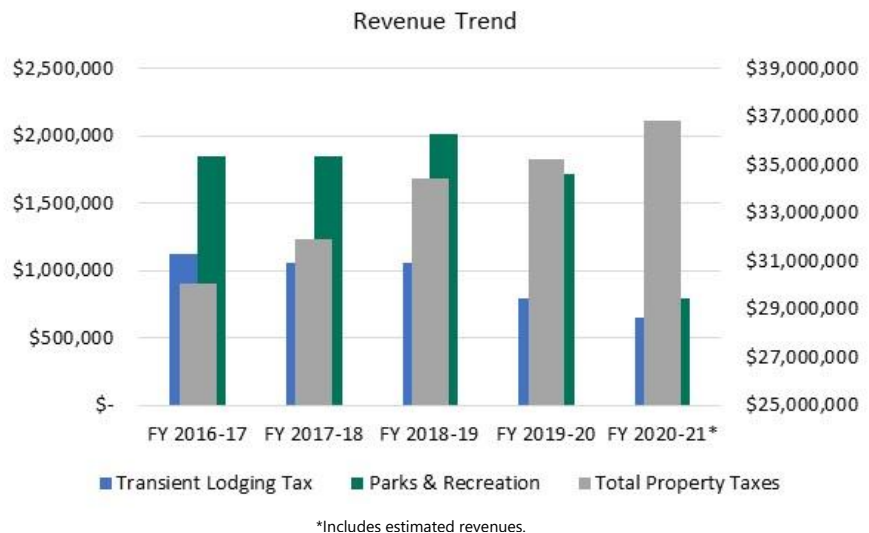
The COVID-19 pandemic and the economic restrictions that followed, changed so much around us. The City’s operations were certainly not exempted. Drastic adjustments in our business practices were required by the Governor’s orders and Oregon Health Authority and Occupational Safety and Health Administration guidelines. Certain types of revenue were immediately hit hard as travel came to a standstill and people were no longer able to congregate for concerts, classes, and special events. The transit system suffered an immediate and severe loss of ridership. Extraordinary expenditures were required in several areas as City facilities implemented precautionary public health measures for citizens and staff alike, and employees were provided extended teleworking opportunities to help reduce the risk of virus spread.

These were unplanned expenditures. Some welcome relief came in the form of CARES Act funding, with which we were able to invest in the protection of our people using funds that were available for leave, overtime, and telecommuting equipment. The City’s twin goals during the first stages of the pandemic were to maintain continuity of service and to protect the health and safety of City staff and the people we serve. We sought to take advantage of available technologies to enable working from home. Looking forward, the City has embraced this capability and it will position us well to handle subsequent waves or another pandemic (or catastrophic shutdown). It also holds promise for helping employees improve work-life balance or cope with closures of day care facilities and schools, while continuing to provide the essential services required by the community.



Activation of the City’s Emergency Operations Center during the first stages of the pandemic helped to ensure continuity of operations and a rapid response to a changed environment. In the months that followed, public access to City Hall was restricted but operations never ceased during the pandemic.

It’s worth noting that because Oregon cities do not have sales taxes, the negative revenue impacts on city governments in Oregon were felt mostly by parks and recreation departments and activities reliant upon transient lodging tax revenues. As property taxes and state-shared revenues were not immediately impacted, the subsequent effects on these sources of revenue remain to be seen.



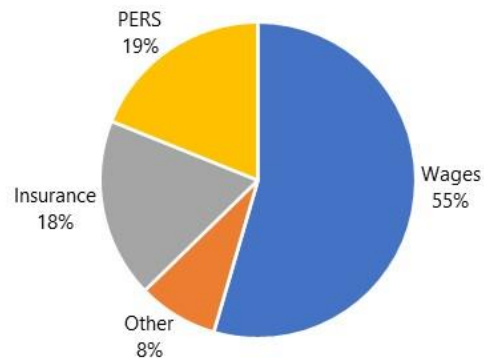
Looking forward

Before the pandemic struck in March 2020, unemployment rates had been at historic lows and the economy was booming. There were indications that the economy would have continued its positive trajectory. Instead, the pandemic-induced shutdown caused many to suffer, and although the recovery is well underway, it is proceeding unevenly.

Public Employees Retirement System (PERS) payments, employee insurance, infrastructure, contracts, materials, and other costs are expected to rise, and costly unfunded mandates continue to contribute to the problem. The PERS problem is well-known. There is a light at the end of the PERS tunnel, but it's not until the 2025-27 biennium that the estimated burden of supporting the PERS fund will begin to decrease.

The main cost driver that departments are seeking to control to achieve sustainability is personnel; reducing FTE² is the only way in which we can operate within the property tax constraints described earlier.

Citywide Personnel Average Costs



It's imperative that we remember the relationship of reserves to our bond rating, which directly affects the cost of borrowing money. The stronger our reserves, the better our bond rating. The better our bond rating, the less we pay in debt service. In mid-December 2020, Moody's, in their periodic rating of cities, noted that:

"...the credit position for Albany is sound and its Aa3 rating is on par with the US cities median of Aa3. Key credit factors include an adequate but below average financial position, an ample tax base and a healthy wealth and income profile. It also reflects an extremely small debt burden and a somewhat elevated pension liability.... The city has a sound financial position, which is relatively favorable in comparison to the assigned rating of Aa3. **However, Albany's cash balance as a percent of operating revenues (31.2%) is slightly lower than the US median and declined between 2015 and 2019. Also, the fund balance as a percent of operating revenues (19.4%) is under the US median.**"

The Moody's report went on to note that "the economy and tax base of the city are quite healthy and are comparable to its Aa3 rating. Albany's full value per capita (\$104,448) is roughly equivalent to the US median and saw a material growth from 2015 to 2019. ...The median family income is 93.1% of the US level."

Less visible are the diminished levels of our equipment replacement accounts. These accounts have been depleted as we've tried to maintain service levels and can no longer be used to stave off personnel cuts. We often note that our people are our most important resource. And they are. But if we are unable to properly equip our people, we are doing them and our community a disservice. Departments have identified equipment replacement liabilities and have a renewed understanding of, and commitment to, planning for

² FTE (Full Time Equivalency) is the hours worked by one employee on a full-time basis. On an annual basis, one FTE is considered to be 2,080 hours for general service employees, which is calculated as 40 hours per week, and 2,184 annual hours for public safety employees.

BUDGET MESSAGE

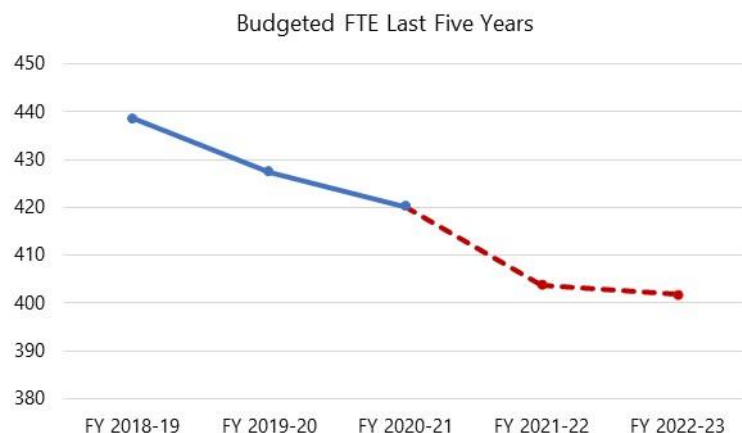
future equipment replacement needs; but in this biennium, equipment replacement funds show an eight percent decrease in reserves.

Total reserves are increasing by 11 percent over the previous biennium. Departments are preparing for an uncertain future by reevaluating priorities and making cuts to improve positions in future biennia. The Parks & Recreation Department has increased reserves in each of its operating programs to help those programs weather the projected long-lasting impacts of COVID-19. The largest increase in reserves comes in the form of capital reserves as departments opt for a “pay as you go” approach to future investment needs, as opposed to more expensive and charter-restricted debt issuance.

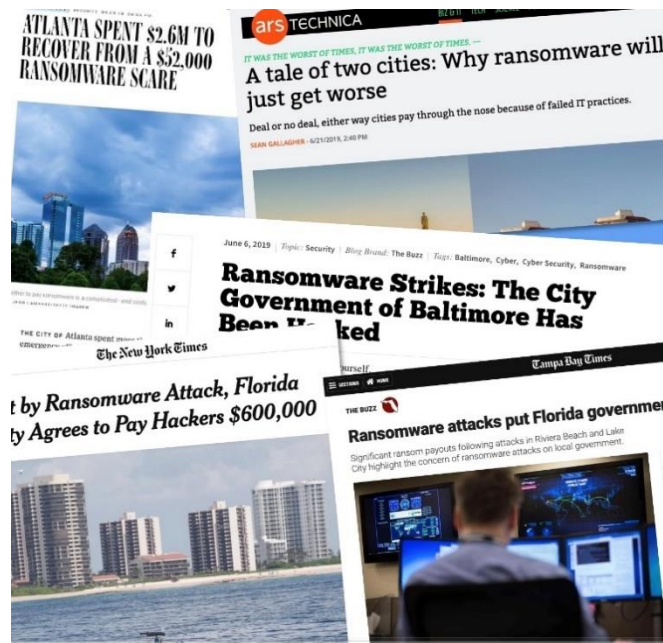
The American Rescue Plan Act, passed in March 2021, will provide state and local governments across the country with funds to be used for recovery from the effects of the pandemic. There is much that remains unclear at this writing, but we expect that the City of Albany will receive approximately \$8.4 million in one-time funding. A careful evaluation of potential uses of these one-time funds is underway and will involve extensive community outreach.

Rising risks

Risk is hard to quantify. But the structural imbalance described above contributes to the growth of risk. Revenue constraints guarantee that the budget is limited in its growth, while public demands for service are not correspondingly limited. The resulting erosion of service levels is slow and insidious. As cost increases outpace the availability of resources, services must be scaled back. This year, due to a lack of resources available for training, the Fire Department suspended its dive rescue capability. This capability was determined to have been used infrequently enough that its continued support could not be justified. But we are now forced to look at the next function to be cut. As the imbalance continues, this budget will eliminate Medic 71, our single role paramedic capability.



The impact of cuts in public facing departments is intuitively obvious. Less obvious is the impact of cuts in central services. Demands for support from the City’s central services functions also continue to grow. Increasing levels of support are required from Information Technology (IT), Finance, and Human Resources, but the resources to pay for those services are severely limited. This inevitably leads to the acceptance of higher levels of risk: risk of non-compliance with law or best practice, risk of procedural error, risk of tort action, risk of decreased employee retention, etc. City employees are devoted to their mission and they are continually looking for ways to economize and to prioritize, but “doing more with less” has very practical limits as the list of mandates and regulations continues to grow. The negative effects of this downward trend in FTE are not easily perceptible or immediately measurable, but at some point, the decision must be made to not do something due to limited staff resources. As an example, not having sufficient staff available in the Finance Department means the loss of the ability to produce a robust comprehensive annual financial report. This in turn has a negative effect on bond ratings and consequently on the cost of borrowing for



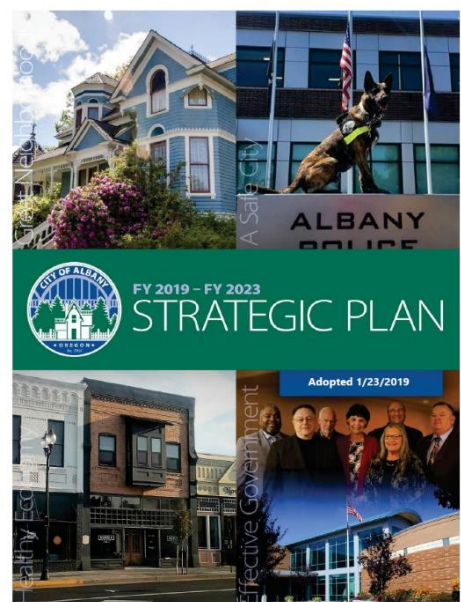
capital projects. Lack of appropriate staffing in Human Resources jeopardizes compliance with labor laws which increases the risk of lawsuits. Cybersecurity risks increase exponentially as IT staffing levels do not meet increased demand. According to a recent story published in **infosecurity** magazine, “44% of global ransomware attacks that [took] place in 2020 [were] aimed at municipalities.” These attacks are on the rise and are forcing IT to redirect staffing resources toward deterrent efforts. Decreases in resources available for training and education have a deleterious effect on proficiency (which creates its own risk), but they also have a negative effect on retention. The training and education of staff is an investment which pays off in professionalism and job satisfaction. Failing to make that personnel investment increases risk of

losing trained and qualified staff and deteriorating the professional knowledge and competence of our workforce.

Deferred maintenance brings its own risks. While those risks are not easily quantifiable, we know it equates to an increase in future costs. “We can’t afford it today, so let’s circle back when we can.” This is a common approach to triaging current needs. However, failing to maintain physical assets today serves only to accelerate their aging and deterioration. This in turn increases the costs of repair in the outyears. Reserve balances intended for future maintenance will be inadequate for the liabilities of tomorrow.

Strategic Planning and Growth

Looking into the future to anticipate the City’s needs and to plan for its growth is an essential responsibility of the City Council and City staff. For this budget cycle, the switch to a biennial budget has altered the pace of the planning process. Now, in order to inform the budget, the strategic planning process will be undertaken in off-budget years. In the fall of 2021, a comprehensive update of the City’s Strategic Plan will be initiated, and the plan will be revised in time to inform the development of the 2023-25 budget. For this budget, the existing Strategic Plan informs our planning.



As we noted previously, General Fund reserves have been depleted over the last several budget cycles. With the last budget, and continuing into this budget, reserves are being replenished. The City weathered the last recession largely because it had a substantial reserve. Fiscal responsibility dictates that we try hard to restore our reserves and our ability to withstand a similar economic downturn.

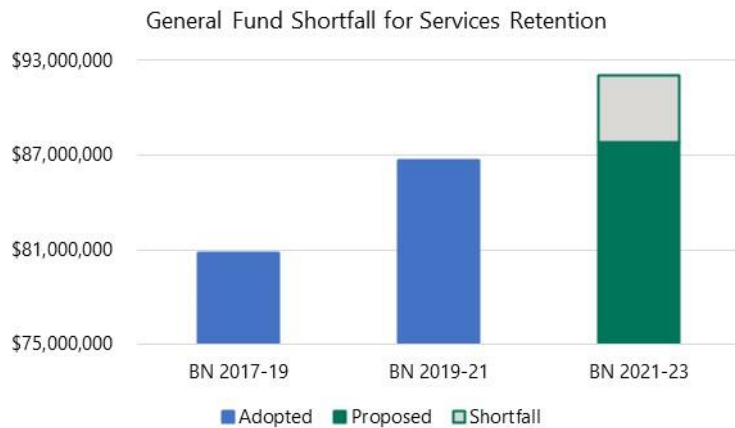
During the last budget build, we noted that PERS rates are state-mandated; they cannot be controlled or changed at the city level; and that solutions must come from the state legislature. Similarly, property tax

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revenues are limited by state law as described above. The Council is now considering a City Services Fee which would supplement the property tax revenue to help maintain and sustain levels of service within the General Fund. At this writing, Council has provided direction with respect to the construction of a city services fee and the distribution of the burden it would place on the City’s residents. However, the City Council has not committed to implementing the fee, and consequently, this budget is being submitted without that revenue source.

Within the City’s enterprise funds, revenues come primarily from the rate payers who pay for the quantity of the water and wastewater services they use. Using a carefully developed formula, ratepayers also pay for stormwater services. These functions are not immune to pressure from increasing costs. They experience the same pressure that the General Fund experiences. The difference is that the Council has much greater control over revenues. The Council annually reviews rates and makes decisions based on the need to invest in the maintenance of the systems and the needs to comply with increasing regulation.

Albany is growing, and will continue to grow, according to projections from Portland State University. Revenue is also growing, but not commensurately with increasing demands for General Fund services. If the City’s residents are to enjoy the level of services they currently have, the Council will need a more balanced way to pay for those services. To maintain current service levels and keep pace with the needs of our growing community, the City would have to raise an additional \$5 million for the 2021-23 biennium to pay for public safety needs, much-needed support for parks, our library, and other community services. Without that funding, the City will be unable to provide services our community has come to expect. The Oregon tax limitation measures of the 1990s capped property tax revenue. This was welcomed by taxpayers. However, taxpayers are beginning to understand that as a result, the City’s budget has not kept pace with rising costs associated with inflation, market-driven increases in labor, goods and services, and unfunded mandates imposed by the federal and state governments. Today, property taxes fund only a fraction of existing services.



Consequently, this budget makes substantial cuts in service. A city services fee, if implemented by the Council, will help retain and/or restore services. Because of the statewide inadequacy of the property tax system to fund public services, over 50 Oregon cities use such fees to help pay for city services. In Albany, the City Services Fee would be collected through City utility bills based on the type of account, not based on property value, and would incorporate a Low-Income Assistance Program to aid residents whose household incomes fall below a designated percentage of the median income.

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At this writing, the Council has not committed to implementation. We are proceeding, aligning our services with the funding that we know will be available. With a \$5 million shortfall over the biennium, this budget will provide direction for reducing City services in municipal court, library, police, fire, and parks & recreation, as layoffs of personnel and reductions in opening hours will be unavoidable.

Service, stewardship, integrity – We take pride in the service the City provides, and we are dedicated to excellence in stewardship of the City's resources. We maintain the high levels of integrity upon which that service and stewardship rest. I am very grateful for this team and for the Budget Committee and Council who have guided this budget build.

A handwritten signature in blue ink, appearing to read "Peter Troedsson", with a long horizontal flourish extending to the right.

Peter Troedsson
City Manager



EXECUTIVE SUMMARY

Overview

This budget represents this City's second biennial budget. The City made the change in fiscal year 2019 to gain efficiencies and to guide staff toward a longer-term approach to the budgeting process.

The budget for the 2021-2023 biennium reflects moderate growth. General property tax revenues are expected to increase approximately 3.0 percent, while franchise fees and privilege tax revenues are expected to remain flat. Water and sewer revenues reflect scheduled rate increases but are tempered by conservation efforts. The public safety operating levy was renewed by voters in 2019 and although property tax compression remains relatively low, there is a slight increase in this year's compression over last year. Expenditure increases are directly correlated to growing personnel costs. At the same time, City policy mandates contingencies of 5 to 15 percent of operating revenues. The result is a balanced budget that reflects a slight growth in reserves, reduces positions, and allocates available resources to maintain targeted levels of service.

This year's approach to developing the budget continues the practice of identifying available resources and then allocating departments an appropriate target within which to build their operating budgets. Two very favorable dynamics continue to characterize this approach. First, operating budgets are funded within projected resources. Second, department directors have the ability to evaluate needs and allocate resources to priority programs and activities. The challenge in future budgets will continue to be expenditures growing faster than revenues.

Economic Conditions

The effect of the COVID-19 pandemic is apparent in the following key indicators:

Unemployment. As of March 2021, the Albany MSA seasonally adjusted unemployment rate was 6.7 percent, reflecting an increase of 2.9 percent over the past 12 months. Linn County's rate showed the same results, while Benton County's rate increased to 4.8 percent in March from its revised rate of 2.6 percent in the prior fiscal year. Oregon's statewide unemployment followed the same trend, increasing 2.4 percent to 6.0 percent.

Development. The City's Building Inspection Department reports that permits for new residential construction were on par with previous years, while new commercial permits have increased and total permits decreased as indicated in the following table:

Permits as of February	FY 2017	FY 2018	FY 2019	BN 2019-2021*
New Residential Permits	94	145	140	272
New Commercial Permits	6	10	15	56
Total Number of Permits	1,630	2,172	2,800	4,799

*FY 2020 includes a full year of data. With future biennial budgets, this will be the direction taken.

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Non-specified permits include accessory structures, remodels and alterations, electrical, plumbing, mechanical, fire alarms, fire sprinklers, demolitions, parking lots, and signs. Although building is always cyclical, slowing started occurring as the market price of lumber skyrocketed and is more than double historic highs for lumber futures. That increase in costs has driven up costs of construction and is likely delaying some projects. This increase is in direct correlation with plant shutdowns and supply chain issues related to quarantining and COVID-19.

Population Growth

Many of the services provided by the City are more closely tied to population growth than to economic conditions. A slowdown in the economy does not reduce the need for police, fire, library, utility, and many other municipal services. An increase in population, however, often entails a corresponding increase in demand for the same services.

Budgeted FTEs per 1,000 Population. The number of budgeted full-time equivalent (FTE) City employees per thousand of population has decreased by almost 10 percent during the past 10 years. In past years, a distinction was made between authorized positions and budgeted positions. Authorized positions were those that had previously been approved by the City Council but may or may not have been funded in the budget. Budgeted positions were authorized positions that were actually funded. The expectation was that authorized positions that were not funded in the budget could be filled as funding sources became available or other expenditures were reduced. Continued budget constraints have eliminated the anticipated benefit of the two designations. Therefore, the distinction between authorized and budgeted has been dropped.

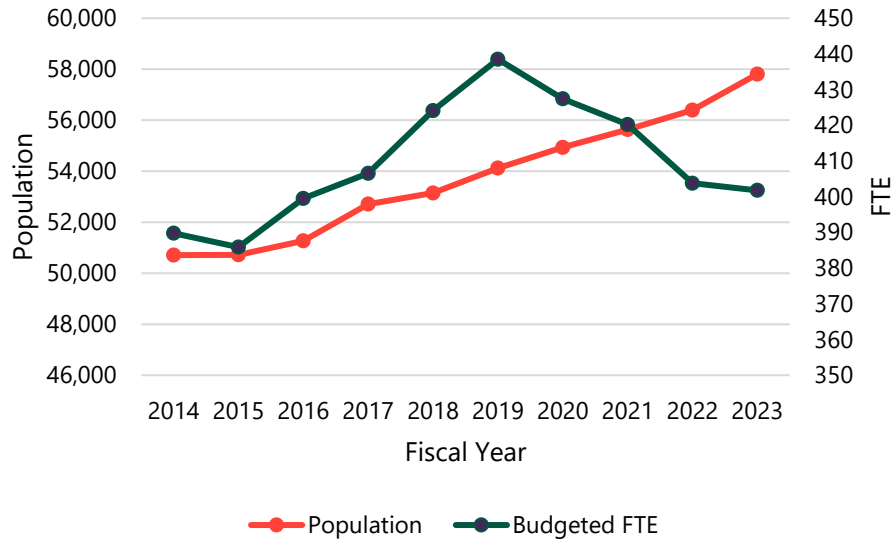
The following table presents the population for the city of Albany as provided by Portland State University's annual population estimate, except for the final two years, which are estimates based on growth trend. Budgeted FTEs and budgeted FTEs per 1,000 of population are also shown in the corresponding budget year.

Budgeted FTE per 1,000 Population

FY Ending June 30	2014*	2015	2016	2017	2018	2019	2020	2021	2022	2023	10-Year % Change
Population	50,710	50,720	51,270	52,710	53,145	54,120	54,935	55,633	56,395	57,808	14.00%
Budgeted FTE	389.78	385.88	399.51	406.56	424.12	438.49	427.4	420.21	403.78	401.78	3.08%
Budgeted FTE per 1,000 population	7.69	7.61	7.79	7.71	7.98	8.10	7.78	7.55	7.16	6.95	-9.58%

*Includes six firefighter positions partially funded through SAFER grant.

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Over the last 10 years, population increased by 14.0 percent while the number of budgeted FTEs has only increased by 3.08 percent, and as previously mentioned, the number of FTEs per thousand declined by 9.58 percent over the same timeframe. The lower number of FTEs per thousand in the next two years reflects an environment where personnel and other costs are outpacing revenues. Careful consideration of staffing must continue to stay within available resources.

Budget Assumptions

During the initial phase of the budget process, the Finance Department collects information from several sources, both internal and external. This information is used to create assumptions about the financial landscape and to evaluate program budgets and forms. The rates provided below assist in the calculation of economic and personnel expenditures and revenues.

Economic and personnel

Interest	<ul style="list-style-type: none"> The average rate of return for City investments will be 2.0 percent.
Assessed value growth	<ul style="list-style-type: none"> The assessed value of property within the City of Albany will increase by 3.0 percent.
Salaries	<ul style="list-style-type: none"> Salaries will be adjusted per union contracts (Fire, Police, and AFSCME bargaining units).
PERS	<ul style="list-style-type: none"> The cost per employee for retirement benefits for the Public Employee Retirement System (PERS) will be calculated at 33 percent of the monthly salary.
PERS pick-up	<ul style="list-style-type: none"> The City of Albany will continue the PERS pick-up of 6 percent. (Included in the 33 percent number above.)
Health benefits	<ul style="list-style-type: none"> An increase in health insurance premiums will be calculated at 4-5 percent in the first year of the biennium and 10-15 percent in the second, dependent upon bargaining unit.

Revenue trends and assumptions

General Fund	<ul style="list-style-type: none"> The Local Option Public Safety Levy for this budget will continue to be impacted by compression. The City's permanent tax rate will be \$6.3984/\$1,000 valuation.
Special Revenue Funds	<ul style="list-style-type: none"> New housing and commercial development are growing slowly. The City will continue to receive state revenue sharing funds at a slightly higher level than the prior year.
Capital Projects Fund	<ul style="list-style-type: none"> The budget will reflect the total estimated capital projects that will be initiated in the fiscal year.
Enterprise Funds	<ul style="list-style-type: none"> Sewer rates are expected to increase by 3.5 percent on July 1, 2021; an additional expected 3.5 percent increase is expected on July 1, 2022. Water rates are expected to increase by 3.5 percent on January 1, 2022; an additional expected rate increase of 3.5 percent is anticipated on January 1, 2023. Stormwater rates are expected to increase by 17 percent on March 1, 2022; an additional expected increase of 17 percent on March 1, 2023.

Cost Saving Strategies

Department budgets for 2021-2023 were compiled in the context of current economic conditions, increasing costs, and sustainability of programs and services in future years. Much effort and analysis has been done to keep expenditures within estimated available resources. The following outline presents several of the previous and current cost-saving strategies that have been used to contain costs.

Restructuring: Department heads have scrutinized the best way to provide services with the current constraints and changed the structure of their departments. Restructuring has occurred in departments such as Finance, City Manager's Office, Information Technology, Parks & Recreation, Public Works, and Community Development.

Hiring chill: A hiring chill was imposed for all departments. No vacancies are filled without careful review of the timing and the need to fill the position by the relevant department director and the city manager. Savings associated with the hiring chill depend on the vacancies that occur.

Cost-of-living adjustments (COLAs): Non-represented employees and all bargaining units were asked to forgo COLAs in previous budget years. This had a compounding effect that resulted in savings in subsequent years.

Reserves and replacement funds: In the biennium, City staff is making a conscious effort to grow reserves to prepare for an uncertain future. Equipment Reserve accounts have been drawn down and contributions to vehicle and equipment replacement funds are still below desired funding levels.

Materials and services: Expenditures for contracted services, minor equipment, office supplies, and other materials and services continue to be reviewed very closely.

Changes from Prior Years

There are several changes in this document from prior budgets. These changes were made to help promote better tracking, transparency, and forecasting.

Employee paid benefits: benefits were broken down into specific benefits.

Employee reclassifications: employees moved from one department or program to another due to reorganizations or for better tracking. When this occurs, the reader should look at both the prior and the new classifications for budgeting information.

- Code enforcement officer: moved from the police department (p. 248) to its own program in central services (p.184). Additional code enforcement programs were created for tracking purposes. This position falls under the City Manager's Office, but still reports to the police department.
- Emergency management and safety: this position moved from the City Manager's Office program (p. 183) to its own program in central services (p.184). This position is included in the City Manager's Office yet reports to the fire department.

Community Development Reorganization: in fiscal year 2020-2021, the community development (CD) department underwent a reorganization and the following changes occurred:

- Dedicated director: formerly, the CD director was also the director for the engineering division of public works.
- Economic development: programs moved from the City Manager's Office to CD.

Central Services:

- Administration program: the city created an administration program in central services to account for expenses the city would still incur, whether or not a specific department existed. Expenditure examples include audit services and internet technology (IT) servers.
- Charges for service lines in revenue program are department/program specific.
- IT resources moved to the central services revenue program.
- City staff reevaluated methodologies for determining central service charges and changed several to more accurately reflect services provided.
- Central service charges are not charged to other central service programs. The exception is facilities maintenance.

Equipment & IT Equipment Replacement: equipment replacement programs in the Capital Replacement Fund were broken out into individual programs for better department control. Some programs were moved to the different funds based on purpose and corresponding operations.

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Transit STIF Programs: Transit started receiving statewide transportation improvement fund monies from the state in the current biennium.

- For the upcoming biennium, staff decided to track them in separate STIF programs (see pages 307, 309, and 311). The corresponding transit programs (see pages 306, 308 and 310) then charge the STIF programs as a charge for service.
- The increases in these revenues are related to expanded transit service levels.

Closing Statement

It is the goal of City staff to produce a sustainable budget. Although staff has succeeded in the preparation of the BN 2021-2023 budget, the issue of resources being outpaced by expenditure growth remains a concern. During the budget process, positions were removed and service level reductions made. Departments must continue to give careful consideration to expenditures, as well as work with the city council to find new funding sources, in order to maintain appropriate levels of service in future years.

FUND TYPE SUMMARY

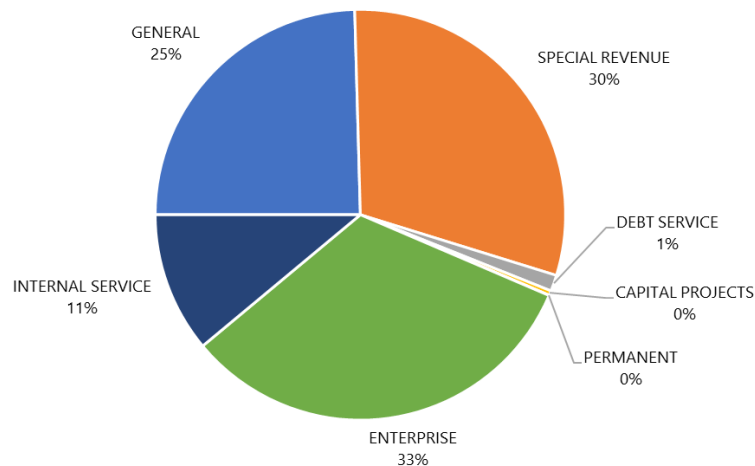
During this budget cycle, staff took the opportunity to evaluate the budget process and several changes were made. Equipment replacement reserves were scrutinized and forecasted up to 30 years out. These reserve programs, which used to be consolidated, were broken out to individual departments for better tracking. Additionally, during its restructuring, Community Development absorbed both Economic Development and Albany Revitalization Agency programs. These were previously part of the City Manager's Office.

Although most of the funds shown below did not have much change from the prior biennium, the capital projects budget reflects a decrease of 56 percent, which can be attributed to the completion of the City's public safety facilities, as well as the decrease in local improvement district program balance. Funds received from the sale of properties in the Timber Ridge area are currently transferred to Economic Development as part of an interfund loan agreement.

Fund Type Summary as Proposed by the City Manager

FUND TYPE	2019-21		2019-21		2021-23		Over (Under)	Percent of
	Adopted		Revised		Proposed	Revised	Total	Proposed
GENERAL	\$ 86,703,600	\$	89,355,100	\$	87,789,000		-1.75%	24.92%
SPECIAL REVENUE	92,203,200		105,190,100		105,701,900		0.49%	30.01%
DEBT SERVICE	4,399,500		4,399,500		4,552,000		3.47%	1.29%
CAPITAL PROJECTS	2,957,000		2,957,000		1,299,900		-56.04%	0.37%
PERMANENT	86,000		86,000		88,700		3.14%	0.03%
ENTERPRISE	124,745,000		124,745,000		113,364,200		-9.12%	32.18%
INTERNAL SERVICE	37,018,000		38,785,100		39,460,800		1.74%	11.20%
TOTAL REQUIREMENTS	\$ 348,112,300	\$	365,517,800	\$	352,256,500		-3.63%	100.00%

Proposed Budget by Fund Type, Percentage of Total Budget



Fund Type Summary as Approved by the Budget Committee

The City Manager and the Budget Officer have the responsibility for preparing and presenting a proposed budget to the City’s Budget Committee that is balanced and consistent with the Council’s policies. The Budget Committee met, reviewed the proposed budget along with more current information, and considered public input.

Resources

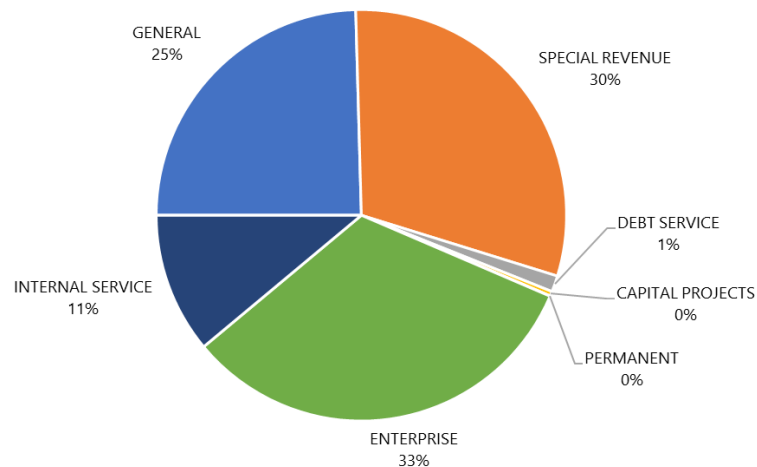
There were no approved resource changes to the proposed budget.

Requirements

There were no approved requirement changes to the proposed budget.

FUND TYPE	2019-21		2019-21		2021-23		Over (Under)	Percent of
	Adopted	Revised	Revised	Approved	Revised	Approved	2019-21	Total
GENERAL	\$ 86,703,600	\$ 89,355,100	\$ 89,355,100	\$ 87,789,000			-1.75%	24.92%
SPECIAL REVENUE	92,203,200	105,190,100	105,190,100	105,701,900			0.49%	30.01%
DEBT SERVICE	4,399,500	4,399,500	4,399,500	4,552,000			3.47%	1.29%
CAPITAL PROJECTS	2,957,000	2,957,000	2,957,000	1,299,900			-56.04%	0.37%
PERMANENT	86,000	86,000	86,000	88,700			3.14%	0.03%
ENTERPRISE	124,745,000	124,745,000	124,745,000	113,364,200			-9.12%	32.18%
INTERNAL SERVICE	37,018,000	38,785,100	38,785,100	39,460,800			1.74%	11.20%
TOTAL REQUIREMENTS	\$ 348,112,300	\$ 365,517,800	\$ 365,517,800	\$ 352,256,500			-3.63%	100.00%

Approved Budget by Fund Type, Percentage of Total Budget



Fund Type Summary as Adopted by the City Council

The City Manager and the Budget Officer have the responsibility for preparing and presenting an approved budget to the City Council that is balanced and consistent with the Council’s policies. The City Council met, reviewed the approved budget along with more current information, and considered public input.

Resources

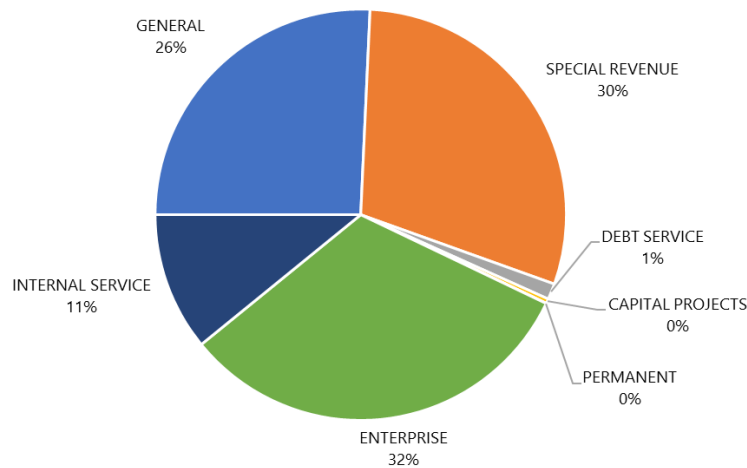
There were no adopted resource changes to the approved budget.

Requirements

There were no adopted requirement changes to the approved budget.

FUND TYPE	2019-21		2019-21		2021-23		Over (Under)	Percent of
	Adopted	Adopted	Revised	Revised	Adopted	Revised	2019-21	Total
GENERAL	\$ 86,703,600	\$ 86,703,600	\$ 89,355,100	\$ 89,355,100	\$ 87,789,000	\$ 87,789,000	-1.75%	24.92%
SPECIAL REVENUE	92,203,200	92,203,200	105,190,100	105,190,100	105,701,900	105,701,900	0.49%	30.01%
DEBT SERVICE	4,399,500	4,399,500	4,399,500	4,399,500	4,552,000	4,552,000	3.47%	1.29%
CAPITAL PROJECTS	2,957,000	2,957,000	2,957,000	2,957,000	1,299,900	1,299,900	-56.04%	0.37%
PERMANENT	86,000	86,000	86,000	86,000	88,700	88,700	3.14%	0.03%
ENTERPRISE	124,745,000	124,745,000	124,745,000	124,745,000	113,364,200	113,364,200	-9.12%	32.18%
INTERNAL SERVICE	37,018,000	37,018,000	38,785,100	38,785,100	39,460,800	39,460,800	1.74%	11.20%
TOTAL REQUIREMENTS	\$ 348,112,300	\$ 348,112,300	\$ 365,517,800	\$ 365,517,800	\$ 352,256,500	\$ 352,256,500	-3.63%	100.00%

Adopted Budget by Fund Type, Percentage of Total Budget







PERSONNEL CHANGE REPORT

At the start of BN 2019-2021, a one-time adjustment removed 1.0 FTE Mayor and 6.0 FTE City Councilor positions from the overall position count. The seven city council positions are elected officials, not employees of the City of Albany. Further, a scrivener's error included an additional 1.0 FTE System Administrator in Information Technology as part of the budgeted FTE count for BN 2019-2021. The adjustment for city council positions and the correction to the budgeted FTE in Information Technology reduced the citywide budgeted positions to 419.4 FTE for FY 2019-2020 and 412.2125 FTE for FY 2020-2021.

During BN 2019-2021, the following personnel changes were approved:

1. Changed position title of Water Quality Maintenance I to Stormwater Maintenance I in Public Works.
2. Deleted vacant 1.0 FTE Police Communications Specialist and vacant 1.0 FTE Police Clerk in FY 2019-2020; added 1.0 FTE Police Officer in FY 2019-2020; and added 1.0 FTE Police Officer in FY 2020-2021 in Police.
3. Reclassified vacant 1.0 FTE Assistant Fire Chief down to Deputy Fire Chief; added 1.0 FTE Deputy Fire Chief; deleted 1.0 FTE Special Operations Division Chief; and changed the position title of Safety Division Chief – Fire Marshal to Division Chief – Fire Marshal in Fire.
4. Reclassified 1.0 FTE Clerk II position to Clerk III in Parks & Recreation.
5. Reclassified vacant 1.0 FTE Accounting Supervisor down to Senior Accountant; reclassified vacant 1.0 FTE Payroll Supervisor down to Payroll Coordinator; and reclassified 1.0 FTE Accounting Supervisor to Finance Manager in Finance.
6. Added 1.0 FTE Victim Assistance Specialist, funded by Oregon Department of Justice Victims of Crime Act grant and Criminal Fine Accounts grant, in Police.
7. Deleted vacant 1.0 FTE Management Assistant/Communications Officer and reclassified 1.0 FTE Senior Administrative Supervisor to Central Administrative Officer/PIO in City Manager's Office.
8. Reclassified 1.0 FTE Media & Applications Developer to Communications and Engagement Officer and transferred position from Information Technology to City Manager's Office.
9. Restored 2.5 FTE equivalent Maple Lawn Preschool Instructor positions, and 0.44 FTE Maple Lawn Preschool Teaching Assistant I in Parks & Recreation.
10. Reduced 0.9 FTE Application Support Specialist to 0.75 FTE and restored a System Administrator position from 0.9 FTE to 1.0 FTE in Information Technology.
11. Added 1.0 FTE Police Officer position funded by Department of Justice Community Oriented Policing Services (COPS) Hiring Program grant.

PERSONNEL CHANGE REPORT

12. Deleted vacant 1.0 FTE Recreation Programs Manager and reclassified 2.0 FTE Aquatics Programs Coordinators from salary grade A126 to A131 in Parks & Recreation.
13. Transferred 1.0 FTE Economic Development Manager and 1.0 FTE Economic Development Coordinator from City Manager’s Office to Community Development.
14. Reclassified vacant 1.0 FTE Deputy City Manager/Chief Information Officer to Information Technology Director.
15. Reclassified 2.0 FTE Permit Technician positions to a 1.0 FTE Permit Technician I and a 1.0 FTE Permit Technician II in Community Development.
16. Reclassified 1.0 FTE Planning Manager down to Planning Supervisor in Community Development.
17. Added 1.0 FTE Operations Manager position in Public Works.
18. Reclassified 1.0 FTE Recreation Programs Specialist to Recreation Coordinator in Parks and Recreation.

With the above adjustments, the revised budgeted positions increased from 412.2125 FTE to 416.1025 FTE as of April 15, 2021.

The adopted budget for the 2021-2023 biennium includes 403.7775 budgeted FTE for FY 2021-2022 and 401.7775 budgeted FTE for FY 2022-2023, a decrease of 14.325 FTE over the biennium.

The changes by fiscal year are:

<u>FY 2021-2022</u>	<u>FTE</u>	<u>FY 2022-2023 (over FY 2021-2022)</u>	<u>FTE</u>
Finance	-0.6000	Finance	----
City Manager’s Office	+1.0000	City Manager’s Office	----
Information Technology	+0.2500	Information Technology	----
Human Resources	----	Human Resources	----
Community Development	+2.5000	Community Development	----
Police	-2.0000	Police	-2.0000
Fire	-11.0000	Fire	----
Public Works	+1.8750	Public Works	----
Parks & Recreation	-2.6000	Parks & Recreation	----
Library	-1.7500	Library	----
Total for FY 2021-2022:	-12.3250	Total for FY 2022-2023:	-2.000

The following personnel changes are included in the BN 2021-2023 adopted budget (*unless otherwise noted, changes are effective with the start of the biennium*):

Finance

- Delete 0.60 FTE Court Clerk.

City Manager's Office

- Transfer 1.0 FTE Code Compliance Officer from Police.

Information Technology

- Delete 0.75 FTE Application Support Specialist.
- Add 1.0 FTE Information Systems Technician effective September 1, 2021.

Community Development

- Add 1.0 FTE Community Development Director.
- Delete 1.0 FTE Development Services Manager (30% funded from Community Development and 70% funded from Public Works).
- Transfer 1.0 FTE Administrative Assistant I from Public Works.
- Add 0.8 FTE Planner II.

Police

- Transfer 1.0 FTE Code Compliance Officer to City Manager's Office.
- Delete 1.0 FTE Police Communications Supervisor.
- Reclassify 1.0 FTE Police Records & Systems Supervisor to Police Support Services Manager.
- Change classification title of 1.0 FTE Crime Prevention Specialist to Community Engagement Program Coordinator.
- Delete 2.0 FTE Police Officer positions effective July 1, 2022.

Fire

- Delete vacant 1.0 FTE Senior Deputy Fire Marshal – Compliance.
- Delete 1.0 FTE Deputy Fire Marshal – Compliance.
- Delete vacant 1.0 FTE Training Lieutenant.
- Delete 1.0 FTE Medic 71 Paramedic.
- Delete 1.0 FTE Medic 71 Emergency Medical Technician (EMT).
- Delete 6.0 FTE Firefighter/EMT positions.

Public Works

- Delete 1.0 FTE Public Works Engineering & Community Development Director.
- Reclassify 1.0 FTE Public Works Operations Director to Public Works Director.
- Delete 1.0 FTE Development Services Manager (30% funded from Community Development and 70% funded from Public Works).
- Add 1.0 FTE Engineering Manager/Assistant City Engineer.
- Transfer 1.0 FTE Administrative Assistant I to Community Development.
- Delete 0.5 FTE Operations Maintenance I in Transit.
- Add 4.075 FTE equivalent Transit Operator positions.

Parks & Recreation

- Delete 1.0 FTE Event & Program Coordinator.
- Delete 1.0 FTE Recreation Aide.
- Reclassify 1.0 FTE Recreation Programs Supervisor to Recreation Programs Manager.
- Delete 0.5 FTE Building Maintenance II position in Aquatics.
- Reduce 0.4 FTE Clerk II position to 0.3 FTE in Aquatics.
- Reclassify vacant 1.0 FTE Clerk III position down to 1.0 FTE Clerk II.

Library

- Delete vacant 0.75 FTE Library Assistant.
- Delete vacant 0.5 FTE Library Assistant.
- Delete vacant 0.5 FTE Library Aide.



BUDGETED POSITIONS

Citywide FTE

Department	Historical FTE			Adopted FTE	
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Finance	14.3750	14.3750	13.9750	13.3750	13.3750
City Manager's Office	8.7000	9.7000	7.7000	8.7000	8.7000
Information Technology	12.0000	11.9000	10.2500	10.5000	10.5000
Human Resources	5.0000	5.0000	5.0000	5.0000	5.0000
Community Development	13.6975	14.3000	16.3000	18.8000	18.8000
Police	98.2500	94.2500	93.2500	91.2500	89.2500
Fire	93.6000	90.6000	89.6000	78.6000	78.6000
Public Works	125.4250	126.1250	128.1250	130.0000	130.0000
Parks & Recreation	33.1875	32.0875	30.8400	28.2400	28.2400
Library	21.7000	21.0625	21.0625	19.3125	19.3125
Citywide Total	425.9350	419.4000	416.1025	403.7775	401.7775

Finance

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Financial Services							
Finance Director	Executive	E102	1.0000	1.0000	1.0000	1.0000	1.0000
Finance Manager	Nonbargaining	N142	0.0000	1.0000	1.0000	1.0000	1.0000
Accounting Supervisor	Nonbargaining	N134	2.0000	-	-	-	-
Senior Accountant	Nonbargaining	N118	0.0000	1.0000	1.0000	1.0000	1.0000
Purchasing Coordinator	AFSCME	A156	1.0000	1.0000	1.0000	1.0000	1.0000
Payroll Administrator	Nonbargaining	N114	0.0000	1.0000	1.0000	1.0000	1.0000
Payroll Supervisor	Nonbargaining	N112	1.0000	-	-	-	-
Accounting Specialist	AFSCME	A123	4.0000	4.0000	4.0000	4.0000	4.0000
Municipal Court							
Municipal Court Judge ¹	n/a	-	0.2500	0.2500	0.2500	0.2500	0.2500
Court Supervisor	Nonbargaining	N112	1.0000	1.0000	1.0000	1.0000	1.0000
Senior Court Clerk	AFSCME	A125	1.0000	1.0000	1.0000	1.0000	1.0000
Court Clerk	AFSCME	A116	3.1250	3.1250	2.7250	2.1250	2.1250
Department Total			14.3750	14.3750	13.9750	13.3750	13.3750

¹ The Municipal Court Judge is hired by and reports directly to the Albany City Council. The Judge is considered a part-time employee of the City; however, s/he does not have supervisory responsibility for the employees within Municipal Court.

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

City Manager's Office

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
City Manager	Executive	n/a	1.0000	1.0000	1.0000	1.0000	1.0000
Economic Development Manager ¹	Nonbargaining	N142	1.0000	1.0000	-	-	-
City Emergency Manager/Safety Officer ²	Nonbargaining	N130	-	1.0000	1.0000	1.0000	1.0000
Central Administrative Officer/PIO	Nonbargaining	N122	-	-	1.0000	1.0000	1.0000
Communications and Engagement Officer	Nonbargaining	N122	-	-	1.0000	1.0000	1.0000
Management Assistant/Communications Officer	Nonbargaining	N122	1.0000	1.0000	-	-	-
Senior Administrative Supervisor	Nonbargaining	N118	1.0000	1.0000	-	-	-
City Clerk	Nonbargaining	N116	1.0000	1.0000	1.0000	1.0000	1.0000
Code Compliance Officer ³	APA	P110	0.0000	0.0000	0.0000	1.0000	1.0000
Deputy City Clerk	Nonbargaining	N106	1.0000	1.0000	1.0000	1.0000	1.0000
Central Services Support Specialist	Nonbargaining	N104	-	-	-	1.0000	1.0000
Administrative Assistant I (confidential)	Nonbargaining	N104	1.0000	1.0000	1.0000	-	-
Economic Development Coordinator ¹	AFSCME	A128	1.0000	1.0000	-	-	-
Administrative Assistant (confidential)	Nonbargaining	N100	0.7000	0.7000	0.7000	0.7000	0.7000
Department Total			8.7000	9.7000	7.7000	8.7000	8.7000

¹ Economic Development positions transferred to Community Development FY 2020-21.

² Funding for City Emergency Manager/Safety Officer transferred from Fire Department FY 2019-20. Position supervision remains in Fire.

³ Funding for Code Compliance Officer transferred from Police Department FY 2021-22. Position supervision remains in Police.

Information Technology

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Deputy City Manager/Chief Information Officer	Executive	E102	1.0000	1.0000	1.0000	-	-
Information Technology Director	Executive	E101	-	-	-	1.0000	1.0000
Information Technology Project Manager	Nonbargaining	N134	1.0000	1.0000	1.0000	1.0000	1.0000
Enterprise Technology Manager	Nonbargaining	N134	1.0000	1.0000	1.0000	1.0000	1.0000
Data Systems Manager	Nonbargaining	N132	1.0000	1.0000	-	-	-
Security & Network Solutions Engineer	AFSCME	A163	1.0000	1.0000	1.0000	1.0000	1.0000
IT Infrastructure Administrator	AFSCME	A159	1.0000	1.0000	1.0000	1.0000	1.0000
System Administrator	AFSCME	A159	1.0000	1.0000	1.0000	1.0000	1.0000
Media & Applications Developer	AFSCME	A159	1.0000	1.0000	-	-	-
Geographic Information System Analyst	AFSCME	A159	1.0000	1.0000	1.5000	1.5000	1.5000
Senior Information Systems Technician	AFSCME	A146	1.0000	1.0000	1.0000	1.0000	1.0000
Information Systems Technician	AFSCME	A144	1.0000	1.0000	1.0000	2.0000	2.0000
Application Support Specialist	AFSCME	A139	1.0000	0.9000	0.7500	-	-
Department Total			12.0000	11.9000	10.2500	10.5000	10.5000

Human Resources

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Human Resources Director	Executive	E101	1.0000	1.0000	1.0000	1.0000	1.0000
Senior Human Resources Programs Coordinator	Nonbargaining	N124	1.0000	1.0000	1.0000	1.0000	1.0000
Human Resources Programs Coordinator	Nonbargaining	N114	2.0000	2.0000	2.0000	2.0000	2.0000
Human Resources Information System Coord.	Nonbargaining	N108	1.0000	1.0000	1.0000	1.0000	1.0000
Department Total			5.0000	5.0000	5.0000	5.0000	5.0000

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

Community Development

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Community Development Director	Executive	E102	-	-	-	1.0000	1.0000
Planning Manager	Nonbargaining	N142	1.0000	1.0000	-	-	-
Development Services Manager ¹	Nonbargaining	N142	-	0.3000	0.3000	-	-
Economic Development Manager ²	Nonbargaining	N142	-	-	1.0000	1.0000	1.0000
Building Official Manager	Nonbargaining	N134	1.0000	1.0000	1.0000	1.0000	1.0000
Planning Supervisor	Nonbargaining	N134	-	-	1.0000	1.0000	1.0000
Planner III	AFSCME	A162	2.6975	3.0000	3.0000	3.0000	3.0000
Planner II	AFSCME	A156	1.0000	1.0000	1.0000	1.8000	1.8000
Building Inspector	AFSCME	A151	4.0000	4.0000	4.0000	4.0000	4.0000
Senior Code Compliance Inspector	AFSCME	A150	1.0000	1.0000	1.0000	1.0000	1.0000
Planner I	AFSCME	A142	1.0000	1.0000	1.0000	1.0000	1.0000
Economic Development Coordinator ²	AFSCME	A128	-	-	1.0000	1.0000	1.0000
Permit Technician II	AFSCME	A132	-	-	1.0000	1.0000	1.0000
Permit Technician I	AFSCME	A128	-	-	1.0000	1.0000	1.0000
Permit Technician	AFSCME	A128	2.0000	2.0000	0.0000	0.0000	0.0000
Administrative Assistant I ³	AFSCME	A130	-	-	-	1.0000	1.0000
Department Total			13.6975	14.3000	16.3000	18.8000	18.8000

¹ Development Services Manager is funded 30% from Community Development and 70% from Public Works. Position deleted FY 2021-22.

² Economic Development positions transferred from City Manager's Office FY 2020-21.

³ Administrative Assistant I position transferred from Public Works Administration FY 2021-22.

Fire

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Fire Chief	Executive	E102	1.0000	1.0000	1.0000	1.0000	1.0000
Assistant Fire Chief	Nonbargaining	N146	1.0000	-	-	-	-
Deputy Fire Chief	Nonbargaining	N146	0.0000	2.0000	2.0000	2.0000	2.0000
Division Chief - Fire Marshal	Nonbargaining	N142	-	1.0000	1.0000	1.0000	1.0000
Special Operations Division Chief	Nonbargaining	N142	1.0000	-	-	-	-
Training Division Chief	Nonbargaining	N142	1.0000	1.0000	1.0000	1.0000	1.0000
Safety Division Chief - Fire Marshal	Nonbargaining	N142	1.0000	-	-	-	-
Battalion Chief	Nonbargaining	N140	3.0000	3.0000	3.0000	3.0000	3.0000
City Emergency Manager/Safety Officer ¹	Nonbargaining	N130	1.0000	-	-	-	-
Training Lieutenant	IAFF	F109	1.0000	1.0000	1.0000	-	-
Lieutenant	IAFF	F109	15.0000	15.0000	15.0000	15.0000	15.0000
Senior Deputy Fire Marshal - Compliance	IAFF	F109	1.0000	1.0000	1.0000	-	-
Deputy Fire Marshal - Compliance	IAFF	F108	2.0000	2.0000	2.0000	1.0000	1.0000
Apparatus Operator	IAFF	F107	15.0000	15.0000	15.0000	15.0000	15.0000
Deputy Fire Marshal - Risk Reduction Spec./PIO	IAFF	F105	1.0000	1.0000	1.0000	1.0000	1.0000
Community Paramedic	IAFF	F103	1.0000	1.0000	1.0000	1.0000	1.0000
Senior Administrative Supervisor	Nonbargaining	N118	1.0000	1.0000	1.0000	1.0000	1.0000
Firefighter/EMT	IAFF	F101	42.0000	40.0000	39.0000	33.0000	33.0000
Ambulance Billing Coordinator	AFSCME	A137	1.0000	1.0000	1.0000	1.0000	1.0000
Medic 71 - Paramedic	IAFF	F113	1.0000	1.0000	1.0000	-	-
Administrative Assistant I	AFSCME	A130	1.0000	1.0000	1.0000	1.0000	1.0000
Medic 71 - EMT	IAFF	F110	1.0000	1.0000	1.0000	-	-
Ambulance Billing Specialist	AFSCME	A114	0.6000	0.6000	0.6000	0.6000	0.6000
Clerk III	AFSCME	A114	1.0000	1.0000	1.0000	1.0000	1.0000
Department Total			93.6000	90.6000	89.6000	78.6000	78.6000

¹ Funding for City Emergency Manager/Safety Officer transferred to City Manager's Office FY 2019-20. Position supervision remains in Fire.

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

Police

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Police Chief	Executive	E102	1.0000	1.0000	1.0000	1.0000	1.0000
Police Captain	Nonbargaining	N148	2.0000	2.0000	2.0000	2.0000	2.0000
Police Lieutenant	Nonbargaining	N136	7.0000	6.0000	5.0000	5.0000	5.0000
Police Sergeant	APA	P116	6.0000	6.0000	6.0000	6.0000	6.0000
Police Support Services Manager	Nonbargaining	N126	-	-	-	1.0000	1.0000
Police Records & Systems Supervisor	Nonbargaining	N120	1.0000	1.0000	1.0000	-	-
Police Communications Supervisor	Nonbargaining	N120	1.0000	1.0000	1.0000	-	-
Senior Administrative Supervisor	Nonbargaining	N118	1.0000	1.0000	1.0000	1.0000	1.0000
Accreditation Manager	Nonbargaining	N116	1.0000	1.0000	1.0000	1.0000	1.0000
Police Officer	APA	P114	49.0000	47.0000	47.0000	47.0000	45.0000
Crime Analyst	APA	P112	1.0000	1.0000	1.0000	1.0000	1.0000
Code Compliance Officer	APA	P110	1.0000	1.0000	1.0000	-	-
Administrative Assistant I (confidential)	Nonbargaining	N104	2.0000	2.0000	2.0000	2.0000	2.0000
Community Engagement Program Coordinator ¹	APA	P108	1.0000	1.0000	1.0000	1.0000	1.0000
Community Service Officer	APA	P106	4.0000	4.0000	4.0000	4.0000	4.0000
Police Communications Specialist	APA	P104	11.0000	10.0000	10.0000	10.0000	10.0000
Property and Evidence Specialist	APA	P102	2.0000	2.0000	2.0000	2.0000	2.0000
Victims Assistance Specialist	APA	P102	-	1.0000	1.0000	1.0000	1.0000
Police Clerk	APA	P100	7.2500	6.2500	6.2500	6.2500	6.2500
Department Total			98.2500	94.2500	93.2500	91.2500	89.2500

¹ Crime Prevention Specialist retitled to Community Engagement Program Coordinator FY 2021-22

Public Works

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Administration							
Public Works Director	Executive	E102	-	-	-	1.0000	1.0000
PW Engineering & Community Dev. Director	Executive	E102	1.0000	1.0000	1.0000	-	-
Public Works Operations Director	Executive	E102	1.0000	1.0000	1.0000	-	-
Public Works Business Manager ¹	Nonbargaining	N134	1.0000	1.0000	1.0000	1.0000	1.0000
Operations Manager	Nonbargaining	N134	-	-	1.0000	1.0000	1.0000
Senior Administrative Supervisor	Nonbargaining	N118	1.0000	1.0000	1.0000	1.0000	1.0000
Public Works Contracting Coordinator	AFSCME	A139	1.0000	1.0000	1.0000	1.0000	1.0000
Public Works Contracting Assistant	AFSCME	A131	1.0000	1.0000	1.0000	1.0000	1.0000
Administrative Assistant I ²	AFSCME	A130	1.0000	1.0000	1.0000	-	-
Administrative Assistant	AFSCME	A123	1.0000	1.0000	1.0000	1.0000	1.0000
Clerk III	AFSCME	A114	2.0000	2.0000	2.0000	2.0000	2.0000
Engineering Services							
City Engineer	Nonbargaining	N142	1.0000	1.0000	1.0000	1.0000	1.0000
Development Services Manager ³	Nonbargaining	N142	1.0000	0.7000	0.7000	-	-
Engineering Manager/Assistant City Engineer	Nonbargaining	N138	1.0000	1.0000	1.0000	2.0000	2.0000
Transportation Systems Analyst	AFSCME	A162	1.0000	1.0000	1.0000	1.0000	1.0000
Civil Engineer III	AFSCME	A164	5.0000	5.0000	5.0000	5.0000	5.0000
Civil Engineer II	AFSCME	A162	2.0000	2.0000	2.0000	2.0000	2.0000
Lead Engineering Technician	AFSCME	A156	1.0000	1.0000	1.0000	1.0000	1.0000
Infrastructure Analyst	AFSCME	A156	1.0000	1.0000	1.0000	1.0000	1.0000
Engineering Associate I	AFSCME	A154	2.0000	2.0000	2.0000	2.0000	2.0000
Engineering Technician IV	AFSCME	A154	1.0000	1.0000	1.0000	1.0000	1.0000
Engineering Technician III	AFSCME	A146	1.0000	1.0000	1.0000	1.0000	1.0000
Engineering Technician II	AFSCME	A135	2.0000	2.0000	2.0000	2.0000	2.0000
Public Works Project Accountant	AFSCME	A134	1.0000	1.0000	1.0000	1.0000	1.0000

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

Public Works *Continued*

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Public Works Customer Services							
Public Works Customer Services Supervisor	Nonbargaining	N119	1.0000	1.0000	1.0000	1.0000	1.0000
Field Representative II	AFSCME	A126	2.0000	2.0000	2.0000	2.0000	2.0000
Billing/Collection Specialist II	AFSCME	A123	4.0000	4.0000	4.0000	4.0000	4.0000
Public Works Customer Service Representative	AFSCME	A114	2.0000	2.0000	2.0000	2.0000	2.0000
Transit Operations							
Utility Superintendent - Transportation	Nonbargaining	N130	0.4500	0.4500	-	-	-
Transit Manager	Nonbargaining	N128	-	-	1.0000	1.0000	1.0000
Transit Programs Supervisor	Nonbargaining	N122	1.0000	1.0000	1.0000	1.0000	1.0000
Paratransit Services Supervisor	Nonbargaining	N114	1.0000	1.0000	1.0000	1.0000	1.0000
Operations Maintenance I	AFSCME	A124H	0.5000	0.5000	0.5000	-	-
Transit Operator	AFSCME	AT12	5.9250	5.9250	5.9250	10.0000	10.0000
Transit Dispatcher	AFSCME	AT11	1.0000	1.0000	1.0000	1.0000	1.0000
Transportation Assistant	AFSCME	AT10	4.0000	4.0000	4.0000	4.0000	4.0000
Street Maintenance and Airport Operations							
Utility Superintendent - Transportation	Nonbargaining	N130	0.5500	0.5500	-	-	-
Transportation Manager	Nonbargaining	N128	-	-	1.0000	1.0000	1.0000
Street Maintenance Lead Worker	AFSCME	A144	1.0000	1.0000	1.0000	1.0000	1.0000
Street Maintenance II	AFSCME	A129	7.0000	7.0000	7.0000	7.0000	7.0000
Wastewater Operations							
Wastewater Superintendent	Nonbargaining	N134	1.0000	1.0000	1.0000	1.0000	1.0000
Wastewater Collections Supervisor	Nonbargaining	N126	1.0000	1.0000	1.0000	1.0000	1.0000
Treatment Plant Supervisor	Nonbargaining	N126	1.0000	1.0000	1.0000	1.0000	1.0000
Natural Treatment Systems Specialist	AFSCME	A154	1.0000	1.0000	1.0000	1.0000	1.0000
Lead Wastewater Operator	AFSCME	A144	1.0000	1.0000	1.0000	1.0000	1.0000
Treatment Facilities Operator	AFSCME	A137	5.0000	5.0000	5.0000	5.0000	5.0000
Wastewater Maintenance II	AFSCME	A129	8.5000	8.5000	8.5000	8.5000	8.5000
Treatment Facilities Technician	AFSCME	A124	1.0000	1.0000	1.0000	1.0000	1.0000
Water Treatment and Distribution							
Utility Superintendent - Water	Nonbargaining	N130	1.0000	1.0000	1.0000	1.0000	1.0000
Treatment Plant Supervisor	Nonbargaining	N126	1.0000	1.0000	1.0000	1.0000	1.0000
Water Operations Supervisor	Nonbargaining	N126	1.0000	1.0000	1.0000	1.0000	1.0000
Lead Water Operator	AFSCME	A144	2.0000	2.0000	2.0000	2.0000	2.0000
Treatment Facilities Operator	AFSCME	A137	8.0000	8.0000	8.0000	8.0000	8.0000
Water Maintenance III	AFSCME	A135	1.0000	1.0000	1.0000	1.0000	1.0000
Water Maintenance II	AFSCME	A129	8.0000	8.0000	8.0000	8.0000	8.0000
Wastewater Maintenance II (<i>locator position</i>) ⁴	AFSCME	A129	0.5000	0.5000	0.5000	0.5000	0.5000
Stormwater Operations							
Stormwater Maintenance I	AFSCME	A124	0.0000	1.0000	1.0000	1.0000	1.0000
Facilities & Maintenance Engineering							
Public Works Technical Services Manager	Nonbargaining	N130	1.0000	1.0000	1.0000	1.0000	1.0000
Public Works Technical Services Supervisor	Nonbargaining	N124	1.0000	1.0000	1.0000	1.0000	1.0000
Facilities Automation Analyst	AFSCME	A159	3.0000	3.0000	3.0000	3.0000	3.0000
System Administrator	AFSCME	A159	1.0000	1.0000	1.0000	1.0000	1.0000
Facilities Maintenance Electrician	AFSCME	A156	1.0000	1.0000	1.0000	1.0000	1.0000
CMMS Analyst II	AFSCME	A154	1.0000	1.0000	1.0000	1.0000	1.0000
CMMS Analyst	AFSCME	A146	2.0000	2.0000	2.0000	2.0000	2.0000
Facilities Mechanic I	AFSCME	A137	3.0000	3.0000	3.0000	3.0000	3.0000
Facilities Automation Technician	AFSCME	A132	1.0000	1.0000	1.0000	1.0000	1.0000
Inventory Specialist	AFSCME	A114	1.0000	1.0000	1.0000	1.0000	1.0000

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

Public Works *Continued*

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Environmental Services							
Environmental Services Manager	Nonbargaining	N126	1.0000	1.0000	1.0000	1.0000	1.0000
Lead Environmental Services Technician	AFSCME	A150	1.0000	1.0000	-	-	-
Environmental Services Technician II	AFSCME	A145	4.0000	4.0000	5.0000	5.0000	5.0000
WWTP Laboratory Technician	AFSCME	A144	1.0000	1.0000	1.0000	1.0000	1.0000
Department Total			125.4250	126.1250	128.1250	130.0000	130.0000

¹ Public Works/Community Development Business Manager retitled to Public Works Business Manager FY 2021-22

² Administrative Assistant I position transferred to Community Development FY 2021-22.

³ Development Services Manager is funded 30% from Community Development and 70% from Public Works. Position deleted FY 2021-22.

⁴ The Water Maintenance II (locator position) funding is split between Water and Wastewater

Parks & Recreation

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Administration & Resource Development							
Parks & Recreation Director	Executive	E101	1.0000	1.0000	1.0000	1.0000	1.0000
Resource Development Coordinator	AFSCME	A150	1.0000	1.0000	1.0000	1.0000	1.0000
Administrative Services Coordinator	AFSCME	A139	1.0000	1.0000	1.0000	1.0000	1.0000
Clerk III	AFSCME	A114	1.0000	2.0000	2.0000	2.0000	2.0000
Clerk II	AFSCME	A108	1.0000	-	-	-	-
Recreation							
Recreation Programs Manager	Nonbargaining	N128	-	-	-	1.0000	1.0000
Recreation Programs Supervisor	Nonbargaining	N116	1.0000	1.0000	1.0000	-	-
Event and Program Coordinator	AFSCME	A150	2.0000	2.0000	2.0000	1.0000	1.0000
Recreation Coordinator	AFSCME	A145	1.0000	1.0000	1.0000	1.0000	1.0000
Recreation Programs Specialist	AFSCME	A133	2.0000	2.0000	1.0000	1.0000	1.0000
Clerk III	AFSCME	A114	1.0000	1.0000	1.0000	-	-
Clerk II	AFSCME	A108	-	-	-	1.0000	1.0000
Building Security/Custodian	AFSCME	A110	-	1.0000	1.0000	1.0000	1.0000
Maple Lawn Preschool Instructor	AFSCME	A108	1.7500	1.7500	2.5000	2.5000	2.5000
Recreation Programs Assistant	AFSCME	A106	1.0000	-	-	-	-
Recreation Aide	AFSCME	A102	1.0000	1.0000	1.0000	-	-
Maple Lawn Preschool Teaching Assistant I	AFSCME	A100	0.4375	0.4375	0.4400	0.4400	0.4400
Aquatics							
Recreation Programs Manager	Nonbargaining	N128	1.0000	1.0000	-	-	-
Aquatics Program Coordinator	AFSCME	A131	2.0000	2.0000	2.0000	2.0000	2.0000
Building Maintenance II	AFSCME	A129	0.5000	0.5000	0.5000	-	-
Clerk II	AFSCME	A108	0.5000	0.4000	0.4000	0.3000	0.3000
Park Maintenance							
Parks & Facilities Maintenance Manager	Nonbargaining	N128	0.5000	0.5000	0.5000	0.5000	0.5000
Parks Operations Supervisor	Nonbargaining	-	1.0000	-	-	-	-
Natural Resources Specialist	AFSCME	A142	1.0000	1.0000	1.0000	1.0000	1.0000
Park Maintenance III	AFSCME	A137	2.0000	2.0000	2.0000	2.0000	2.0000
Park Maintenance II	AFSCME	A129	4.0000	4.0000	4.0000	4.0000	4.0000
Park Maintenance I	AFSCME	A126	1.0000	1.0000	1.0000	1.0000	1.0000
Facilities Maintenance							
Parks & Facilities Maintenance Manager	Nonbargaining	N128	0.5000	0.5000	0.5000	0.5000	0.5000
Building Maintenance Supervisor	Nonbargaining	N110	1.0000	1.0000	1.0000	1.0000	1.0000
Building Maintenance II	AFSCME	A129	2.0000	2.0000	2.0000	2.0000	2.0000
Department Total			33.1875	32.0875	30.8400	28.2400	28.2400

*Refer to salary schedules available at hr.cityofalbany.net

BUDGETED POSITIONS

Library

Positions	Bargaining Group	Salary Grade*	Historical FTE			Adopted FTE	
			FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Library Director	Executive	E101	1.0000	1.0000	1.0000	1.0000	1.0000
Assistant Library Director	Nonbargaining	N122	1.0000	1.0000	1.0000	1.0000	1.0000
System Administrator ¹	AFSCME	A159	1.0000	1.0000	1.0000	1.0000	1.0000
Library Resources Coordinator	AFSCME	A150	0.7500	0.7500	0.7500	0.7500	0.7500
Librarian II	AFSCME	A150	4.0000	4.0000	4.0000	4.0000	4.0000
Librarian I	AFSCME	A142	3.5000	3.5000	3.5000	3.5000	3.5000
Administrative Services Coordinator	AFSCME	A139	1.0000	1.0000	1.0000	1.0000	1.0000
Senior Library Assistant	AFSCME	A125	1.0000	1.0000	1.0000	1.0000	1.0000
Library Assistant	AFSCME	A116	3.7125	3.7125	3.7125	2.4625	2.4625
Library Aide	AFSCME	A106	4.7375	4.1000	4.1000	3.6000	3.6000
Department Total			21.7000	21.0625	21.0625	19.3125	19.3125

¹ The System Administrator reports to Information Technology but is funded by and dedicated to Library.

*Refer to salary schedules available at hr.cityofalbany.net





FINANCIAL SUMMARIES





FINANCIAL SUMMARIES

Overview

This is a collection of several tables, charts, and graphs summarizing the budget information in several ways to highlight different comparisons between resources, requirements, reserves, and debt by category, fund and other manners.

TABLE 1

SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND TYPE AND CATEGORY
Adopted for the 2021-23 Biennium

Fund Type	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Total
RESOURCES								
Property taxes	\$ 44,640,700	\$ 20,777,200	\$ 2,068,600	\$ -	\$ -	\$ -	\$ -	\$ 67,486,500
Transient lodging taxes	-	1,523,300	-	-	-	-	-	1,523,300
Franchise/Privilege	12,005,400	-	-	-	-	-	-	12,005,400
Licenses & fees	1,162,600	4,954,000	-	-	-	2,753,000	-	8,869,600
Intergovernmental	9,020,700	29,077,300	-	-	-	1,364,000	32,000	39,494,000
Charges for service	6,792,400	5,427,300	1,640,300	-	-	73,739,700	37,503,000	125,102,700
Fines, forfeitures & assessments	1,739,200	-	-	-	-	-	59,400	1,798,600
Other resources	124,500	935,800	-	220,200	-	65,000	-	1,345,500
Investment earnings	148,000	404,000	24,000	10,000	1,200	457,900	29,100	1,074,200
Total Current Resources	\$ 75,633,500	\$ 63,098,900	\$ 3,732,900	\$ 230,200	\$ 1,200	\$ 78,379,600	\$ 37,623,500	\$ 258,699,800
Transfers in	9,851,900	7,651,700	-	-	-	11,400	9,400	17,524,400
Intrafund transfers in	-	1,818,800	-	-	-	2,897,100	-	4,715,900
Special resources	-	495,900	-	-	-	-	-	495,900
Beginning balance	2,303,600	33,658,400	599,100	1,069,700	8,000	33,319,600	1,768,400	72,726,800
Reserved beginning balance	-	503,600	220,000	-	-	1,653,600	59,500	2,436,700
Beginning balance held in trust	-	-	-	-	79,500	-	-	79,500
Ending balance	-	293,400	-	-	-	-	-	293,400
TOTAL RESOURCES	\$ 87,789,000	\$ 107,520,700	\$ 4,552,000	\$ 1,299,900	\$ 88,700	\$ 116,261,300	\$ 39,460,800	\$ 356,972,400
REQUIREMENTS								
Personnel services	\$ 68,204,200	\$ 17,858,600	\$ -	\$ -	\$ -	\$ 12,535,400	\$ 27,527,200	\$ 126,125,400
Materials & services	16,752,200	34,181,400	1,600	-	9,200	33,178,500	9,697,200	93,820,100
Capital	-	35,202,200	-	1,079,700	-	40,624,000	1,764,000	78,669,900
Debt service	-	140,600	4,550,400	-	-	19,508,000	-	24,199,000
Transfers out	254,000	16,099,800	-	220,200	-	5,181,800	11,400	21,767,200
Contingencies	2,578,600	356,200	-	-	-	2,336,500	461,000	5,732,300
Unappropriated	-	1,863,100	-	-	79,500	-	-	1,942,600
Total Appropriations	\$ 87,789,000	\$ 105,701,900	\$ 4,552,000	\$ 1,299,900	\$ 88,700	\$ 113,364,200	\$ 39,460,800	\$ 352,256,500
Intrafund transfers out	-	1,818,800	-	-	-	2,897,100	-	4,715,900
TOTAL REQUIREMENTS	\$ 87,789,000	\$ 107,520,700	\$ 4,552,000	\$ 1,299,900	\$ 88,700	\$ 116,261,300	\$ 39,460,800	\$ 356,972,400

SELECTED FINANCIAL RATIOS

Fund Type/Ratio Description	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Total
Property taxes as a percentage of the total fund type appropriations.	50.85%	19.66%	45.44%	0.00%	0.00%	0.00%	0.00%	19.16%
Current resources as a percentage of Personnel and Materials & services.	89.03%	121.25%	233.306.25%	0.00%	13.04%	171.46%	101.07%	117.62%
Personnel as a percentage of the total fund type appropriations.	77.69%	16.90%	0.00%	0.00%	0.00%	11.06%	69.76%	35.80%
Personnel and Materials & services as a percentage of the total fund type appropriations.	96.77%	49.23%	0.04%	0.00%	10.37%	40.32%	94.33%	62.44%
Capital as a percentage of the total fund appropriations.	0.00%	33.30%	0.00%	83.06%	0.00%	35.83%	4.47%	22.33%

TABLE 2

SUMMARY OF MAJOR RESOURCES BY FUND TYPE
Adopted for the 2021-23 Biennium

Fund Type/Resource Type	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	% Change from 2019-21 Revised	Percent of Fund Type Budget
GENERAL FUND							
Property taxes	\$ 18,962,860	\$ 20,256,306	\$ 40,750,000	\$ 40,750,000	\$ 44,640,700	9.55%	50.85%
Franchise/Privilege	5,356,771	5,315,888	11,041,000	11,041,000	12,005,400	8.73%	13.68%
Licenses & fees	888,487	763,735	1,634,900	1,634,900	1,162,600	-28.89%	1.32%
Intergovernmental	4,168,176	5,345,123	9,508,700	10,008,700	9,020,700	-9.87%	10.28%
Charges for service	3,504,280	3,695,281	8,200,000	8,231,500	6,792,400	-17.48%	7.74%
Fines, forfeitures & assessments	857,040	976,790	1,795,200	1,795,200	1,739,200	-3.12%	1.98%
Other resources	77,847	121,571	175,000	175,000	124,500	-28.86%	0.14%
Investment earnings	93,245	238,338	147,000	147,000	148,000	0.68%	0.17%
Total Current Resources	\$ 33,908,706	\$ 36,713,032	\$ 73,251,800	\$ 73,783,300	\$ 75,633,500	2.51%	86.15%
Transfers in	3,530,023	3,624,725	9,451,800	11,571,800	9,851,900	-14.86%	11.22%
Special resources	50,000	50,000	100,000	100,000	-	-100.00%	0.00%
Beginning balance	4,042,607	3,368,217	3,900,000	3,900,000	2,303,600	-40.93%	2.62%
TOTAL GENERAL FUND	\$ 41,531,336	\$ 43,755,974	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	-1.75%	100.00%
SPECIAL REVENUE FUNDS							
Property taxes	\$ 8,515,524	\$ 9,304,931	\$ 18,242,000	\$ 19,459,900	\$ 20,777,200	6.77%	19.32%
Transient lodging taxes	1,061,288	1,055,300	2,105,800	2,105,800	1,523,300	-27.66%	1.42%
Licenses & fees	3,901,269	4,310,003	4,801,000	4,801,000	4,954,000	3.19%	4.61%
Intergovernmental	6,410,961	10,781,422	18,475,200	22,116,600	29,077,300	31.47%	27.04%
Charges for service	2,589,003	2,350,693	5,314,300	5,414,300	5,427,300	0.24%	5.05%
Other resources	1,724,651	1,195,386	4,831,800	4,831,800	935,800	-80.63%	0.87%
Investment earnings	459,292	937,095	416,600	416,600	404,000	-3.02%	0.38%
Total Current Resources	\$ 24,661,988	\$ 29,934,830	\$ 54,186,700	\$ 59,146,000	\$ 63,098,900	6.68%	58.69%
Transfers in	3,425,030	5,949,369	10,240,900	9,923,500	7,651,700	-22.89%	7.12%
Intrafund transfers in	-	-	-	5,064,200	1,818,800	-64.09%	1.69%
Special resources	210,000	181,600	411,400	411,400	495,900	20.54%	0.46%
Beginning balance	23,334,580	25,176,669	27,220,900	30,501,700	33,658,400	10.35%	31.30%
Reserved beginning balance	79,141	81,710	143,300	143,300	503,600	251.43%	0.47%
Ending balance	-	-	-	-	293,400	0.00%	0.27%
TOTAL SPECIAL REVENUE FUNDS	\$ 51,710,739	\$ 61,324,178	\$ 92,203,200	\$ 105,190,100	\$ 107,520,700	2.22%	100.00%
DEBT SERVICE FUNDS							
Property taxes	\$ 1,085,247	\$ 1,160,926	\$ 2,300,400	\$ 2,300,400	\$ 2,068,600	-10.08%	45.44%
Charges for service	675,000	705,000	1,516,200	1,516,200	1,640,300	8.18%	36.03%
Investment earnings	16,370	19,397	17,000	17,000	24,000	41.18%	0.53%
Total Current Resources	\$ 1,776,617	\$ 1,885,323	\$ 3,833,600	\$ 3,833,600	\$ 3,732,900	-2.63%	82.01%
Transfers in	179,554	-	183,000	183,000	-	-100.00%	0.00%
Beginning balance	338,324	206,557	216,700	216,700	599,100	176.47%	13.16%
Reserved beginning balance	-	194,128	166,200	166,200	220,000	32.37%	4.83%
TOTAL DEBT SERVICE FUNDS	\$ 2,294,495	\$ 2,286,008	\$ 4,399,500	\$ 4,399,500	\$ 4,552,000	3.47%	100.00%
CAPITAL PROJECTS FUND							
Other resources	\$ 876,200	\$ 1,838,175	\$ 18,000	\$ 18,000	\$ 220,200	1123.33%	16.94%
Investment earnings	161,129	60,670	31,000	31,000	10,000	-67.74%	0.77%
Total Current Resources	\$ 1,037,329	\$ 1,898,845	\$ 49,000	\$ 49,000	\$ 230,200	369.80%	17.71%
Transfers in	1,002,000	-	-	-	-	0.00%	0.00%
Beginning balance	8,602,478	1,837,043	2,908,000	2,908,000	1,069,700	-63.22%	82.29%
TOTAL CAPITAL PROJECTS FUND	\$ 10,641,807	\$ 3,735,888	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	-56.04%	100.00%
PERMANENT FUNDS							
Investment earnings	\$ 2,003	\$ 1,797	\$ 2,000	\$ 2,000	\$ 1,200	-40.00%	1.35%
Total Current Resources	\$ 2,003	\$ 1,797	\$ 2,000	\$ 2,000	\$ 1,200	-40.00%	1.35%
Beginning balance	12,385	-	4,500	4,500	8,000	77.78%	9.02%
Beginning balance held in trust	117,548	83,316	79,500	79,500	79,500	0.00%	89.63%
TOTAL PERMANENT FUNDS	\$ 131,936	\$ 85,113	\$ 86,000	\$ 86,000	\$ 88,700	3.14%	100.00%

Continued on next page

TABLE 2

SUMMARY OF MAJOR RESOURCES BY FUND TYPE (continued)
Adopted for the 2021-23 Biennium

Fund Type/Resource Type	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	% Change from 2019-21 Revised	Percent of Fund Type Budget
ENTERPRISE FUNDS							
Property taxes	\$ 184	\$ 698	\$ -	\$ -	\$ -	0.00%	0.00%
Licenses & fees	2,001,769	2,376,442	2,495,600	2,495,600	2,753,000	10.31%	2.37%
Intergovernmental	891,968	729,931	1,431,100	1,431,100	1,364,000	-4.69%	1.17%
Charges for service	31,091,854	32,720,634	68,701,700	68,701,700	73,739,700	7.33%	63.43%
Other resources	64,481	255,094	65,000	65,000	65,000	0.00%	0.06%
Loan proceeds	-	-	12,750,000	12,750,000	-	-100.00%	0.00%
Investment earnings	359,392	1,321,270	296,000	296,000	457,900	54.70%	0.39%
Total Current Resources	\$ 34,409,648	\$ 37,404,069	\$ 85,739,400	\$ 85,739,400	\$ 78,379,600	-8.58%	67.42%
Transfers in	1,979,642	2,071,800	3,757,600	3,757,600	11,400	-99.70%	0.01%
Intrafund transfers in	-	-	-	-	2,897,100	0.00%	2.49%
Beginning balance	35,141,242	36,620,708	33,625,100	33,625,100	33,319,600	-0.91%	28.66%
Reserved beginning balance	1,613,091	1,621,333	1,622,900	1,622,900	1,653,600	1.89%	1.42%
TOTAL ENTERPRISE FUNDS	\$ 73,143,623	\$ 77,717,910	\$ 124,745,000	\$ 124,745,000	\$ 116,261,300	-6.80%	100.00%
INTERNAL SERVICE FUNDS							
Intergovernmental	\$ -	\$ 8,232	\$ 5,000	\$ 5,000	\$ 32,000	540.00%	0.08%
Charges for service	14,229,731	15,598,851	36,237,800	36,237,800	37,503,000	3.49%	95.04%
Fines, forfeitures & assessments	-	-	-	-	59,400	0.00%	0.15%
Other resources	69,269	66,609	80,000	80,000	-	-100.00%	0.00%
Investment earnings	10,150	17,466	22,800	22,800	29,100	27.63%	0.07%
Total Current Resources	\$ 14,309,150	\$ 15,691,158	\$ 36,345,600	\$ 36,345,600	\$ 37,623,500	3.52%	95.34%
Transfers in	148,200	-	458,200	1,866,300	9,400	-99.50%	0.02%
Beginning balance	589,017	411,535	214,200	386,200	1,768,400	357.90%	4.48%
Reserved beginning balance	-	-	-	-	59,500	0.00%	0.15%
TOTAL INTERNAL SERVICE FUNDS	\$ 15,046,367	\$ 16,102,693	\$ 37,018,000	\$ 38,785,100	\$ 39,460,800	1.74%	100.00%
ALL FUNDS							
Property taxes	\$ 28,563,815	\$ 30,722,861	\$ 61,292,400	\$ 62,510,300	\$ 67,486,500	7.96%	18.91%
Transient lodging taxes	1,061,288	1,055,300	2,105,800	2,105,800	1,523,300	-27.66%	0.43%
Franchise/Privilege	5,356,771	5,315,888	11,041,000	11,041,000	12,005,400	8.73%	3.36%
Licenses & fees	6,791,525	7,450,180	8,931,500	8,931,500	8,869,600	-0.69%	2.48%
Intergovernmental	11,471,105	16,864,708	29,420,000	33,561,400	39,494,000	17.68%	11.06%
Charges for service	52,089,868	55,070,459	119,970,000	120,101,500	125,102,700	4.16%	35.05%
Fines, forfeitures & assessments	857,040	976,790	1,795,200	1,795,200	1,798,600	0.19%	0.50%
Other resources	2,812,448	3,476,835	5,169,800	5,169,800	1,345,500	-73.97%	0.38%
Loan proceeds	-	-	12,750,000	12,750,000	-	-100.00%	0.00%
Investment earnings	1,101,581	2,596,033	932,400	932,400	1,074,200	15.21%	0.30%
Total Current Resources	\$ 110,105,441	\$ 123,529,054	\$ 253,408,100	\$ 258,898,900	\$ 258,699,800	-0.08%	72.47%
Transfers in	10,264,449	11,645,894	24,091,500	27,302,200	17,524,400	-35.81%	4.91%
Intrafund transfers in	-	-	-	5,251,200	4,715,900	-10.19%	1.32%
Special resources	260,000	231,600	511,400	511,400	495,900	-3.03%	0.14%
Beginning balance	72,060,633	67,620,729	68,089,400	71,542,200	72,726,800	1.66%	20.37%
Reserved beginning balance	1,692,232	1,897,171	1,932,400	1,932,400	2,436,700	26.10%	0.68%
Beginning balance held in trust	117,548	83,316	79,500	79,500	79,500	0.00%	0.02%
Ending balance	-	-	-	-	293,400	0.00%	0.08%
TOTALS, ALL FUNDS	\$ 194,500,303	\$ 205,007,764	\$ 348,112,300	\$ 365,517,800	\$ 356,972,400	-2.34%	100.00%

TABLE 3

SUMMARY OF MAJOR REQUIREMENT BY FUND TYPE
Adopted for the 2021-23 Biennium

Fund Type/Requirement Type	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	% Change from 2019-21 Revised	Percent of Fund Type Budget
GENERAL FUND							
Personnel services	\$ 29,206,636	\$ 31,488,922	\$ 66,467,400	\$ 68,947,400	\$ 68,204,200	-1.08%	77.69%
Materials & services	7,378,672	7,687,074	16,148,000	16,648,000	16,752,200	0.63%	19.08%
Capital	173,058	8,830	-	-	-	0.00%	0.00%
Transfers out	1,404,500	847,200	1,784,600	1,816,100	254,000	-86.01%	0.29%
Contingencies	-	-	2,303,600	1,943,600	2,578,600	32.67%	2.94%
TOTAL GENERAL FUND	\$ 38,162,866	\$ 40,032,026	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	-1.75%	100.00%
SPECIAL REVENUE FUNDS							
Personnel services	\$ 6,321,840	\$ 6,736,082	\$ 16,042,900	\$ 17,509,700	\$ 17,858,600	1.99%	16.61%
Materials & services	9,995,911	10,428,778	26,430,400	29,125,000	34,181,400	17.36%	31.79%
Capital	4,183,914	8,248,530	33,751,500	31,010,000	35,202,200	13.52%	32.74%
Debt service	439,781	-	-	-	140,600	0.00%	0.13%
Transfers out	5,537,012	4,840,499	14,399,200	20,902,000	16,099,800	-22.97%	14.97%
Contingencies	-	-	370,600	370,600	356,200	-3.89%	0.33%
Unappropriated	-	-	1,208,600	1,208,600	1,863,100	54.15%	1.73%
Total Appropriations	\$ 26,478,458	\$ 30,253,889	\$ 92,203,200	\$ 100,125,900	\$ 105,701,900	5.57%	98.31%
Intrafund transfer out	-	-	-	5,064,200	1,818,800	-64.09%	1.69%
TOTAL SPECIAL REVENUE FUNDS	\$ 26,478,458	\$ 30,253,889	\$ 92,203,200	\$ 105,190,100	\$ 107,520,700	2.22%	100.00%
DEBT SERVICE FUNDS							
Materials & services	\$ 750	\$ 750	\$ 2,800	\$ 2,800	\$ 1,600	-42.86%	0.04%
Debt service	1,893,059	1,955,194	4,396,700	4,396,700	4,550,400	3.50%	99.96%
TOTAL DEBT SERVICE FUNDS	\$ 1,893,809	\$ 1,955,944	\$ 4,399,500	\$ 4,399,500	\$ 4,552,000	3.47%	100.00%
CAPITAL PROJECTS FUND							
Materials & services	\$ 215,476	\$ 60,805	\$ -	\$ -	\$ -	0.00%	0.00%
Capital	8,555,989	405,069	2,957,000	2,657,000	1,079,700	-59.36%	83.06%
Transfers out	33,300	2,433,300	-	300,000	220,200	-26.60%	16.94%
TOTAL CAPITAL PROJECTS FUND	\$ 8,804,765	\$ 2,899,174	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	-56.04%	100.00%
PERMANENT FUNDS							
Materials & services	\$ 927	\$ 47	\$ 6,500	\$ 6,500	\$ 9,200	41.54%	10.37%
Transfers out	47,692	-	-	-	-	0.00%	0.00%
Unappropriated	-	-	79,500	79,500	79,500	0.00%	89.63%
TOTAL PERMANENT FUNDS	\$ 48,619	\$ 47	\$ 86,000	\$ 86,000	\$ 88,700	3.14%	100.00%
ENTERPRISE FUNDS							
Personnel services	\$ 4,459,477	\$ 4,849,534	\$ 12,082,800	\$ 12,082,800	\$ 12,535,400	3.75%	10.78%
Materials & services	13,505,475	13,771,673	31,831,900	32,006,900	33,178,500	3.66%	28.54%
Capital	6,217,509	7,513,102	50,681,700	50,681,700	40,624,000	-19.84%	34.94%
Debt service	7,423,697	7,176,207	19,981,000	19,981,000	19,508,000	-2.37%	16.78%
Transfers out	3,241,945	3,524,895	7,867,700	9,417,700	5,181,800	-44.98%	4.46%
Contingencies	-	-	2,299,900	574,900	2,336,500	306.42%	2.01%
Total Appropriations	\$ 34,848,103	\$ 36,835,411	\$ 124,745,000	\$ 124,745,000	\$ 113,364,200	-9.12%	97.51%
Intrafund transfer out	-	-	-	-	2,897,100	0.00%	2.49%
TOTAL ENTERPRISE FUNDS	\$ 34,848,103	\$ 36,835,411	\$ 124,745,000	\$ 124,745,000	\$ 116,261,300	-6.80%	100.00%
INTERNAL SERVICE FUNDS							
Personnel services	\$ 10,724,347	\$ 11,299,484	\$ 27,641,400	\$ 27,813,400	\$ 27,527,200	-1.03%	69.76%
Materials & services	3,878,320	4,108,434	8,945,100	8,945,100	9,697,200	8.41%	24.57%
Capital	-	14,608	391,500	1,664,900	1,764,000	5.95%	4.47%
Transfers out	-	-	40,000	174,700	11,400	-93.47%	0.03%
Contingencies	-	-	-	-	461,000	0.00%	1.17%
TOTAL INTERNAL SERVICE FUNDS	\$ 14,602,667	\$ 15,422,526	\$ 37,018,000	\$ 38,785,100	\$ 39,460,800	1.74%	100.00%

Continued on next page

TABLE 3

SUMMARY OF MAJOR REQUIREMENT BY FUND TYPE (continued)
 Adopted for the 2021-23 Biennium

Fund Type/Requirement Type	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	% Change from 2019-21 Revised	Percent of Fund Type Budget
ALL FUNDS							
Personnel services	\$ 50,712,300	\$ 54,374,022	\$ 122,234,500	\$ 126,353,300	\$ 126,125,400	-0.18%	35.33%
Materials & services	34,975,531	36,057,561	83,364,700	86,734,300	93,820,100	8.17%	26.28%
Capital	19,130,470	16,190,139	87,781,700	86,013,600	78,669,900	-8.54%	22.04%
Debt service	9,756,537	9,131,401	24,377,700	24,377,700	24,199,000	-0.73%	6.78%
Transfers out	10,264,449	11,645,894	24,091,500	32,610,500	21,767,200	-33.25%	6.10%
Contingencies	-	-	4,974,100	2,889,100	5,732,300	98.41%	1.61%
Unappropriated	-	-	1,288,100	1,288,100	1,942,600	50.81%	0.54%
Total Appropriations	\$ 124,839,287	\$ 127,399,017	\$ 348,112,300	\$ 360,266,600	\$ 352,256,500	-2.22%	98.68%
Intrafund transfer out	-	-	-	5,251,200	4,715,900	-10.19%	1.32%
TOTALS, ALL FUNDS	\$ 124,839,287	\$ 127,399,017	\$ 348,112,300	\$ 365,517,800	\$ 356,972,400	-2.34%	100.00%

2021-23 Adopted Requirement by Type

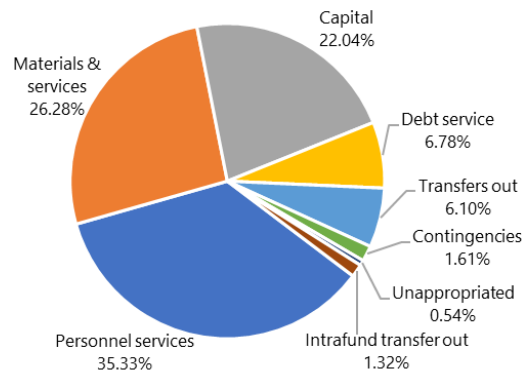


TABLE 4

BUDGET BY FUND AND REQUIREMENT TYPE
Adopted for the 2021-23 Biennium

Fund	Personnel	Materials & Services	Capital	Debt Service	Transfers Out	Contingencies	Unappropriated	Total Appropriations	Intrafund Transfers Out	Total Requirements
GENERAL FUND	\$ 68,204,200	\$ 16,752,200	\$ -	\$ -	\$ 254,000	\$ 2,578,600	\$ -	\$ 87,789,000	\$ -	\$ 87,789,000
SPECIAL REVENUE FUNDS										
Parks & Recreation	6,102,000	8,845,200	3,467,300	-	175,000	-	-	18,589,500	1,235,000	19,824,500
Grants	1,886,600	7,845,200	3,524,600	-	4,485,100	-	-	17,741,500	-	17,741,500
Building Inspection	2,459,200	1,717,700	80,000	-	-	-	1,863,100	6,120,000	-	6,120,000
Risk Management	-	2,937,700	-	-	-	-	-	2,937,700	-	2,937,700
Economic Development	742,600	2,767,900	363,700	140,600	366,400	-	-	4,381,200	134,000	4,515,200
Public Transit	4,253,300	4,630,500	1,755,000	-	-	-	-	10,638,800	369,800	11,008,600
Public Safety Levy	-	-	-	-	10,137,400	-	-	10,137,400	-	10,137,400
Capital Replacement	-	775,200	5,957,800	-	-	-	-	6,733,000	-	6,733,000
Street	2,414,900	4,662,000	20,053,800	-	935,900	356,200	-	28,422,800	80,000	28,502,800
TOTAL SPECIAL REVENUE FUNDS	\$ 17,858,600	\$ 34,181,400	\$ 35,202,200	\$ 140,600	\$ 16,099,800	\$ 356,200	\$ 1,863,100	\$ 105,701,900	\$ 1,818,800	\$ 107,520,700
DEBT SERVICE FUNDS										
Debt Service	-	-	-	1,874,300	-	-	-	1,874,300	-	1,874,300
General Obligation Debt Service	-	1,600	-	2,676,100	-	-	-	2,677,700	-	2,677,700
TOTAL DEBT SERVICE FUNDS	\$ -	\$ 1,600	\$ -	\$ 4,550,400	\$ -	\$ -	\$ -	\$ 4,552,000	\$ -	\$ 4,552,000
CAPITAL PROJECTS FUND	\$ -	\$ -	\$ 1,079,700	\$ -	\$ 220,200	\$ -	\$ -	\$ 1,299,900	\$ -	\$ 1,299,900
LIBRARY TRUST FUND	\$ -	\$ 9,200	\$ -	\$ -	\$ -	\$ -	\$ 79,500	\$ 88,700	\$ -	\$ 88,700
ENTERPRISE FUNDS										
Sewer	5,451,700	15,963,300	21,494,300	14,054,300	3,351,300	1,124,300	-	61,439,200	1,850,000	63,289,200
Water	6,136,400	13,189,600	16,639,100	5,453,700	1,830,500	1,062,600	-	44,311,900	1,047,100	45,359,000
Stormwater	947,300	4,025,600	2,490,600	-	-	149,600	-	7,613,100	-	7,613,100
TOTAL ENTERPRISE FUNDS	\$ 12,535,400	\$ 33,178,500	\$ 40,624,000	\$ 19,508,000	\$ 5,181,800	\$ 2,336,500	\$ -	\$ 113,364,200	\$ 2,897,100	\$ 116,261,300
INTERNAL SERVICE FUNDS										
Central Services	11,008,300	4,927,700	920,500	-	11,400	461,000	-	17,328,900	-	17,328,900
Public Works Central Services	16,518,900	4,769,500	843,500	-	-	-	-	22,131,900	-	22,131,900
TOTAL INTERNAL SERVICE FUNDS	\$ 27,527,200	\$ 9,697,200	\$ 1,764,000	\$ -	\$ 11,400	\$ 461,000	\$ -	\$ 39,460,800	\$ -	\$ 39,460,800
ADOPTED BUDGET FOR 2021-23	\$ 126,125,400	\$ 93,820,100	\$ 78,669,900	\$ 24,199,000	\$ 21,767,200	\$ 5,732,300	\$ 1,942,600	\$ 352,256,500	\$ 4,715,900	\$ 356,972,400
Percent change from 2019-21	-2.77%	0.20%	-17.42%	0.02%	-25.36%	0.87%	-20.12%	-7.32%	-31.41%	-7.75%
Percent of 2021-23 budget	35.33%	26.28%	22.04%	6.78%	6.10%	1.61%	0.54%	98.68%	1.32%	100.00%
REVISED BUDGET FOR 2019-21	\$ 129,712,594	\$ 93,631,088	\$ 95,260,951	\$ 24,194,394	\$ 29,164,424	\$ 5,683,100	\$ 2,431,900	\$ 380,078,452	\$ 6,875,876	\$ 386,954,328
Percent of 2019-21 budget	33.52%	24.20%	24.62%	6.25%	7.54%	1.47%	0.63%	98.22%	1.78%	100.00%

TABLE 5

BUDGET BY PROGRAM AND REQUIREMENT TYPE
Adopted for the 2021-23 Biennium

Program	Personnel	Materials & Services	Capital	Debt Service	Transfers Out	Contingencies	Unappropriated	Total Appropriations	Intrafund Transfers Out	Total Requirements
GENERAL FUND										
Administration	-	873,200	-	-	254,000	2,578,600	-	3,705,800	-	3,705,800
Municipal Court	1,124,400	987,000	-	-	-	-	-	2,111,400	-	2,111,400
Planning	2,428,100	704,900	-	-	-	-	-	3,133,000	-	3,133,000
Police	25,402,900	5,687,700	-	-	-	-	-	31,090,600	-	31,090,600
Public Safety Levy - Police	4,227,800	590,900	-	-	-	-	-	4,818,700	-	4,818,700
Fire & Life Safety	1,121,500	568,600	-	-	-	-	-	1,690,100	-	1,690,100
Public Safety Levy - Fire	4,603,000	215,700	-	-	-	-	-	4,818,700	-	4,818,700
Fire Emergency Services	24,689,500	5,585,800	-	-	-	-	-	30,275,300	-	30,275,300
Library	4,607,000	1,538,400	-	-	-	-	-	6,145,400	-	6,145,400
TOTAL GENERAL FUND	\$ 68,204,200	\$ 16,752,200	\$ -	\$ -	\$ 254,000	\$ 2,578,600	\$ -	\$ 87,789,500	\$ -	\$ 87,789,500
PARKS & RECREATION FUND										
Park & Recreation Admin	1,098,400	3,007,400	575,500	-	175,000	-	-	4,856,300	-	4,856,300
Resource Dev Marketing Svcs	271,300	260,600	-	-	-	-	-	531,900	-	531,900
Performance & Cultural Arts	155,500	1,277,600	-	-	-	-	-	1,433,100	-	1,433,100
Family Recreation	306,100	220,000	-	-	-	-	-	526,100	-	526,100
Adult Recreation Services	885,700	394,500	-	-	-	-	-	1,280,200	-	1,280,200
Aquatic Services	1,183,000	695,700	-	-	-	-	-	1,878,700	-	1,878,700
Park Maintenance Services	2,202,000	2,614,400	225,000	-	-	-	-	5,041,400	-	5,041,400
Park SDC Projects	-	375,000	1,256,800	-	-	-	-	1,631,800	1,235,000	2,866,800
Parks Capital Improvement Prog	-	-	1,410,000	-	-	-	-	1,410,000	-	1,410,000
TOTAL PARKS & RECREATION FUND	\$ 6,102,000	\$ 8,845,200	\$ 3,467,300	\$ -	\$ 175,000	\$ -	\$ -	\$ 18,589,500	\$ 1,235,000	\$ 19,824,500
GRANTS FUND										
American Rescue Plan Act	-	5,614,200	-	-	3,742,800	-	-	9,357,000	-	9,357,000
CMO Grants	-	20,000	-	-	-	-	-	20,000	-	20,000
Human Resources Activities	-	40,000	-	-	-	-	-	40,000	-	40,000
CDBG	-	6,700	-	-	142,300	-	-	149,000	-	149,000
CDBG Activities	-	936,900	140,000	-	-	-	-	1,076,900	-	1,076,900
SHPO Historic Preservation	-	25,000	-	-	-	-	-	25,000	-	25,000
DOJ Bulletproof Vest	-	8,200	-	-	-	-	-	8,200	-	8,200
DOJ Equitable Sharing	-	180,500	-	-	-	-	-	180,500	-	180,500
Community Policing Donations	-	6,200	-	-	-	-	-	6,200	-	6,200
Asset Forfeiture	-	4,500	-	-	-	-	-	4,500	-	4,500
LINE Task Force (95.001)	8,200	157,200	-	-	-	-	-	165,400	-	165,400
Police Cadet Program	-	4,500	-	-	-	-	-	4,500	-	4,500
LINE Asset Forfeiture	-	58,100	-	-	-	-	-	58,100	-	58,100
Police Victim Impact Panel	-	3,000	-	-	-	-	-	3,000	-	3,000
Police Enforcement	11,000	-	-	-	-	-	-	11,000	-	11,000
Victims Of Crime Act (VOCA)	226,900	6,400	-	-	-	-	-	233,300	-	233,300
Cops Hiring Program Grant	231,300	-	-	-	-	-	-	231,300	-	231,300
Fire Grants	-	34,000	-	-	-	-	-	34,000	-	34,000
State HMEP Grant	-	21,000	-	-	-	-	-	21,000	-	21,000
State HMEP Grant (Odd Year)	-	31,000	-	-	-	-	-	31,000	-	31,000
Community Paramedic Program	-	21,000	-	-	-	-	-	21,000	-	21,000
Ground Emergency Transport	-	-	-	-	600,000	-	-	600,000	-	600,000
SAFER Grant (97.083)	831,900	-	-	-	-	-	-	831,900	-	831,900
Public Safety Foundation	12,500	35,700	-	-	-	-	-	48,200	-	48,200
Assist To Firefighters 97.044	-	-	100,000	-	-	-	-	100,000	-	100,000
ODOT Safe Routes To School	-	-	1,898,400	-	-	-	-	1,898,400	-	1,898,400
ODOT Grants	-	-	981,200	-	-	-	-	981,200	-	981,200
FAA Annual Capital Grant	-	-	391,500	-	-	-	-	391,500	-	391,500
Title XIX Grant	4,000	-	-	-	-	-	-	4,000	-	4,000
Maple Lawn Preschool	560,800	92,700	-	-	-	-	-	653,500	-	653,500
Youth Scholarship Grant	-	3,800	-	-	-	-	-	3,800	-	3,800
Water Awareness Camp	-	27,900	-	-	-	-	-	27,900	-	27,900
Library Foundation	-	100	13,500	-	-	-	-	13,600	-	13,600
Oregon Community Foundation	-	475,600	-	-	-	-	-	475,600	-	475,600
State Library Foundation	-	31,000	-	-	-	-	-	31,000	-	31,000
TOTAL GRANTS FUND	\$ 1,886,600	\$ 7,845,200	\$ 3,524,600	\$ -	\$ 4,485,100	\$ -	\$ -	\$ 17,741,500	\$ -	\$ 17,741,500
BUILDING INSPECTION FUND										
Building Inspection	2,246,300	1,579,800	-	-	-	-	1,641,100	5,467,200	-	5,467,200
Electrical Permit Program	212,900	133,400	-	-	-	-	222,000	568,300	-	568,300
Building Inspect IT Equip	-	4,500	31,900	-	-	-	-	36,400	-	36,400
Electrical Perm IT Equip	-	-	3,500	-	-	-	-	3,500	-	3,500
Building Inspection Equip	-	-	44,600	-	-	-	-	44,600	-	44,600
TOTAL BUILDING INSPECTION FUND	\$ 2,459,200	\$ 1,717,700	\$ 80,000	\$ -	\$ -	\$ -	\$ 1,863,100	\$ 6,120,000	\$ -	\$ 6,120,000
RISK MANAGEMENT FUND										
Risk Management	-	2,937,700	-	-	-	-	-	2,937,700	-	2,937,700
TOTAL	\$ -	\$ 2,937,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,937,700	\$ -	\$ 2,937,700
ECONOMIC DEVELOPMENT FUND										
Economic Dev Activities	646,600	887,500	-	-	353,100	-	-	1,887,200	134,000	2,021,200
Lochner Road Improvements	-	-	-	140,600	-	-	-	140,600	-	140,600
Economic Dev Opportunity	-	1,692,200	-	-	-	-	-	1,692,200	-	1,692,200
Economic Dev IT Equip	-	1,500	1,600	-	-	-	-	3,100	-	3,100
Albany Municipal Airport	96,000	186,700	87,600	-	9,800	-	-	380,100	-	380,100
Airport Capital Projects	-	-	274,500	-	3,500	-	-	278,000	-	278,000
TOTAL ECONOMIC DEVELOPMENT FUND	\$ 742,600	\$ 2,767,900	\$ 363,700	\$ 140,600	\$ 366,400	\$ -	\$ -	\$ 4,381,200	\$ 134,000	\$ 4,515,200

Continued on next page

TABLE 5

BUDGET BY PROGRAM AND REQUIRMENT TYPE (continued)
 Adopted for the 2021-23 Biennium

Program	Personnel	Materials & Services	Capital	Debt Service	Transfers Out	Contingencies	Unappropriated	Total Appropriations	Intrafund Transfers Out	Total Requirements
PUBLIC TRANSIT FUND										
Albany Transit System	1,510,000	843,900	24,600	-	-	-	-	2,378,500	348,200	2,726,700
Albany Transit System STIF	-	1,250,000	-	-	-	-	-	1,250,000	-	1,250,000
Linn-Benton Loop	1,480,000	709,400	-	-	-	-	-	2,189,400	-	2,189,400
Linn-Benton Loop STIF	-	1,296,000	-	-	-	-	-	1,296,000	-	1,296,000
Paratransit System	1,263,300	488,200	-	-	-	-	-	1,751,500	-	1,751,500
Paratransit System STIF	-	35,500	80,000	-	-	-	-	115,500	-	115,500
Albany Transit Capital	-	-	1,252,900	-	-	-	-	1,252,900	-	1,252,900
Albany Transit IT Equip	-	2,500	2,000	-	-	-	-	4,500	-	4,500
Linn-Benton Loop IT Equip	-	2,500	500	-	-	-	-	3,000	-	3,000
Paratransit Sys IT Equip	-	2,500	5,400	-	-	-	-	7,900	-	7,900
Albany Transit Sys Equip	-	-	188,400	-	-	-	-	188,400	10,800	199,200
Linn-Benton Loop Equip Rep	-	-	125,400	-	-	-	-	125,400	10,800	136,200
Paratransit System Equip	-	-	75,800	-	-	-	-	75,800	-	75,800
TOTAL PUBLIC TRANSIT FUND	\$ 4,253,300	\$ 4,630,500	\$ 1,755,000	\$ -	\$ -	\$ -	\$ -	\$ 10,638,800	\$ 369,800	\$ 11,008,600
PUBLIC SAEFTY LEVY FUND										
Public Safety Levy	-	-	-	-	10,137,400	-	-	10,137,400	-	10,137,400
TOTAL PUBLIC SAEFTY LEVY FUND	\$ -	\$ -	\$ -	\$ -	\$ 10,137,400	\$ -	\$ -	\$ 10,137,400	\$ -	\$ 10,137,400
CAPITAL REPLACEMENT FUND										
Municipal Court IT Equip	-	-	72,500	-	-	-	-	72,500	-	72,500
Finance Equip Replace	-	-	1,083,900	-	-	-	-	1,083,900	-	1,083,900
Employee City Parking Rent	-	-	228,200	-	-	-	-	228,200	-	228,200
IT Phone Equip Replace	-	-	336,500	-	-	-	-	336,500	-	336,500
Planning IT Equip Replace	-	1,500	23,400	-	-	-	-	24,900	-	24,900
Police IT Equip Replace	-	40,500	376,500	-	-	-	-	417,000	-	417,000
Police Bodycam System	-	-	60,000	-	-	-	-	60,000	-	60,000
Police Equip Replace	-	608,000	547,200	-	-	-	-	1,155,200	-	1,155,200
Fire & Life Safety IT Eq	-	-	8,100	-	-	-	-	8,100	-	8,100
Fire Emergency Svc IT Eq	-	-	86,500	-	-	-	-	86,500	-	86,500
Fire Emergency Svc Equip	-	100,000	1,443,300	-	-	-	-	1,543,300	-	1,543,300
Fire Build Maint Equip Rep	-	-	50,000	-	-	-	-	50,000	-	50,000
PW Facilities Replacement	-	-	795,200	-	-	-	-	795,200	-	795,200
Parks & Rec Admin IT Equip	-	12,400	45,600	-	-	-	-	58,000	-	58,000
Parks & Rec Admin Equip	-	-	34,800	-	-	-	-	34,800	-	34,800
Adult Rec Equip Replace	-	-	43,300	-	-	-	-	43,300	-	43,300
Aquatic Services Equip	-	-	114,900	-	-	-	-	114,900	-	114,900
Park Maint Equip Replace	-	-	391,300	-	-	-	-	391,300	-	391,300
Facilities Maint Equip Rep	-	3,800	121,700	-	-	-	-	125,500	-	125,500
Library IT Equip Replace	-	5,000	82,600	-	-	-	-	87,600	-	87,600
Library Equip Replace	-	4,000	12,300	-	-	-	-	16,300	-	16,300
TOTAL CAPITAL REPLACEMENT FUND	\$ -	\$ 775,200	\$ 5,957,800	\$ -	\$ -	\$ -	\$ -	\$ 6,733,000	\$ -	\$ 6,733,000
STREET FUND										
Street Administration	284,800	1,765,800	-	-	160,000	356,200	-	2,566,800	-	2,566,800
Street Maintenance	2,130,100	2,729,000	-	-	-	-	-	4,859,100	-	4,859,100
Street Capital & Restoration	-	120,000	12,618,500	-	396,800	-	-	13,135,300	80,000	13,215,300
Transportation SDC Improv Fee	-	16,000	4,730,300	-	379,100	-	-	5,125,400	-	5,125,400
Transportation SDC Reimb Fee	-	16,000	1,570,200	-	-	-	-	1,586,200	-	1,586,200
Ada Capital Projects	-	-	221,400	-	-	-	-	221,400	-	221,400
Street Maint IT Equip Repl	-	5,200	8,800	-	-	-	-	14,000	-	14,000
Street Maint Equip Replace	-	10,000	904,600	-	-	-	-	914,600	-	914,600
TOTAL STREET FUND	\$ 2,414,900	\$ 4,662,000	\$ 20,053,800	\$ -	\$ 935,900	\$ 356,200	\$ -	\$ 28,422,800	\$ 80,000	\$ 28,502,800
DEBT SERVICE FUND										
2002 LTD Tax Pension Bonds	-	-	-	1,874,300	-	-	-	1,874,300	-	1,874,300
TOTAL DEBT SERVICE FUND	\$ -	\$ -	\$ -	\$ 1,874,300	\$ -	\$ -	\$ -	\$ 1,874,300	\$ -	\$ 1,874,300
GENERAL OBLIGATION DEBT SERVICE FUND										
Public Safety Facilities Bonds	-	1,600	-	2,676,100	-	-	-	2,677,700	-	2,677,700
TOTAL GENERAL OBLIGATION DEBT SERVICE FUND	\$ -	\$ 1,600	\$ -	\$ 2,676,100	\$ -	\$ -	\$ -	\$ 2,677,700	\$ -	\$ 2,677,700
CAPITAL PROJECTS FUND										
Albany Data Integration Proj	-	-	124,500	-	-	-	-	124,500	-	124,500
LID Construction Projects	-	-	955,200	-	220,200	-	-	1,175,400	-	1,175,400
TOTAL CAPITAL PROJECTS FUND	\$ -	\$ -	\$ 1,079,700	\$ -	\$ 220,200	\$ -	\$ -	\$ 1,299,900	\$ -	\$ 1,299,900
LIBRARY TRUST FUND										
V.O. Torney Trust	-	4,600	-	-	-	-	10,000	14,600	-	14,600
Manela Trust	-	4,600	-	-	-	-	69,500	74,100	-	74,100
TOTAL LIBRARY TRUST FUND	\$ -	\$ 9,200	\$ -	\$ -	\$ -	\$ -	\$ 79,500	\$ 88,700	\$ -	\$ 88,700

Continued on next page

TABLE 5

BUDGET BY PROGRAM AND REQUIREMENT TYPE (continued)
 Adopted for the 2021-23 Biennium

Program	Personnel	Materials & Services	Capital	Debt Service	Transfers Out	Contingencies	Unappropriated	Total Appropriations	Intrafund Transfers Out	Total Requirements
SEWER FUND										
Wastewater Administration	343,200	7,849,000	-	-	3,351,300	1,124,300	-	12,667,800	-	12,667,800
Wastewater Treatment Plant	1,867,000	4,109,000	106,000	-	-	-	-	6,082,000	-	6,082,000
TWG Wetlands	281,500	302,600	-	-	-	-	-	584,100	-	584,100
Water Reuse and Biosolids	106,800	597,700	-	-	-	-	-	704,500	-	704,500
Wastewater Collections	2,010,600	1,675,200	25,000	-	-	-	-	3,710,800	-	3,710,800
Industrial Pretreatment	842,600	330,300	-	-	-	-	-	1,172,900	-	1,172,900
Sewer System Capital Projects	-	1,060,000	18,236,000	-	-	-	-	19,296,000	-	19,296,000
Sewer SDC Improvement Fee	-	24,000	723,000	-	-	-	-	330,400	1,850,000	3,300,000
Sewer SDC Reimbursement Fee	-	2,000	328,400	-	-	-	-	330,400	-	330,400
Sewer Economic Development	-	-	510,000	-	-	-	-	510,000	-	510,000
Sewer Debt Service	-	-	-	14,054,300	-	-	-	14,054,300	-	14,054,300
Wastewater Admin IT Equip	-	1,500	3,100	-	-	-	-	4,600	-	4,600
Waste Treatment IT Equip	-	4,500	331,400	-	-	-	-	335,900	-	335,900
Twg Wetlands IT Equip Repl	-	-	3,000	-	-	-	-	3,000	-	3,000
Water Reuse & Bio IT Equip	-	-	9,100	-	-	-	-	9,100	-	9,100
Wastewater Coll IT Equip	-	3,000	9,800	-	-	-	-	12,800	-	12,800
Industrial Pret IT Equip	-	4,500	500	-	-	-	-	5,000	-	5,000
Wastewater Admin Equip Rep	-	-	107,800	-	-	-	-	107,800	-	107,800
Wastewater TP Equip Rep	-	-	106,600	-	-	-	-	106,600	-	106,600
Twg Wetlands Equip Replace	-	-	56,400	-	-	-	-	56,400	-	56,400
Water Reuse & Bio Equip	-	-	334,000	-	-	-	-	334,000	-	334,000
Wastewater Collect Equip	-	-	543,400	-	-	-	-	543,400	-	543,400
Industrial Pretreat Equip	-	-	60,800	-	-	-	-	60,800	-	60,800
TOTAL SEWER FUND	\$ 5,451,700	\$ 15,963,300	\$ 21,494,300	\$ 14,054,300	\$ 3,351,300	\$ 1,124,300	\$ -	\$ 61,439,200	\$ 1,850,000	\$ 63,289,200
WATER FUND										
Water Administration	355,600	6,406,400	-	-	1,830,500	1,062,600	-	9,655,100	-	9,655,100
Albany-Millersburg Wtp	1,217,200	1,887,000	45,500	-	-	-	-	3,149,700	-	3,149,700
Vine St Water Treatment Plant	1,217,200	1,213,400	-	-	-	-	-	2,430,600	-	2,430,600
Water Distribution	2,246,900	2,302,600	68,500	-	-	-	-	4,618,000	-	4,618,000
Water Canal Maintenance	1,099,500	854,200	85,500	-	-	-	-	2,039,200	-	2,039,200
Water System Capital Projects	-	481,000	11,978,400	-	-	-	-	12,459,400	-	12,459,400
Water SDC Improvement Fee	-	24,000	242,100	-	-	-	-	266,100	1,047,100	1,313,200
Water SDC Reimbursement Fee	-	6,000	708,300	-	-	-	-	714,300	-	714,300
Water Economic Development	-	-	510,000	-	-	-	-	510,000	-	510,000
North Albany Water Capital	-	-	1,436,200	-	-	-	-	1,436,200	-	1,436,200
Water Debt Service	-	-	-	5,453,700	-	-	-	5,453,700	-	5,453,700
Water Admin IT Equip Repl	-	1,500	1,500	-	-	-	-	3,000	-	3,000
Alb-Millersburg Wtp IT Eq	-	4,500	312,000	-	-	-	-	316,500	-	316,500
Vine St Wtp IT Equip Repl	-	3,000	300,500	-	-	-	-	303,500	-	303,500
Water Distrib IT Equip	-	3,000	2,400	-	-	-	-	5,400	-	5,400
Canal Maint IT Equip Repl	-	3,000	-	-	-	-	-	3,000	-	3,000
Water Admin Equip Replace	-	-	25,300	-	-	-	-	25,300	-	25,300
Alb-Millersburg WTP Equip	-	-	91,700	-	-	-	-	91,700	-	91,700
Vine St WTP Equip Replace	-	-	17,700	-	-	-	-	17,700	-	17,700
Water Distribution Equip	-	-	627,400	-	-	-	-	627,400	-	627,400
Water Canal Maint Equip	-	-	186,100	-	-	-	-	186,100	-	186,100
TOTAL TOTAL SEWER FUND	\$ 6,136,400	\$ 13,189,600	\$ 16,639,100	\$ 5,453,700	\$ 1,830,500	\$ 1,062,600	\$ -	\$ 44,311,900	\$ 1,047,100	\$ 45,359,000
STORMWATER FUND										
Stormwater Administration	-	3,356,900	-	-	-	149,600	-	3,506,500	-	3,506,500
Stormwater Operations	947,300	628,700	-	-	-	-	-	1,576,000	-	1,576,000
Stormwater Capital Projects	-	40,000	2,185,200	-	-	-	-	2,225,200	-	2,225,200
Stormwater Admin IT Equip	-	-	700	-	-	-	-	700	-	700
Stormwater Op Equip Repl	-	-	304,700	-	-	-	-	304,700	-	304,700
TOTAL SEWER FUND	\$ 947,300	\$ 4,025,600	\$ 2,490,600	\$ -	\$ -	\$ 149,600	\$ -	\$ 7,613,100	\$ -	\$ 7,613,100
CENTRAL SERVICES FUND										
CS Administration	-	924,200	-	-	-	461,000	-	1,385,200	-	1,385,200
Finance	2,487,800	406,900	-	-	-	-	-	2,894,700	-	2,894,700
Finance IT Equip Repl	-	-	47,900	-	-	-	-	47,900	-	47,900
Mayor & Council	35,800	284,100	-	-	-	-	-	319,900	-	319,900
City Manager's Office	2,115,500	684,100	-	-	-	-	-	2,799,600	-	2,799,600
Code Enforcement	317,200	25,800	-	-	-	-	-	343,000	-	343,000
Abatement	-	89,400	-	-	-	-	-	89,400	-	89,400
Emergency Mgmt/Safety	346,300	40,300	-	-	-	-	-	386,600	-	386,600
Mayor & Council IT Equip	-	4,000	43,200	-	-	-	-	47,200	-	47,200
City Manager's IT Equip	-	13,700	14,200	-	-	-	-	27,900	-	27,900
Code Enforcement IT Equip	-	-	1,600	-	-	-	-	1,600	-	1,600
Emergency IT Equip	-	-	2,000	-	-	-	-	2,000	-	2,000
Code Enforcement Equip	-	1,000	12,600	-	-	-	-	13,600	-	13,600
Emergency M/S Equip Replace	-	-	2,000	-	-	-	-	2,000	-	2,000
Information Technology	2,508,600	612,500	-	-	-	-	-	3,121,100	-	3,121,100
GIS Services	555,600	208,000	-	-	-	-	-	763,600	-	763,600
Permit Tracking	165,500	86,500	-	-	-	-	-	252,000	-	252,000
Information Tech IT Equip	-	16,400	268,500	-	-	-	-	284,900	-	284,900
GIS Service IT Equip Repl	-	-	191,300	-	-	-	-	191,300	-	191,300
Permit Tracking IT Equip	-	-	59,900	-	-	-	-	59,900	-	59,900
IT Equipment Replacement	-	-	15,400	-	-	-	-	15,400	-	15,400
Human Resources	1,619,100	205,400	-	-	-	-	-	1,824,500	-	1,824,500
Labor Relations	-	150,000	-	-	-	-	-	150,000	-	150,000
Human Resources IT Equip	-	6,900	12,100	-	-	-	-	19,000	-	19,000
Facilities Maintenance	856,900	838,500	-	-	-	-	-	1,695,400	-	1,695,400
Gf Facilities Maintenance Proj	-	330,000	233,500	-	11,400	-	-	574,900	-	574,900
Facilities Maint IT Equip	-	-	16,300	-	-	-	-	16,300	-	16,300
TOTAL CENTRAL SERVICES FUND	\$ 11,008,300	\$ 4,927,700	\$ 920,500	\$ -	\$ 11,400	\$ 461,000	\$ -	\$ 17,328,900	\$ -	\$ 17,328,900

Continued on next page

TABLE 5

BUDGET BY PROGRAM AND REQUIREMENT TYPE (continued)
 Adopted for the 2021-23 Biennium

Program	Personnel	Materials & Services	Capital	Debt Service	Transfers Out	Contingencies	Unappropriated	Total Appropriations	Intrafund Transfers Out	Total Requirements
PUBLIC WORKS CENTRAL SERVICES FUND										
PW Administration	2,259,300	442,000	-	-	-	-	-	2,701,300	-	2,701,300
PW Engineering Services	6,383,900	904,700	-	-	-	-	-	7,288,600	-	7,288,600
PW Customer Services	1,882,900	1,493,100	-	-	-	-	-	3,376,000	-	3,376,000
Operations Administration	403,200	848,500	-	-	-	-	-	1,251,700	-	1,251,700
Facilities & Maint Engineering	4,434,500	772,300	-	-	-	-	-	5,206,800	-	5,206,800
Water Quality Control Service	1,155,100	266,400	-	-	-	-	-	1,421,500	-	1,421,500
PW Admin IT Equip Replace	-	8,000	11,200	-	-	-	-	19,200	-	19,200
PW Engineering IT Equip	-	15,000	15,300	-	-	-	-	30,300	-	30,300
PW Customer Service IT Eq	-	10,500	417,700	-	-	-	-	428,200	-	428,200
Operations Admin IT Equip	-	-	17,200	-	-	-	-	17,200	-	17,200
Facilities & Mnt Eng IT Eq	-	7,500	26,000	-	-	-	-	33,500	-	33,500
Water Quality Ctrl IT Eq	-	1,500	6,300	-	-	-	-	7,800	-	7,800
PW Engineering Equip Rep	-	-	66,500	-	-	-	-	66,500	-	66,500
PW Customer Serv Equip Rep	-	-	50,300	-	-	-	-	50,300	-	50,300
Operations Admin Equip Rep	-	-	13,200	-	-	-	-	13,200	-	13,200
Facilities & Maint Eng Eq	-	-	201,400	-	-	-	-	201,400	-	201,400
Water Quality Ctrl Equip	-	-	18,400	-	-	-	-	18,400	-	18,400
TOTAL PUBLIC WORKS CENTRAL SERVICES FUND	\$ 16,518,900	\$ 4,769,500	\$ 843,500	\$ -	\$ -	\$ -	\$ -	\$ 22,131,900	\$ -	\$ 22,131,900
ADOPTED BUDGET FOR 2021-23	\$ 126,125,400	\$ 93,820,100	\$ 78,668,900	\$ 24,199,000	\$ 21,767,200	\$ 5,732,300	\$ 1,942,600	\$ 352,256,500	\$ 4,715,900	\$ 356,972,400

Fiscal Year* or Biennium	Personnel	Materials & Services	Total Operating Budget	Total Budget	Operating Budget as a % of Total Budget
Ending June 30, 2013	42,547,700	31,666,800	74,214,500	155,830,600	47.63%
2014	44,754,400	32,270,000	77,024,400	158,291,600	48.66%
2015	46,014,900	33,859,600	79,874,500	160,228,600	49.85%
2016	47,265,300	37,828,100	85,093,400	188,088,000	45.24%
2017	50,142,800	38,574,200	88,717,000	189,634,900	46.78%
2018	51,938,200	40,044,200	91,982,400	189,144,900	48.63%
2019	57,002,200	41,886,300	98,888,500	205,854,900	48.04%
2021	122,234,500	83,364,700	205,599,200	348,112,300	59.06%
2023	126,125,400	93,820,100	219,945,500	356,972,400	61.61%

*The fiscal year is represented for each year until 2019, subsequently is represented as a biennium.

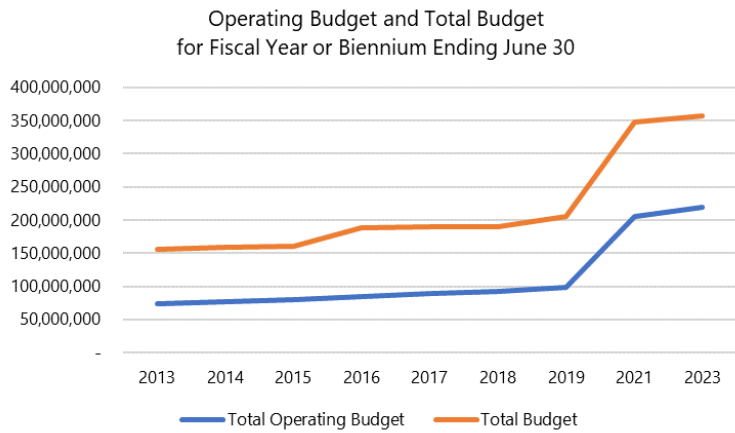


TABLE 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES

Adopted for the 2021-23 Biennium

An "unrestricted reserve" is an appropriation which may be used for any legal purpose within the general instructions of the type of fund in which it is budgeted. For example, "unrestricted reserve" in the Street Fund, a Special Revenue fund, can be used for any street-related purpose. A "restricted reserve" can only be used for the specific purpose for which the reserve was established. Resources in the capital reimbursement reserve can be used only to maintain and replace qualified reimbursement projects.

Fund/Account #/Description	Reserved Amount		Description/Percent of Fund Budget
GENERAL FUND			
10010001-990000 CONTINGENCIES	2,578,600	U	Designated for General Fund activities
TOTAL GENERAL FUND	\$ 2,578,600		2.76% of GENERAL FUND
PARKS & RECREATION FUND			
20250001-690000 RESERVE: OPERATING	785,900	U	Designated for Parks & Recreation activities
20250001-690525 RESERVE: PUBLIC ART	1,000	U	Designated for Parks & Recreation activities
20250010-690000 RESERVE: OPERATING	46,200	U	Designated for Parks & Recreation activities
20250015-690000 RESERVE: OPERATING	58,500	U	Designated for Parks & Recreation activities
20250020-690000 RESERVE: OPERATING	84,900	U	Designated for Parks & Recreation activities
20250030-690000 RESERVE: OPERATING	16,000	U	Designated for Parks & Recreation activities
20250035-690000 RESERVE: OPERATING	153,400	U	Designated for Parks & Recreation activities
20250505-900060 RESERVE: CAPITAL PROJECTS	1,256,800	R	Restricted for SDC projects
20250515-900520 RESERVE: PARKS CAPITAL PROJ	50,000	R	Designated for Parks capital projects
TOTAL PARKS & RECREATION FUND	\$ 2,452,700		12.37% of PARKS & RECREATION FUND
GRANTS FUND			
20310802-690000 RESERVE: OPERATING	5,614,200	U	Designated for ARPA activities
20310802-919000 RESERVE: TRANSFER	3,742,800	U	Designated for ARPA transfers out
20320802-690100 RESERVE: DOJ EQUITABLE SHARING	136,500	R	Restricted to Police activities
20320804-690100 RESERVE: DOJ EQUITABLE SHARING	500	R	Restricted to Police activities
20320807-690100 RESERVE: DOJ EQUITABLE SHARING	48,100	R	Restricted to Police activities
TOTAL GRANTS FUND	\$ 9,542,100		53.78% of GRANTS FUND
BUILDING INSPECTION FUND			
20415005-690000 RESERVE: OPERATING	100,000	U	Designated for Building Inspection activities
20415005-900170 RESERVE: FUTURE EXPENDITURES	1,641,100	U	Designated for Building Inspection activities
20415010-690000 RESERVE: OPERATING	40,000	U	Designated for Building Inspection activities
20415010-900170 RESERVE: FUTURE EXPENDITURES	222,000	U	Designated for Building Inspection activities
20415605-900140 RESERVE: IT EQUIPMENT REPLACE	31,900	U	Designated for IT equipment replacement
20415610-900140 RESERVE: IT EQUIPMENT REPLACE	3,500	U	Designated for IT equipment replacement
20415705-900135 RESERVE: EQUIPMENT REPLACEMENT	44,600	U	Designated for equipment replacement
TOTAL BUILDING INSPECTION FUND	\$ 2,083,100		34.04% of BUILDING INSPECTION FUND
RISK MANAGEMENT FUND			
20810005-690010 RESERVE: PERS	511,200	U	Designated for PERS activities
20810005-690560 RESERVE: RISK MANAGEMENT	1,026,500	U	Designated for potential risk management liabilities
TOTAL RISK MANAGEMENT FUND	\$ 1,537,700		52.34% of RISK MANAGEMENT FUND

Continued on next page

TABLE 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES (continued)

Adopted for the 2021-23 Biennium

Fund/Account #/Description	Reserved Amount		Description/Percent of Fund Budget
ECONOMIC DEVELOPMENT FUND			
21115060-690130 RESERVE: ECONOMIC DEVELOPMENT	4,300	U	Designated for Economic Development activities
21115075-690520 RESERVE: PARTNERSHIPS	1,691,800	U	Designated for Economic Development Opportunity activities
21115660-900140 RESERVE: IT EQUIPMENT REPLACE	1,600	U	Designated for IT equipment replacement
21140000-900160 RESERVE: FACILITIES MAINT	87,600	U	Designated for airport facilities maintenance
21140005-900060 RESERVE: CAPITAL PROJECTS	274,500	U	Designated for airport capital projects
TOTAL ECONOMIC DEVELOPMENT FUND	\$ 2,059,800		45.62% of ECONOMIC DEVELOPMENT FUND
PUBLIC TRANSIT FUND			
21340100-690000 RESERVE: OPERATING	58,600	U	Designated for Albany Transit activities
21340101-690000 RESERVE: OPERATING	90,000	U	Designated for Albany Transit STIF activities
21340105-690000 RESERVE: OPERATING	5,200	U	Designated for Linn-Benton Loop activities
21340106-690000 RESERVE: OPERATING	137,100	U	Designated for Linn-Benton Loop STIF activities
21340110-690000 RESERVE: OPERATING	76,100	U	Designated for Paratransit activities
21340150-900040 RESERVE: BUS BARN	634,200	U	Designated for Transit capital projects
21346100-900140 RESERVE: IT EQUIPMENT REPLACE	2,000	U	Designated for IT equipment replacement
21346105-900140 RESERVE: IT EQUIPMENT REPLACE	500	U	Designated for IT equipment replacement
21346110-900140 RESERVE: IT EQUIPMENT REPLACE	5,400	U	Designated for IT equipment replacement
21347100-900135 RESERVE: EQUIPMENT REPLACEMENT	188,400	U	Designated for equipment replacement
21347105-900135 RESERVE: EQUIPMENT REPLACEMENT	125,400	U	Designated for equipment replacement
21347110-900135 RESERVE: EQUIPMENT REPLACEMENT	75,800	U	Designated for equipment replacement
TOTAL PUBLIC TRANSIT FUND	\$ 1,398,700		12.71% of PUBLIC TRANSIT FUND
PUBLIC SAEFTY LEVY FUND			
21510010-919000 RESERVE: TRANSFER	500,000	R	Designated for public safety transfers out
TOTAL PUBLIC SAEFTY LEVY FUND	\$ 500,000		4.93% of PUBLIC SAEFTY LEVY FUND
CAPITAL REPLACEMENT FUND			
21710640-900140 RESERVE: IT EQUIPMENT REPLACE	72,500	U	Designated for IT equipment replacement
21710700-900135 RESERVE: EQUIPMENT REPLACEMENT	1,083,900	U	Designated for equipment replacement
21710790-900135 RESERVE: EQUIPMENT REPLACEMENT	228,200	U	Designated for equipment replacement
21713700-900135 RESERVE: EQUIPMENT REPLACEMENT	336,500	U	Designated for equipment replacement
21715601-900140 RESERVE: IT EQUIPMENT REPLACE	23,400	U	Designated for IT equipment replacement
21720601-900140 RESERVE: IT EQUIPMENT REPLACE	156,500	U	Designated for IT equipment replacement
21720621-900140 RESERVE: IT EQUIPMENT REPLACE	60,000	U	Designated for IT equipment replacement
21720701-900135 RESERVE: EQUIPMENT REPLACEMENT	427,200	U	Designated for equipment replacement
21725601-900140 RESERVE: IT EQUIPMENT REPLACE	8,100	U	Designated for IT equipment replacement
21725610-900140 RESERVE: IT EQUIPMENT REPLACE	86,500	U	Designated for IT equipment replacement
21725710-900135 RESERVE: EQUIPMENT REPLACEMENT	1,243,300	U	Designated for equipment replacement
21725711-900135 RESERVE: EQUIPMENT REPLACEMENT	50,000	U	Designated for equipment replacement
21740650-900165 RESERVE: FACILITIES REPL	795,200	U	Designated for Public Works facilities replacement
21750601-900140 RESERVE: IT EQUIPMENT REPLACE	45,600	U	Designated for IT equipment replacement
21750701-900135 RESERVE: EQUIPMENT REPLACEMENT	34,800	U	Designated for equipment replacement
21750720-900135 RESERVE: EQUIPMENT REPLACEMENT	43,300	U	Designated for equipment replacement
21750730-900135 RESERVE: EQUIPMENT REPLACEMENT	54,900	U	Designated for equipment replacement
21750735-900135 RESERVE: EQUIPMENT REPLACEMENT	350,000	U	Designated for equipment replacement
21750745-900135 RESERVE: EQUIPMENT REPLACEMENT	121,700	U	Designated for equipment replacement
21755601-900140 RESERVE: IT EQUIPMENT REPLACE	82,600	U	Designated for IT equipment replacement
21755701-900135 RESERVE: EQUIPMENT REPLACEMENT	12,300	U	Designated for equipment replacement
TOTAL CAPITAL REPLACEMENT FUND	\$ 5,316,500		78.96% of CAPITAL REPLACEMENT FUND

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TABLE 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES (continued)
Adopted for the 2021-23 Biennium

Fund/Account #/Description	Reserved Amount		Description/Percent of Fund Budget
STREET FUND			
25040205-990000 CONTINGENCIES	356,200	U	Designated for street operational activities
25040250-900060 RESERVE: CAPITAL PROJECTS	2,122,400	U	Designated for street capital activities
25040250-900505 RESERVE: ODOT SAFETY MATCH	30,000	U	Designated for street capital activities
25040250-900850 RESERVE: WAVERLY RH LANE MOD	203,300	U	Designated for street capital activities
25040255-900060 RESERVE: CAPITAL PROJECTS	4,148,200	R	Restricted to capital improvement projects
25040260-900060 RESERVE: CAPITAL PROJECTS	1,570,200	R	Restricted to capital reimbursement projects
25040265-900000 RESERVE: ALBANY TRANSIT	15,000	U	Designated for capital projects
25040265-900060 RESERVE: CAPITAL PROJECTS	42,400	U	Designated for capital projects
25046210-900140 RESERVE: IT EQUIPMENT REPLACE	8,800	U	Designated for IT equipment replacement
25047210-900135 RESERVE: EQUIPMENT REPLACEMENT	684,600	U	Designated for equipment replacement
TOTAL STREET FUND	\$ 9,181,100		32.21% of STREET FUND
DEBT SERVICE FUND			
30110030-980000 RESERVE: DEBT SERVICE	212,000	R	Restricted to debt service
TOTAL DEBT SERVICE FUND	\$ 212,000		11.31% of DEBT SERVICE FUND
GENERAL OBLIGATION DEBT SERVICE FUND			
30310060-980000 RESERVE: DEBT SERVICE	302,500	R	Restricted to debt service
TOTAL GENERAL OBLIGATION DEBT SERVICE FUND	\$ 302,500		11.3% of GENERAL OBLIGATION DEBT SERVICE FUND
CAPITAL PROJECTS FUND			
40210025-900060 RESERVE: CAPITAL PROJECTS	955,200	U	Designated for capital projects
TOTAL CAPITAL PROJECTS FUND	\$ 955,200		73.48% of 40210025-900060 RESERVE: CAPITAL PROJECTS
LIBRARY TRUST FUND			
50255801-995000 UNAPPROPRIATED SURPLUS	10,000	R	Restricted endowment donations
50255802-995000 UNAPPROPRIATED SURPLUS	69,500	R	Restricted endowment donations
TOTAL LIBRARY TRUST FUND	\$ 79,500		89.63% of LIBRARY TRUST FUND

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TABLE 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES (continued)
Adopted for the 2021-23 Biennium

Fund/Account #/Description	Reserved Amount		Description/Percent of Fund Budget
SEWER FUND			
60140305-990000 CONTINGENCIES	1,124,300	U	Designated for sewer operations
60140350-900060 RESERVE: CAPITAL PROJECTS	4,369,000	U	Designated for sewer capital projects
60140355-900060 RESERVE: CAPITAL PROJECTS	713,000	R	Restricted to capital improvement projects
60140355-900530 RESERVE: PIPE OVER-SIZING	10,000	R	Restricted to capital improvement projects
60140360-900055 RESERVE: WW COMPLIANCE FEES	2,000	R	Restricted to capital reimbursement projects
60140360-900060 RESERVE: CAPITAL PROJECTS	326,400	R	Restricted to capital reimbursement projects
60140365-900060 RESERVE: CAPITAL PROJECTS	510,000	U	Designated for sewer economic development projects
60140370-980005 RESERVE: RATES	1,000,000	U	Designated for debt service
60140370-985000 RESERVE: SRF REQUIREMENTS WL	50,000	U	Designated for debt service
60140370-985005 RESERVE: SRF REQUIREMENTS WWTP	2,302,300	U	Designated for debt service
60140370-985010 RESERVE: SRF REQUIREMENTS RFI	201,400	U	Designated for debt service
60146305-900140 RESERVE: IT EQUIPMENT REPLACE	3,100	U	Designated for IT equipment replacement
60146310-900140 RESERVE: IT EQUIPMENT REPLACE	205,900	U	Designated for IT equipment replacement
60146315-900140 RESERVE: IT EQUIPMENT REPLACE	3,000	U	Designated for IT equipment replacement
60146320-900140 RESERVE: IT EQUIPMENT REPLACE	9,100	U	Designated for IT equipment replacement
60146325-900140 RESERVE: IT EQUIPMENT REPLACE	9,800	U	Designated for IT equipment replacement
60146330-900140 RESERVE: IT EQUIPMENT REPLACE	500	U	Designated for IT equipment replacement
60147305-900135 RESERVE: EQUIPMENT REPLACEMENT	37,800	U	Designated for equipment replacement
60147310-900135 RESERVE: EQUIPMENT REPLACEMENT	106,600	U	Designated for equipment replacement
60147315-900135 RESERVE: EQUIPMENT REPLACEMENT	56,400	U	Designated for equipment replacement
60147320-900135 RESERVE: EQUIPMENT REPLACEMENT	134,000	U	Designated for equipment replacement
60147325-900135 RESERVE: EQUIPMENT REPLACEMENT	378,400	U	Designated for equipment replacement
60147330-900135 RESERVE: EQUIPMENT REPLACEMENT	60,800	U	Designated for equipment replacement
TOTAL SEWER FUND	\$ 11,613,800		18.35% of SEWER FUND
WATER FUND			
61540405-990000 CONTINGENCIES	1,062,600	U	Designated for water operations
61540450-900060 RESERVE: CAPITAL PROJECTS	4,557,400	U	Designated for water capital projects
61540450-900410 RESERVE: MEMBRANE REPL	850,000	U	Designated for water capital projects
61540455-900060 RESERVE: CAPITAL PROJECTS	232,100	R	Restricted to capital improvement projects
61540455-900530 RESERVE: PIPE OVER-SIZING	10,000	R	Restricted to capital improvement projects
61540460-900060 RESERVE: CAPITAL PROJECTS	708,300	R	Restricted to capital reimbursement projects
61540465-900060 RESERVE: CAPITAL PROJECTS	510,000	U	Designated for water economic development projects
61540470-900060 RESERVE: CAPITAL PROJECTS	336,200	R	Restricted to North Albany water projects
61540475-980005 RESERVE: RATES	505,800	U	Designated for debt service
61540475-980010 RESERVE: BOND STABILIZATION	1,100,000	U	Designated for debt service
61546405-900140 RESERVE: IT EQUIPMENT REPLACE	1,500	U	Designated for IT equipment replacement
61546410-900140 RESERVE: IT EQUIPMENT REPLACE	228,100	U	Designated for IT equipment replacement
61546415-900140 RESERVE: IT EQUIPMENT REPLACE	285,500	U	Designated for IT equipment replacement
61546420-900140 RESERVE: IT EQUIPMENT REPLACE	2,400	U	Designated for IT equipment replacement
61547410-900135 RESERVE: EQUIPMENT REPLACEMENT	56,700	U	Designated for equipment replacement
61547415-900135 RESERVE: EQUIPMENT REPLACEMENT	17,700	U	Designated for equipment replacement
61547420-900135 RESERVE: EQUIPMENT REPLACEMENT	441,400	U	Designated for equipment replacement
61547425-900135 RESERVE: EQUIPMENT REPLACEMENT	151,100	U	Designated for equipment replacement
TOTAL WATER FUND	\$ 11,056,800		24.38% of WATER FUND

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TABLE 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES (continued)
Adopted for the 2021-23 Biennium

Fund/Account #/Description	Reserved Amount		Description/Percent of Fund Budget
STORMWATER FUND			
62540505-990000 CONTINGENCIES	149,600	U	Designated for stormwater operations
62540550-900610 RESERVE: STORMWATER CAPITAL	2,170,200	U	Designated for stormwater capital projects
62540550-900630 RESERVE: SW DEFERRED PLANTING	5,000	U	Designated for stormwater capital projects
62540550-900635 RESERVE: SW IN-LIEU/CONSTRUCT	10,000	U	Designated for stormwater capital projects
62546505-900140 RESERVE: IT EQUIPMENT REPLACE	700	U	Designated for IT equipment replacement
62547510-900135 RESERVE: EQUIPMENT REPLACEMENT	304,700	U	Designated for equipment replacement
TOTAL STORMWATER FUND	\$ 2,640,200		34.68% of STORMWATER FUND
CENTRAL SERVICES FUND			
70110002-990000 CONTINGENCIES	461,000	U	Designated for central service operations
70110650-900140 RESERVE: IT EQUIPMENT REPLACE	47,900	U	Designated for IT equipment replacement
70111021-690000 RESERVE: OPERATING	19,400	U	Designated for abatement operations
70111601-900140 RESERVE: IT EQUIPMENT REPLACE	43,200	U	Designated for IT equipment replacement
70111605-900140 RESERVE: IT EQUIPMENT REPLACE	14,200	U	Designated for IT equipment replacement
70111620-900140 RESERVE: IT EQUIPMENT REPLACE	1,600	U	Designated for IT equipment replacement
70111625-900140 RESERVE: IT EQUIPMENT REPLACE	2,000	U	Designated for IT equipment replacement
70111720-900135 RESERVE: EQUIPMENT REPLACEMENT	12,600	U	Designated for equipment replacement
70111725-900135 RESERVE: EQUIPMENT REPLACEMENT	2,000	U	Designated for equipment replacement
70113601-900140 RESERVE: IT EQUIPMENT REPLACE	258,500	U	Designated for IT equipment replacement
70113610-900140 RESERVE: IT EQUIPMENT REPLACE	191,300	U	Designated for IT equipment replacement
70113615-900140 RESERVE: IT EQUIPMENT REPLACE	59,900	U	Designated for IT equipment replacement
70113701-900135 RESERVE: EQUIPMENT REPLACEMENT	15,400	U	Designated for equipment replacement
70114601-900140 RESERVE: IT EQUIPMENT REPLACE	12,100	U	Designated for IT equipment replacement
70150070-900030 RESERVE: BUILDING MAINTENANCE	5,400	U	Designated for building maintenance
70150070-900130 RESERVE: ENERGY TRUST	12,100	U	Designated for Energy Trust projects
70150070-900400 RESERVE: MONTEITH HOUSE	36,000	U	Designated for Monteith House projects
70150645-900140 RESERVE: IT EQUIPMENT REPLACE	16,300	U	Designated for IT equipment replacement
TOTAL CENTRAL SERVICES FUND	\$ 1,210,900		6.99% of CENTRAL SERVICES FUND
PUBLIC WORKS CENTRAL SERVICES FUND			
70540600-690000 RESERVE: OPERATING	8,200	U	Designated for Public Works operations
70540605-690000 RESERVE: OPERATING	26,200	U	Designated for Public Works operations
70540610-690000 RESERVE: OPERATING	12,800	U	Designated for Public Works operations
70540615-690000 RESERVE: OPERATING	25,700	U	Designated for Public Works operations
70540620-690000 RESERVE: OPERATING	6,400	U	Designated for Public Works operations
70540625-690000 RESERVE: OPERATING	13,600	U	Designated for Public Works operations
70546600-900140 RESERVE: IT EQUIPMENT REPLACE	11,200	U	Designated for IT equipment replacement
70546605-900140 RESERVE: IT EQUIPMENT REPLACE	15,300	U	Designated for IT equipment replacement
70546610-900140 RESERVE: IT EQUIPMENT REPLACE	417,700	U	Designated for IT equipment replacement
70546615-900140 RESERVE: IT EQUIPMENT REPLACE	17,200	U	Designated for IT equipment replacement
70546620-900140 RESERVE: IT EQUIPMENT REPLACE	26,000	U	Designated for IT equipment replacement
70546625-900140 RESERVE: IT EQUIPMENT REPLACE	6,300	U	Designated for IT equipment replacement
70547605-900135 RESERVE: EQUIPMENT REPLACEMENT	59,800	U	Designated for equipment replacement
70547610-900135 RESERVE: EQUIPMENT REPLACEMENT	50,300	U	Designated for equipment replacement
70547615-900135 RESERVE: EQUIPMENT REPLACEMENT	13,200	U	Designated for equipment replacement
70547620-900135 RESERVE: EQUIPMENT REPLACEMENT	176,400	U	Designated for equipment replacement
70547625-900135 RESERVE: EQUIPMENT REPLACEMENT	18,400	U	Designated for equipment replacement
TOTAL PUBLIC WORKS CENTRAL SERVICES FUND	\$ 904,700		4.09% of PUBLIC WORKS CENTRAL SERVICES FUND
TOTAL RESTRICTED RESERVES	10,642,300		
TOTAL DESIGNATED RESERVES	54,983,600		
TOTAL RESERVES	\$ 65,625,900		

TABLE 7

SUMMARY OF REQUIREMENTS BY FUND
Adopted for the 2021-23 Biennium

Fund	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	% Change from 2019-21 Revised
GENERAL FUND	\$ 38,162,866	\$ 40,032,026	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	-1.75%
SPECIAL REVENUE FUNDS						
Parks & Recreation	6,931,931	7,290,456	17,513,300	17,823,300	19,824,500	11.23%
Grants	1,569,536	3,689,822	3,390,600	7,143,000	17,741,500	148.38%
Building Inspection	1,701,341	1,736,239	5,388,500	5,453,900	6,120,000	12.21%
Risk Management	1,071,422	477,418	5,893,400	6,553,400	2,937,700	-55.17%
Economic Development	1,690,113	1,661,185	9,921,300	10,881,300	4,515,200	-58.50%
Public Transit	2,647,188	2,073,540	7,108,900	7,585,900	11,008,600	45.12%
Public Safety Levy	3,419,423	3,474,525	8,992,000	10,689,900	10,137,400	-5.17%
Capital Replacement	1,812,036	1,615,442	10,067,800	15,132,000	6,733,000	-55.50%
Street	5,635,468	8,235,262	23,927,400	23,927,400	28,502,800	19.12%
TOTAL SPECIAL REVENUE FUNDS	\$ 26,478,458	\$ 30,253,889	\$ 92,203,200	\$ 105,190,100	\$ 107,520,700	2.22%
DEBT SERVICE FUNDS						
Debt Service	855,534	884,269	1,872,400	1,872,400	1,874,300	0.10%
General Obligation Debt Service	1,038,275	1,071,675	2,527,100	2,527,100	2,677,700	5.96%
TOTAL DEBT SERVICE FUNDS	\$ 1,893,809	\$ 1,955,944	\$ 4,399,500	\$ 4,399,500	\$ 4,552,000	3.47%
CAPITAL PROJECTS FUND	\$ 8,804,765	\$ 2,899,174	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	-56.04%
PERMANENT FUNDS						
Senior Center Endowment	47,692	-	-	-	-	0.00%
Library Trust	927	47	86,000	86,000	88,700	3.14%
TOTAL PERMANENT FUNDS	\$ 48,619	\$ 47	\$ 86,000	\$ 86,000	\$ 88,700	3.14%
ENTERPRISE FUNDS						
Sewer	18,592,476	20,075,369	77,678,600	77,678,600	63,289,200	-18.52%
Water	14,643,690	14,858,847	41,795,000	41,795,000	45,359,000	8.53%
Stormwater	1,611,937	1,901,195	5,271,400	5,271,400	7,613,100	44.42%
TOTAL ENTERPRISE FUNDS	\$ 34,848,103	\$ 36,835,411	\$ 124,745,000	\$ 124,745,000	\$ 116,261,300	-6.80%
INTERNAL SERVICE FUNDS						
Central Services	6,657,464	6,914,887	16,145,600	17,138,500	17,328,900	1.11%
Public Works Central Services	7,945,203	8,507,639	20,872,400	21,646,600	22,131,900	2.24%
TOTAL INTERNAL SERVICE FUNDS	\$ 14,602,667	\$ 15,422,526	\$ 37,018,000	\$ 38,785,100	\$ 39,460,800	1.74%
ADOPTED BUDGET FOR 2021-23	\$ 124,839,287	\$ 127,399,017	\$ 348,112,300	\$ 365,517,800	\$ 356,972,400	-2.34%

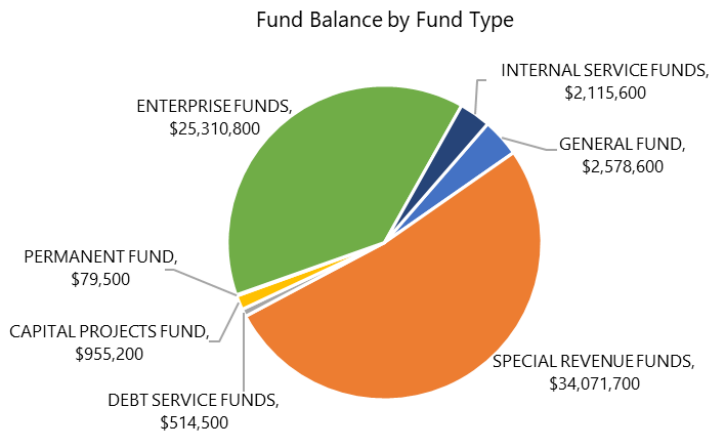
TABLE 8

PROJECTED FUND BALANCES
Adopted for the 2021-23 Biennium

Contingencies, unappropriated and reserve categories are not considered an operating requirement and should attribute to the ending fund balance in the biennium. Projected ending fund balances, or net position, are amounts planned to not be expended in the next biennium, yet can be if needs change.

Fund	July 1, 2021 Fund Balance	Current Resources	All Other Resources	Operating: Personnel, Materials, & Services (1)	Capital (1)	Debt Service (1)	Transfers Out (1)	Projected June 30, 2023, Fund Balance	% Change
GENERAL FUND	\$ 2,303,600	\$ 75,633,500	\$ 9,851,900	\$ (84,956,400)	\$ -	\$ -	(254,000)	\$ 2,578,600	11.94%
SPECIAL REVENUE FUNDS									
Parks & Recreation	4,554,400	13,209,000	826,100	(13,801,300)	(2,160,500)	-	(175,000)	2,452,700	-46.15%
Grants	5,102,500	12,159,600	479,400	(3,932,500)	(3,524,600)	-	(742,300)	9,542,100	87.01%
Building Inspection	2,968,100	3,151,900	-	(4,036,900)	-	-	-	2,083,100	-29.82%
Risk Management	1,514,900	22,800	1,400,000	(1,400,000)	-	-	-	1,537,700	1.51%
Economic Development	1,520,600	2,144,500	716,100	(1,814,400)	-	(140,600)	(366,400)	2,059,800	35.46%
Public Transit	389,600	9,949,200	300,000	(8,516,800)	(723,300)	-	-	1,398,700	259.01%
Public Safety Levy	500,000	9,637,400	-	-	-	-	(9,637,400)	500,000	0.00%
Capital Replacement	4,616,300	1,193,000	923,700	(775,200)	(641,300)	-	-	5,316,500	15.17%
Street	12,995,600	11,631,500	3,795,700	(7,076,900)	(11,228,900)	-	(935,900)	9,181,100	-29.35%
TOTAL SPECIAL REVENUE FUNDS	\$ 34,162,000	\$ 63,098,900	\$ 8,441,000	\$ (41,354,000)	\$ (18,278,600)	\$ (140,600)	\$ (11,857,000)	\$ 34,071,700	-0.26%
DEBT SERVICE FUNDS									
Debt Service	220,000	1,654,300	-	-	-	(1,662,300)	-	212,000	-3.64%
General Obligation Debt Service	599,100	2,078,600	-	(1,600)	-	(2,373,600)	-	302,500	-49.51%
TOTAL DEBT SERVICE FUNDS	\$ 819,100	\$ 3,732,900	\$ -	\$ (1,600)	\$ -	\$ (4,035,900)	\$ -	\$ 514,500	-37.19%
CAPITAL PROJECTS FUND									
	\$ 1,069,700	\$ 230,200	\$ -	\$ -	\$ (124,500)	\$ -	\$ (220,200)	\$ 955,200	-10.70%
LIBRARY TRUST FUND									
	\$ 87,500	\$ 1,200	\$ -	\$ (9,200)	\$ -	\$ -	\$ -	\$ 79,500	-9.14%
ENTERPRISE FUNDS									
Sewer	21,022,600	40,410,900	5,700	(21,415,000)	(14,558,500)	(10,500,600)	(3,351,300)	11,613,800	-44.76%
Water	12,844,400	31,461,800	5,700	(19,326,000)	(8,250,700)	(3,847,900)	(1,830,500)	11,056,800	-13.92%
Stormwater	1,106,200	6,506,900	-	(4,972,900)	-	-	-	2,640,200	138.67%
TOTAL ENTERPRISE FUNDS	\$ 34,973,200	\$ 78,379,600	\$ 11,400	\$ (45,713,900)	\$ (22,809,200)	\$ (14,348,500)	\$ (5,181,800)	\$ 25,310,800	-27.63%
INTERNAL SERVICE FUNDS									
Central Services	986,000	16,333,500	9,400	(15,916,600)	(190,000)	-	(11,400)	1,210,900	22.81%
Public Works Central Services	841,900	21,290,000	-	(21,195,500)	(31,700)	-	-	904,700	7.46%
TOTAL INTERNAL SERVICE FUNDS	\$ 1,827,900	\$ 37,623,500	\$ 9,400	\$ (37,112,100)	\$ (221,700)	\$ -	\$ (11,400)	\$ 2,115,600	15.74%
ADOPTED BUDGET FOR 2021-23	\$ 75,243,000	\$ 258,699,800	\$ 18,313,700	\$ (209,147,200)	\$ (41,434,000)	\$ (18,525,000)	\$ (17,524,400)	\$ 65,625,900	-12.78%

(1) Expenditures are less the reserves in the corresponding category.



Continued on next page

TABLE 8

PROJECTED FUND BALANCES (continued)

Adopted for the 2021-23 Biennium

Changes to projected fund balance +/- 10 percent are as follows:

General Fund (11.94%) – The contingency was increased for BN 2021-2023 as to account for increased operating requirements.

Parks & Recreation (-46.15%) – Due to the COVID pandemic, reserves were used in order to maintain programs and service levels.

Grants (87.01%) – At the time of budgeting the usage and eligibility of the American Rescue Plan Act funding was not entirely clear. Though the City had an idea of the amount they were going to receive, most of the amounts were placed in reserves, yet are appropriated for use in the biennium.

Building Inspection (-29.82%) – Due to the COVID pandemic, reserves were used in order to maintain programs and service levels.

Economic Development (35.46%) – Though appropriated for use, an increased level of partnerships reserves accounts for the projected increase in fund balance.

Public Transit (259.01%) – New Statewide Transportation Improvement Fund (STIF) resources will increase operating capacity but has also increased reserves for new equipment and a transit operation facility.

Capital Replacement (15.17%) – Increased value in identifying equipment replacement needs for departments, which in turned had increased contributions to fund future liabilities.

Street (-29.35%) – Capital expenditures increased by more than \$4 million to BN 2021-2023, which will deplete previous fund balance dedicated to those activities.

General Obligation Debt Service (-49.51%) – Fund balance will be used to pay for future debt service payments as the actual fund balance is higher than reserve requirements to mitigate variable property tax receipts.

Capital Projects Fund (-10.70%) – Larger capital projects will be completed in the next biennium, which will reduce the fund balance in the upcoming biennium.

Sewer (-44.76%) – Growth in Albany has created the need to replace and expand major components of the sewer collection system. Over the previous biennium fund balance was built knowing that significant capital project expenditures would be made in BN 2021-2023. Those capital reserves will be restored in future biennia as these projects are completed.

Continued on next page

TABLE 8

PROJECTED FUND BALANCES (continued)

Adopted for the 2021-23 Biennium

Continued: changes to projected fund balance +/- 10 percent are as follows:

Water (-13.92%) – Ongoing investment of capital funds in pipe replacement projects are a priority of the water distribution system. Staff continues to modify the asset management system to provide targeted and strategic investment into these projects while encompassing future burden on community rate payers.

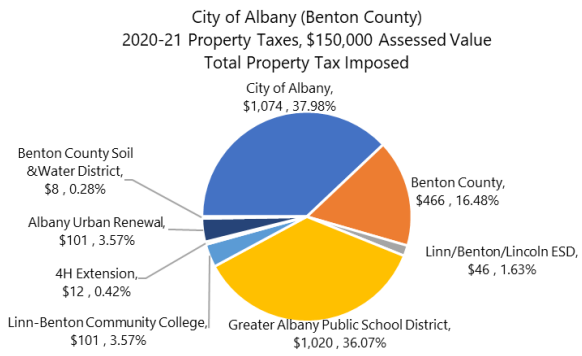
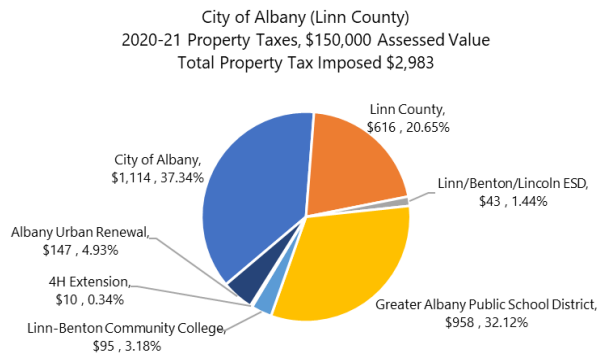
Stormwater (138.67%) – As a relatively new enterprise fund with its own utility rate, the increase in fund balance is due to increased capital reserves for future projects.

Central Services (22.81%) – The contingency was created for BN 2021-2023 to account for increased operating requirements, as well as equipment replacement programs being decentralized and held within this fund where they previously resided in the Capital Replacement fund.

TABLE 9

PROPERTY TAX RATES – ALL OVERLAPPING DISTRICTS
Per \$1,000 of Assessed Value

Fiscal Year Ending June 30,	County	City of Albany	Linn & Benton Counties	Linn/Benton/Lincoln Counties ESD	Greater Albany Public School District	Linn-Benton Community College	4H Extension	Albany Urban Renewal	Benton County Soil & Water District	Total Effective Rate
2012	Linn	7.1465	4.0436	0.3049	6.1893	0.6814	0.0520	0.6059	-	19.0236
	Benton	7.5155	2.8852	0.3049	6.1823	0.6814	-	0.5475	0.0500	18.1668
2013	Linn	7.4970	4.0436	0.3049	6.2006	0.6736	0.0520	0.7309	-	19.5026
	Benton	7.5132	2.9665	0.3049	6.2006	0.6754	-	0.5475	0.0500	18.2581
2014	Linn	7.6592	3.8492	0.2930	6.0682	0.6644	0.0495	0.7967	-	19.3802
	Benton	7.6592	3.1052	0.2930	6.0682	0.6644	-	0.5475	0.0500	18.3875
2015	Linn	7.5890	4.2189	0.2923	6.0551	0.6491	0.0494	0.7085	-	19.5623
	Benton	7.5890	3.1052	0.2923	6.0551	0.6491	-	0.5475	0.0500	18.2882
2016	Linn	7.4880	4.2936	0.3049	6.2923	0.6794	0.0700	0.6059	-	19.7341
	Benton	7.7875	3.1052	0.3049	6.2159	0.6794	-	0.5475	0.0500	18.6904
2017	Linn	7.5172	4.2052	0.2901	5.7858	0.6438	0.0658	0.7618	-	19.2697
	Benton	7.5175	3.1052	0.2901	5.7858	0.6438	-	0.6689	0.0500	18.0613
2018	Linn	7.4855	4.1971	0.2888	6.5253	0.6381	0.0654	0.8720	-	20.0722
	Benton	7.4855	3.1052	0.3049	6.8901	0.6737	0.0800	0.3543	0.0500	18.9437
2019	Linn	7.4652	4.2936	0.3049	6.8968	0.6728	0.0700	0.9099	-	20.6132
	Benton	7.4652	3.1052	0.2881	6.5158	0.6357	0.0800	0.8042	0.0500	18.9442
2020	Linn	7.4588	4.1893	0.2876	6.4403	0.6333	0.0651	0.9320	-	20.0064
	Benton	7.1851	3.1052	0.3049	6.8280	0.6714	0.0800	0.6534	0.0500	18.8780
2021	Linn	7.4298	4.1090	0.2866	6.3878	0.6306	0.0648	0.9816	-	19.8902
	Benton	7.1590	3.1052	0.3049	6.7978	0.6710	0.0800	0.6739	0.0500	18.8418



Source: Summary of Assessment and Tax Roll, Linn and Benton Counties.

TABLE 10

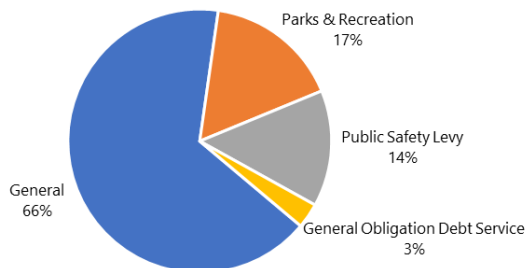
CURRENT AND DELINQUENT PROPERTY TAX COLLECTIONS RECEIVED BY FUND
Last Ten Fiscal Years

Fiscal Year Ending June 30,	General	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt Water	Total Property Taxes Received
2014	\$ 16,376,958	\$ 4,150,416	\$ 2,429,127	\$ 1,315,152	\$ 2,298	\$ 24,273,951
2015	17,068,822	4,256,772	2,455,503	1,237,003	3,588	25,021,688
2016	17,726,278	4,431,550	2,750,629	1,021,280	263	25,930,000
2017	18,347,744	4,586,907	3,249,613	1,064,620	62	27,248,946
2018	18,962,860	4,740,659	3,774,865	1,085,246	184	28,563,814
2019	20,256,306	5,064,068	4,240,865	1,160,925	698	30,722,862
2020	20,565,042	5,141,309	4,452,595	1,250,023	3	31,408,972
2021 (1)	21,369,563	5,344,609	4,640,778	1,275,283	1	32,630,234
2022 (2)	21,990,500	5,497,400	4,737,600	1,016,600	-	33,242,100
2023 (2)	22,650,200	5,662,400	4,879,800	1,052,000	-	34,244,400

PERCENT OF TOTAL CURRENT AND DELINQUENT TAXES RECEIVED BY FUND
Last Ten Fiscal Years

Fiscal Year Ending June 30,	General	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt Water	Total Property Taxes Received
2014	67.47%	17.10%	10.01%	5.42%	0.01%	100.00%
2015	68.22%	17.01%	9.81%	4.94%	0.01%	100.00%
2016	68.36%	17.09%	10.61%	3.94%	0.00%	100.00%
2017	67.33%	16.83%	11.93%	3.91%	0.00%	100.00%
2018	66.39%	16.60%	13.22%	3.80%	0.00%	100.00%
2019	65.93%	16.48%	13.80%	3.78%	0.00%	100.00%
2020	65.48%	16.37%	14.18%	3.98%	0.00%	100.00%
2021 (1)	65.49%	16.38%	14.22%	3.91%	0.00%	100.00%
2022 (2)	66.15%	16.54%	14.25%	3.06%	0.00%	100.00%
2023 (2)	66.14%	16.54%	14.25%	3.07%	0.00%	100.00%

Percent of Estimated Total Current and Delinquent Taxes to be Received by Fund for BN 2021-23



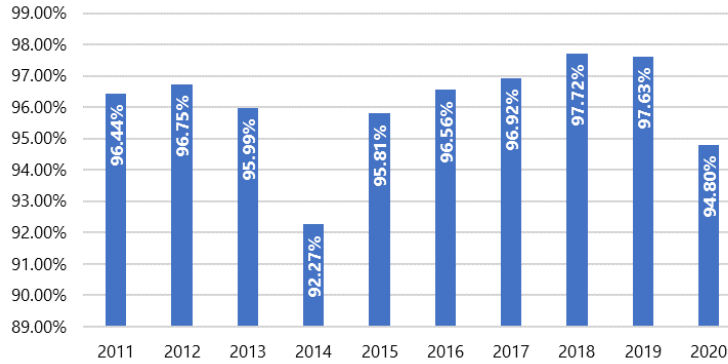
- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

TABLE 11

PROPERTY TAXES LEVIED, COLLECTED, AND COLLECTION PERCENTAGE
Last Ten Fiscal Years from 2011-2020

Fiscal Year Ending June 30,	Property Taxes Levied	Property Taxes Collected in the Year Levied	Annual Collection Percentage	Running Collection Percentage Average
2011	\$ 27,273,089	\$ 26,303,489	96.44%	96.44%
2012	26,575,455	25,710,504	96.75%	96.59%
2013	26,473,672	25,411,744	95.99%	96.39%
2014	27,562,841	25,431,964	92.27%	95.34%
2015	27,836,933	26,669,274	95.81%	95.44%
2016	29,171,625	28,169,159	96.56%	95.64%
2017	30,457,817	29,521,130	96.92%	95.84%
2018	32,481,243	31,741,907	97.72%	96.11%
2019	33,570,277	32,775,527	97.63%	96.30%
2020	35,914,291	34,046,853	94.80%	96.12%

Annual Property Tax Collection Percentage
Ten Fiscal Years from 2011-2020



Running Collection Percentage Average
Ten Fiscal Years from 2011-2020

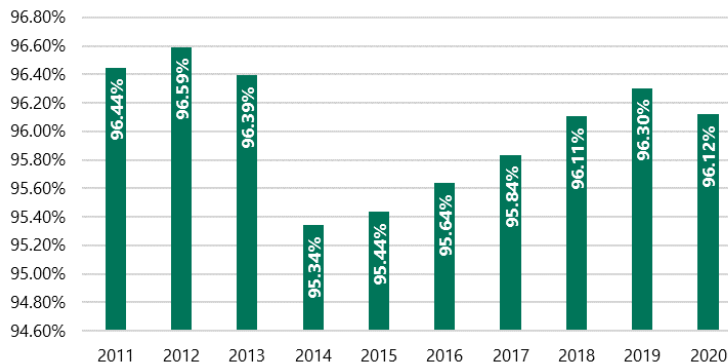


TABLE 12

TOTAL PROPERTY TAXES LEVIED PER CAPITA AND ASSESSED VALUE PER CAPITA
Last Ten Fiscal Years from 2011-2020

Fiscal Year Ending June 30,	----- POPULATION -----		----- PROPERTY TAXES -----			----- ASSESSED VALUE -----			
	Amount	Annual Percentage Change	Amount Levied	per Capita	Annual Percentage Change	Value Used to Compute the Tax	per Capita	Annual Percentage Change	
2011	50,325	N/A	\$ 27,273,089	\$ 541.94	N/A	\$ 3,298,608,206	\$ 65,546.11	N/A	
2012	50,520	0.39%	26,575,455	526.04	-2.93%	3,377,298,176	66,850.72	1.99%	
2013	50,710	0.38%	26,473,672	522.06	-0.76%	3,398,587,772	67,020.07	0.25%	
2014	50,720	0.02%	27,562,841	543.43	4.09%	3,495,260,256	68,912.86	2.82%	
2015	51,270	1.08%	27,836,933	542.95	-0.09%	3,602,099,109	70,257.44	1.95%	
2016	51,670	0.78%	29,171,625	564.58	3.98%	3,718,890,337	71,973.88	2.44%	
2017	52,540	1.68%	30,457,817	579.71	2.68%	3,850,553,389	73,288.04	1.83%	
2018	52,710	0.32%	32,481,243	616.23	6.30%	4,024,026,236	76,342.75	4.17%	
2019	53,145	0.83%	33,570,277	631.67	2.51%	4,182,936,169	78,707.99	3.10%	
2020	54,120	1.83%	35,914,291	663.60	5.06%	4,318,442,471	79,793.84	1.38%	

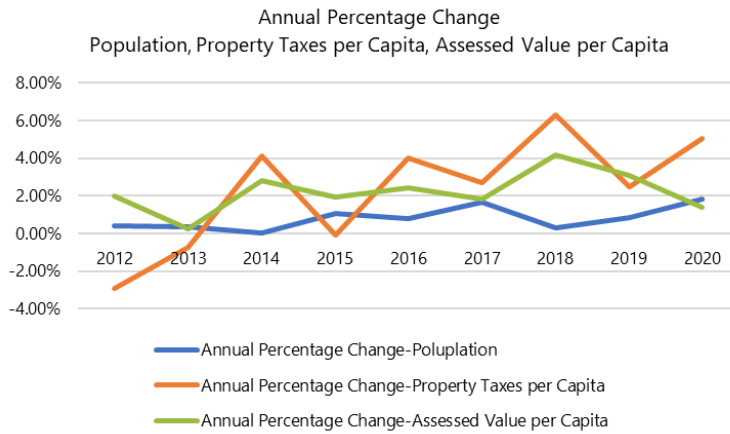


TABLE 13

COMPUTATION OF LEGAL DEBT MARGIN
Last Ten Fiscal Years from 2011-2020

Oregon Revised Statutes Chapter 287 provides a debt limit of three percent (3%) of the true cash value of all taxable properties within City boundaries. An increasing debt margin is a favorable trend which suggests that the true cash value of the City is rising as compared to outstanding general obligation debt.

Fiscal Year Ending June 30,	Debt Limitation	Total Net Debt Applicable to Limitation	Legal Debt Margin	Ratio of Net Debt Applicable to the Debt Limitation
2011	\$ 121,727,765	\$ 4,756,270	\$ 116,971,495	3.91%
2012	117,889,589	3,614,522	114,275,067	3.07%
2013	114,909,144	2,425,662	112,483,482	2.11%
2014	116,699,781	(127,263)	116,827,044	-0.11%
2015	127,047,736	-	127,047,736	0.00%
2016	127,544,869	17,514,707	110,030,162	13.73%
2017	135,869,904	17,086,585	118,783,319	12.58%
2018	150,428,007	16,611,509	133,816,498	11.04%
2019	175,292,368	16,048,338	159,244,030	9.16%
2020	184,510,207	15,528,338	168,981,869	8.42%

Legal debt margin calculation

True cash value (Fiscal Year 2020)	\$6,150,340,219
General obligation debt limit – 3% of true cash value	<u>3%</u>
General obligation debt limit	184,510,207

Gross general obligation bonded debt principal	
2015 Public Safety Facility Bonds	\$15,835,000
Less: Debt service monies available	
Debt Service Fund:	<u>(306,662)</u>
Net debt subject to the three percent limitation	<u>15,528,338</u>
Legal debt margin	<u>\$168,981,869</u>

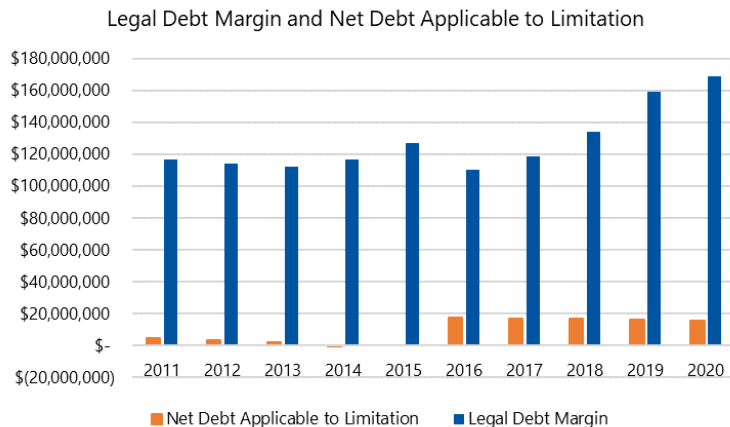


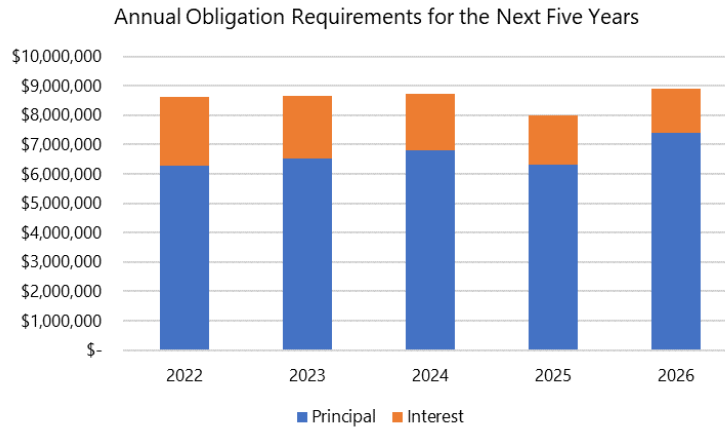
TABLE 14

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST – ALL FUNDS**

As of July 1, 2021

Obligation		Year of Maturity Ending June 30, -----								
		2022	2023	2024	2025	2026	2027-2031	2032-2036	2037-2041	
2002 Limited Tax Pension Obligations	Principal	\$ 530,000	\$ 600,000	\$ 685,000	\$ -	\$ 865,000	\$ 1,020,000	\$ -	\$ -	
	Interest	284,275	247,970	206,870	159,948	159,948	134,945	-	-	
2012 SRF - ARRA Loan	Principal	100,000	100,000	100,000	100,000	100,000	500,000	50,000	-	
	Interest	5,250	4,750	4,250	3,750	3,250	8,750	250	-	
2013 Water Refunding Bonds	Principal	1,195,000	1,240,000	1,290,000	1,345,000	1,420,000	8,150,000	5,635,000	-	
	Interest	730,793	682,094	631,494	572,069	502,944	1,583,194	268,203	-	
2015 Public Safety Facility Bonds	Principal	625,000	685,000	745,000	815,000	890,000	5,590,000	5,910,000	-	
	Interest	544,275	519,275	491,875	454,625	413,875	1,494,575	493,131	-	
2018 SRF - WWTP	Principal	3,783,680	3,850,154	3,917,856	3,986,720	4,056,793	14,768,546	-	-	
	Interest	756,703	671,281	584,357	495,906	405,899	691,472	-	-	
2021 IFA Lochner Road Loan	Principal	49,005	54,029	54,063	54,111	54,170	292,358	311,341	347,275	
	Interest	17,408	20,211	20,011	19,725	19,373	87,670	63,327	27,235	
2021 SRF - Riverfront Interceptor (1)	Principal	-	-	-	-	-	-	-	-	
	Interest	-	-	-	-	-	-	-	-	
Total Obligations	Principal	6,282,685	6,529,183	6,791,919	6,300,831	7,385,963	30,320,904	11,906,341	347,275	
	Interest	2,338,704	2,145,581	1,938,857	1,706,022	1,505,288	4,000,606	824,911	27,235	
	Total	\$ 8,621,389	\$ 8,674,764	\$ 8,730,776	\$ 8,006,853	\$ 8,891,251	\$ 34,321,510	\$ 12,731,252	\$ 374,510	

(1) The 2021 SRF – Riverfront Interceptor has loan proceeds, but the loan was not finalized at the time of the preparation of this budget document, hence the zero obligation across future years. This is budgeted for with an estimate for the biennium.







FUND SUMMARIES





GENERAL

The General Fund houses activities that are not dedicated for a specific purpose or that have a legal obligation to be reported separately. General Fund activities provide basic services for the community such as municipal court, planning, police, fire, and library.

Resources

The majority of fund resources comes in the form of property taxes. Other revenues that provide program funding include franchise fees, privilege fees, intergovernmental agreements, charges for services, fines and forfeitures, licenses and fees, and transfers in from supporting programs. A large portion of transfers is attributed to the local option levy support, with other support from Transient Lodging Tax and Community Development Block Grant monies.

Requirements

As a service-based fund, the predominant requirement is personnel. A large portion of the remaining requirements comes in the form of central service charges as the departmental programs need support from finance, city manager's office, information technology, human resources, and building maintenance. The other portion of expenditures is attributed to basic materials and services, and when possible, equipment replacement contributions.

As required for operating funds by policy, there is a contingency that is approximately 5 percent of annual operating revenues.

Opportunities/Challenges

The General Fund has a myriad of challenges in providing the same service levels to the community amid the rising costs of health insurance and PERS. The City is making progress in transitioning towards a more sustainable, financially stable strategy to lessen the future burden, in an environment where costs are increasing faster than resources.

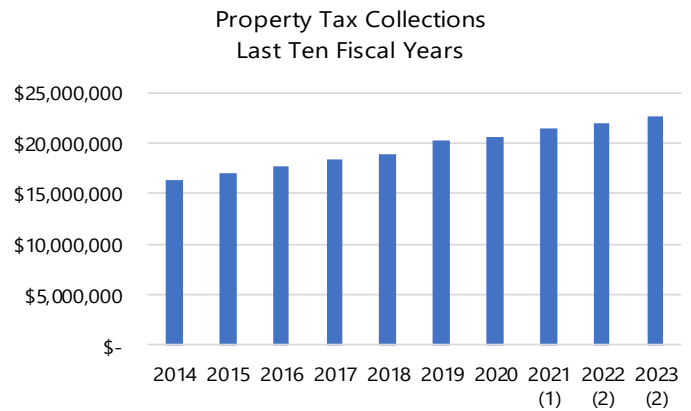
The interdependency of the departments in and out of the General Fund makes funding decisions difficult, as meeting optimal service levels in one program could have a negative impact on others. Even increasing contingencies or other reserves to lessen future financial impacts would decrease available resources.

The City is always exploring alternate funding sources to support sustainable service levels. Funding through use of one-time resources fills the short-term void yet creates an even larger gap when those resources wane. Recurring resources are a better option to stabilize the financial outlook and support necessary service levels for the community.

Statistics and Other Fund Information

Property Tax Collections

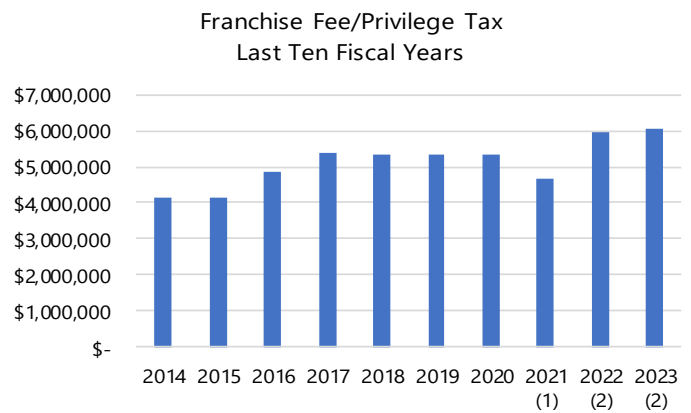
Year Ending June 30,	Property Tax Collections	Percentage Increase
2014	\$ 16,376,958	N/A
2015	17,068,822	4.22%
2016	17,726,278	3.85%
2017	18,347,744	3.51%
2018	18,962,860	3.35%
2019	20,256,306	6.82%
2020	20,565,042	1.52%
2021 (1)	21,369,563	3.91%
2022 (2)	21,990,500	2.91%
2023 (2)	22,650,200	3.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Franchise Fee/Privilege Tax Collections

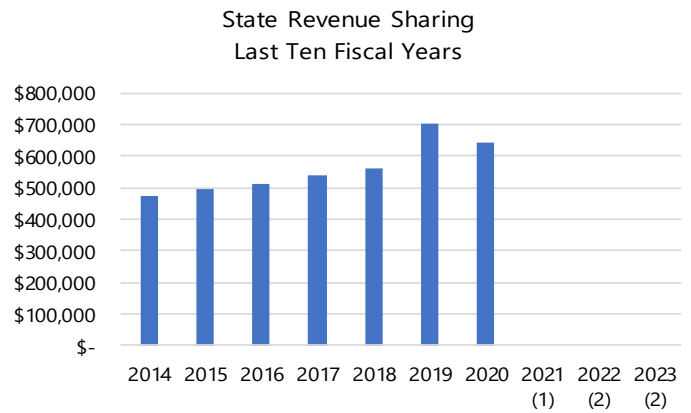
Year Ending June 30,	Franchise Fee/Privilege Tax	Percentage Increase
2014	\$ 4,161,999	N/A
2015	4,138,028	-0.58%
2016	4,882,455	17.99%
2017	5,402,186	10.64%
2018	5,356,770	-0.84%
2019	5,315,885	-0.76%
2020	5,338,619	0.43%
2021 (1)	4,658,415	-12.74%
2022 (2)	5,949,500	27.72%
2023 (2)	6,055,900	1.79%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

State Revenue Sharing

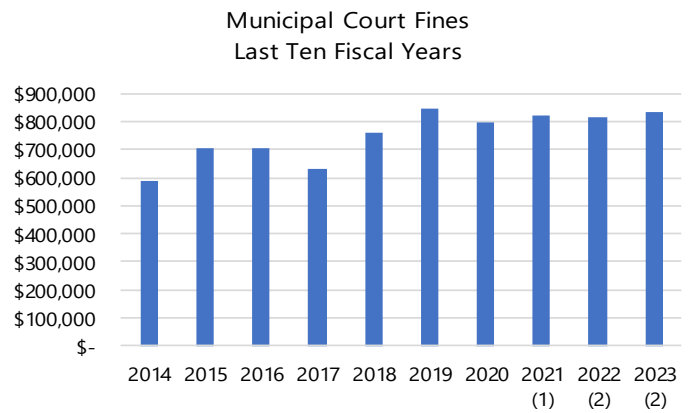
Year Ending June 30,	State Revenue Sharing	Percentage Increase
2014	\$ 475,129	N/A
2015	497,413	4.69%
2016	509,112	2.35%
2017	539,521	5.97%
2018	560,594	3.91%
2019	703,293	25.46%
2020	642,386	-8.66%
2021 (1)	-	-100.00%
2022 (2)	-	0.00%
2023 (2)	-	0.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations. State Revenue Sharing was reclassified to the Transit Fund in Fiscal Year 2021 as these revenues were transferred to the Transit Fund through practice.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Municipal Court Fines

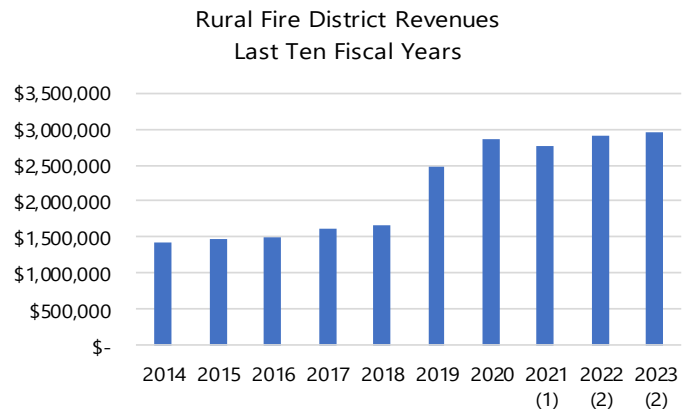
Year Ending June 30,	Municipal Court Fines	Percentage Increase
2014	\$ 589,291	N/A
2015	706,114	19.82%
2016	706,324	0.03%
2017	628,924	-10.96%
2018	762,183	21.19%
2019	848,166	11.28%
2020	794,778	-6.29%
2021 (1)	823,039	3.56%
2022 (2)	816,000	-0.86%
2023 (2)	832,300	2.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Rural Fire District Revenues (Albany RFD, North Albany RFD, Palestine RFD, Millersburg)

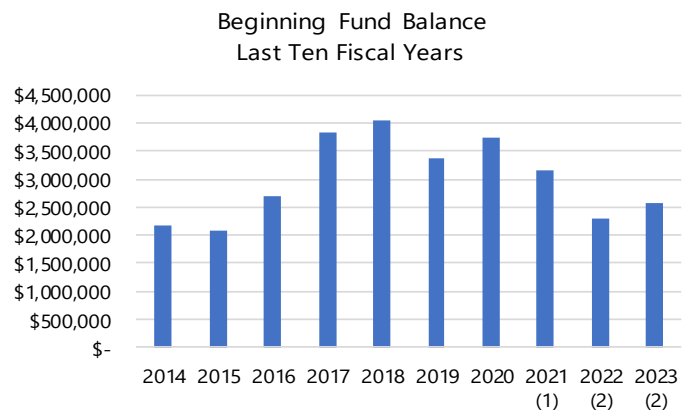
Year Ending June 30,	Fire District	Percentage Increase
2014	\$ 1,417,767	N/A
2015	1,473,085	3.90%
2016	1,492,987	1.35%
2017	1,619,139	8.45%
2018	1,666,242	2.91%
2019	2,479,374	48.80%
2020	2,848,585	14.89%
2021 (1)	2,757,674	-3.19%
2022 (2)	2,895,000	4.98%
2023 (2)	2,952,900	2.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Beginning Fund Balance

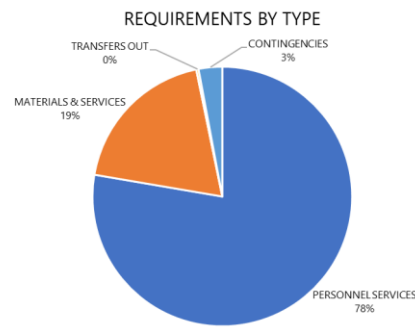
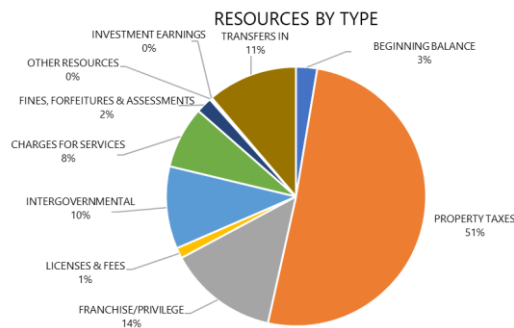
Year Ending June 30,	Beginning Fund Balance	Percentage Increase
2014	\$ 2,170,549	N/A
2015	2,065,529	-4.84%
2016	2,681,904	29.84%
2017	3,820,963	42.47%
2018	4,042,607	5.80%
2019	3,368,217	-16.68%
2020	3,723,952	10.56%
2021 (1)	3,145,356	-15.54%
2022 (2)	2,303,600	-26.76%
2023 (2)	2,578,600	11.94%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 4,042,607	\$ 3,368,217	\$ 3,900,000	\$ 3,900,000	\$ 2,303,600	\$ 2,303,600	\$ 2,303,600
PROPERTY TAXES	18,962,860	20,256,306	40,750,000	40,750,000	44,640,700	44,640,700	44,640,700
FRANCHISE/PRIVILEGE	5,356,771	5,315,888	11,041,000	11,041,000	12,005,400	12,005,400	12,005,400
LICENSES & FEES	888,487	763,735	1,634,900	1,634,900	1,162,600	1,162,600	1,162,600
INTERGOVERNMENTAL	4,168,176	5,345,123	9,508,700	10,008,700	9,020,700	9,020,700	9,020,700
CHARGES FOR SERVICES	3,504,280	3,695,281	8,200,000	8,231,500	6,792,400	6,792,400	6,792,400
FINES, FORFEITURES & ASSESSMENTS	857,040	976,790	1,795,200	1,795,200	1,739,200	1,739,200	1,739,200
OTHER RESOURCES	77,847	121,571	175,000	175,000	124,500	124,500	124,500
INVESTMENT EARNINGS	93,245	238,338	147,000	147,000	148,000	148,000	148,000
TRANSFERS IN	3,580,023	3,674,725	9,551,800	11,671,800	9,851,900	9,851,900	9,851,900
TOTAL RESOURCES	\$ 41,531,336	\$ 43,755,974	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	\$ 87,789,000	\$ 87,789,000
REQUIREMENTS							
ADMINISTRATION	\$ 301,727	\$ 526,505	\$ 626,800	\$ 1,126,800	\$ 873,200	\$ 873,200	\$ 873,200
MUNICIPAL COURT	847,385	953,952	1,967,600	1,967,600	2,111,400	2,111,400	2,111,400
PLANNING	917,054	1,072,671	2,884,600	2,884,600	3,133,000	3,133,000	3,133,000
POLICE	14,503,217	14,979,727	32,015,200	32,015,200	31,090,600	31,090,600	31,090,600
PUBLIC SAFETY LEVY - POLICE	1,327,979	1,382,843	3,118,700	3,348,700	4,818,700	4,818,700	4,818,700
FIRE & LIFE SAFETY	922,260	1,094,966	2,127,300	2,127,300	1,690,100	1,690,100	1,690,100
PUBLIC SAFETY LEVY - FIRE	1,297,297	1,293,485	2,791,000	3,041,000	4,818,700	4,818,700	4,818,700
FIRE EMERGENCY SERVICES	13,793,421	14,956,270	31,071,500	33,071,500	30,275,300	30,275,300	30,275,300
LIBRARY	2,848,026	2,924,407	6,012,700	6,012,700	6,145,400	6,145,400	6,145,400
TRANSFERS OUT	1,404,500	847,200	1,784,600	1,816,100	254,000	254,000	254,000
CONTINGENCIES	-	-	2,303,600	1,943,600	2,578,600	2,578,600	2,578,600
TOTAL REQUIREMENTS	\$ 38,162,866	\$ 40,032,026	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	\$ 87,789,000	\$ 87,789,000
RESOURCES LESS REQUIREMENTS	\$ 3,368,470	\$ 3,723,948	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 29,206,636	\$ 31,488,922	\$ 66,467,400	\$ 68,947,400	\$ 68,204,200	\$ 68,204,200	\$ 68,204,200
MATERIALS & SERVICES	7,378,672	7,687,074	16,148,000	16,648,000	16,752,200	16,752,200	16,752,200
CAPITAL	173,058	8,830	-	-	-	-	-
TRANSFERS OUT	1,404,500	847,200	1,784,600	1,816,100	254,000	254,000	254,000
CONTINGENCIES	-	-	2,303,600	1,943,600	2,578,600	2,578,600	2,578,600
TOTAL REQUIREMENTS	\$ 38,162,866	\$ 40,032,026	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	\$ 87,789,000	\$ 87,789,000







PARKS & RECREATION

The Parks & Recreation Fund is used to account for revenues and expenditures associated with management of the City's parks and recreation departmental activities. Responsibilities of the Parks & Recreation Fund include coordination of recreation programs; promotion and marketing of the two annual summer concert series; maintenance of all City parks, provision of social, cultural, educational, transportation, and health service needs of senior citizens; management of park facility capital projects; and maintenance and enhancement of the City's urban forest.

Resources

Property taxes are the major funding source. The amount is based on a percentage of total property taxes received by the City, excluding local option levies and property taxes levied to retire debt. Other funding sources for operations are program/facility user fees, sponsorships, donations, grants, and transient lodging tax support.

Requirements

Requirements include personnel, materials and services, and contractual services needed to maintain park operations, recreation programs and facilities.

This biennium, funds have been dedicated to completing an ADA Transition Plan as identified in the 2021 Parks Master Plan, and to completing necessary maintenance projects that should no longer be deferred.

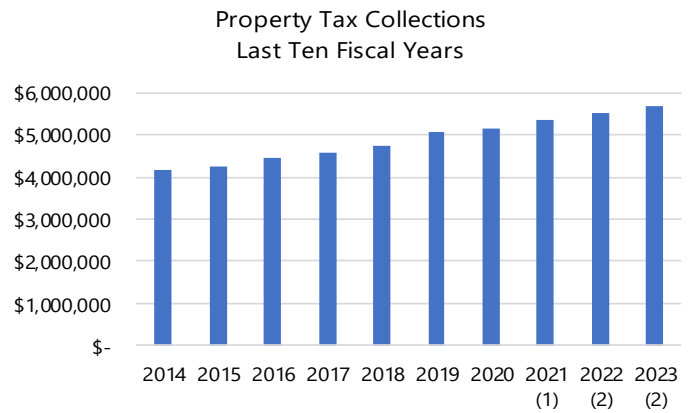
Opportunities/Challenges

The next two years provide a unique opportunity for the department to reinvent and stabilize after the COVID-19 pandemic. Early projections call for at least a four-year revenue recovery to pre-pandemic levels. Program and maintenance modifications are in place to help bridge the financial situation, but those cuts are not sustainable should an additional funding source not be identified. As a result, there may be a continued decrease in services provided (i.e., facility hours, program offerings, beautification) as costs rise.

Statistics and Other Fund Information

Property Tax Collections

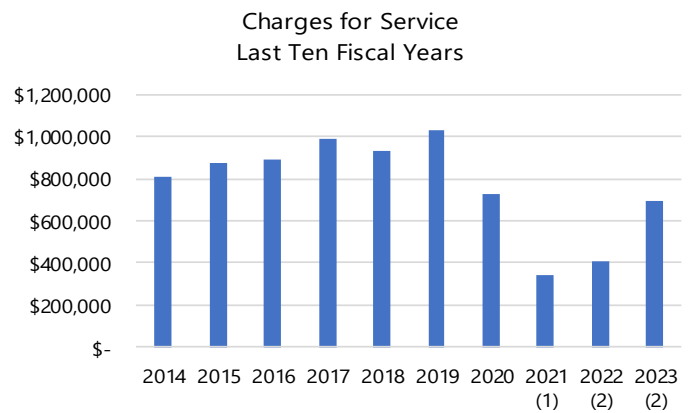
Year Ending June 30,	Property Tax Collections	Percentage Increase
2014	\$ 4,150,416	N/A
2015	4,256,772	2.56%
2016	4,431,550	4.11%
2017	4,586,907	3.51%
2018	4,740,659	3.35%
2019	5,064,068	6.82%
2020	5,141,309	1.53%
2021 (1)	5,344,609	3.95%
2022 (2)	5,497,400	2.86%
2023 (2)	5,662,400	3.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Charges for Service

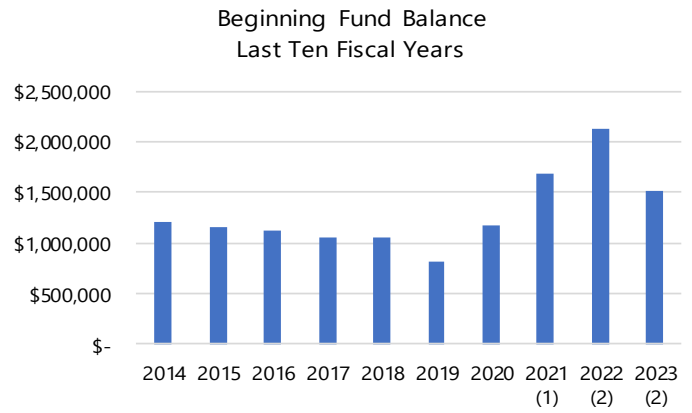
Year Ending June 30,	Charges for Service	Percentage Increase
2014	\$ 809,465	N/A
2015	872,104	7.74%
2016	888,870	1.92%
2017	990,465	11.43%
2018	929,720	-6.13%
2019	1,027,187	10.48%
2020	724,949	-29.42%
2021 (1)	338,106	-53.36%
2022 (2)	409,100	21.00%
2023 (2)	690,500	68.79%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Beginning Fund Balance

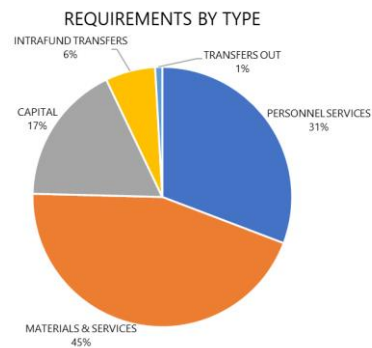
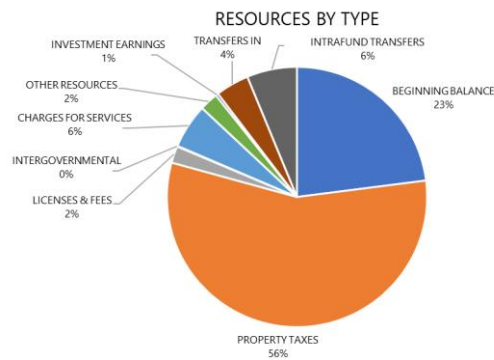
Year Ending June 30,	Beginning Fund Balance	Percentage Increase
2014	\$ 1,208,036	N/A
2015	1,159,587	-4.01%
2016	1,117,413	-3.64%
2017	1,047,119	-6.29%
2018	1,050,003	0.28%
2019	813,036	-22.57%
2020	1,166,830	43.52%
2021 (1)	1,688,565	44.71%
2022 (2)	2,125,600	25.88%
2023 (2)	1,521,500	-28.42%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 2,651,680	\$ 2,898,784	\$ 2,598,300	\$ 2,878,300	\$ 4,554,400	\$ 4,554,400	\$ 4,554,400
PROPERTY TAXES	4,740,659	5,064,067	10,050,000	10,050,000	11,159,800	11,159,800	11,159,800
LICENSES & FEES	489,911	570,312	448,000	448,000	413,000	413,000	413,000
INTERGOVERNMENTAL	17,800	7,800	15,600	15,600	15,600	15,600	15,600
CHARGES FOR SERVICES	929,720	1,027,187	2,053,800	2,053,800	1,099,600	1,099,600	1,099,600
OTHER RESOURCES	412,304	434,749	836,200	836,200	456,000	456,000	456,000
INVESTMENT EARNINGS	40,313	138,924	65,200	65,200	65,000	65,000	65,000
TRANSFERS IN	548,334	575,141	1,446,200	1,476,200	826,100	826,100	826,100
INTRAFUND TRANSFERS IN	-	-	-	-	1,235,000	1,235,000	1,235,000
TOTAL RESOURCES	\$ 9,830,721	\$ 10,716,964	\$ 17,513,300	\$ 17,823,300	\$ 19,824,500	\$ 19,824,500	\$ 19,824,500
REQUIREMENTS							
PARK & RECREATION ADMIN	\$ 1,432,133	\$ 1,453,681	\$ 3,451,100	\$ 3,560,100	\$ 4,681,300	\$ 4,681,300	\$ 4,681,300
RESOURCE DEV MARKETING SVCS	249,800	271,027	458,800	458,800	531,900	531,900	531,900
PERFORMANCE & CULTURAL ARTS	530,953	617,087	1,421,900	1,421,900	1,433,100	1,433,100	1,433,100
FAMILY RECREATION	330,434	366,458	734,900	734,900	526,100	526,100	526,100
ADULT RECREATION SERVICES	606,810	555,762	1,254,300	1,254,300	1,280,200	1,280,200	1,280,200
SPORTS SERVICES	278,626	311,002	729,500	729,500	-	-	-
AQUATIC SERVICES	847,505	843,692	1,924,900	1,924,900	1,878,700	1,878,700	1,878,700
PARK MAINTENANCE SERVICES	1,619,012	1,678,190	4,598,700	4,628,700	5,041,400	5,041,400	5,041,400
PARK FAC REPAIR & CONSTRUCTION	740,067	628,910	-	-	-	-	-
PARK SDC PROJECTS	85,412	300,592	1,559,600	1,559,600	1,631,800	1,631,800	1,631,800
SENIOR CENTER FOUNDATION	12,741	12,773	96,600	96,600	-	-	-
PARKS CAPITAL IMPROVEMENT PROG	9,442	125,641	550,000	550,000	1,410,000	1,410,000	1,410,000
INTRAFUND TRANSFERS	-	-	-	-	1,235,000	1,235,000	1,235,000
TRANSFERS OUT	188,996	125,641	733,000	904,000	175,000	175,000	175,000
TOTAL REQUIREMENTS	\$ 6,931,931	\$ 7,290,456	\$ 17,513,300	\$ 17,823,300	\$ 19,824,500	\$ 19,824,500	\$ 19,824,500
RESOURCES LESS REQUIREMENTS	\$ 2,898,790	\$ 3,426,508	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 2,874,730	\$ 3,059,837	\$ 6,603,300	\$ 6,603,300	\$ 6,102,000	\$ 6,102,000	\$ 6,102,000
MATERIALS & SERVICES	3,635,969	3,867,974	8,466,400	8,605,400	8,845,200	8,845,200	8,845,200
CAPITAL	232,236	237,004	1,710,600	1,710,600	3,467,300	3,467,300	3,467,300
INTRAFUND TRANSFERS	-	-	-	-	1,235,000	1,235,000	1,235,000
TRANSFERS OUT	188,996	125,641	733,000	904,000	175,000	175,000	175,000
TOTAL REQUIREMENTS	\$ 6,931,931	\$ 7,290,456	\$ 17,513,300	\$ 17,823,300	\$ 19,824,500	\$ 19,824,500	\$ 19,824,500





GRANTS

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects in the city. This fund is also used for tracking purposes as well as increased visibility for reporting and financial requirements. Each department uses this fund for different desired outcomes.

Resources

Funding comes from a variety of entities and is unique to the requesting department's operation. Most programs are reimbursement based and revenues are usually received after the expense is incurred.

Requirements

All eligible expenditures are tracked within the various programs and can vary in type depending on the requirements. Typical categories include personnel, materials, services, and capital. Most expenditures occur before reimbursement is received, and programs tend to be in a negative status for much of their lifecycle.

Opportunities/Challenges

The City takes every opportunity to find grants that support operations at a minimal cost to its citizens. The City is not the only organization taking advantage of these opportunities and the landscape has become more competitive. Optimally, these funding opportunities use zero City resources; however, if justified, City resources may be used as required matching funds.

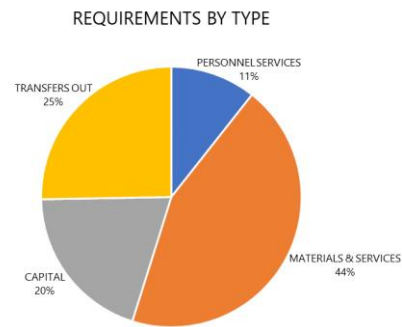
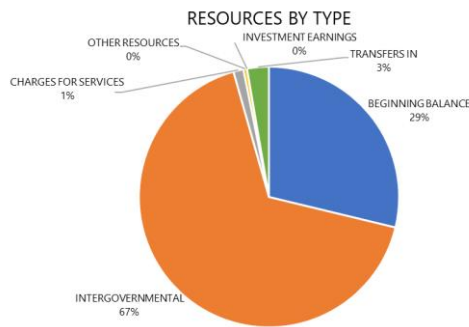
Departments are choosing to pursue recurring grants to help support increasing operating expenses.

Although the pandemic has increased the grant funding available, those resources appear to be short-term. The City must weigh the long-term ramifications of using one-time resources to fund ongoing expenses. For example, even though grants could fund additional FTE, considerations need to be made to ensure that if support were to cease, the operating programs would be able to maintain the same level of service.

GRANTS

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 157,756	\$ 167,267	\$ 339,400	\$ 350,400	\$ 5,102,500	\$ 5,102,500	\$ 5,102,500
INTERGOVERNMENTAL	1,462,492	3,455,058	2,842,500	6,483,900	11,857,000	11,857,000	11,857,000
CHARGES FOR SERVICES	-	-	-	100,000	222,100	222,100	222,100
OTHER RESOURCES	87,174	53,414	134,200	134,200	76,800	76,800	76,800
INVESTMENT EARNINGS	1,287	(5,564)	2,600	2,600	3,700	3,700	3,700
TRANSFERS IN	2,000	85,000	71,900	71,900	479,400	479,400	479,400
TOTAL RESOURCES	\$ 1,710,709	\$ 3,755,175	\$ 3,390,600	\$ 7,143,000	\$ 17,741,500	\$ 17,741,500	\$ 17,741,500
REQUIREMENTS							
PERSONNEL	\$ 586,438	\$ 542,337	\$ 772,500	\$ 2,239,300	\$ -	\$ -	\$ -
MATERIALS & SERVICES	467,209	662,829	1,760,200	3,355,800	-	-	-
CAPITAL	515,889	2,484,656	697,300	697,300	-	-	-
GRANTS: FINANCE	-	-	-	-	5,614,200	5,614,200	5,614,200
GRANTS: CITY MANAGER'S OFFICE	-	-	-	-	20,000	20,000	20,000
GRANTS: HUMAN RESOURCES	-	-	-	-	40,000	40,000	40,000
GRANTS: COMMUNITY DEVELOPMENT	-	-	-	-	1,108,600	1,108,600	1,108,600
GRANTS: POLICE	-	-	-	-	906,000	906,000	906,000
GRANTS: FIRE	-	-	-	-	1,087,100	1,087,100	1,087,100
GRANTS: PUBLIC WORKS	-	-	-	-	3,275,100	3,275,100	3,275,100
GRANTS: PARKS & RECREATION	-	-	-	-	685,200	685,200	685,200
GRANTS: LIBRARY	-	-	-	-	520,200	520,200	520,200
TRANSFERS OUT	-	-	160,600	850,600	4,485,100	4,485,100	4,485,100
TOTAL REQUIREMENTS	\$ 1,569,536	\$ 3,689,822	\$ 3,390,600	\$ 7,143,000	\$ 17,741,500	\$ 17,741,500	\$ 17,741,500
RESOURCES LESS REQUIREMENTS	\$ 141,173	\$ 65,353	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 586,438	\$ 542,337	\$ 772,500	\$ 2,239,300	\$ 1,886,600	\$ 1,886,600	\$ 1,886,600
MATERIALS & SERVICES	467,209	662,829	1,760,200	3,355,800	7,845,200	7,845,200	7,845,200
CAPITAL	515,889	2,484,656	697,300	697,300	3,524,600	3,524,600	3,524,600
TRANSFERS OUT	-	-	160,600	850,600	4,485,100	4,485,100	4,485,100
TOTAL REQUIREMENTS	\$ 1,569,536	\$ 3,689,822	\$ 3,390,600	\$ 7,143,000	\$ 17,741,500	\$ 17,741,500	\$ 17,741,500





BUILDING INSPECTION

The Building Division is a self-sustaining special revenue fund delivering complete building plan review and inspection services for the Albany community.

Resources

Revenues for these operations are predominantly from permit fees associated with residential and commercial projects.

Additional revenue comes from code compliance investigation fees, which are used to recover staff costs associated with work without permits.

Requirements

Expenses are primarily for the personnel-intensive work for application and enforcement of Albany Municipal Code Title 18 and the state building and electrical codes. Core functions include participating in the development review process, conducting plan reviews, issuing building, mechanical, plumbing, and electrical permits, performing inspections for new construction, alterations, and additions, and checking compliance with applicable codes and adopted standards. The Building Division also implements new building, plumbing, mechanical, and electrical code requirements resulting from legislative action, provides information to the public regarding code updates, and responds to complaints regarding safety and work without permits.

Opportunities/Challenges

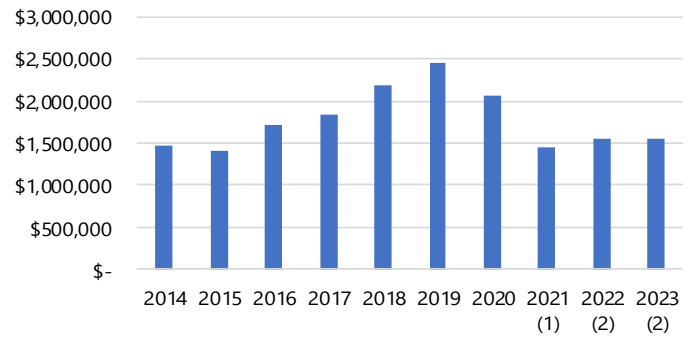
Over the last several years, the Building Division has utilized technology-based solutions to reduce the number of staff required to maintain basic levels of service, and in many cases, improve the level of service to the development community. Despite these substantial improvements, fluctuating levels of construction activity and the rising costs of providing service represent ongoing challenges for this permit-fee-based special revenue fund. These challenges underscore the importance of carrying healthy reserve funds to sustain the division during challenging times.

Statistics and Other Fund Information

Building Permit Resources

Year Ending June 30,	Building Permit Resources	Percentage Increase
2014	\$ 1,460,410	N/A
2015	1,414,284	-3.16%
2016	1,714,833	21.25%
2017	1,827,105	6.55%
2018	2,192,785	20.01%
2019	2,445,341	11.52%
2020	2,068,557	-15.41%
2021 (1)	1,449,957	-29.90%
2022 (2)	1,551,600	7.01%
2023 (2)	1,553,000	0.09%

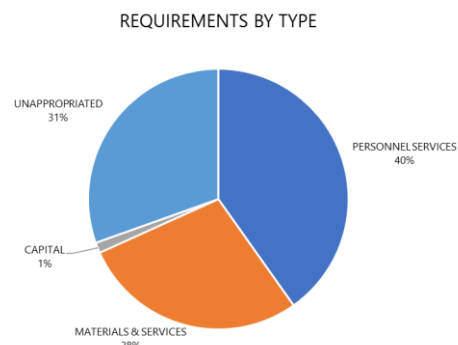
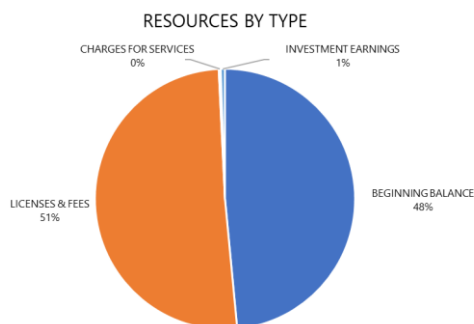
Building Permit Resources Last Ten Fiscal Years



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 1,682,620	\$ 2,193,248	\$ 2,259,300	\$ 2,259,300	\$ 2,968,100	\$ 2,968,100	\$ 2,968,100
LICENSES & FEES	2,192,784	2,445,340	3,098,000	3,098,000	3,104,600	3,104,600	3,104,600
CHARGES FOR SERVICES	-	-	-	-	15,400	15,400	15,400
OTHER RESOURCES	3,225	2,089	-	-	-	-	-
INVESTMENT EARNINGS	15,958	87,532	31,200	31,200	31,900	31,900	31,900
TRANSFERS IN	-	-	-	65,400	-	-	-
TOTAL RESOURCES	\$ 3,894,587	\$ 4,728,209	\$ 5,388,500	\$ 5,453,900	\$ 6,120,000	\$ 6,120,000	\$ 6,120,000
REQUIREMENTS							
BUILDING INSPECTION	\$ 1,493,809	\$ 1,518,286	\$ 3,670,200	\$ 3,670,200	\$ 3,826,100	\$ 3,826,100	\$ 3,826,100
ELECTRICAL PERMIT PROGRAM	147,532	157,953	389,700	389,700	346,300	346,300	346,300
BUILDING INSPECT IT EQUIP	-	-	-	27,900	36,400	36,400	36,400
ELECTRICAL PERM IT EQUIP	-	-	-	3,200	3,500	3,500	3,500
BUILDING INSPECTION EQUIP	-	-	-	34,300	44,600	44,600	44,600
TRANSFERS OUT	60,000	60,000	120,000	120,000	-	-	-
RESERVED: FUTURE EXPENDITURES	-	-	1,208,600	1,208,600	1,863,100	1,863,100	1,863,100
TOTAL REQUIREMENTS	\$ 1,701,341	\$ 1,736,239	\$ 5,388,500	\$ 5,453,900	\$ 6,120,000	\$ 6,120,000	\$ 6,120,000
RESOURCES LESS REQUIREMENTS	\$ 2,193,246	\$ 2,991,970	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 747,921	\$ 734,661	\$ 2,202,400	\$ 2,202,400	\$ 2,459,200	\$ 2,459,200	\$ 2,459,200
MATERIALS & SERVICES	832,951	941,578	1,857,500	1,857,500	1,717,700	1,717,700	1,717,700
CAPITAL	60,469	-	-	65,400	80,000	80,000	80,000
TRANSFERS OUT	60,000	60,000	120,000	120,000	-	-	-
UNAPPROPRIATED	-	-	1,208,600	1,208,600	1,863,100	1,863,100	1,863,100
TOTAL REQUIREMENTS	\$ 1,701,341	\$ 1,736,239	\$ 5,388,500	\$ 5,453,900	\$ 6,120,000	\$ 6,120,000	\$ 6,120,000





RISK MANAGEMENT

The Risk Management Fund is used to accumulate funds to mitigate risk factors and provide financial protection for deductible payments and liability exposure. City litigation is also accounted for in this fund.

Resources

Funding is predominantly from transfers from other departments. Investment earnings are another small portion of resources for this fund.

In recent years, the City has been fortunate enough to be able to establish a reserve for future increases in public employee retiree system costs.

Requirements

Expenses are for unforeseen catastrophic events, major deductibles and attorney costs, and the stabilization of future public employee retirement system rates.

Opportunities/Challenges

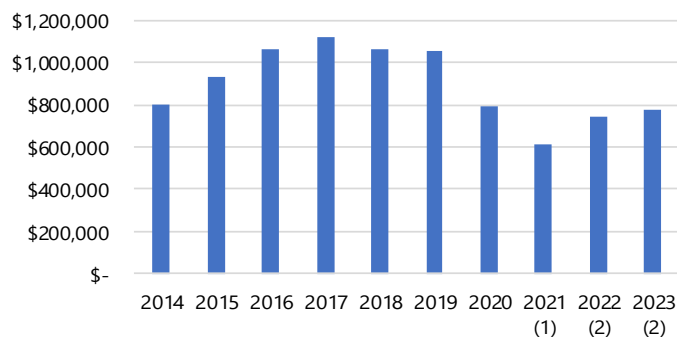
The City's financial policy calls for a \$2 million catastrophic reserve in the Risk Management fund. That reserve level has not been achieved and annual interest earnings are inadequate to fully fund it. Staff will need to determine a better funding mechanism to keep the balance at a policy-appropriate level while still covering annual mitigation requirements.

Statistics and Other Fund Information

Transient Lodging Tax Collections

Year Ending June 30,	Transient Lodging Tax Collections	Percentage Increase
2014	\$ 803,805	N/A
2015	927,172	15.35%
2016	1,058,892	14.21%
2017	1,117,461	5.53%
2018	1,061,287	-5.03%
2019	1,055,300	-0.56%
2020	793,162	-24.84%
2021 (1)	614,476	-22.53%
2022 (2)	746,000	21.40%
2023 (2)	777,300	4.20%

Transient Lodging Tax Collections
Last Ten Fiscal Years

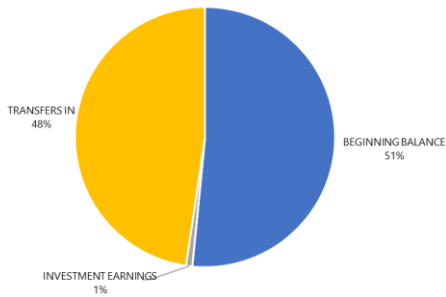


- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

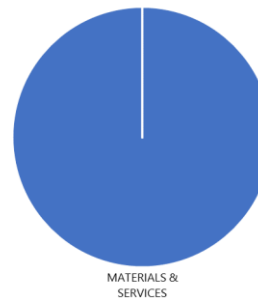
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 2,922,955	\$ 1,947,810	\$ 3,573,400	\$ 4,233,400	\$ 1,514,900	\$ 1,514,900	\$ 1,514,900
OTHER RESOURCES	9,552	250,901	800,000	800,000	-	-	-
INVESTMENT EARNINGS	31,824	101,989	20,000	20,000	22,800	22,800	22,800
TRANSFERS IN	54,900	2,645,501	1,500,000	1,500,000	1,400,000	1,400,000	1,400,000
TOTAL RESOURCES	\$ 3,019,231	\$ 4,946,201	\$ 5,893,400	\$ 6,553,400	\$ 2,937,700	\$ 2,937,700	\$ 2,937,700
REQUIREMENTS							
RISK MANAGEMENT	\$ 442,511	\$ 229,713	\$ 2,893,400	\$ 2,893,400	\$ 2,937,700	\$ 2,937,700	\$ 2,937,700
SETTLEMENT PROJECTS	628,911	209,705	-	-	-	-	-
TRANSFERS OUT	-	38,000	3,000,000	3,660,000	-	-	-
TOTAL REQUIREMENTS	\$ 1,071,422	\$ 477,418	\$ 5,893,400	\$ 6,553,400	\$ 2,937,700	\$ 2,937,700	\$ 2,937,700
RESOURCES LESS REQUIREMENTS	\$ 1,947,809	\$ 4,468,783	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
MATERIALS & SERVICES	\$ 631,641	\$ 439,418	\$ 2,893,400	\$ 2,893,400	\$ 2,937,700	\$ 2,937,700	\$ 2,937,700
DEBT SERVICE	439,781	-	-	-	-	-	-
TRANSFERS OUT	-	38,000	3,000,000	3,660,000	-	-	-
TOTAL REQUIREMENTS	\$ 1,071,422	\$ 477,418	\$ 5,893,400	\$ 6,553,400	\$ 2,937,700	\$ 2,937,700	\$ 2,937,700

RESOURCES BY TYPE



REQUIREMENTS BY TYPE





ECONOMIC DEVELOPMENT

The Economic Development Fund is used to account for revenues and expenditures associated with general administrative overhead for the operations that support partnerships with outside agencies that promote and support tourism.

Resources

Revenues for these operations are predominantly from transient lodging tax (TLT) and a direct transfer from the Albany Revitalization Agency. The Albany Municipal Airport program generates revenues from land leases and operating sources at the airport.

Requirements

Expenses are primarily for the personnel-intensive work of City-wide economic development support and the work of the Albany Revitalization Agency. Outside agency partnerships and other uses of TLT revenue are primarily dictated by the TLT policy, are generally split into two categories: tourism promotion and economic development. Revenues from the airport programs are dedicated to expenses related to airport operations, maintenance, and capital projects.

Opportunities/Challenges

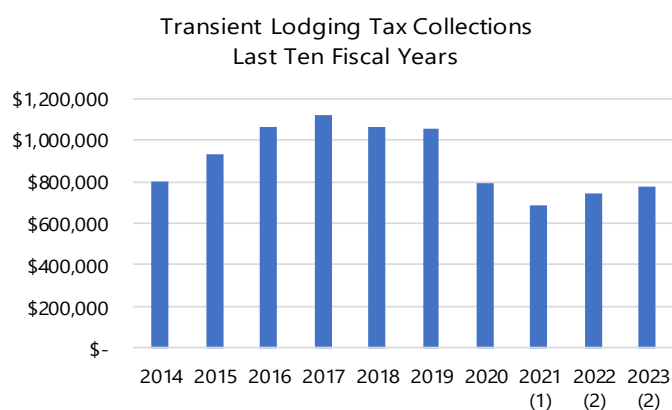
The COVID-19 pandemic significantly impacted TLT revenue. It is anticipated that TLT revenues will not return to historic norms in the near future, so there is less projected revenue that can be used to fund outside agencies and other activities at their historic norms. It would be unreasonable to expect historic levels of work from outside agency partners, and expectations and the associated contracts will need to evolve with reduced revenue projections.

Federal funding related to COVID-19 response and recovery did create some opportunities for additional revenue for the airport. These funds are intended for operational costs at the airport. Additionally, there may be other benefits such as a reduction in local match requirements for airport capital grants that will assist the airport in compensating for a loss of TLT revenue.

Statistics and Other Fund Information

Transient Lodging Tax Collections

Year Ending June 30,	Transient Lodging Tax Collections	Percentage Increase
2014	\$ 803,805	N/A
2015	927,172	15.35%
2016	1,058,892	14.21%
2017	1,117,461	5.53%
2018	1,061,287	-5.03%
2019	1,055,300	-0.56%
2020	793,162	-24.84%
2021 (1)	682,050	-14.01%
2022 (2)	746,000	9.38%
2023 (2)	777,300	4.20%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Summary of Debt Service

Oregon Infrastructure Authority (IFA) Lochner Road Loan

In February 2021, the City approved through resolution a \$1,216,352 loan from the Oregon Infrastructure Authority (IFA) for the financing of projects for Lochner Road Improvements. The interest rate is 2.05 percent and payment is made from reimbursement from Sno Temp Expansion. Final maturity is December 1, 2040. The balance outstanding at June 30, 2021 is \$1,216,352. In the event of default, the IFA may declare all payments immediately due and payable. Annual debt service requirements to maturity are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 49,005	\$ 17,408	\$ 66,413
2023	54,029	20,211	74,240
2024	54,063	20,011	74,074
2025	54,111	19,725	73,836
2026	54,170	19,373	73,543
2027-2031	292,358	87,670	380,028
2032-2036	311,341	63,327	374,668
2037-2041	347,275	27,235	374,510
Total	\$ 1,216,352	\$ 274,960	\$ 1,491,312

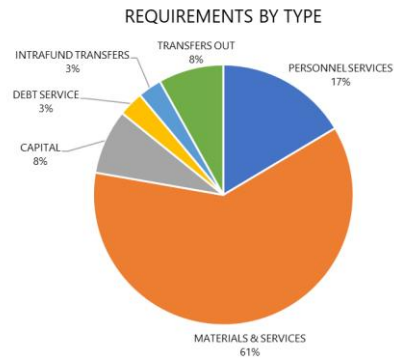
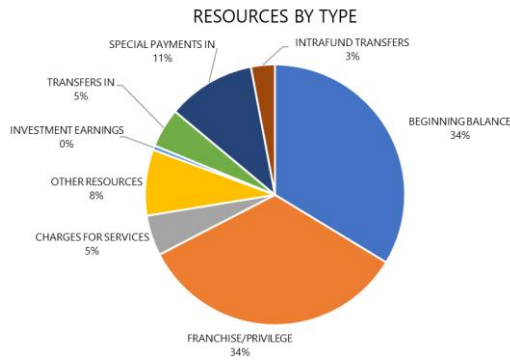
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 701,773	\$ 474,486	\$ 976,700	\$ 2,826,500	\$ 1,520,600	\$ 1,520,600	\$ 1,520,600
FRANCHISE/PRIVILEGE	1,061,288	1,055,300	2,105,800	2,105,800	1,523,300	1,523,300	1,523,300
CHARGES FOR SERVICES	97,380	99,408	216,100	216,100	226,800	226,800	226,800
OTHER RESOURCES	13,631	7,254	3,059,000	3,059,000	369,600	369,600	369,600
INVESTMENT EARNINGS	6,625	17,118	7,700	7,700	24,800	24,800	24,800
TRANSFERS IN	73,900	676,100	3,144,600	2,254,800	220,200	220,200	220,200
SPECIAL PAYMENTS IN	210,000	181,600	411,400	411,400	495,900	495,900	495,900
INTRAFUND TRANSFERS	-	-	-	-	134,000	134,000	134,000
TOTAL RESOURCES	\$ 2,164,597	\$ 2,511,266	\$ 9,921,300	\$ 10,881,300	\$ 4,515,200	\$ 4,515,200	\$ 4,515,200

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
ECONOMIC DEV ACTIVITIES	\$ 892,958	\$ 891,477	\$ 1,897,000	\$ 846,100	\$ -	\$ -	\$ -
LOCHNER ROAD IMPROVEMENTS	-	168,034	3,647,000	1,144,700	-	-	-
ECONOMIC DEV OPPORTUNITY	-	-	2,920,000	1,890,700	-	-	-
ECONOMIC DEV ACTIVITIES	-	-	-	1,050,900	1,534,100	1,534,100	1,534,100
LOCHNER ROAD IMPROVEMENTS	-	-	-	2,502,300	140,600	140,600	140,600
ECONOMIC DEV OPPORTUNITY	-	-	-	1,989,300	1,692,200	1,692,200	1,692,200
ECONOMIC DEV IT EQUIP	-	-	-	-	3,100	3,100	3,100
ALBANY MUNICIPAL AIRPORT	98,883	133,736	413,800	413,800	380,100	380,100	380,100
AIRPORT CAPITAL PROJECTS	17,972	62,838	305,800	305,800	274,500	274,500	274,500
INTRAFUND TRANSFERS	-	-	-	-	134,000	134,000	134,000
TRANSFERS OUT	680,300	405,100	737,700	737,700	356,600	356,600	356,600
TOTAL REQUIREMENTS	\$ 1,690,113	\$ 1,661,185	\$ 9,921,300	\$ 10,881,300	\$ 4,515,200	\$ 4,515,200	\$ 4,515,200

RESOURCES LESS REQUIREMENTS	\$ 474,484	\$ 850,081	\$ -	\$ -	\$ -	\$ -	\$ -
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Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL SERVICES	\$ 159,550	\$ 232,629	\$ 655,900	\$ 655,900	\$ 742,600	\$ 742,600	\$ 742,600
MATERIALS & SERVICES	833,569	816,958	4,470,100	5,430,100	2,767,900	2,767,900	2,767,900
CAPITAL	16,694	201,422	4,042,000	4,042,000	363,700	363,700	363,700
DEBT SERVICE	-	-	-	-	140,600	140,600	140,600
INTRAFUND TRANSFERS	-	-	-	-	134,000	134,000	134,000
TRANSFERS OUT	680,300	410,176	753,300	753,300	366,400	366,400	366,400
TOTAL REQUIREMENTS	\$ 1,690,113	\$ 1,661,185	\$ 9,921,300	\$ 10,881,300	\$ 4,515,200	\$ 4,515,200	\$ 4,515,200







PUBLIC TRANSIT

The Public Transit Fund provides public transportation services to Albany and surrounding areas through three public transit programs: Albany Transit System (ATS), Linn-Benton Loop, and Paratransit (Call-A-Ride).

Resources

Revenues for public transit are predominantly from Federal Transit Administration (FTA) grants, state shared revenues, and the Statewide Transportation Improvement Fund (STIF). Additional revenue comes from bus fares and local partnership agreements, and other grant opportunities that may be announced.

Requirements

Expenses are primarily related to the operation and maintenance of three public transit programs. Significant operating expenditures include personnel costs as well as vehicle maintenance and fuel costs for the fleet of transit vehicles. Additional expenses are associated with capital purchases primarily for replacement and, when possible, expansion vehicles for the transit fleet. Other expenses include transit-specific software and communications equipment, as well as administrative overhead costs.

Opportunities/Challenges

As with all operational programs, controlling increases in personnel and overhead costs is an ongoing challenge. Specifically to transit, the prices of fuel and heavy vehicle maintenance are some of the largest variables in any given fiscal year. Replacing heavily used vehicles before their maintenance costs begin to rise is always the goal, but rising costs of equipment can make timely vehicle purchases cost-prohibitive.

The public transit program is heavily dependent on the FTA for funding and regulatory oversight. With very limited exceptions, FTA funding requires local matching funds from a non-federal source. State-shared revenue is directed to Albany transit programs by the city council as the only dedicated source of this local match. Limited local match has meant that transit service has remained largely unchanged from the 1980s, even as the community has significantly grown and changed.

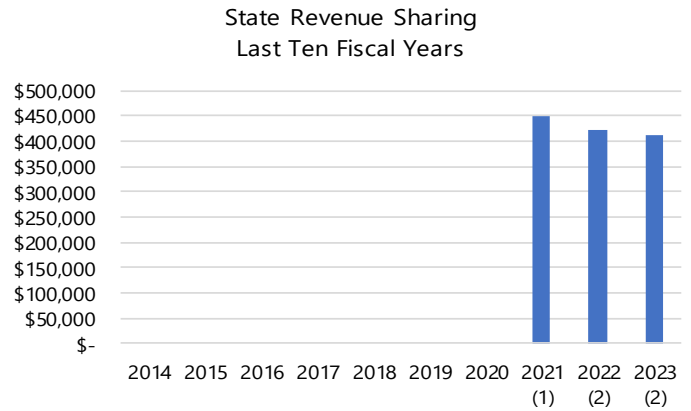
The constraints of the existing bus barn facility located behind Fire Station 12 limit the operations of ATS and the Linn-Benton Loop. Investment in a new transit operations facility will be critical to ongoing public transit service. Expansion of bus service and an increasing number of customers seeking the mobility that Call-A-Ride can offer means the transit programs must invest in hiring, training, and retaining well qualified drivers, as well as investing in updated software systems.

Federal funding related to the recovery from the Covid-19 pandemic, and state revenue from the State Transportation Improvement Fund present a great opportunity for Albany transit programs to purchase new equipment, fund the design of a new transit operations facility, and implement a significant service expansion.

Statistics and Other Fund Information

State Revenue Sharing

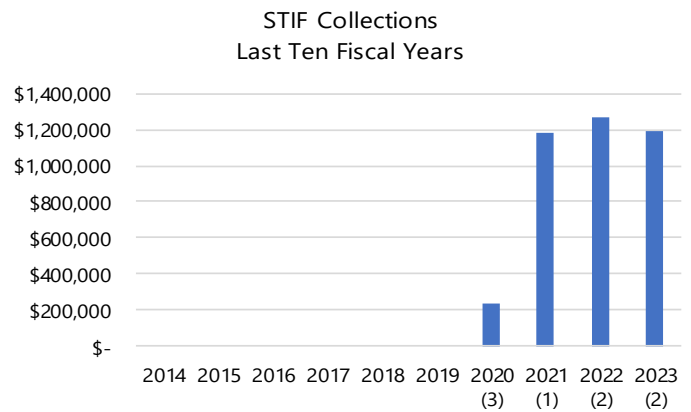
Year Ending June 30,	State Revenue Sharing	Percentage Increase
2014	\$ -	N/A
2015	-	N/A
2016	-	N/A
2017	-	N/A
2018	-	N/A
2019	-	N/A
2020	-	N/A
2021 (1)	448,399	N/A
2022 (2)	421,200	-6.07%
2023 (2)	413,100	-1.92%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations. State Revenue Sharing was reclassified to the Public Transit Fund in Fiscal Year 2021 as these revenues were transferred to the Public Transit Fund through practice.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

STIF Collections

Year Ending June 30,	STIF Collections	Percentage Increase
2014	\$ -	N/A
2015	-	N/A
2016	-	N/A
2017	-	N/A
2018	-	N/A
2019	-	N/A
2020 (3)	237,750	N/A
2021 (1)	1,179,350	N/A
2022 (2)	1,270,500	7.73%
2023 (2)	1,191,000	-6.26%

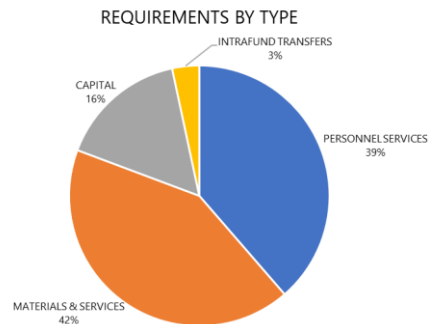
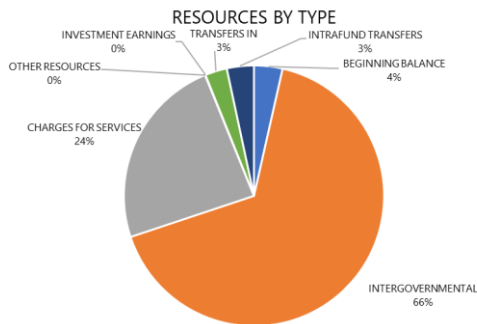


- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.
- (3) Fiscal year 2020 is the first year of receiving this resource for the Public Transit Fund.

PUBLIC TRANSIT

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 396,659	\$ 216,770	\$ -	\$ -	\$ 389,600	\$ 389,600	\$ 389,600
INTERGOVERNMENTAL	1,524,889	1,226,859	5,532,000	5,532,000	7,304,700	7,304,700	7,304,700
CHARGES FOR SERVICES	85,103	80,998	195,000	195,000	2,639,000	2,639,000	2,639,000
OTHER RESOURCES	980	750	400	400	400	400	400
INVESTMENT EARNINGS	3,467	(5,409)	3,300	3,300	5,100	5,100	5,100
TRANSFERS IN	852,859	600,000	1,378,200	1,855,200	300,000	300,000	300,000
INTRAFUND TRANSFERS	-	-	-	-	369,800	369,800	369,800
TOTAL RESOURCES	\$ 2,863,957	\$ 2,119,968	\$ 7,108,900	\$ 7,585,900	\$ 11,008,600	\$ 11,008,600	\$ 11,008,600
REQUIREMENTS							
ALBANY TRANSIT SYSTEM	\$ 1,097,290	\$ 885,522	\$ 3,083,500	\$ 3,083,500	\$ 2,378,500	\$ 2,378,500	\$ 2,378,500
ALBANY TRANSIT SYSTEM STIF	-	-	-	-	1,250,000	1,250,000	1,250,000
LINN-BENTON LOOP	986,310	554,882	2,373,400	2,373,400	2,189,400	2,189,400	2,189,400
LINN-BENTON LOOP STIF	-	-	-	-	1,296,000	1,296,000	1,296,000
PARATRANSIT SYSTEM	563,588	633,136	1,652,000	1,652,000	1,751,500	1,751,500	1,751,500
PARATRANSIT SYSTEM STIF	-	-	-	-	115,500	115,500	115,500
ALBANY TRANSIT CAPITAL	-	-	-	-	1,252,900	1,252,900	1,252,900
ALBANY TRANSIT IT EQUIP	-	-	-	3,600	4,500	4,500	4,500
LINN-BENTON LOOP IT EQUIP	-	-	-	2,100	3,000	3,000	3,000
PARATRANSIT SYS IT EQUIP	-	-	-	4,300	7,900	7,900	7,900
ALBANY TRANSIT SYS EQUIP	-	-	-	230,000	188,400	188,400	188,400
LINN-BENTON LOOP EQUIP REP	-	-	-	140,000	125,400	125,400	125,400
PARATRANSIT SYSTEM EQUIP	-	-	-	97,000	75,800	75,800	75,800
INTRAFUND TRANSFERS	-	-	-	-	369,800	369,800	369,800
TOTAL REQUIREMENTS	\$ 2,647,188	\$ 2,073,540	\$ 7,108,900	\$ 7,585,900	\$ 11,008,600	\$ 11,008,600	\$ 11,008,600
RESOURCES LESS REQUIREMENTS	\$ 216,769	\$ 46,428	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 1,154,508	\$ 1,255,728	\$ 3,501,200	\$ 3,501,200	\$ 4,253,300	\$ 4,253,300	\$ 4,253,300
MATERIALS & SERVICES	643,174	817,812	1,502,100	1,502,100	4,630,500	4,630,500	4,630,500
CAPITAL	849,506	-	2,105,600	2,582,600	1,755,000	1,755,000	1,755,000
INTRAFUND TRANSFERS	-	-	-	-	369,800	369,800	369,800
TOTAL REQUIREMENTS	\$ 2,647,188	\$ 2,073,540	\$ 7,108,900	\$ 7,585,900	\$ 11,008,600	\$ 11,008,600	\$ 11,008,600







PUBLIC SAFETY LEVY

The Public Safety Levy Fund is used to account for property tax revenues collected from the local option levy passed by voters of the City of Albany in the May 2020 election. Proceeds from the tax levy are transferred to the General Fund in direct support of police, fire, and ambulance activities.

Resources

Revenues are from the collection of property tax. The current rate is \$1.15 per \$1,000 of assessed value for a period of five years.

Additional revenue comes from investment interest and beginning balance. Beginning balance is created from an excess of the previous year's resources in relation to transfer requirements to the General Fund. It's common in this fund for a remaining amount to be carried over as beginning balance.

Requirements

Requirements are the transfers out to the General Fund. These transfers are directly correlated to expenditures in the General Fund levy programs and only occur when those expenditures are realized.

Opportunities/Challenges

Property tax compression, the result of Measure 5 limits, first affects a taxing district's local option levy. Although compression has decreased by approximately 56 percent since FY 2015, it has increased seven percent over last year. The effect of COVID-19 on property tax collections is yet to be seen, but could result in greater losses to compression.

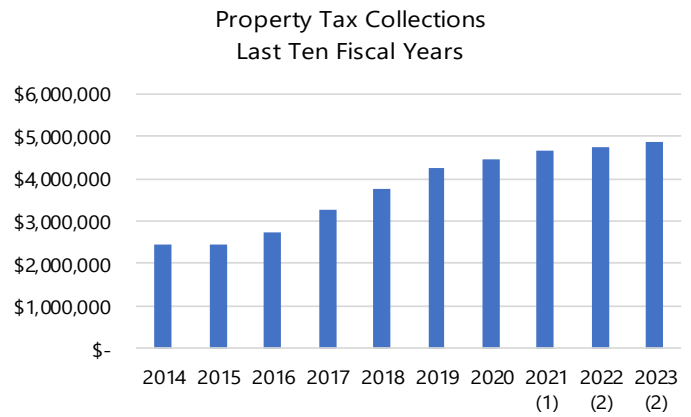
There were two changes to budgeting the Public Safety Levy Fund in this biennium. One of those changes was to establish a beginning balance reserve that will help mitigate negative impacts on property values and the effects of compression. This \$500,000 transfer reserve will offset revenue shortfalls, while still giving the authority to transfer higher-than-anticipated revenues to eligible police and fire programs.

The second change was to allocate the police and fire shares of revenues equally. Previous levy language was tied to specific positions, which over time caused a funding discrepancy between the two departments' levy programs. Additionally, an inflationary piece that was used to supplement non-levy programs in police and fire will now be included in the General Fund levy programs. These changes should provide better transparency for levy related spending.

Statistics and Other Fund Information

Property Tax Collections

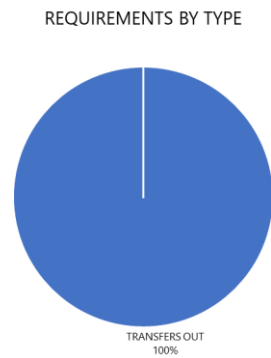
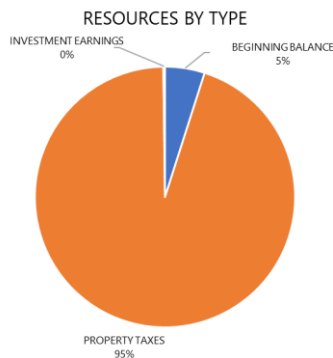
Year Ending June 30,	Property Tax Collections	Percentage Increase
2014	\$ 2,429,127	N/A
2015	2,455,503	1.09%
2016	2,750,629	12.02%
2017	3,249,613	18.14%
2018	3,774,865	16.16%
2019	4,240,865	12.34%
2020	4,452,595	4.99%
2021 (1)	4,640,778	4.23%
2022 (2)	4,737,600	2.09%
2023 (2)	4,879,800	3.00%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 339,681	\$ 713,588	\$ 780,000	\$ 1,260,000	\$ 500,000	\$ 500,000	\$ 500,000
PROPERTY TAXES	3,774,865	4,240,864	8,192,000	9,409,900	9,617,400	9,617,400	9,617,400
INVESTMENT EARNINGS	18,465	49,282	20,000	20,000	20,000	20,000	20,000
TOTAL RESOURCES	\$ 4,133,011	\$ 5,003,734	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ 10,137,400	\$ 10,137,400
REQUIREMENTS							
TRANSFERS OUT	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ 10,137,400	\$ 10,137,400
TOTAL REQUIREMENTS	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ 10,137,400	\$ 10,137,400
RESOURCES LESS REQUIREMENTS	\$ 713,588	\$ 1,529,209	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
TRANSFERS OUT	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ 10,137,400	\$ 10,137,400
TOTAL REQUIREMENTS	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ 10,137,400	\$ 10,137,400





CAPITAL REPLACEMENT

Departments are provided with individual programs in the Capital Replacement Fund to manage replacement of equipment through operating contributions. By making biennial contributions based on the estimated remaining useful life of current equipment and the cost to replace it, departments can prepare for future purchases while smoothing the impact on operating budgets.

Resources

Revenues predominantly consist of contributions from operating programs in the form of charges for service. Other nonrecurring contributions may also be used to fund current and future obligations. Departments are responsible for managing and maintaining sufficient funding levels.

Requirements

Expenses consist of larger, nonrecurring purchases that a typical operating budget cannot otherwise support. Expenditures are typically in the form of capital and minor equipment purchases.

Opportunities/Challenges

In the past the City's finance department has served as a gatekeeper of the equipment replacement and information technology equipment replacement programs. Due to financial system efficiencies, a newer, decentralized program approach has been implemented to empower departments to actively manage their own equipment replacement balances.

Through the budget process, departments were asked to identify equipment related liabilities and to budget contributions to fund current and future liabilities. As expenditures outpace revenues, operating budgets become tighter and fewer contributions are budgeted for equipment replacement. Although most capital replacement programs have appropriate contributions, there are several that do not. Contrary to the City's preference, as operating expenditures continue to rise, more programs will follow that trend.

CAPITAL REPLACEMENT

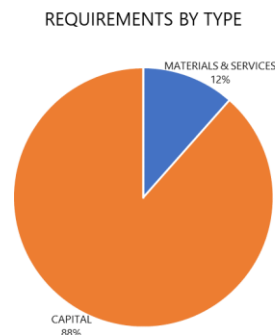
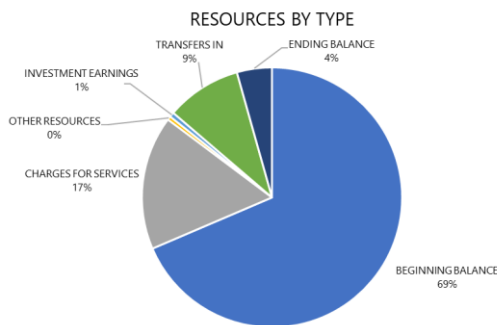
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 5,882,419	\$ 6,719,034	\$ 7,002,400	\$ 7,002,400	\$ 4,616,300	\$ 4,616,300	\$ 4,616,300
INTERGOVERNMENTAL	2,603	16,344	-	-	-	-	-
CHARGES FOR SERVICES	1,476,800	1,143,100	2,849,400	2,849,400	1,122,200	1,122,200	1,122,200
OTHER RESOURCES	227,410	419,685	-	-	31,000	31,000	31,000
INVESTMENT EARNINGS	263,037	224,731	176,000	176,000	39,800	39,800	39,800
TRANSFERS IN	678,800	98,757	40,000	40,000	630,300	630,300	630,300
INTRAFUND TRANSFERS	-	-	-	5,064,200	-	-	-
ENDING BALANCE	-	-	-	-	293,400	293,400	293,400
TOTAL RESOURCES	\$ 8,531,069	\$ 8,621,651	\$ 10,067,800	\$ 15,132,000	\$ 6,733,000	\$ 6,733,000	\$ 6,733,000

REQUIREMENTS							
EQUIPMENT REPLACEMENT	\$ 1,245,197	\$ 918,374	\$ 6,993,000	\$ 213,800	\$ -	\$ -	\$ -
CITY FACILITIES REPLACEMENT	94,708	-	-	-	-	-	-
GF FACILITIES MAINTENANCE PROJ	10,624	76,499	-	-	-	-	-
MUNICIPAL COURT IT EQUIP	-	-	-	36,700	72,500	72,500	72,500
FINANCE EQUIP REPLACE	-	-	-	-	1,083,900	1,083,900	1,083,900
EMPLOYEE CITY PARKING RENT	-	-	-	-	228,200	228,200	228,200
IT EQUIPMENT REPLACEMENT	252,277	332,706	2,030,400	682,500	-	-	-
IT PHONE EQUIP REPLACE	-	-	-	322,400	336,500	336,500	336,500
PLANNING IT EQUIP REPLACE	-	-	-	21,000	24,900	24,900	24,900
POLICE IT EQUIP REPLACE	-	-	-	395,900	417,000	417,000	417,000
POLICE BODYCAM SYSTEM	-	-	-	-	60,000	60,000	60,000
POLICE EQUIP REPLACE	-	-	-	1,320,000	1,155,200	1,155,200	1,155,200
POLICE LEVY EQUIP REPLACE	-	-	-	44,000	-	-	-
FIRE & LIFE SAFETY IT EQ	-	-	-	8,100	8,100	8,100	8,100
FIRE EMERGENCY SVC IT EQ	-	-	-	37,500	86,500	86,500	86,500
FIRE EMERGENCY SVC EQUIP	-	-	-	1,830,800	1,543,300	1,543,300	1,543,300
FIRE BUILD MAINT EQUIP REP	-	-	-	59,000	50,000	50,000	50,000
PW FACILITIES REPLACEMENT	52,071	287,863	629,200	629,200	795,200	795,200	795,200
PARKS & REC ADMIN IT EQUIP	-	-	-	32,000	58,000	58,000	58,000
PARKS & REC ADMIN EQUIP	-	-	-	14,500	34,800	34,800	34,800
ADULT REC EQUIP REPLACE	-	-	-	22,900	43,300	43,300	43,300
AQUATIC SERVICES EQUIP	-	-	-	91,400	114,900	114,900	114,900
PARK MAINT EQUIP REPLACE	-	-	-	413,800	391,300	391,300	391,300
FACILITIES MAINT EQUIP REP	-	-	-	92,300	125,500	125,500	125,500
LIBRARY IT EQUIP REPLACE	-	-	-	82,200	87,600	87,600	87,600
LIBRARY EQUIP REPLACE	-	-	-	18,700	16,300	16,300	16,300
INTRAFUND TRANSFERS	-	-	-	5,064,200	-	-	-
TRANSFERS OUT	157,159	-	415,200	3,699,100	-	-	-
TOTAL REQUIREMENTS	\$ 1,812,036	\$ 1,615,442	\$ 10,067,800	\$ 15,132,000	\$ 6,733,000	\$ 6,733,000	\$ 6,733,000

RESOURCES LESS REQUIREMENTS	\$ 6,719,033	\$ 7,006,209	\$ -	\$ -	\$ -	\$ -	\$ -
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REQUIREMENTS							
MATERIALS & SERVICES	\$ 673,803	\$ 537,978	\$ 400,000	\$ 400,000	\$ 775,200	\$ 775,200	\$ 775,200
CAPITAL	981,074	1,045,307	9,252,600	5,968,700	5,957,800	5,957,800	5,957,800
INTRAFUND TRANSFERS	-	-	-	5,064,200	-	-	-
TRANSFERS OUT	157,159	32,157	415,200	3,699,100	-	-	-
TOTAL REQUIREMENTS	\$ 1,812,036	\$ 1,615,442	\$ 10,067,800	\$ 15,132,000	\$ 6,733,000	\$ 6,733,000	\$ 6,733,000





STREET

The Street Fund is responsible for the planning and development of city road infrastructure, coordination with state and federal transportation agencies, and the long-term maintenance and functionality of the road system in Albany. The public works department manages available funds to provide targeted maintenance of the city right-of-way, pavement surfaces, and public sidewalks, and to rebuild and expand city streets where necessary.

Resources

Revenues for these operations come predominantly from the Oregon Department of Transportation, Oregon fuel taxes, Albany system development charges, and in-lieu-of franchise fees. Additional revenue comes from permit and connection fees and grant opportunities.

Requirements

Expenses are primarily for personnel, street lighting, and transportation-related capital construction projects including pavement restoration, bridge repair and grant matching.

Opportunities/Challenges

As with all programs, controlling increases in personnel and overhead costs is an ongoing challenge. Additionally, this fund pays for all the streetlights in Albany, a cost which rises annually. Staff is researching options to replace the existing streetlight lamps with LED fixtures, which could reduce the annual operating expense by up to \$100,000 per year.

An increase in Oregon fuel taxes from the implementation of House Bill 2017 has resulted in a modest increase in annual state fuel tax revenue for Albany. These funds are designated by law to be used in the maintenance and repair of existing transportation infrastructure and primarily fund the street maintenance program. Major capital projects are funded from the Surface Transportation Program Block Grant funding available through the Albany Area Metropolitan Planning Organization. Albany must compete with the other jurisdictions within our urbanized area for access to these funds, complicating our ability to plan for major street capital projects.

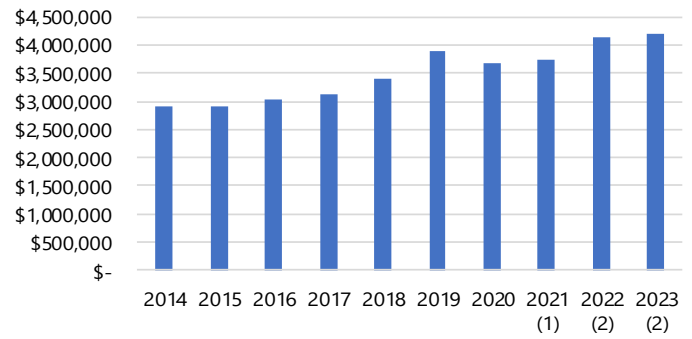
Funding for capital projects in the street fund is not adequate to keep all Albany streets at a condition rating of "fair" or better. In particular, local streets often do not have any available funding for significant capital projects. Staff continues to look for opportunities to creatively address street condition, but without additional funding, overall street condition in Albany will continue to decline.

Statistics and Other Fund Information

State Gas Tax Collections

Year Ending June 30,	State Gas Tax Collections	Percentage Increase
2014	\$ 2,913,483	N/A
2015	2,899,968	-0.46%
2016	3,046,727	5.06%
2017	3,120,603	2.42%
2018	3,394,968	8.79%
2019	3,881,450	14.33%
2020	3,672,501	-5.38%
2021 (1)	3,729,052	1.54%
2022 (2)	4,150,000	11.29%
2023 (2)	4,190,000	0.96%

State Gas Tax Collections
Last Ten Fiscal Years



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

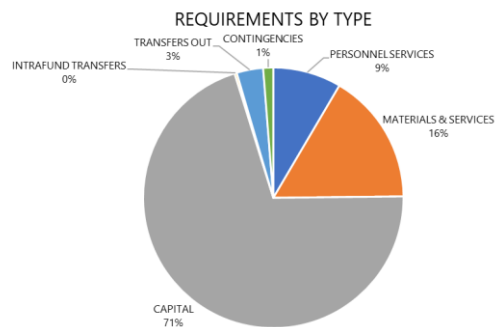
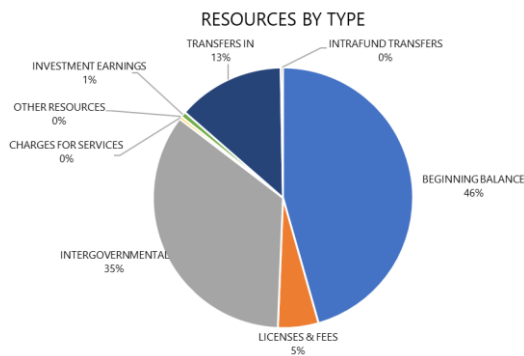
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 8,678,178	\$ 9,927,392	\$ 9,834,700	\$ 9,834,700	\$ 12,995,600	\$ 12,995,600	\$ 12,995,600
LICENSES & FEES	1,218,574	1,294,351	1,255,000	1,255,000	1,436,400	1,436,400	1,436,400
INTERGOVERNMENTAL CHARGES FOR SERVICES	3,403,177	6,075,361	10,085,100	10,085,100	9,900,000	9,900,000	9,900,000
OTHER RESOURCES	970,375	26,544	2,000	2,000	2,000	2,000	2,000
INVESTMENT EARNINGS	78,316	328,492	90,600	90,600	190,900	190,900	190,900
TRANSFERS IN	1,214,237	1,268,870	2,660,000	2,660,000	3,795,700	3,795,700	3,795,700
INTRAFUND TRANSFERS	-	-	-	-	80,000	80,000	80,000
TOTAL RESOURCES	\$ 15,562,857	\$ 18,921,010	\$ 23,927,400	\$ 23,927,400	\$ 28,502,800	\$ 28,502,800	\$ 28,502,800

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL	\$ 798,693	\$ 910,890	\$ 2,307,600	\$ 2,307,600	\$ -	\$ -	\$ -
MATERIALS & SERVICES	2,277,595	2,344,231	5,080,700	5,080,700	-	-	-
CAPITAL	1,528,046	4,280,141	15,943,400	15,943,400	-	-	-
STREET ADMINISTRATION	-	-	-	-	2,050,600	2,050,600	2,050,600
STREET MAINTENANCE	-	-	-	-	4,859,100	4,859,100	4,859,100
STREET CAPITAL & RESTORATION	-	-	-	-	12,738,500	12,738,500	12,738,500
TRANSPORTATION SDC IMPROV FEE	-	-	-	-	4,746,300	4,746,300	4,746,300
TRANSPORTATION SDC REIMB FEE	-	-	-	-	1,586,200	1,586,200	1,586,200
ADA CAPITAL PROJECTS	-	-	-	-	221,400	221,400	221,400
STREET MAINT IT EQUIP REPL	-	-	-	-	14,000	14,000	14,000
STREET MAINT EQUIP REPLACE	-	-	-	-	914,600	914,600	914,600
INTRAFUND TRANSFERS	-	-	-	-	80,000	80,000	80,000
TRANSFERS OUT	1,031,134	700,000	225,100	225,100	935,900	935,900	935,900
CONTINGENCIES	-	-	370,600	370,600	356,200	356,200	356,200
TOTAL REQUIREMENTS	\$ 5,635,468	\$ 8,235,262	\$ 23,927,400	\$ 23,927,400	\$ 28,502,800	\$ 28,502,800	\$ 28,502,800

RESOURCES LESS REQUIREMENTS	\$ 9,927,389	\$ 10,685,748	\$ -	\$ -	\$ -	\$ -	\$ -
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Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL SERVICES	\$ 798,693	\$ 910,890	\$ 2,307,600	\$ 2,307,600	\$ 2,414,900	\$ 2,414,900	\$ 2,414,900
MATERIALS & SERVICES	2,277,595	2,344,231	5,080,700	5,080,700	4,662,000	4,662,000	4,662,000
CAPITAL	1,528,046	4,280,141	15,943,400	15,943,400	20,053,800	20,053,800	20,053,800
INTRAFUND TRANSFERS	-	-	-	-	80,000	80,000	80,000
TRANSFERS OUT	1,031,134	700,000	225,100	225,100	935,900	935,900	935,900
CONTINGENCIES	-	-	370,600	370,600	356,200	356,200	356,200
TOTAL REQUIREMENTS	\$ 5,635,468	\$ 8,235,262	\$ 23,927,400	\$ 23,927,400	\$ 28,502,800	\$ 28,502,800	\$ 28,502,800







DEBT SERVICE

The Debt Service Fund accumulates resources and accounts for the payment of general long-term debt principal and interest. This does not include general obligation debt that is funded by the collection of property tax revenue. The only current obligation is the 2002 Limited Tax Pension Bonds.

Resources

The pension bonds are funded through an assessment on all city programs with personnel costs. The assessment is proportionate with each department’s PERS-eligible payroll and is represented as a charge for service.

Requirements

These bonds were used to finance a portion of the estimated unfunded actuarial liability with Oregon PERS. Expenses include debt service principal and interest payments. These bonds will mature in FY 2028.

Opportunities/Challenges

The only debt service in this fund matures in FY 2030-2031 and the repayment structure varies each year. For example, in FY 2024-2025 there is no principal payment. In order to mitigate fluctuations in charges to departments and accommodate future planning, reserves will be held to 25 percent of current obligations.

Statistics and Other Fund Information

Summary of Debt Service

Limited Tax Pension Obligations

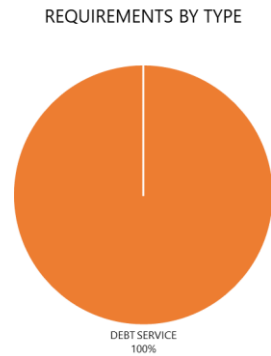
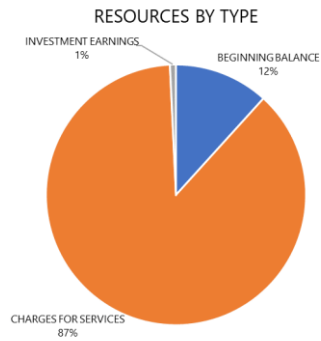
In March 2002, the City issued \$6,851,826 of Limited Tax Pension Obligations. Net proceeds in the amount of \$6,700,000 were used to finance a portion of the City's estimated unfunded liability in the Oregon Public Employees Retirement System. Debt service requirements are payable from available general funds, including taxes and other resources. Interest rates range from 2 percent to 7.36 percent for the 26-year bonds. Final maturity is June 2028.

Year Ending June 30,	Principal	Interest	Total
2022	\$ 530,000	\$ 284,275	\$ 814,275
2023	600,000	247,970	847,970
2024	685,000	206,870	891,870
2025	-	159,948	159,948
2026	685,000	159,948	844,948
2027-2031	1,020,000	134,945	1,154,945
Total	\$ 3,520,000	\$ 1,193,955	\$ 4,713,955

DEBT SERVICE

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 189,909	\$ 192,194	\$ 166,200	\$ 166,200	\$ 220,000	\$ 220,000	\$ 220,000
CHARGES FOR SERVICES	675,000	705,000	1,516,200	1,516,200	1,640,300	1,640,300	1,640,300
INVESTMENT EARNINGS	3,265	5,635	7,000	7,000	14,000	14,000	14,000
TRANSFERS IN	179,554	-	183,000	183,000	-	-	-
TOTAL RESOURCES	\$ 1,047,728	\$ 902,829	\$ 1,872,400	\$ 1,872,400	\$ 1,874,300	\$ 1,874,300	\$ 1,874,300
REQUIREMENTS							
2002 LTD TAX PENSION BONDS	\$ 675,230	\$ 705,125	\$ 1,689,400	\$ 1,689,400	\$ 1,874,300	\$ 1,874,300	\$ 1,874,300
2004 REVENUE OBLIGATIONS	180,304	179,144	183,000	183,000	-	-	-
TOTAL REQUIREMENTS	\$ 855,534	\$ 884,269	\$ 1,872,400	\$ 1,872,400	\$ 1,874,300	\$ 1,874,300	\$ 1,874,300
RESOURCES LESS REQUIREMENTS	\$ 192,194	\$ 18,560	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
MATERIALS & SERVICES	\$ 750	\$ 750	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -
DEBT SERVICE	854,784	883,519	1,871,400	1,871,400	1,874,300	1,874,300	1,874,300
TOTAL REQUIREMENTS	\$ 855,534	\$ 884,269	\$ 1,872,400	\$ 1,872,400	\$ 1,874,300	\$ 1,874,300	\$ 1,874,300





GENERAL OBLIGATION DEBT SERVICE

The General Obligation Debt Service Fund accumulates resources and accounts for the payment of general obligation long-term debt principal and interest that is funded by property tax revenue. The fund currently contains only the 2015 Public Safety Facilities Bonds obligation that was approved by voters in the May 2015 election. It will mature in FY 2034-35.

Resources

These bonds are funded through an assessment on city property and remitted by the county through its property tax collection process.

Requirements

This activity provides for payment of the principal and interest on the GO series 2015 Public Safety Facilities Bonds used for the construction of new police and fire stations.

Opportunities/Challenges

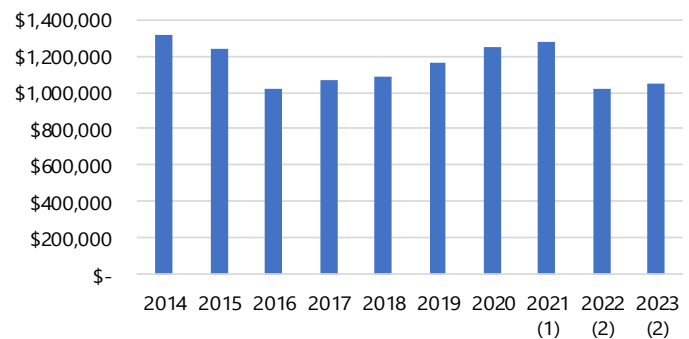
As the debt service requirement is funded by property taxes, consideration must be given to future obligation requirements. Because of this, reserves will be held to at least 25 percent of current obligations. Having this reserve in place may allow the City to submit requests to the county for less than the required debt service amount.

Statistics and Other Fund Information

Property Tax Collections

Year Ending June 30,	Property Tax Collections	Percentage Increase
2014	\$ 1,315,152	N/A
2015	1,237,003	-5.94%
2016	1,021,280	-17.44%
2017	1,064,620	4.24%
2018	1,085,246	1.94%
2019	1,160,925	6.97%
2020	1,250,023	7.67%
2021 (1)	1,275,283	2.02%
2022 (2)	1,016,600	-20.28%
2023 (2)	1,052,000	3.48%

Property Tax Collections
Last Ten Fiscal Years



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal years 2022 and 2023.

GENERAL OBLIGATION DEBT SERVICE

Summary of Debt Service

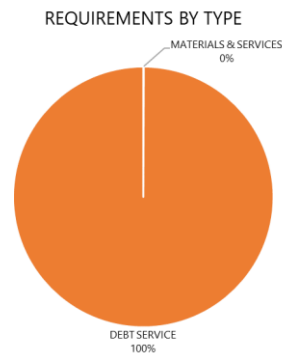
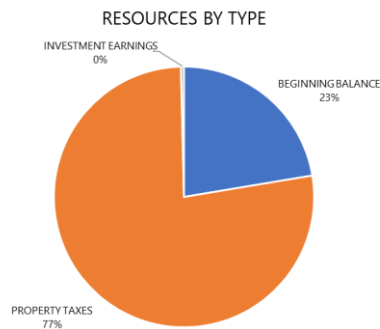
General Obligation Bonds

General obligation bonds are direct obligations and pledge the full faith and credit of the City. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. In May 2015, the voters approved \$18,000,000 of general obligation bonds to construct new police and fire facilities. The Series 2015 bonds were sold in August 2015. The bonds are payable from property taxes levied specifically for repayment. The interest rate ranges from 3 to 5 percent for the 20-year bonds. Final maturity is June 2035.

Year Ending June 30,	Principal	Interest	Total
2022	\$ 625,000	\$ 544,275	\$ 1,169,275
2023	685,000	519,275	1,204,275
2024	745,000	491,875	1,236,875
2025	815,000	454,625	1,269,625
2026	890,000	413,875	1,303,875
2027-2031	5,590,000	1,494,575	7,084,575
2032-2036	5,910,000	493,131	6,403,131
Total	\$ 15,260,000	\$ 4,411,631	\$ 19,671,631

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 148,415	\$ 208,491	\$ 216,700	\$ 216,700	\$ 599,100	\$ 599,100	\$ 599,100
PROPERTY TAXES	1,085,247	1,160,926	2,300,400	2,300,400	2,068,600	2,068,600	2,068,600
INVESTMENT EARNINGS	13,105	13,762	10,000	10,000	10,000	10,000	10,000
TOTAL RESOURCES	\$ 1,246,767	\$ 1,383,179	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 2,677,700	\$ 2,677,700
REQUIREMENTS							
PUBLIC SAFETY FACILITIES BONDS	\$ 1,038,275	\$ 1,071,675	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 2,677,700	\$ 2,677,700
TOTAL REQUIREMENTS	\$ 1,038,275	\$ 1,071,675	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 2,677,700	\$ 2,677,700
RESOURCES LESS REQUIREMENTS	\$ 208,492	\$ 311,504	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
MATERIALS & SERVICES	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 1,600	\$ 1,600	\$ 1,600
DEBT SERVICE	1,038,275	1,071,675	2,525,300	2,525,300	2,676,100	2,676,100	2,676,100
TOTAL REQUIREMENTS	\$ 1,038,275	\$ 1,071,675	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 2,677,700	\$ 2,677,700





CAPITAL PROJECTS

The Capital Projects Fund accounts for the financing and construction of capital projects for the City's governmental funds. Programs include local improvement districts and the procurement and implementation of new enterprise resource planning software.

Resources

Funding for large projects is typically earned in the first year of the project and subsequent funding is shown as carried over beginning balance. Depending on their type, capital projects are typically funded by financing debt or internally covered by department programs. Certain unbonded assessments and sale of properties are also revenues recognized in this fund.

Requirements

Requirements are generally for acquisition and construction of major capital projects. Due to an interfund loan, certain revenues are returned to the Economic Development Fund in the form of transfers.

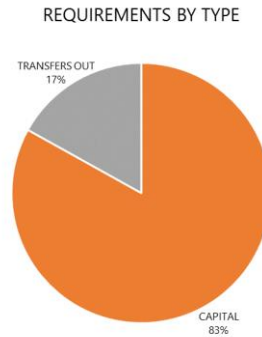
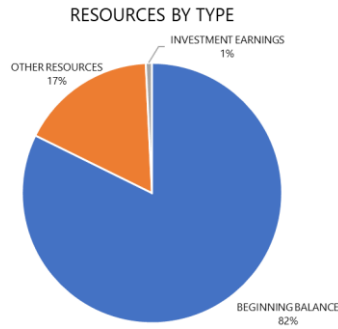
Opportunities/Challenges

Capital projects are always needed to support and improve City operations. However, funding capital projects is becoming increasingly difficult as operating budgets become tighter. Debt issued projects can be challenging to get approved, as the City Charter requires that they be voted on by the citizens. Even if the opportunity presented itself, most operating programs could not support the future annual debt service payment.

CAPITAL PROJECTS

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 8,602,478	\$ 1,837,043	\$ 2,908,000	\$ 2,908,000	\$ 1,069,700	\$ 1,069,700	\$ 1,069,700
OTHER RESOURCES	876,200	1,838,175	18,000	18,000	220,200	220,200	220,200
INVESTMENT EARNINGS	161,129	60,670	31,000	31,000	10,000	10,000	10,000
TRANSFERS IN	1,002,000	-	-	-	-	-	-
TOTAL RESOURCES	\$ 10,641,807	\$ 3,735,888	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	\$ 1,299,900	\$ 1,299,900
REQUIREMENTS							
ALBANY DATA INTEGRATION PROJ	\$ 239,086	\$ 164,199	\$ 270,000	\$ 270,000	\$ 124,500	\$ 124,500	\$ 124,500
LID CONSTRUCTION PROJECTS	1,857,800	55,638	1,638,000	1,338,000	955,200	955,200	955,200
PUBLIC SAFETY FACILITIES	6,674,579	246,037	1,049,000	1,049,000	-	-	-
TRANSFERS OUT	33,300	2,433,300	-	300,000	220,200	220,200	220,200
TOTAL REQUIREMENTS	\$ 8,804,765	\$ 2,899,174	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	\$ 1,299,900	\$ 1,299,900
RESOURCES LESS REQUIREMENTS	\$ 1,837,042	\$ 836,714	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
MATERIALS & SERVICES	\$ 215,476	\$ 60,805	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL	8,555,989	405,069	2,957,000	2,657,000	1,079,700	1,079,700	1,079,700
TRANSFERS OUT	33,300	2,433,300	-	300,000	220,200	220,200	220,200
TOTAL REQUIREMENTS	\$ 8,804,765	\$ 2,899,174	\$ 2,957,000	\$ 2,957,000	\$ 1,299,900	\$ 1,299,900	\$ 1,299,900





LIBRARY TRUST

The Library Trust Fund consists of two programs that account for endowments that are legally restricted to the extent that only earnings, and not principal, may be used. The Veda Torney trust, established on March 31, 1977, endowed \$10,000 solely for the purchase of children’s picture books. Established on June 11, 1975, the Olive Manela trust provided an endowment of \$69,500 for religious, educational, scientific, or technical books.

Resources

The corpus of each endowment is held in trust and legally restricted. Investment earnings are available for designated expenditures.

Requirements

Materials may be purchased using earnings as designated by the terms and conditions of the trusts.

Opportunities/Challenges

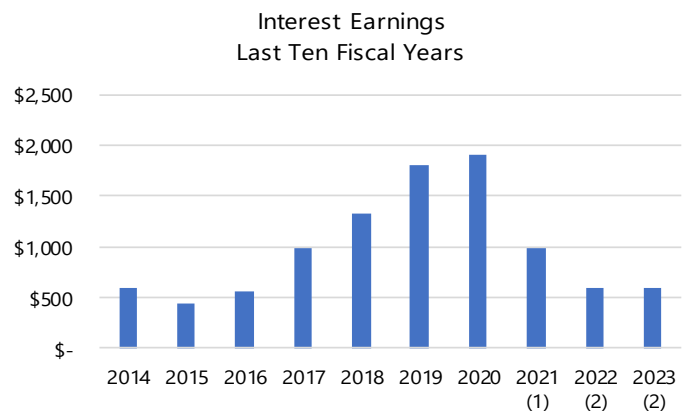
The library, like the rest of the General Fund, is experiencing budget issues: revenues are not keeping up with expenditures. The Albany Public Library does not purchase circulating materials or electronic resources with General Fund resources. However small, the library uses these other funding sources to purchase materials and resources for the community.

Recent investment returns have been less than stellar, resulting in fewer books being purchased. Library management is considering moving these trusts to the Oregon Community Foundation for ease of management and to hopefully bolster returns.

Statistics and Other Fund Information

Interest Earnings

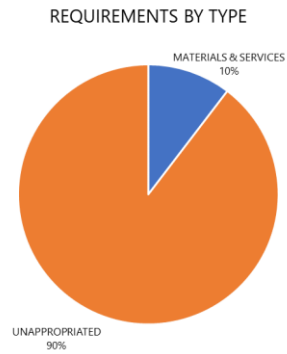
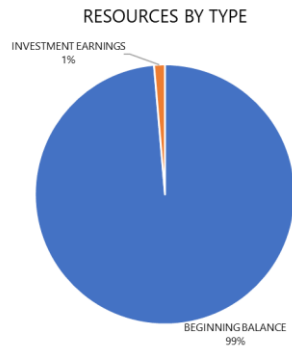
Year Ending June 30,	Interest Earnings	Percentage Increase
2014	\$ 591	N/A
2015	438	-25.88%
2016	565	29.10%
2017	978	73.06%
2018	1,333	36.28%
2019	1,798	34.89%
2020	1,907	6.06%
2021 (1)	989	-48.11%
2022 (2)	600	-39.35%
2023 (2)	600	0.00%



(1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
 (2) Budgeted numbers for Fiscal years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 82,911	\$ 83,316	\$ 84,000	\$ 84,000	\$ 87,500	\$ 87,500	\$ 87,500
INVESTMENT EARNINGS	1,333	1,797	2,000	2,000	1,200	1,200	1,200
TOTAL RESOURCES	\$ 84,244	\$ 85,113	\$ 86,000	\$ 86,000	\$ 88,700	\$ 88,700	\$ 88,700
REQUIREMENTS							
V.O. TORNEY TRUST	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 4,600	\$ 4,600	\$ 4,600
MANELA TRUST	927	47	2,800	2,800	4,600	4,600	4,600
UNAPPROPRIATED TRUST BALANCE	-	-	79,500	79,500	79,500	79,500	79,500
TOTAL REQUIREMENTS	\$ 927	\$ 47	\$ 86,000	\$ 86,000	\$ 88,700	\$ 88,700	\$ 88,700
RESOURCES LESS REQUIREMENTS	\$ 83,317	\$ 85,066	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
MATERIALS & SERVICES	\$ 927	\$ 47	\$ 6,500	\$ 6,500	\$ 9,200	\$ 9,200	\$ 9,200
UNAPPROPRIATED	-	-	79,500	79,500	79,500	79,500	79,500
TOTAL REQUIREMENTS	\$ 927	\$ 47	\$ 86,000	\$ 86,000	\$ 88,700	\$ 88,700	\$ 88,700





SEWER

The Sewer Fund is responsible for all public works programs related to wastewater infrastructure and services. Responsibilities include planning and development of City wastewater infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the wastewater system in Albany. It also provides maintenance of the wastewater collection system, lift stations, force mains, and treatment facilities.

Resources

Revenues for these operations are predominantly wastewater utility rates and system development charges (SDCs). Additional revenue comes from permit and construction fees and from services provided to the city of Millersburg.

Requirements

Expenses are primarily for personnel, wastewater treatment, and sewer-related capital construction projects including composting improvements, collection system rehabilitation, and interceptor improvements. This fund also pays for debt obligations taken in prior years for major capital improvements in the sewer system.

Opportunities/Challenges

As an enterprise fund, the Sewer Fund must be self-supporting. Revenue primarily comes from user rates and SDCs. As costs of operational and capital needs continue to steadily rise, the city will need to ensure that rates and SDCs keep pace or risk critical failures.

A comprehensive pipe asset management program has created a system of targeted investment in the collection system that replaces the worst pipes first. Continuing these investments will help keep unexpected failures and repairs to a minimum.

The City continues to pay costs associated with the failure of the Cannibal solids treatment process. A partial resolution is on the horizon as the City plans to construct a solids composting system in this biennium which will be a cost-effective process that creates a beneficial product. Based on the performance of the compost program, staff anticipates expanding the system in future years with the goal of eliminating the need to haul solids to the landfill.

The City will be working with the Oregon Department of Environmental Quality (DEQ) to renew the City's National Pollutant Discharge Elimination System (NPDES) discharge permit that defines the allowable wastewater discharges from the sanitary sewer system. This process is critical to the ongoing operation of the entire sewer system and will be a major effort over the next few years.

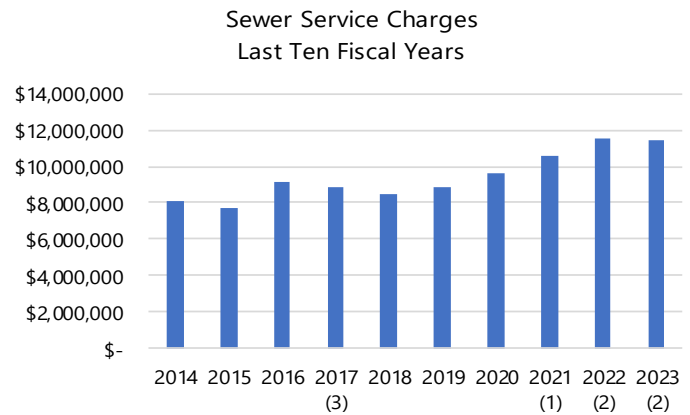
Growth in Albany has created the need to replace and expand major components of the sewer collection system. Key sewer trunk lines are nearing capacity with significant capital projects planned over the next few years to address existing and potential capacity limitations.

Funding from the American Rescue Plan Act of 2021, and proposed federal infrastructure legislation, may create opportunities for access to additional funding that can target some of these critical sewer system needs. Staff will pursue these funds as much as possible to help ease the burden of infrastructure investment on the community.

Statistics and Other Fund Information

Albany Sewer Service Charges

Year Ending June 30,	Sewer Service Charges	Percentage Increase
2014	\$ 8,078,942	N/A
2015	7,691,628	-4.79%
2016	9,174,382	19.28%
2017 (3)	8,865,206	-3.37%
2018	8,479,060	-4.36%
2019	8,860,863	4.50%
2020	9,634,565	8.73%
2021 (1)	10,607,978	10.10%
2022 (2)	11,509,900	8.50%
2023 (2)	11,401,500	-0.94%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
 (2) Budgeted numbers for Fiscal Years 2022 and 2023.
 (3) Stormwater service charges separated from sewer charges and adopted as own rate and fund in Fiscal Year 2017.

Summary of Debt Service

State Revolving Fund (SRF) Loans

The City received two loans totaling \$69,000,000 from the Clean Water State Revolving Fund to assist in the payment of costs of a new wastewater treatment plant. Loan repayment requirements are payable from the net revenues of the City's sewer system. Accrued interest was paid on April 1, 2010. At that time the debt service payment schedule was prepared. Interest rates range from 2.9 percent to 3.14 percent for the 20-year loan. In addition, there is an annual 0.5% loan fee due at the time of debt service payments. In the table below, the loan fee has been included in the interest requirements.

Year Ending June 30,	Principal	Interest	Total
2022	\$ 3,783,680	\$ 756,703	\$ 4,540,383
2023	3,850,154	671,281	4,521,435
2024	3,917,856	584,357	4,502,213
2025	3,986,720	495,906	4,482,626
2026	4,056,793	405,899	4,462,692
2027-2031	14,768,546	691,472	15,460,018
Total	\$ 34,363,749	\$ 3,605,618	\$ 37,969,367

SEWER

State Revolving Fund (SRF) ARRA Loans

In 2010, the City received a \$4,000,000 loan from the Special Public Works Revolving Fund (SPWRF), which was funded by the American Recovery and Reinvestment Act (ARRA) to finance a portion of the costs of the Talking Water Garden Project. 50% of the loan is forgivable. Debt service requirements are payable solely from the net revenues of the City's sewer system. There is an annual fee of 0.5 percent on the outstanding loan balance, which is due at the time of debt service payments on the 20-year loan. In the table below, the loan fee has been included in the interest requirements. Final maturity is 2032.

Year Ending June 30,	Principal	Interest	Total
2022	\$ 100,000	\$ 5,250	\$ 105,250
2023	100,000	4,750	104,750
2024	100,000	4,250	104,250
2025	100,000	3,750	103,750
2026	100,000	3,250	103,250
2027-2031	500,000	8,750	508,750
2032-2036	50,000	250	50,250
Total	\$ 1,050,000	\$ 30,250	\$ 1,080,250

Revenue Bond Coverage

The amount of net available resources for bond coverage is determined by subtracting operating expenses from operating revenues. Interest payments on property assessments are deducted from operating revenues. Operating expenses are reduced by the amount of depreciation taken for the fiscal year. During FY 2006-07, the City began construction of a new wastewater treatment plant financed by a state revolving fund loan. In 2009-10 the construction was completed, and the loan amount was finalized at \$69,000,000. In 2010-11, the City began to pay back the new SRF loan. The coverage requirement equals 105%.

Year Ending June 30,	Operating Revenues	Less: Operating Expenses	Depreciation	Net Available Resources	Principal	Debt Service Interest	Total	Coverage Percentage
2011	\$ 18,781,882	\$ 9,696,304	\$ 2,668,459	\$ 11,754,037	\$ 2,643,460	\$ 2,410,626	\$ 5,054,086	232.57%
2012	14,835,678	11,643,622	3,273,916	6,465,972	2,723,921	2,316,948	5,040,869	128.27%
2013	18,865,187	11,850,582	4,256,844	11,271,449	2,806,835	2,220,414	5,027,249	224.21%
2014	14,850,594	12,779,201	4,343,400	6,414,793	2,892,278	1,968,873	4,861,151	131.96%
2015	15,674,502	12,481,568	4,573,578	7,766,512	2,980,325	1,873,595	4,853,920	160.00%
2016	15,890,793	14,318,946	4,591,095	6,162,942	3,071,056	1,912,795	4,983,851	123.66%
2017	17,309,718	13,745,672	4,765,219	8,329,265	3,688,993	1,887,254	5,576,247	149.37%
2018	16,777,745	13,525,374	4,775,886	8,028,257	3,931,806	1,757,604	5,689,410	141.11%
2019	18,499,384	13,019,409	4,811,368	10,291,343	4,150,054	1,051,896	5,201,950	197.84%
2020	19,170,442	14,219,637	4,038,331	8,989,136	4,231,533	951,961	5,183,494	173.42%

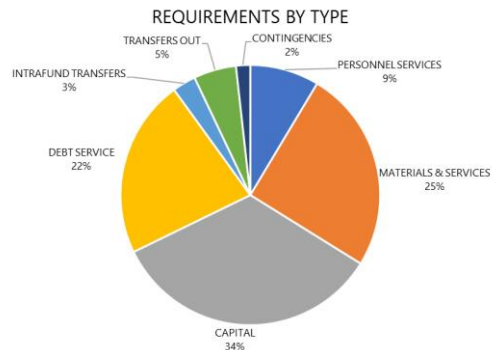
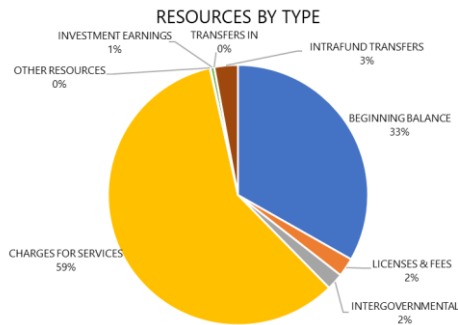
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 22,748,764	\$ 23,845,093	\$ 23,600,400	\$ 23,600,400	\$ 21,022,600	\$ 21,022,600	\$ 21,022,600
LICENSES & FEES	1,035,990	1,396,045	1,399,400	1,399,400	1,479,400	1,479,400	1,479,400
INTERGOVERNMENTAL	438,950	482,116	1,197,800	1,197,800	1,322,200	1,322,200	1,322,200
CHARGES FOR SERVICES	16,462,763	17,308,241	35,703,600	35,703,600	37,265,500	37,265,500	37,265,500
OTHER RESOURCES	19,419	212,655	12,800,000	12,800,000	50,000	50,000	50,000
INVESTMENT EARNINGS	220,683	819,125	183,000	183,000	293,800	293,800	293,800
TRANSFERS IN	1,525,700	1,616,000	2,794,400	2,794,400	5,700	5,700	5,700
INTRAFUND TRANSFERS	-	-	-	-	1,850,000	1,850,000	1,850,000
TOTAL RESOURCES	\$ 42,452,269	\$ 45,679,275	\$ 77,678,600	\$ 77,678,600	\$ 63,289,200	\$ 63,289,200	\$ 63,289,200

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL	\$ 1,946,173	\$ 2,172,404	\$ 5,217,100	\$ 5,217,100	\$ -	\$ -	\$ -
MATERIALS & SERVICES	6,614,791	6,563,878	14,955,200	14,955,200	-	-	-
CAPITAL	2,405,186	3,596,693	36,264,900	36,264,900	-	-	-
DEBT SERVICE	5,485,203	5,239,313	14,500,900	14,500,900	-	-	-
WASTEWATER ADMINISTRATION	-	-	-	-	8,192,200	8,192,200	8,192,200
WASTEWATER TREATMENT PLANT	-	-	-	-	6,082,000	6,082,000	6,082,000
TWG WETLANDS	-	-	-	-	584,100	584,100	584,100
WATER REUSE AND BIOSOLIDS	-	-	-	-	704,500	704,500	704,500
WASTEWATER COLLECTIONS	-	-	-	-	3,710,800	3,710,800	3,710,800
INDUSTRIAL PRETREATMENT	-	-	-	-	1,172,900	1,172,900	1,172,900
SEWER SYSTEM CAPITAL PROJECTS	-	-	-	-	19,296,000	19,296,000	19,296,000
SEWER SDC IMPROVEMENT FEE	-	-	-	-	747,000	747,000	747,000
SEWER SDC REIMBURSEMENT FEE	-	-	-	-	330,400	330,400	330,400
SEWER ECONOMIC DEVELOPMENT	-	-	-	-	510,000	510,000	510,000
SEWER DEBT SERVICE	-	-	-	-	14,054,300	14,054,300	14,054,300
SEWER EQUIPMENT REPLACEMENT	-	-	-	-	-	-	-
WASTEWATER ADMIN IT EQUIP	-	-	-	-	4,600	4,600	4,600
WASTE TREATMENT IT EQUIP	-	-	-	-	335,900	335,900	335,900
TWG WETLANDS IT EQUIP REPL	-	-	-	-	3,000	3,000	3,000
WATER REUSE & BIO IT EQUIP	-	-	-	-	9,100	9,100	9,100
WASTEWATER COLL IT EQUIP	-	-	-	-	12,800	12,800	12,800
INDUSTRIAL PRET IT EQUIP	-	-	-	-	5,000	5,000	5,000
WASTEWATER ADMIN EQUIP REP	-	-	-	-	107,800	107,800	107,800
WASTEWATER TP EQUIP REP	-	-	-	-	106,600	106,600	106,600
TWG WETLANDS EQUIP REPLACE	-	-	-	-	56,400	56,400	56,400
WATER REUSE & BIO EQUIP	-	-	-	-	334,000	334,000	334,000
WASTEWATER COLLECT EQUIP	-	-	-	-	543,400	543,400	543,400
INDUSTRIAL PRETREAT EQUIP	-	-	-	-	60,800	60,800	60,800
INTRAFUND TRANSFERS	-	-	-	-	1,850,000	1,850,000	1,850,000
TRANSFERS OUT	2,141,123	2,503,081	5,671,700	6,721,700	3,351,300	3,351,300	3,351,300
CONTINGENCIES	-	-	1,068,800	18,800	1,124,300	1,124,300	1,124,300
TOTAL REQUIREMENTS	\$ 18,592,476	\$ 20,075,369	\$ 77,678,600	\$ 77,678,600	\$ 63,289,200	\$ 63,289,200	\$ 63,289,200

RESOURCES LESS REQUIREMENTS	\$ 23,859,793	\$ 25,603,906	\$ -	\$ -	\$ -	\$ -	\$ -
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Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL SERVICES	\$ 1,946,173	\$ 2,172,404	\$ 5,217,100	\$ 5,217,100	\$ 5,451,700	\$ 5,451,700	\$ 5,451,700
MATERIALS & SERVICES	6,614,791	6,563,878	14,955,200	14,955,200	15,963,300	15,963,300	15,963,300
CAPITAL	2,405,186	3,596,693	36,264,900	36,264,900	21,494,300	21,494,300	21,494,300
DEBT SERVICE	5,485,203	5,239,313	14,500,900	14,500,900	14,054,300	14,054,300	14,054,300
INTRAFUND TRANSFERS	-	-	-	-	1,850,000	1,850,000	1,850,000
TRANSFERS OUT	2,141,123	2,503,081	5,671,700	6,721,700	3,351,300	3,351,300	3,351,300
CONTINGENCIES	-	-	1,068,800	18,800	1,124,300	1,124,300	1,124,300
TOTAL REQUIREMENTS	\$ 18,592,476	\$ 20,075,369	\$ 77,678,600	\$ 77,678,600	\$ 63,289,200	\$ 63,289,200	\$ 63,289,200





WATER

The Water Fund is responsible for the planning and development of city water infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the water system in Albany. The fund provides for the operation and maintenance of the Albany diversion dam, Santiam-Albany Canal, water distribution system, water pump stations, reservoirs, and treatment facilities, and funding to rebuild and add capacity to the water system when necessary.

Resources

Revenues for these operations are predominantly from water utility rates and system development charges (SDCs). Additional revenue comes from permit and construction fees; the sale of hydropower generated at the Vine Street hydroelectric facility; and from services provided to the city of Millersburg and Dumbeck Lane Water District.

Requirements

Expenses are primarily for personnel, water treatment, and water-related capital construction projects to repair, replace, or upgrade facilities, and equipment to maintain water treatment plants, reservoirs, and the distribution system. This fund also pays for debt taken in prior years for major capital improvements in the water system.

Opportunities/Challenges

As an enterprise fund, the Water Fund must be self-supporting. Revenue primarily comes from user rates and SDCs. As costs of operational and capital needs continue to steadily rise, the City will need to ensure that rates and SDCs keep pace or risk critical failures.

Funding from the American Rescue Plan Act of 2021, and proposed federal infrastructure legislation, may create opportunities for access to additional funding that can target major water system needs. Staff will pursue these funds as much as possible to help ease the burden of infrastructure investment on the community.

Ongoing investment in the water distribution system is maintaining our water loss at a historically low level. Staff continues to modify our asset management system to create a program of targeted and strategic investment of capital funds in pipe replacement projects.

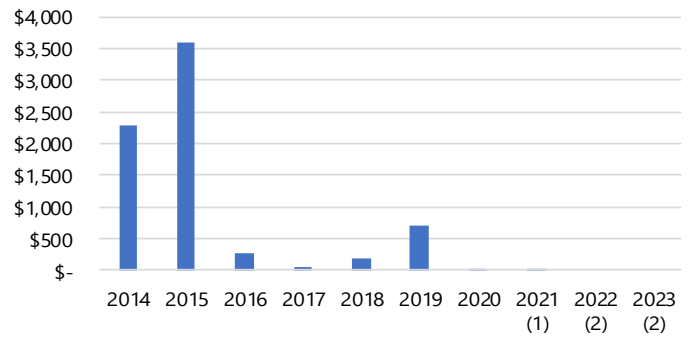
The water master plan is scheduled for an update in this biennium. An updated master plan will help the City define current system deficiencies and create a prioritized list of capital investments to support existing and future demands on the entire water system.

Statistics and Other Fund Information

Property Tax Collections

Year Ending June 30,	Property Tax Collections	Percentage Increase
2014	\$ 2,298	N/A
2015	3,588	56.14%
2016	263	-92.67%
2017	62	-76.43%
2018	184	196.77%
2019	698	279.35%
2020	3	-99.57%
2021 (1)	1	-66.67%
2022 (2)	-	-100.00%
2023 (2)	-	0.00%

Property Tax Collections Last Ten Fiscal Years

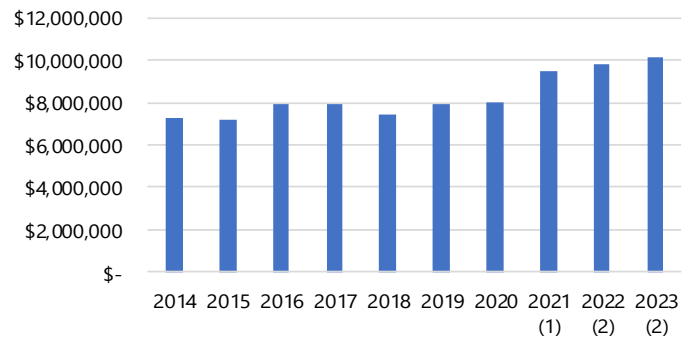


- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal Years 2022 and 2023.
- (3) There are no current property taxes assessed for the Water Fund. These collections are delinquent amounts from the 2008 assessment year related to debt service.

Albany Water Service Charges

Year Ending June 30,	Water Service Charges	Percentage Increase
2014	\$ 7,236,245	N/A
2015	7,189,952	-0.64%
2016	7,942,833	10.47%
2017	7,960,046	0.22%
2018	7,404,054	-6.98%
2019	7,940,791	7.25%
2020	8,011,154	0.89%
2021 (1)	9,439,575	17.83%
2022 (2)	9,794,900	3.76%
2023 (2)	10,096,900	3.08%

Water Service Charges Last Ten Fiscal Years



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal Years 2022 and 2023.

WATER

Summary of Debt Service

Water Revenue Bonds

In March 2013, the City issued \$28,405,000 Full Faith and Credit Refunding bonds, Series 2013, to refinance certain outstanding Water Revenue and Refunding bonds, Series 2003, that financed and re-financed capital projects for the City's water system, and to pay the costs of issuance of the bonds. The interest rate is 3.125 percent for the 20-year bonds. Final maturity is August 2033.

Year Ending June 30,	Principal	Interest	Total
2022	\$ 1,195,000	\$ 730,793	\$ 1,925,793
2023	1,240,000	682,094	1,922,094
2024	1,290,000	631,494	1,921,494
2025	1,345,000	572,069	1,917,069
2026	1,420,000	502,944	1,922,944
2027-2031	8,150,000	1,583,194	9,733,194
2032-2036	5,635,000	268,203	\$ 5,903,203
Total	\$ 20,275,000	\$ 4,970,790	\$ 25,245,790

Revenue Bond Coverage

The amount of net available resources for bond coverage is determined by subtracting operating expenses from operating revenues. Operating expenses are reduced by the amount of depreciation expense for the fiscal year. In October 2003, the City sold \$40,485,000 of 30-year water revenue bonds to finance the construction of a new water treatment plant, refund an existing water revenue bond issue, and make other capital improvements to the water system. In March 2013, the City completed an advanced refunding on the 2003 bonds. The coverage requirement equals 125%.

Year Ending June 30,	Operating Revenues	Less: Operating Expenses	Depreciation	Net Available Resources	Principal	Debt Service Interest	Total	Coverage Percentage
2011	\$ 11,277,156	\$ 9,688,766	\$ 2,431,714	\$ 4,020,104	\$ 1,126,688	\$ 1,528,345	\$ 2,655,033	151.41%
2012	11,861,912	9,383,550	2,423,215	4,901,577	1,035,678	1,491,069	2,526,747	193.99%
2013	11,990,340	11,137,936	3,287,590	4,139,994	830,000	1,455,556	2,285,556	181.14%
2014	12,324,568	10,608,695	3,121,452	4,837,325	1,005,000	962,064	1,967,064	245.92%
2015	12,815,070	10,012,529	3,035,520	5,838,061	895,000	1,033,194	1,928,194	302.77%
2016	13,206,078	12,477,995	2,971,270	3,699,353	935,000	996,594	1,931,594	191.52%
2017	13,714,532	11,404,150	3,129,376	5,439,758	975,000	958,394	1,933,394	281.36%
2018	13,754,480	11,196,226	3,265,897	5,824,151	1,020,000	918,494	1,938,494	300.45%
2019	14,026,154	10,582,717	3,382,232	6,825,669	1,060,000	876,894	1,936,894	352.40%
2020	14,091,526	12,483,804	3,578,502	5,186,224	1,100,000	833,694	1,933,694	268.20%

WATER

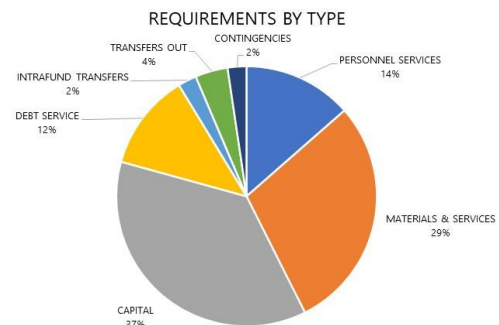
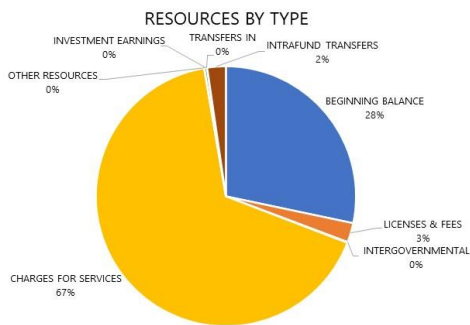
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 13,759,086	\$ 13,753,801	\$ 10,968,700	\$ 10,968,700	\$ 12,844,400	\$ 12,844,400	\$ 12,844,400
PROPERTY TAXES	184	698	-	-	-	-	-
LICENSES & FEES	761,390	734,042	916,200	916,200	1,093,600	1,093,600	1,093,600
INTERGOVERNMENTAL	453,018	247,815	233,300	233,300	41,800	41,800	41,800
CHARGES FOR SERVICES	12,822,886	13,474,720	28,592,600	28,592,600	30,158,500	30,158,500	30,158,500
OTHER RESOURCES	40,274	42,131	15,000	15,000	15,000	15,000	15,000
INVESTMENT EARNINGS	138,184	473,581	106,000	106,000	152,900	152,900	152,900
TRANSFERS IN	453,942	455,800	963,200	963,200	5,700	5,700	5,700
INTRAFUND TRANSFERS	-	-	-	-	1,047,100	1,047,100	1,047,100
TOTAL RESOURCES	\$ 28,428,964	\$ 29,182,588	\$ 41,795,000	\$ 41,795,000	\$ 45,359,000	\$ 45,359,000	\$ 45,359,000

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL	\$ 2,261,052	\$ 2,388,356	\$ 5,978,000	\$ 5,978,000	\$ -	\$ -	\$ -
MATERIALS & SERVICES	5,570,699	5,595,374	13,290,000	13,290,000	-	-	-
CAPITAL	3,812,323	3,916,409	13,810,900	13,810,900	-	-	-
DEBT SERVICE	1,938,494	1,936,894	5,480,100	5,480,100	-	-	-
WATER ADMINISTRATION	-	-	-	-	6,762,000	6,762,000	6,762,000
ALBANY-MILLERSBURG WTP	-	-	-	-	3,149,700	3,149,700	3,149,700
VINE ST WATER TREATMENT PLANT	-	-	-	-	2,430,600	2,430,600	2,430,600
WATER DISTRIBUTION	-	-	-	-	4,618,000	4,618,000	4,618,000
WATER CANAL MAINTENANCE	-	-	-	-	2,039,200	2,039,200	2,039,200
WATER SYSTEM CAPITAL PROJECTS	-	-	-	-	12,459,400	12,459,400	12,459,400
WATER SDC IMPROVEMENT FEE	-	-	-	-	266,100	266,100	266,100
WATER SDC REIMBURSEMENT FEE	-	-	-	-	714,300	714,300	714,300
WATER ECONOMIC DEVELOPMENT	-	-	-	-	510,000	510,000	510,000
NORTH ALBANY WATER CAPITAL	-	-	-	-	1,436,200	1,436,200	1,436,200
WATER DEBT SERVICE	-	-	-	-	5,453,700	5,453,700	5,453,700
WATER ADMIN IT EQUIP REPL	-	-	-	-	3,000	3,000	3,000
ALB-MILLERSBURG WTP IT EQ	-	-	-	-	316,500	316,500	316,500
VINE ST WTP IT EQUIP REPL	-	-	-	-	303,500	303,500	303,500
WATER DISTRIB IT EQUIP	-	-	-	-	5,400	5,400	5,400
CANAL MAINT IT EQUIP REPL	-	-	-	-	3,000	3,000	3,000
WATER ADMIN EQUIP REPLACE	-	-	-	-	25,300	25,300	25,300
ALB-MILLERSBURG WTP EQUIP	-	-	-	-	91,700	91,700	91,700
VINE ST WTP EQUIP REPLACE	-	-	-	-	17,700	17,700	17,700
WATER DISTRIBUTION EQUIP	-	-	-	-	627,400	627,400	627,400
WATER CANAL MAINT EQUIP	-	-	-	-	186,100	186,100	186,100
INTRAFUND TRANSFERS	-	-	-	-	1,047,100	1,047,100	1,047,100
TRANSFERS OUT	1,061,122	1,021,814	2,196,000	2,696,000	1,830,500	1,830,500	1,830,500
CONTINGENCIES	-	-	1,040,000	540,000	1,062,600	1,062,600	1,062,600
TOTAL REQUIREMENTS	\$ 14,643,690	\$ 14,858,847	\$ 41,795,000	\$ 41,795,000	\$ 45,359,000	\$ 45,359,000	\$ 45,359,000

RESOURCES LESS REQUIREMENTS	\$ 13,785,274	\$ 14,323,741	\$ -	\$ -	\$ -	\$ -	\$ -
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Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
REQUIREMENTS							
PERSONNEL SERVICES	\$ 2,261,052	\$ 2,388,356	\$ 5,978,000	\$ 5,978,000	\$ 6,136,400	\$ 6,136,400	\$ 6,136,400
MATERIALS & SERVICES	5,570,699	5,595,374	13,290,000	13,290,000	13,189,600	13,189,600	13,189,600
CAPITAL	3,812,323	3,916,409	13,810,900	13,810,900	16,639,100	16,639,100	16,639,100
DEBT SERVICE	1,938,494	1,936,894	5,480,100	5,480,100	5,453,700	5,453,700	5,453,700
INTRAFUND TRANSFERS	-	-	-	-	1,047,100	1,047,100	1,047,100
TRANSFERS OUT	1,061,122	1,021,814	2,196,000	2,696,000	1,830,500	1,830,500	1,830,500
CONTINGENCIES	-	-	1,040,000	540,000	1,062,600	1,062,600	1,062,600
TOTAL REQUIREMENTS	\$ 14,643,690	\$ 14,858,847	\$ 41,795,000	\$ 41,795,000	\$ 45,359,000	\$ 45,359,000	\$ 45,359,000





STORMWATER

The Stormwater Fund provides for the planning and development of City stormwater infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the stormwater system in Albany. The fund provides for maintenance of the stormwater conveyance system and public stormwater quality facilities, compliance with regulatory requirements, and funds to repair the stormwater system when possible.

Resources

Revenues for these operations are predominantly from stormwater utility rates. Additional revenue comes from permits and fees.

Requirements

Expenses are primarily for personnel and activities required by the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit.

Opportunities/Challenges

As an enterprise fund, the Stormwater Fund must be self-supporting. Revenue primarily comes from user rates. As costs of operational and regulatory needs continue to rise, the City will need to ensure that rates keep pace or risk regulatory noncompliance.

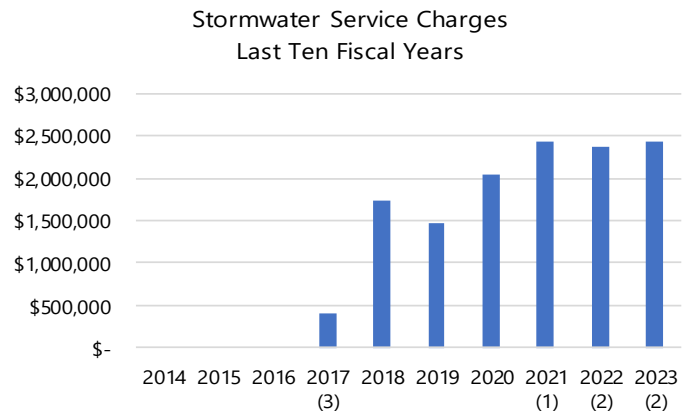
Current revenue targets are only intended to pay for planned work related to a minimal operation and maintenance program and compliance with the MS4 permit. A proactive asset management program and capital improvement plan for the stormwater system has not been funded. As a result, the City is not able to make progress toward reducing or eliminating street flooding issues or replacing declining infrastructure proactively.

A 2021 update to the stormwater master plan is planned to be adopted prior to Fiscal Year 2021-2022. This update identifies both existing and future deficiencies in the stormwater system and will be critical in planning future investments in the stormwater system beyond routine maintenance and regulatory work. Staff plans to discuss creating stormwater system development charges (SDCs) in the 2021-2023 biennium. SDCs would create a source of revenue that could be used to help pay for long-overdue improvements to the stormwater system.

Statistics and Other Fund Information

Albany Stormwater Service Charges

Year Ending June 30,	Stormwater Service Charges	Percentage Increase
2014	\$ -	N/A
2015	-	N/A
2016	-	N/A
2017 (3)	405,454	N/A
2018	1,740,505	329.27%
2019	1,476,573	-15.16%
2020	2,051,413	38.93%
2021 (1)	2,429,944	18.45%
2022 (2)	2,374,500	-2.28%
2023 (2)	2,424,700	2.11%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal Years 2022 and 2023.
- (3) Stormwater service charges separated from Sewer charges and adopted as own rate and fund in Fiscal Year 2017.

STORMWATER

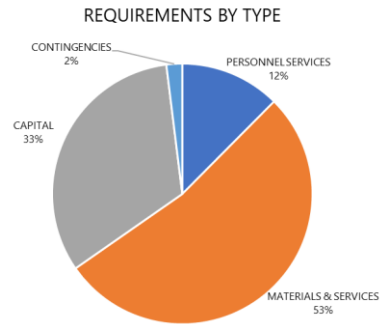
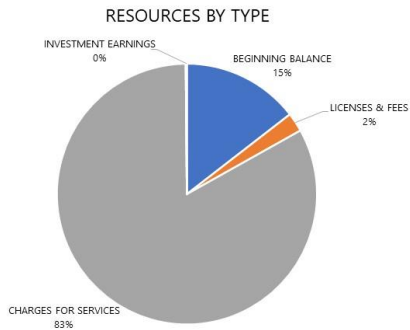
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 246,483	\$ 643,147	\$ 678,900	\$ 678,900	\$ 1,106,200	\$ 1,106,200	\$ 1,106,200
LICENSES & FEES	204,389	246,355	180,000	180,000	180,000	180,000	180,000
CHARGES FOR SERVICES	1,806,205	1,937,673	4,405,500	4,405,500	6,315,700	6,315,700	6,315,700
OTHER RESOURCES	4,788	308	-	-	-	-	-
INVESTMENT EARNINGS	525	28,564	7,000	7,000	11,200	11,200	11,200
TOTAL RESOURCES	\$ 2,262,390	\$ 2,856,047	\$ 5,271,400	\$ 5,271,400	\$ 7,613,100	\$ 7,613,100	\$ 7,613,100

REQUIREMENTS							
PERSONNEL	\$ 252,252	\$ 288,774	\$ 887,700	\$ 887,700	\$ -	\$ -	\$ -
MATERIALS & SERVICES	1,319,985	1,612,421	3,586,700	3,761,700	-	-	-
CAPITAL	-	-	605,900	605,900	-	-	-
STORMWATER ADMINISTRATION	-	-	-	-	3,356,900	3,356,900	3,356,900
STORMWATER OPERATIONS	-	-	-	-	1,576,000	1,576,000	1,576,000
STORMWATER CAPITAL PROJECTS	-	-	-	-	2,225,200	2,225,200	2,225,200
STORMWATER EQUIP REPLACEMENT	-	-	-	-	-	-	-
STORMWATER ADMIN IT EQUIP	-	-	-	-	700	700	700
STORMWATER OP EQUIP REPL	-	-	-	-	304,700	304,700	304,700
TRANSFERS OUT	39,700	-	-	-	-	-	-
CONTINGENCIES	-	-	191,100	16,100	149,600	149,600	149,600
TOTAL REQUIREMENTS	\$ 1,611,937	\$ 1,901,195	\$ 5,271,400	\$ 5,271,400	\$ 7,613,100	\$ 7,613,100	\$ 7,613,100

RESOURCES LESS REQUIREMENTS	\$ 650,453	\$ 954,852	\$ -	\$ -	\$ -	\$ -	\$ -
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REQUIREMENTS							
PERSONNEL SERVICES	\$ 252,252	\$ 288,774	\$ 887,700	\$ 887,700	\$ 947,300	\$ 947,300	\$ 947,300
MATERIALS & SERVICES	1,319,985	1,612,421	3,586,700	3,761,700	4,025,600	4,025,600	4,025,600
CAPITAL	-	-	605,900	605,900	2,490,600	2,490,600	2,490,600
TRANSFERS OUT	39,700	-	-	-	-	-	-
CONTINGENCIES	-	-	191,100	16,100	149,600	149,600	149,600
TOTAL REQUIREMENTS	\$ 1,611,937	\$ 1,901,195	\$ 5,271,400	\$ 5,271,400	\$ 7,613,100	\$ 7,613,100	\$ 7,613,100







CENTRAL SERVICES

The Central Services Fund is used to account for revenues and expenditures associated with administrative overhead for the operations that support the organization.

Resources

Revenues for these operations are predominantly from charges for service to departments determined by a cost allocation system. This system uses several methodologies, including the average of budgeted amounts for the prior three fiscal years of countable items, the number of invoices processed for accounts payable, the number of purchasing cards, the number of information technology pieces supported, specific Geographic Information Systems support, specific permit tracking support, code enforcement support, emergency management and safety support, building maintenance, facilities support and the number of FTE for human resources.

Additional revenue comes from charges for lien searches, Linn County emergency planning monies, Energy Trust reimbursements, support for historic facilities, and workers compensation wage subsidy reimbursements.

Requirements

Expenses are primarily for the personnel-intensive work of general administrative functions in the city manager's office, finance, human resources, information technology (IT), code enforcement, emergency management & safety, and building maintenance.

A new administration program has been created this year to house expenditures that are required for organization operations and are not under specific departmental control. For example, audit service expenditures will be moved to this program out of the finance program, and certain software costs will be moved from the IT program as the organization is required to incur these expenditures regardless of central service department involvement.

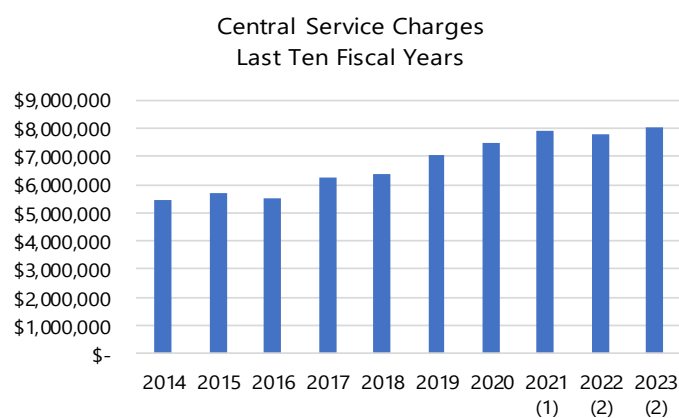
Opportunities/Challenges

Keeping overhead costs low is a primary focus within the organization. As personnel costs rise, due mainly to health insurance and PERS increases, it becomes more difficult to avoid service reductions. Although cost-cutting measures, such as holding positions vacant and restricting hiring, have helped the central services departments to move into this biennium relatively unscathed, there will be issues in future biennia. Unfortunately, regulations, unfunded mandates, and other requirements continue to increase the workload of central service personnel.

Statistics and Other Fund Information

Central Service Charges

Year Ending June 30,	Central Service Charges	Percentage Increase
2014	\$ 5,456,866	N/A
2015	5,670,700	3.92%
2016	5,502,633	-2.96%
2017	6,243,899	13.47%
2018	6,362,700	1.90%
2019	7,064,900	11.04%
2020	7,481,400	5.90%
2021 (1)	7,877,000	5.29%
2022 (2)	7,784,900	-1.17%
2023 (2)	8,042,900	3.31%



- (1) Fiscal year not closed at the time of reporting and numbers are considered estimations.
- (2) Budgeted numbers for Fiscal Years 2022 and 2023.

Cost Allocation Methodology for Central Services Fund Programs

Administration

Administration is responsible for monitoring and maintaining centralized costs that are required for the City to operate regardless of the existence of operating departments. As an example, the City would still need to have a professional audit every year regardless of having a finance department. The costs are distributed by a rolling three-year average budget.

Information Technology

Information Technology services is responsible for maintenance and support of the City's network infrastructure, business applications, telephone system, server room operations, database systems, systems security, backup and restore services, and hardware maintenance and replacement. The first step in calculating IT service charges is to prepare the estimated budget for the IT services program and to prepare a list of all the IT equipment, personal computers, laptop computers, and mobile data terminals it is responsible for servicing. The IT services estimated budget is allocated as a Citywide service charge based on the number of pieces of equipment on the list.

Geographic Information Systems (GIS)

GIS services coordinates the planning, implementation, and maintenance of the Geographic Information System. The GIS services program provides mapping services, analysis, application development, GIS software, and GIS training to participating departments. The GIS services estimated budget is reduced by GIS sales to determine the amount to allocate. The budget is distributed to programs based on their estimated use of services.

Permit Tracking

Permit Tracking is responsible for the day-to-day operation of the City's permit tracking software, including development, maintenance, and implementation of source code and documents required for generating permits and collecting fees. The budget is charged to programs based on their estimated use of services.

CENTRAL SERVICES

Finance

Finance provides administration and management of the City's financial services including general ledger, budget preparation, payroll, purchasing and contracts, assessments, accounts payable and receivable, risk, purchasing card program activity, and treasury. Costs in each of these areas are distributed using a methodology that is specific to the services it provides. For example, accounts payable costs are allocated based on the number of invoices generated by each program.

City Manager's Office

City Manager's Office is responsible for providing leadership, coordination, and management for the affairs of the City. Costs associated with the city attorney, city records, strategic plans, and other major leadership opportunities are housed in this cost center. The costs are distributed by a rolling three-year average budget, as the entire City benefits from the activities of the City Manager's Office.

Mayor & Council

Mayor & Council houses costs associated with the seven-member city council that is responsible for establishing general policies that govern the functions and operations of the City, accomplished primarily through the adoption of ordinances and resolutions. The costs are distributed by a rolling three-year average budget, as the entire City benefits from the activities.

Human Resources

Human Resources allocation is based on the number of full-time equivalent (FTE) personnel budgeted in each departmental program that houses FTE costs. These are costs that are incurred by the Human Resources department to provide leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public service for a better Albany.

Code Enforcement

Code enforcement serves specific departments with services based on language in the municipal code. The personnel, material, services and capital costs are distributed to the specific departments that it serves based on the time allotted to department-specific activities.

Emergency Management & Safety

Emergency Management & Safety are costs associated with the citywide program for personnel, materials, and services. The costs are distributed by a rolling three-year average budget, as the entire City benefits from the activities.

Labor Relations

Labor Relations is dedicated to costs associated with labor relations, which can include, but is not limited to, labor negotiations and other contractual obligations. The allocation is based on the number of full-time equivalent (FTE) personnel budgeted in each departmental program that houses FTE costs. This program is self sufficient and will only charge departments based on usage and required need.

Building Maintenance

Building Maintenance is responsible for providing in-house and contractual services for building maintenance, repair, and renovation of sixteen City facilities including city hall, both libraries, four fire stations, the police station, and parks, airport, and transit facilities. The estimated Building Maintenance budget is allocated based on a formula which considers a number of factors including square footage and number of service calls.

CENTRAL SERVICES

City Hall Rental

City Hall Rental is allocated based on a department's percent of square footage in city hall. This allocation goes towards specific costs and maintenance that is only applicable to those departments.

Biennium Surplus/Deficit

At biennial year-end, any net surplus (total revenues less total expenditures) will be refunded Citywide using the same allocation proportion as when initially charged. An allowance for the estimated beginning balance of the new fiscal year will be considered when determining the amount of the refund. In a deficit situation, significant additional charges would be approved and program expenditures appropriated by city council action.

CENTRAL SERVICES

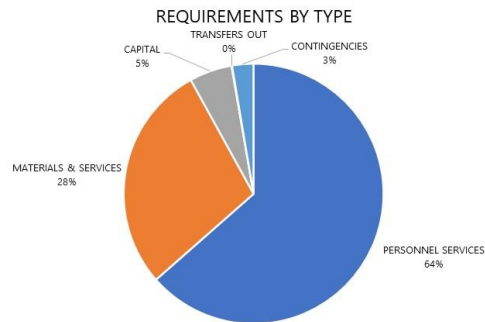
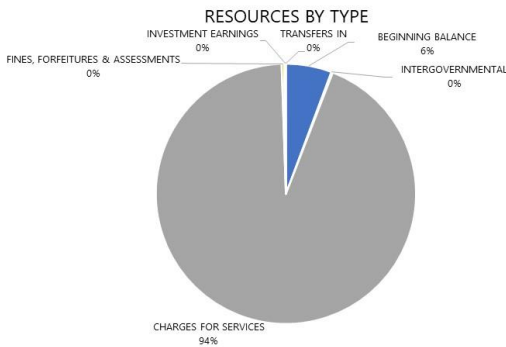
Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 369,024	\$ 257,894	\$ 154,200	\$ 326,200	\$ 986,000	\$ 986,000	\$ 986,000
INTERGOVERNMENTAL	-	8,232	5,000	5,000	32,000	32,000	32,000
CHARGES FOR SERVICES	6,362,880	7,072,650	15,436,200	15,436,200	16,219,300	16,219,300	16,219,300
FINES, FORFEITURES & ASSESSMENTS	-	-	-	-	59,400	59,400	59,400
OTHER RESOURCES	60,131	58,693	80,000	80,000	-	-	-
INVESTMENT EARNINGS	6,840	12,279	12,000	12,000	22,800	22,800	22,800
TRANSFERS IN	148,200	-	458,200	1,092,100	9,400	9,400	9,400
INTRAFUND TRANSFERS IN	-	-	-	187,000	-	-	-
TOTAL RESOURCES	\$ 6,947,075	\$ 7,409,748	\$ 16,145,600	\$ 17,138,500	\$ 17,328,900	\$ 17,328,900	\$ 17,328,900

REQUIREMENTS							
CS ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ 924,200	\$ 924,200	\$ 924,200
FINANCE	1,622,169	1,480,839	3,283,300	3,283,300	2,894,700	2,894,700	2,894,700
FINANCE IT EQUIP REPL	-	-	-	47,200	47,900	47,900	47,900
MAYOR & COUNCIL	210,537	242,714	638,300	638,300	319,900	319,900	319,900
CITY MANAGER'S OFFICE	934,814	1,232,762	3,141,900	3,141,900	2,799,600	2,799,600	2,799,600
CODE ENFORCEMENT	-	-	-	-	343,000	343,000	343,000
ABATEMENT	-	-	-	-	89,400	89,400	89,400
EMERGENCY MGMT/SAFETY	-	-	-	-	386,600	386,600	386,600
MAYOR & COUNCIL IT EQUIP	-	-	-	37,000	47,200	47,200	47,200
CITY MANAGER'S IT EQUIP	-	-	-	21,800	27,900	27,900	27,900
CODE ENFORCEMENT IT EQUIP	-	-	-	-	1,600	1,600	1,600
EMERGENCY IT EQUIP	-	-	-	-	2,000	2,000	2,000
CODE ENFORCEMENT EQUIP	-	-	-	-	13,600	13,600	13,600
EMERGENCY M/S EQUIP REPLACE	-	-	-	-	2,000	2,000	2,000
INFORMATION TECHNOLOGY	1,703,122	1,749,189	3,737,000	3,894,000	3,121,100	3,121,100	3,121,100
GIS SERVICES	449,368	438,596	941,700	941,700	763,600	763,600	763,600
PERMIT TRACKING	119,154	106,890	241,500	256,500	252,000	252,000	252,000
INFORMATION TECH IT EQUIP	-	-	-	86,600	284,900	284,900	284,900
GIS SERVICE IT EQUIP REPL	-	-	-	156,000	191,300	191,300	191,300
PERMIT TRACKING IT EQUIP	-	-	-	60,100	59,900	59,900	59,900
IT EQUIPMENT REPLACEMENT	-	-	-	-	15,400	15,400	15,400
HUMAN RESOURCES	788,231	861,983	1,949,000	1,949,000	1,824,500	1,824,500	1,824,500
LABOR RELATIONS	-	-	-	-	150,000	150,000	150,000
HUMAN RESOURCES IT EQUIP	-	-	-	11,900	19,000	19,000	19,000
FACILITIES MAINTENANCE	830,069	801,914	1,721,300	1,721,300	1,695,400	1,695,400	1,695,400
GF FACILITIES MAINTENANCE PROJ	-	-	451,600	514,000	563,500	563,500	563,500
FACILITIES MAINT IT EQUIP	-	-	-	16,200	16,300	16,300	16,300
INTRAFUND TRANSFERS	-	-	-	187,000	-	-	-
TRANSFERS OUT	-	-	40,000	174,700	11,400	11,400	11,400
CONTINGENCIES	-	-	-	-	461,000	461,000	461,000
TOTAL REQUIREMENTS	\$ 6,657,464	\$ 6,914,887	\$ 16,145,600	\$ 17,138,500	\$ 17,328,900	\$ 17,328,900	\$ 17,328,900

RESOURCES LESS REQUIREMENTS	\$ 289,611	\$ 494,861	\$ -	\$ -	\$ -	\$ -	\$ -
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REQUIREMENTS							
PERSONNEL SERVICES	\$ 4,510,628	\$ 4,642,786	\$ 11,007,900	\$ 11,179,900	\$ 11,008,300	\$ 11,008,300	\$ 11,008,300
MATERIALS & SERVICES	2,146,836	2,272,101	4,706,200	4,706,200	4,927,700	4,927,700	4,927,700
CAPITAL	-	-	391,500	890,700	920,500	920,500	920,500
INTRAFUND TRANSFERS	-	-	-	187,000	-	-	-
TRANSFERS OUT	-	-	40,000	174,700	11,400	11,400	11,400
CONTINGENCIES	-	-	-	-	461,000	461,000	461,000
TOTAL REQUIREMENTS	\$ 6,657,464	\$ 6,914,887	\$ 16,145,600	\$ 17,138,500	\$ 17,328,900	\$ 17,328,900	\$ 17,328,900







PUBLIC WORKS CENTRAL SERVICES

The Public Works Central Services Fund provides support throughout the public works department and provides services related to the billing and collection of revenues for the water, wastewater and stormwater utilities. These programs are usually composed of staff with specific technical expertise who apply their knowledge and abilities to projects in one or more of the department’s other functional areas.

Resources

Revenues for these programs are predominantly from charges to public works funds using project accounting policies and processes.

Requirements

Expenses are primarily for the personnel-intensive work of providing support for the public works department from the following programs: public works administration, public works engineering, public works customer service, operations administration, facilities maintenance and engineering, and water quality control.

Opportunities/Challenges

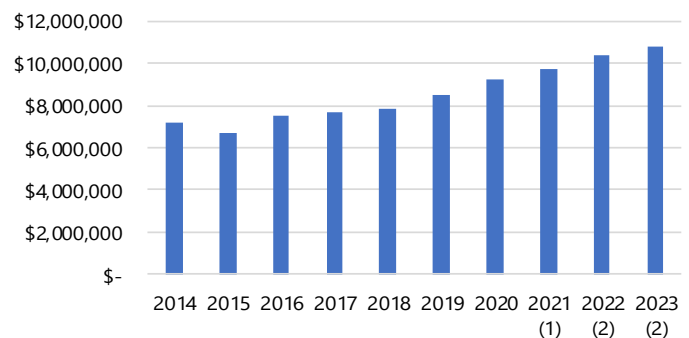
As a fund that primarily consists of personnel-related costs, keeping direct personnel costs and overhead costs low is a primary concern. As personnel costs rise due to health insurance and PERS increases, the costs of these programs and their impact on the other funds within the department also rise. To help control these costs, the department looks for efficiencies in the delivery of work and in the organizational structure of the department and subordinate programs.

Statistics and Other Fund Information

Public Works Central Service Charges

Year Ending June 30,	PW Central Service Charges	Percentage Increase
2014	\$ 7,152,738	N/A
2015	6,662,620	-6.85%
2016	7,485,679	12.35%
2017	7,677,539	2.56%
2018	7,866,852	2.47%
2019	8,526,200	8.38%
2020	9,216,688	8.10%
2021 (1)	9,718,980	5.45%
2022 (2)	10,380,000	6.80%
2023 (2)	10,783,300	3.89%

PW Central Service Charges Last Ten Fiscal Years

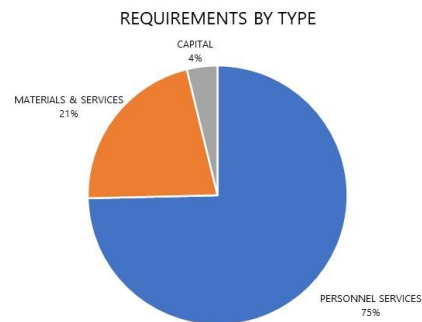
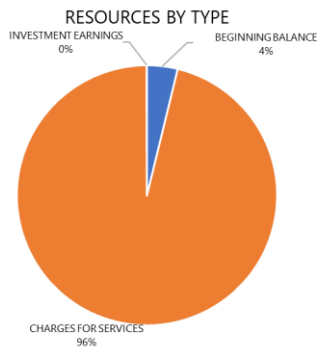


(1) Fiscal year not closed at the time of reporting and numbers are considered estimations.

(2) Budgeted numbers for Fiscal Years 2022 and 2023.

Resource and Requirement Summary

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Proposed	2021-23 Approved	2021-23 Adopted
RESOURCES							
BEGINNING BALANCE	\$ 219,993	\$ 153,641	\$ 60,000	\$ 60,000	\$ 841,900	\$ 841,900	\$ 841,900
CHARGES FOR SERVICES	7,866,851	8,526,201	20,801,600	20,801,600	21,283,700	21,283,700	21,283,700
OTHER RESOURCES	9,138	7,916	-	-	-	-	-
INVESTMENT EARNINGS	3,310	5,187	10,800	10,800	6,300	6,300	6,300
TRANSFERS IN	-	-	-	774,200	-	-	-
TOTAL RESOURCES	\$ 8,099,292	\$ 8,692,945	\$ 20,872,400	\$ 21,646,600	\$ 22,131,900	\$ 22,131,900	\$ 22,131,900
REQUIREMENTS							
PW ADMINISTRATION	\$ 1,039,363	\$ 1,169,435	\$ 2,957,000	\$ 2,957,000	\$ 2,701,300	\$ 2,701,300	\$ 2,701,300
PW ENGINEERING SERVICES	2,657,422	2,984,724	7,040,900	7,040,900	7,288,600	7,288,600	7,288,600
PW CUSTOMER SERVICES	1,301,830	1,305,588	3,229,000	3,229,000	3,376,000	3,376,000	3,376,000
OPERATIONS ADMINISTRATION	534,277	525,993	1,293,900	1,293,900	1,251,700	1,251,700	1,251,700
FACILITIES & MAINT ENGINEERING	1,969,103	2,034,169	5,115,500	5,115,500	5,206,800	5,206,800	5,206,800
WATER QUALITY CONTROL SERVICE	443,208	487,730	1,236,100	1,236,100	1,421,500	1,421,500	1,421,500
PW ADMIN IT EQUIP REPLACE	-	-	-	16,100	19,200	19,200	19,200
PW ENGINEERING IT EQUIP	-	-	-	16,100	30,300	30,300	30,300
PW CUSTOMER SERVICE IT EQ	-	-	-	424,100	428,200	428,200	428,200
OPERATIONS ADMIN IT EQUIP	-	-	-	17,100	17,200	17,200	17,200
FACILITIES & MNT ENG IT EQ	-	-	-	27,300	33,500	33,500	33,500
WATER QUALITY CTRL IT EQ	-	-	-	5,500	7,800	7,800	7,800
PW ENGINEERING EQUIP REP	-	-	-	55,000	66,500	66,500	66,500
PW CUSTOMER SERV EQUIP REP	-	-	-	40,000	50,300	50,300	50,300
OPERATIONS ADMIN EQUIP REP	-	-	-	3,000	13,200	13,200	13,200
FACILITIES & MAINT ENG EQ	-	-	-	164,000	201,400	201,400	201,400
WATER QUALITY CTRL EQUIP	-	-	-	6,000	18,400	18,400	18,400
TOTAL REQUIREMENTS	\$ 7,945,203	\$ 8,507,639	\$ 20,872,400	\$ 21,646,600	\$ 22,131,900	\$ 22,131,900	\$ 22,131,900
RESOURCES LESS REQUIREMENTS	\$ 154,089	\$ 185,306	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS							
PERSONNEL SERVICES	\$ 6,213,719	\$ 6,656,698	\$ 16,633,500	\$ 16,633,500	\$ 16,518,900	\$ 16,518,900	\$ 16,518,900
MATERIALS & SERVICES	1,731,484	1,836,333	4,238,900	4,238,900	4,769,500	4,769,500	4,769,500
CAPITAL	-	14,608	-	774,200	843,500	843,500	843,500
TOTAL REQUIREMENTS	\$ 7,945,203	\$ 8,507,639	\$ 20,872,400	\$ 21,646,600	\$ 22,131,900	\$ 22,131,900	\$ 22,131,900





DEPARTMENT SUMMARIES





FINANCE

Overview

Finance promotes sound financial management and provides an umbrella of accountable, effective, and efficient financial services for citizens and City departments. The Finance department has two operating functions (Finance and Municipal Court) and a supportive function (Finance capital replacement), and is the steward of citywide financial operations.

During preparation of this budget the Finance functions were scrutinized as a central service. The services provided and the cost of providing those services need to align with the City departments that we serve and their limited resources. Staffing levels are set to remain constant in the upcoming biennium. Municipal Court is a Finance function in the General Fund. Due to General Fund costs rising more quickly than available resources, Municipal Court was forced to reduce staffing in the 2021-2023 requested budget.

Strategic Goals & Objectives

Effective Government:

- Receive the Certificate of Achievement in Financial Reporting each year and Distinguished Budget Presentation Award each biennium from the Government Finance Officers Association (GFOA).
- Implement virtual court.
- Implement new online and telephone payment methods for customers.

Performance Measures & Workload Indicators

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Number of warrants issued	2,446	3,557	7,000	7,500
Case numbers issued	7,259	8,523	17,000	17,500
Crimes filed	1,835	2,366	4,700	5,000
Violations filed	5,093	5,893	11,800	12,000
Other filings	331	264	550	600
Municipal court fines	\$ 628,924	\$ 762,183	\$ 1,525,000	\$ 1,550,000
Number of accounts payable payments	3,116	5,800	11,600	12,000
Average number of active assessments	158	150	150	150
Average number of payroll checks issued	466	470	705**	940
Number of RFPs, ITBs and other formal processes	30	30	60	60

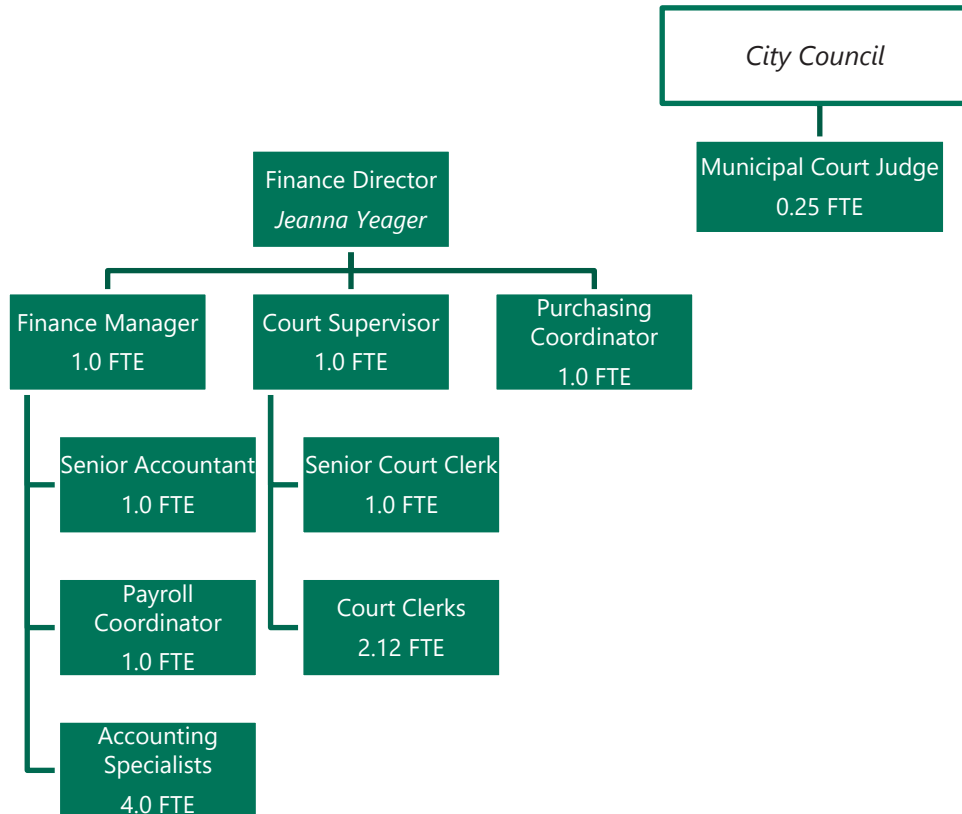
*First biennial budget

**Payroll changed to semi-monthly payments

Budget Summary

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 1,698,242	\$ 1,512,663	\$ 3,632,000	\$ 4,787,800	\$ 3,612,200
Materials & Services	2,418,886	2,305,708	5,141,900	6,703,600	11,744,800
Capital Outlay	9,408,538	1,043,840	9,950,000	2,954,700	2,512,200
Debt Service	2,332,840	1,955,194	4,396,700	4,396,700	4,550,400
Intrafund Transfers	-	-	-	5,056,200	-
Transfers	5,014,382	6,793,025	14,039,800	18,783,700	14,354,400
Contingency	-	-	2,303,600	1,943,600	3,039,600
TOTAL REQUIREMENTS	\$ 20,872,888	\$ 13,610,430	\$ 39,464,000	\$ 44,626,300	\$ 39,813,600
Staffing 1st Year (FTE)	16.3750	14.3750	14.3750	14.3750	13.3750
Staffing 2nd Year (FTE)	N/A	N/A	13.9750	13.9750	13.3750

Organizational Chart



Functional Areas

Finance

Finance performs the following functions: accounting, budgeting, receivables, accounts payable, payroll, treasury management, debt management, financial analysis, and financial reporting, and also oversees compliance. The Finance department produces the Comprehensive Annual Financial Report, which has earned the Distinguished Reporting and Presentation Award from the GFOA 35 times, while the city's budget has earned the Distinguished Budget Presentation Award from the GFOA since 1992. The department also oversees and manages financial planning as the city navigates through changes in regulations, unfunded mandates, and an ever-changing public climate.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,273,385	\$ 1,028,636	\$ 2,509,900	\$ 2,509,900	\$ 2,487,800
Materials & Services	348,784	452,203	773,400	773,400	406,900
Intrafund Transfers	-	-	-	172,000	-
TOTAL REQUIREMENTS	\$ 1,622,169	\$ 1,480,839	\$ 3,283,300	\$ 3,455,300	\$ 2,894,700

Programs:

70110050 FINANCE

Municipal Court

Municipal Court provides resolution and collection services for minor traffic infractions, code enforcement violations, city ordinance violations, and misdemeanors. This program is responsible for scheduling and conducting arraignments, pretrial conferences and court trials including notification of defendants, attorneys, police officers, and witnesses.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 424,857	\$ 484,027	\$ 1,122,100	\$ 1,122,100	\$ 1,124,400
Materials & Services	416,948	469,925	845,500	845,500	987,000
Capital Outlay	5,580	-	-	-	-
TOTAL REQUIREMENTS	\$ 847,385	\$ 953,952	\$ 1,967,600	\$ 1,967,600	\$ 2,111,400

Programs:

10010040 MUNICIPAL COURT



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 70110050 - FINANCE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,273,385	\$ 1,028,636	\$ 2,509,900	\$ 2,509,900	\$ 2,487,800	\$ (22,100)
MATERIALS & SERVICES	348,784	452,203	773,400	773,400	406,900	(366,500)
INTRAFUND TRANSFERS	-	-	-	172,000	-	(172,000)
TOTAL REQUIREMENTS	\$ 1,622,169	\$ 1,480,839	\$ 3,283,300	\$ 3,455,300	\$ 2,894,700	\$ (560,600)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 10010040 - MUNICIPAL COURT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 424,857	\$ 484,027	\$ 1,122,100	\$ 1,122,100	\$ 1,124,400	\$ 2,300
MATERIALS & SERVICES	416,948	469,925	845,500	845,500	987,000	141,500
CAPITAL	5,580	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 847,385	\$ 953,952	\$ 1,967,600	\$ 1,967,600	\$ 2,111,400	\$ 143,800



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710640 - MUNICIPAL COURT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	36,500	\$ 36,500
CHARGES FOR SERVICES	-	-	-	-	35,400	35,400
INVESTMENT EARNINGS	-	-	-	-	600	600
INTRAFUND TRANSFERS	-	-	-	36,700	-	(36,700)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 36,700	\$ 72,500	\$ 35,800
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 36,700	\$ 72,500	\$ 35,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 36,700	\$ 72,500	\$ 35,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 70110650 - FINANCE IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	47,500	\$ 47,500
INVESTMENT EARNINGS	-	-	-	-	400	400
TRANSFERS IN	-	-	-	47,200	-	(47,200)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 47,200	\$ 47,900	\$ 700
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 47,200	\$ 47,900	\$ 700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 47,200	\$ 47,900	\$ 700
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 10010000 - REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 4,042,607	\$ 3,368,217	\$ 3,900,000	\$ 3,900,000	\$ 2,303,600	\$ (1,596,400)
PROPERTY TAXES	18,962,860	20,256,306	40,750,000	40,750,000	44,640,700	3,890,700
FRANCHISE/PRIVILEGE	5,356,771	5,315,888	11,041,000	11,041,000	12,005,400	964,400
LICENSES & FEES	888,487	763,735	1,634,900	1,634,900	1,162,600	(472,300)
INTERGOVERNMENTAL	4,168,176	5,345,123	9,508,700	10,008,700	9,020,700	(988,000)
CHARGES FOR SERVICES	3,504,280	3,695,281	8,200,000	8,231,500	6,792,400	(1,439,100)
FINES, FORFEITURES & ASSESSMENTS	857,040	976,790	1,795,200	1,795,200	1,739,200	(56,000)
OTHER RESOURCES	77,847	121,571	175,000	175,000	124,500	(50,500)
INVESTMENT EARNINGS	93,245	238,338	147,000	147,000	148,000	1,000
TRANSFERS IN	3,580,023	3,674,725	9,551,800	11,671,800	9,851,900	(1,819,900)
TOTAL RESOURCES	\$ 41,531,336	\$ 43,755,974	\$ 86,703,600	\$ 89,355,100	\$ 87,789,000	\$ (1,566,100)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 10010001 - ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 301,727	\$ 526,505	\$ 626,800	\$ 1,126,800	\$ 873,200	\$ (253,600)
TRANSFERS OUT	1,404,500	847,200	1,784,600	1,816,100	254,000	(1,562,100)
CONTINGENCIES	-	-	2,303,600	1,943,600	2,578,600	635,000
TOTAL REQUIREMENTS	\$ 1,706,227	\$ 1,373,705	\$ 4,715,000	\$ 4,886,500	\$ 3,705,800	\$ (1,180,700)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 20310801 - CARES - CRF

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 2,217,500	\$ -	\$(2,217,500)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 2,217,500	\$ -	\$(2,217,500)
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 1,155,800	\$ -	\$(1,155,800)
MATERIALS & SERVICES	-	-	-	1,061,700	-	(1,061,700)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 2,217,500	\$ -	\$(2,217,500)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 20310802 - AMERICAN RESCUE PLAN ACT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	4,678,500	\$ 4,678,500
INTERGOVERNMENTAL	-	-	-	-	4,678,500	4,678,500
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	9,357,000	\$ 9,357,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	5,614,200	\$ 5,614,200
TRANSFERS OUT	-	-	-	-	3,742,800	3,742,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	9,357,000	\$ 9,357,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 20810005 - RISK MANAGEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,000,784	\$ 573,402	\$ 573,400	\$ 573,400	\$ 1,514,900	\$ 941,500
OTHER RESOURCES	-	241,349	800,000	800,000	-	(800,000)
INVESTMENT EARNINGS	15,129	14,346	20,000	20,000	22,800	2,800
TRANSFERS IN	-	212,201	1,500,000	1,500,000	1,400,000	(100,000)
TOTAL RESOURCES	\$ 1,015,913	\$ 1,041,298	\$ 2,893,400	\$ 2,893,400	\$ 2,937,700	\$ 44,300
REQUIREMENTS						
MATERIALS & SERVICES	\$ 2,730	\$ 229,713	\$ 2,893,400	\$ 2,893,400	\$ 2,937,700	\$ 44,300
DEBT SERVICE	439,781	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 442,511	\$ 229,713	\$ 2,893,400	\$ 2,893,400	\$ 2,937,700	\$ 44,300
RESOURCES LESS REQUIREMENTS	\$ 573,402	\$ 811,585	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 20810055 - SETTLEMENT PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,922,171	\$ 1,374,408	\$ 3,000,000	\$ 3,660,000	\$ -	\$ (3,660,000)
OTHER RESOURCES	9,552	9,552	-	-	-	-
INVESTMENT EARNINGS	16,695	87,643	-	-	-	-
TRANSFERS IN	54,900	2,433,300	-	-	-	-
TOTAL RESOURCES	\$ 2,003,318	\$ 3,904,903	\$ 3,000,000	\$ 3,660,000	\$ -	\$ (3,660,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 628,911	\$ 209,705	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	-	38,000	3,000,000	3,660,000	-	(3,660,000)
TOTAL REQUIREMENTS	\$ 628,911	\$ 247,705	\$ 3,000,000	\$ 3,660,000	\$ -	\$ (3,660,000)
RESOURCES LESS REQUIREMENTS	\$ 1,374,407	\$ 3,657,198	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21510010 - PUBLIC SAFETY LEVY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 339,681	\$ 713,588	\$ 780,000	\$ 1,260,000	\$ 500,000	\$ (760,000)
PROPERTY TAXES	3,774,865	4,240,864	8,192,000	9,409,900	9,617,400	207,500
INVESTMENT EARNINGS	18,465	49,282	20,000	20,000	20,000	-
TOTAL RESOURCES	\$ 4,133,011	\$ 5,003,734	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ (552,500)
REQUIREMENTS						
TRANSFERS OUT	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ (552,500)
TOTAL REQUIREMENTS	\$ 3,419,423	\$ 3,474,525	\$ 8,992,000	\$ 10,689,900	\$ 10,137,400	\$ (552,500)
RESOURCES LESS REQUIREMENTS	\$ 713,588	\$ 1,529,209	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710015 - EQUIPMENT REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 4,419,995	\$ 5,120,621	\$ 5,000,000	\$ 5,000,000	\$ -	\$ (5,000,000)
CHARGES FOR SERVICES	979,900	470,700	1,946,200	1,946,200	-	(1,946,200)
OTHER RESOURCES	216,411	401,874	-	-	-	-
INVESTMENT EARNINGS	240,671	182,706	150,000	150,000	-	(150,000)
TRANSFERS IN	666,000	-	-	-	-	-
TOTAL RESOURCES	\$ 6,522,977	\$ 6,175,901	\$ 7,096,200	\$ 7,096,200	\$ -	\$ (7,096,200)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 494,614	\$ 309,153	\$ -	\$ -	\$ -	\$ -
CAPITAL	750,583	609,221	6,993,000	213,800	-	(213,800)
INTRAFUND TRANSFERS	-	-	-	4,884,200	-	(4,884,200)
TRANSFERS OUT	157,159	-	103,200	1,998,200	-	(1,998,200)
TOTAL REQUIREMENTS	\$ 1,402,356	\$ 918,374	\$ 7,096,200	\$ 7,096,200	\$ -	\$ (7,096,200)
RESOURCES LESS REQUIREMENTS	\$ 5,120,621	\$ 5,257,527	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710045 - CITY FACILITIES REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 135,644	\$ -	\$ -	\$ -	\$ -	-
INVESTMENT EARNINGS	1,122	-	-	-	-	-
TOTAL RESOURCES	\$ 136,766	\$ -	\$ -	\$ -	\$ -	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ (1,678)	\$ -	\$ -	\$ -	\$ -	-
CAPITAL	96,386	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 94,708	\$ -	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ 42,058	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710070 - GF FACILITIES MAINTENANCE PROJ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 25,181	\$ 85,036	\$ 160,000	\$ 160,000	\$ -	\$ (160,000)
INVESTMENT EARNINGS	518	1,901	-	-	-	-
TOTAL RESOURCES	\$ 53,602	\$ 202,038	\$ 160,000	\$ 160,000	\$ -	\$ (160,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 10,624	\$ 46,949	\$ -	\$ -	\$ -	\$ -
CAPITAL	-	29,550	-	-	-	-
TRANSFERS OUT	-	-	160,000	160,000	-	(160,000)
TOTAL REQUIREMENTS	\$ 10,624	\$ 76,499	\$ 160,000	\$ 160,000	\$ -	\$ (160,000)
RESOURCES LESS REQUIREMENTS	\$ 42,978	\$ 125,539	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710700 - FINANCE EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	1,073,100	\$ 1,073,100
INVESTMENT EARNINGS	-	-	-	-	10,800	10,800
INTRAFUND TRANSFERS	-	-	-	159,500	-	(159,500)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 159,500	\$ 1,083,900	\$ 924,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	1,083,900	\$ 1,083,900
TRANSFERS OUT	-	-	-	159,500	-	(159,500)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 159,500	\$ 1,083,900	\$ 924,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 21710790 - EMPLOYEE CITY PARKING RENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	209,000	\$ 209,000
OTHER RESOURCES	-	-	-	-	17,000	17,000
INVESTMENT EARNINGS	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	228,200	\$ 228,200
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	228,200	\$ 228,200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	228,200	\$ 228,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 30110030 - 2002 LTD TAX PENSION BONDS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 190,887	\$ 194,128	\$ 166,200	\$ 166,200	\$ 220,000	\$ 53,800
CHARGES FOR SERVICES	675,000	705,000	1,516,200	1,516,200	1,640,300	124,100
INVESTMENT EARNINGS	3,471	8,419	7,000	7,000	14,000	7,000
TOTAL RESOURCES	\$ 869,358	\$ 907,547	\$ 1,689,400	\$ 1,689,400	\$ 1,874,300	\$ 184,900
REQUIREMENTS						
DEBT SERVICE	\$ 675,230	\$ 705,125	\$ 1,689,400	\$ 1,689,400	\$ 1,874,300	\$ 184,900
TOTAL REQUIREMENTS	\$ 675,230	\$ 705,125	\$ 1,689,400	\$ 1,689,400	\$ 1,874,300	\$ 184,900
RESOURCES LESS REQUIREMENTS	\$ 194,128	\$ 202,422	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 30110035 - 2004 REVENUE OBLIGATIONS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (949)	\$ (1,905)	\$ -	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	(206)	(2,783)	-	-	-	-
TRANSFERS IN	179,554	-	183,000	183,000	-	(183,000)
TOTAL RESOURCES	\$ 178,399	\$ (4,688)	\$ 183,000	\$ 183,000	\$ -	\$ (183,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 750	\$ 750	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)
DEBT SERVICE	179,554	178,394	182,000	182,000	-	(182,000)
TOTAL REQUIREMENTS	\$ 180,304	\$ 179,144	\$ 183,000	\$ 183,000	\$ -	\$ (183,000)
RESOURCES LESS REQUIREMENTS	\$ (1,905)	\$ (183,832)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 30310060 - PUBLIC SAFETY FACILITIES BONDS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 148,415	\$ 208,491	\$ 216,700	\$ 216,700	\$ 599,100	\$ 382,400
PROPERTY TAXES	1,085,247	1,160,926	2,300,400	2,300,400	2,068,600	(231,800)
INVESTMENT EARNINGS	13,105	13,762	10,000	10,000	10,000	-
TOTAL RESOURCES	\$ 1,246,767	\$ 1,383,179	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 150,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 1,600	\$ (200)
DEBT SERVICE	1,038,275	1,071,675	2,525,300	2,525,300	2,676,100	150,800
TOTAL REQUIREMENTS	\$ 1,038,275	\$ 1,071,675	\$ 2,527,100	\$ 2,527,100	\$ 2,677,700	\$ 150,600
RESOURCES LESS REQUIREMENTS	\$ 208,492	\$ 311,504	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 40210020 - ALBANY DATA INTEGRATION PROJ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 517,121	\$ 311,540	\$ 265,000	\$ 265,000	\$ 124,500	\$ (140,500)
INVESTMENT EARNINGS	33,506	6,928	5,000	5,000	-	(5,000)
TOTAL RESOURCES	\$ 550,627	\$ 318,468	\$ 270,000	\$ 270,000	\$ 124,500	\$ (145,500)
REQUIREMENTS						
CAPITAL	\$ 239,086	\$ 164,199	\$ 270,000	\$ 270,000	\$ 124,500	\$ (145,500)
TOTAL REQUIREMENTS	\$ 239,086	\$ 164,199	\$ 270,000	\$ 270,000	\$ 124,500	\$ (145,500)
RESOURCES LESS REQUIREMENTS	\$ 311,541	\$ 154,269	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 40210025 - LID CONSTRUCTION PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,405,669	\$ 1,391,899	\$ 1,600,000	\$ 1,600,000	\$ 945,200	\$ (654,800)
OTHER RESOURCES	840,471	1,823,077	18,000	18,000	220,200	202,200
INVESTMENT EARNINGS	34,858	40,714	20,000	20,000	10,000	(10,000)
TRANSFERS IN	1,002,000	-	-	-	-	-
TOTAL RESOURCES	\$ 3,282,998	\$ 3,255,690	\$ 1,638,000	\$ 1,638,000	\$ 1,175,400	\$ (462,600)
REQUIREMENTS						
CAPITAL	\$ 1,857,800	\$ 55,638	\$ 1,638,000	\$ 1,338,000	\$ 955,200	\$ (382,800)
TRANSFERS OUT	33,300	2,433,300	-	300,000	220,200	(79,800)
TOTAL REQUIREMENTS	\$ 1,891,100	\$ 2,488,938	\$ 1,638,000	\$ 1,638,000	\$ 1,175,400	\$ (462,600)
RESOURCES LESS REQUIREMENTS	\$ 1,391,898	\$ 766,752	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 40210065 - PUBLIC SAFETY FACILITIES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 6,679,688	\$ 133,604	\$ 1,043,000	\$ 1,043,000	\$ -	\$ (1,043,000)
OTHER RESOURCES	35,729	15,098	-	-	-	-
INVESTMENT EARNINGS	92,765	13,028	6,000	6,000	-	(6,000)
TOTAL RESOURCES	\$ 6,808,182	\$ 161,730	\$ 1,049,000	\$ 1,049,000	\$ -	\$ (1,049,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 215,476	\$ 60,805	\$ -	\$ -	\$ -	\$ -
CAPITAL	6,459,103	185,232	1,049,000	1,049,000	-	(1,049,000)
TOTAL REQUIREMENTS	\$ 6,674,579	\$ 246,037	\$ 1,049,000	\$ 1,049,000	\$ -	\$ (1,049,000)
RESOURCES LESS REQUIREMENTS	\$ 133,603	\$ (84,307)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 70110000 - REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 210,278	\$ 155,115	\$ 23,000	\$ 195,000	\$ 461,000	\$ 266,000
INTERGOVERNMENTAL	-	8,232	-	-	27,000	27,000
CHARGES FOR SERVICES	3,370,800	3,964,770	8,899,500	8,899,500	13,587,200	4,687,700
OTHER RESOURCES	55,550	53,318	80,000	80,000	-	(80,000)
INVESTMENT EARNINGS	5,951	11,463	10,000	10,000	15,000	5,000
TRANSFERS IN	100,000	-	-	-	-	-
TOTAL RESOURCES	\$ 3,742,579	\$ 4,192,898	\$ 9,012,500	\$ 9,184,500	\$ 14,090,200	\$ 4,905,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FINANCE

PROGRAM: 70110002 - CS ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	924,200	\$ 924,200
CONTINGENCIES	-	-	-	-	461,000	461,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	1,385,200	\$ 1,385,200



CITY MANAGER'S OFFICE

Overview

The City Manager's Office includes the Albany City Council, City Manager's Office, Code Enforcement, and Emergency Manager/Safety programs. The Albany City Council is the legislative branch of Albany's local government, while the City Manager's Office oversees general administration of the City of Albany and provides support to the City Council and to City departments. Code Enforcement and Emergency Management/Safety programs are funded out of the City Manager's Office, with staff for those functional areas working under the structure and supervision of the Albany Police Department and Albany Fire Department, respectively.

During BN 2019-2021, following the departure of both the Deputy City Manager and the Management Assistant/Communications Officer, the City Manager's Office underwent a significant reorganization. This included the transfer of Economic Development and Urban Renewal staff and programs to the Community Development Department; transferring a staff member from Information Technology to City Manager's Office to handle communications and engagement efforts; and redistributing essential functions to remaining staff in City Manager's Office, Human Resources, and Finance. As we're seeing increased legislative, regulatory, and public engagement pressures, the loss in staffing represents a liability and an increased level of risk for the department.

Strategic Goals & Objectives

Great Neighborhoods:

- Support neighborhood cleanup projects and code enforcement efforts.

Safe City:

- Invest in public infrastructure necessary to maintain a safe environment.
- Secure sustainable fiscal resources for City services and programs.

Healthy Economy:

- Strengthen relationships with existing local industries to enhance their economic health.

Effective Government:

- Maintain commitment to transparency.
- Promote citizen involvement in the City's boards, commissions, and committees.
- Enhance citizen engagement through effective outreach programs and activities including community surveys, virtual attendance options for public meetings, and the use of diverse media platforms.
- Work with City departments to recognize efficiencies and optimize resources.

Performance Measures & Workload Indicators

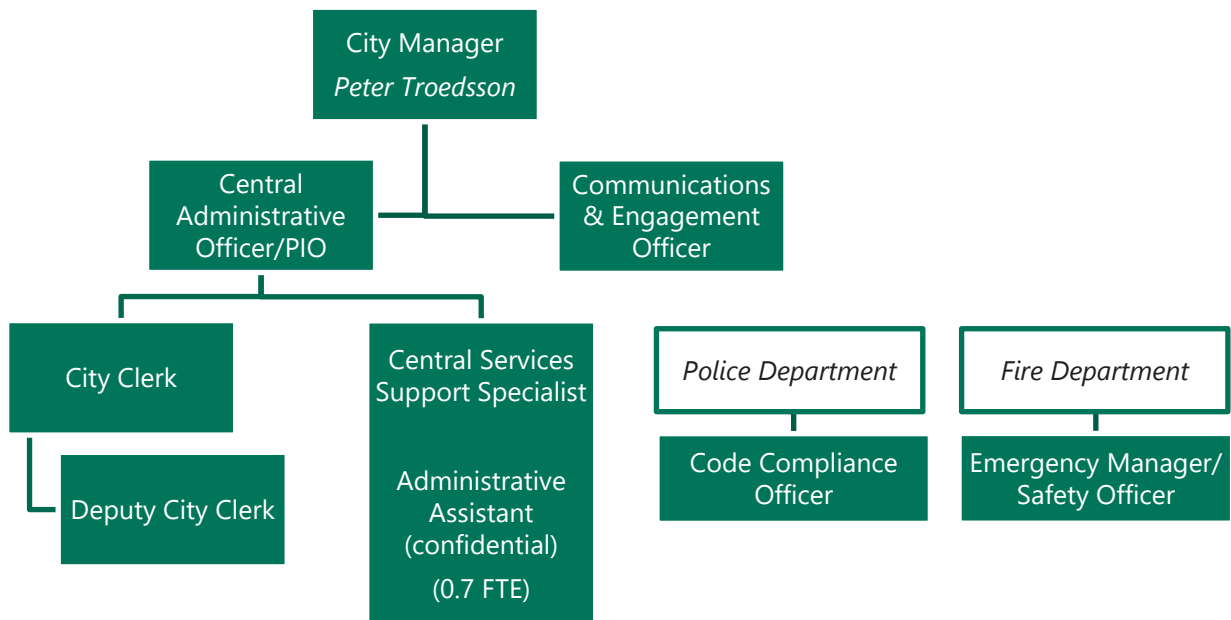
	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Explore feasibility of City Services Fee and other sustainable revenue sources	-	-	Yes	Yes
Update the City's Strategic Plan	Yes	Yes	Yes	Yes
Submit and receive ICMA Certificate of Excellence	Yes	Yes	Yes	Yes
Public records requests processed	67	67	140	320
Documents archived	1,200	1,400	1,500	1,500
City council agendas produced	90	90	90	90
Social media posts	349	510	1,449	1,700
Followers on social media platforms and email lists	5,084	6,852	9,972	11,168
Engagements (reactions, shares, comments/replies)	27,965	8,407	31,580	35,370

*First biennial budget

Budget Summary

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21</u>	<u>2019-21</u>	<u>2021-23</u>
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 740,725	\$ 1,083,886	\$ 2,950,100	\$ 2,630,400	\$ 2,814,800
Materials & Services	1,297,584	1,283,067	5,647,100	3,886,600	1,162,400
Capital Outlay	-	168,034	3,647,000	1,203,500	75,600
Transfers	678,300	320,100	702,200	301,700	-
TOTAL REQUIREMENTS	\$ 2,716,609	\$ 2,855,087	\$ 12,946,400	\$ 8,022,200	\$ 4,052,800
Staffing 1st Year (FTE)	6.7000	8.7000	9.7000	9.7000	8.7000
Staffing 2nd Year (FTE)	N/A	N/A	7.7000	7.7000	8.7000

Organizational Chart



Functional Areas

Mayor & City Council

The seven-member City Council is responsible for establishing general policies that govern the functions and operations of the City, accomplished primarily through the adoption of ordinances and resolutions. The Council meets in regular meetings at least twice monthly throughout the year. In addition, many special meetings, work sessions, and joint meetings are held to study upcoming issues and develop an understanding of their impacts on the community. Council members represent the City in many areas of community activity, e.g., Albany Visitors Association, Cascades West Area Commission on Transportation, Oregon Cascades West Council of Governments, and the Willamette Criminal Justice Council. The Council oversees development of a balanced budget that reflects changing costs, revenues, and constitutional limitations. The Council also develops a multiyear Strategic Plan and adopts updates regularly.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 17,039	\$ 17,049	\$ 35,600	\$ 35,600	\$ 35,800
Materials & Services	193,498	225,665	602,700	602,700	288,100
Capital Outlay	-	-	-	37,000	43,200
TOTAL REQUIREMENTS	\$ 210,537	\$ 242,714	\$ 638,300	\$ 675,300	\$ 367,100

Programs:

70111001 MAYOR & COUNCIL

70111601 MAYOR & COUNCIL IT EQUIP

City Manager's Office

The City Manager's Office oversees general administration of the City of Albany and provides leadership, coordination, support, and management for the affairs of the organization. The Office implements the City's multiyear Strategic Plan, conducting regular reviews for updates and recommending changes for Council adoption; oversees the city attorney contract, budget development, legislative activities, and public information activities; and manages and directs the maintenance, filing, safekeeping, and digitization of City records. The City Manager's Office provides leadership and support to City departments in advancing their goals and objectives.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 723,686	\$ 1,066,837	\$ 2,914,500	\$ 2,594,800	\$ 2,115,500
Materials & Services	1,104,086	1,057,402	5,044,400	3,283,900	717,800
Capital Outlay	-	168,034	3,647,000	1,166,500	14,200
Transfers	678,300	320,100	702,200	301,700	-
TOTAL REQUIREMENTS	\$ 2,506,072	\$ 2,612,373	\$ 12,308,100	\$ 7,346,900	\$ 2,847,500

Programs:

70111005 CITY MANAGER'S OFFICE

21111010 ECONOMIC DEV ACTIVITIES*

70111605 CITY MANAGER'S IT EQUIP

21111020 LOCHNER ROAD IMPROVEMENTS*

20311800 CMO GRANTS

21111025 ECONOMIC DEV OPPORTUNITY*

*Programs not budgeted for in biennium 2021-23.

Code Enforcement

The Code Compliance Officer, in partnership with other City staff, investigates complaints of possible violations of the Albany Municipal Code or Albany Development Code that relate to dangerous buildings, fire and life safety, blight, and nuisance conditions. The Code Enforcement program also provides for the coordination of neighborhood clean-up events and other activities to encourage compliance with code standards without the need for enforcement action.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ -	\$ -	\$ -	\$ -	317,200
Materials & Services	-	-	-	-	116,200
Capital Outlay	-	-	-	-	14,200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	447,600

Programs:

70111020	CODE ENFORCEMENT	70111620	CODE ENFORCEMENT IT EQUIP
70111021	ABATEMENT	70111720	CODE ENFORCEMENT EQUIP

Emergency Management and Safety

The Emergency Manager/Safety Officer is responsible for coordinating the capabilities that our community needs in order to prepare for, respond to, and recover from disasters and emergencies in our city. Emergency Management provides for the coordination of available resources to respond to emergencies effectively, and in doing so, saving lives, avoiding injury, and minimizing economic loss. The position funded by this program is also responsible for coordinating safety efforts across the organization, including safety training and education programs for employees, providing leadership to department and citywide safety committees, and ensuring compliance with OSHA regulations and City policies in all departments.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ -	\$ -	\$ -	\$ -	346,300
Materials & Services	-	-	-	-	40,300
Capital Outlay	-	-	-	-	4,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	390,600

Programs:

70111025	EMERGENCY MGMT/SAFETY	70111725	EMERGENCY M/S EQUIP REPLACE
70111625	EMERGENCY IT EQUIP		



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111001 - MAYOR & COUNCIL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 17,039	\$ 17,049	\$ 35,600	\$ 35,600	\$ 35,800	\$ 200
MATERIALS & SERVICES	193,498	225,665	602,700	602,700	284,100	(318,600)
TOTAL REQUIREMENTS	\$ 210,537	\$ 242,714	\$ 638,300	\$ 638,300	\$ 319,900	\$ (318,400)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111601 - MAYOR & COUNCIL IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	36,800	\$ 36,800
CHARGES FOR SERVICES	-	-	-	-	10,000	10,000
INVESTMENT EARNINGS	-	-	-	-	400	400
TRANSFERS IN	-	-	-	37,000	-	(37,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 37,000	\$ 47,200	\$ 10,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,000	\$ 4,000
CAPITAL	-	-	-	37,000	43,200	6,200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 37,000	\$ 47,200	\$ 10,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111005 - CITY MANAGER'S OFFICE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 580,049	\$ 850,844	\$ 2,361,500	\$ 2,361,500	\$ 2,115,500	\$ (246,000)
MATERIALS & SERVICES	354,765	381,918	780,400	780,400	684,100	(96,300)
TOTAL REQUIREMENTS	\$ 934,814	\$ 1,232,762	\$ 3,141,900	\$ 3,141,900	\$ 2,799,600	\$ (342,300)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111605 - CITY MANAGER'S IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	21,700	\$ 21,700
CHARGES FOR SERVICES	-	-	-	-	6,000	6,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	21,800	-	(21,800)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 21,800	\$ 27,900	\$ 6,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	13,700	\$ 13,700
CAPITAL	-	-	-	21,800	14,200	(7,600)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 21,800	\$ 27,900	\$ 6,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER
 PROGRAM: 20311800 - CMO GRANTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	20,000	\$ 20,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	20,000	\$ 20,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	20,000	\$ 20,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	20,000	\$ 20,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 21111010 - ECONOMIC DEV ACTIVITIES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 290,176	\$ (10,270)	\$ -	\$ -	\$ -	\$ -
FRANCHISE/PRIVILEGE	1,061,288	1,055,300	2,105,800	869,100	-	(869,100)
OTHER RESOURCES	-	1,184	-	-	-	-
INVESTMENT EARNINGS	(475)	(2,098)	2,000	1,000	-	(1,000)
TRANSFERS IN	210,000	181,600	411,400	197,700	-	(197,700)
TOTAL RESOURCES	\$ 1,560,989	\$ 1,225,716	\$ 2,519,200	\$ 1,067,800	\$ -	\$ (1,067,800)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 143,637	\$ 215,993	\$ 553,000	\$ 233,300	\$ -	\$ (233,300)
MATERIALS & SERVICES	749,321	675,484	1,344,000	612,800	-	(612,800)
TRANSFERS OUT	678,300	320,100	622,200	221,700	-	(221,700)
TOTAL REQUIREMENTS	\$ 1,571,258	\$ 1,211,577	\$ 2,519,200	\$ 1,067,800	\$ -	\$ (1,067,800)
RESOURCES LESS REQUIREMENTS	\$ (10,269)	\$ 14,139	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 21111020 - LOCHNER ROAD IMPROVEMENTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ 600,000	\$ 436,000	\$ -	\$ (436,000)
OTHER RESOURCES	-	-	3,047,000	708,700	-	(708,700)
INVESTMENT EARNINGS	-	4,439	-	-	-	-
TRANSFERS IN	-	600,000	-	-	-	-
TOTAL RESOURCES	\$ -	\$ 604,439	\$ 3,647,000	\$ 1,144,700	\$ -	\$ (1,144,700)
REQUIREMENTS						
CAPITAL	\$ -	\$ 168,034	\$ 3,647,000	\$ 1,144,700	\$ -	\$ (1,144,700)
TOTAL REQUIREMENTS	\$ -	\$ 168,034	\$ 3,647,000	\$ 1,144,700	\$ -	\$ (1,144,700)
RESOURCES LESS REQUIREMENTS	\$ -	\$ 436,405	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 21111025 - ECONOMIC DEV OPPORTUNITY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
TRANSFERS IN	\$ -	\$ -	\$ 3,000,000	\$ 1,970,700	\$ -	\$ (1,970,700)
TOTAL RESOURCES	\$ -	\$ -	\$ 3,000,000	\$ 1,970,700	\$ -	\$ (1,970,700)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 2,920,000	\$ 1,890,700	\$ -	\$ (1,890,700)
TRANSFERS OUT	-	-	80,000	80,000	-	(80,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 3,000,000	\$ 1,970,700	\$ -	\$ (1,970,700)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111020 - CODE ENFORCEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	317,200	\$ 317,200
MATERIALS & SERVICES	-	-	-	-	25,800	25,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	343,000	\$ 343,000



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111021 - ABATEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	30,000	\$ 30,000
FINES, FORFEITURES & ASSESSMENTS	-	-	-	-	59,400	59,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	89,400	\$ 89,400
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	89,400	\$ 89,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	89,400	\$ 89,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111620 - CODE ENFORCEMENT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	1,600	\$ 1,600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	1,600	\$ 1,600
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	1,600	\$ 1,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	1,600	\$ 1,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111720 - CODE ENFORCEMENT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	13,600	\$ 13,600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	13,600	\$ 13,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,000	\$ 1,000
CAPITAL	-	-	-	-	12,600	12,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	13,600	\$ 13,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111025 - EMERGENCY MGMT/SAFETY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	346,300	\$ 346,300
MATERIALS & SERVICES	-	-	-	-	40,300	40,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	386,600	\$ 386,600



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111625 - EMERGENCY IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COUNCIL & CITY MANAGER

PROGRAM: 70111725 - EMERGENCY M/S EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-





INFORMATION TECHNOLOGY

Overview

The Information Technology department includes the Information Technology (IT), Geographic Information Systems (GIS), and Permit programs. IT oversees the purchasing, administration, maintenance, and support of information technology systems and projects for all departments and employees in the City of Albany.

By decreasing expenses, the IT budget has decreased 16% compared to last biennium. This has allowed IT to weather the decreased general fund revenue forecasts in 2021-23 without requesting an increase in the budget. This decrease freed up over \$600,000 to help other departments that were more negatively impacted by the decrease in revenues.

IT FTE (full-time equivalent) has decreased 21%, from 13 in 2019 to 10.25 today, due to budget constraints. However, IT workload will continue to increase. The risk of occurrence, time to recover from, and cost of a cybersecurity breach continues to increase. Increased use of technology systems in support of City services, increased support workload, and increased cybersecurity efforts indicate that IT staffing levels need to increase.

10.5 FTE are adopted for 2021-23. This modest increase, coupled with a strategic adjustment of IT positions, will help maintain current levels of service for the next two years.

Strategic Goals & Objectives

Safe City:

- Court calendar, name lookup and alerts, vehicle and plate search dashboards (2019).
- Criminal and traffic citation automation (2019).
- Case file document automation (2020).
- Fire radio infrastructure study (2020).
- Dispatch radio consoles (2021).
- Virtual court (2021).

Effective Government

- Edge firewall upgrade (2019).
- Implement a new core financials system (2019).
- Network switch replacement (2019).
- Cybersecurity awareness and testing campaigns (2019, 2020, 2021).
- Implement a new human resources and payroll system (2020).
- GIS Infohub upgrade (2020).
- Payroll and labor cost dashboards and reports (2020).
- Remote workforce infrastructure and workstations (2020).
- Upgrade multi-factor authentication (2020).
- VPN infrastructure upgrade (2020).
- Call-a-Ride dispatch system (2021).
- Environmental services water analysis services (2021).

INFORMATION TECHNOLOGY

- E-payments for court (2021).
- Permits system upgrade (2021).
- New helpdesk (2021).

Performance Measures & Workload Indicators

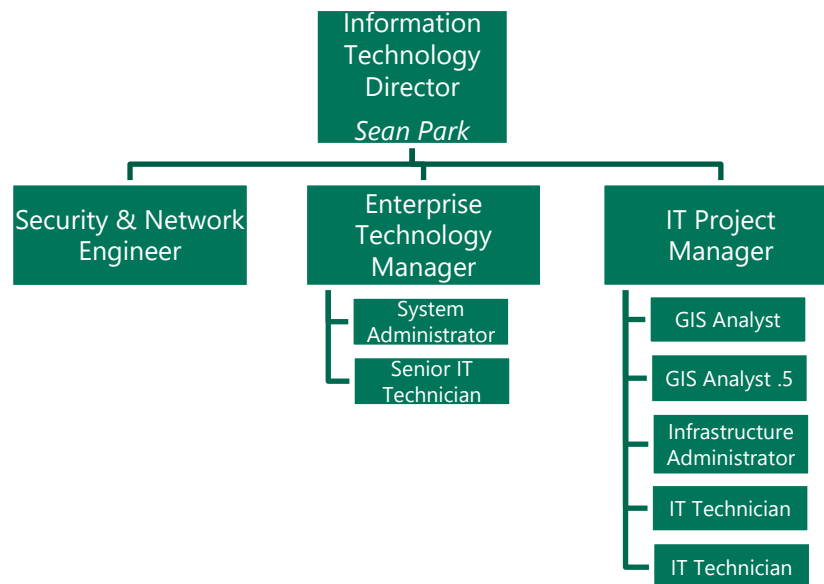
	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Number of IT service requests	6,387	5,532	10,800	11,000
Monthly average closed service requests	532	461	508	550
Systems uptime	99.9	99.9	99.9	99.9
Number of supported systems & servers	644	669	685	712
Quality of services provided (excellent or good)	93%	90%	91%	92%
Timeliness of services provided (excellent or good)	95%	92%	92%	93%

*First biennial budget

Budget Summary

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 1,679,062	\$ 1,749,463	\$ 3,680,400	\$ 3,852,400	\$ 3,229,700
Materials & Services	762,825	727,088	1,639,800	1,639,800	923,400
Capital Outlay	82,034	118,673	1,630,400	907,600	871,600
Intrafund Transfers	-	-	-	195,000	-
Transfers	-	32,157	152,000	1,319,900	-
TOTAL REQUIREMENTS	\$ 2,523,921	\$ 2,627,381	\$ 7,102,600	\$ 7,914,700	\$ 5,024,700
Staffing 1st Year (FTE)	13.0000	12.0000	11.9000	11.9000	10.5000
Staffing 2nd Year (FTE)	N/A	N/A	10.2500	10.2500	10.5000

Organizational Chart



Functional Areas

Information Technology (IT)

The IT program provides administration, maintenance, and support of network and server infrastructure, cybersecurity, databases, document management, telephone systems, business applications, analytics and reports, software licensing, technology inventory and purchasing, and backup and disaster recovery infrastructure for all departments, as well as central helpdesk support and training for 452 employees. IT provides project management services, including process mapping, requirements gathering, project oversight, vendor management, request for proposal creation, and contract negotiation. IT also coordinates with public safety agencies in Linn and Benton counties in the management and support of the shared dispatch and records management systems. Staff within this functional area work under the structure and supervision of the IT department.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,318,880	\$ 1,381,460	\$ 2,905,100	\$ 3,062,100	\$ 2,508,600
Materials & Services	384,242	367,729	831,900	831,900	612,500
Intrafund Transfers	-	-	-	15,000	-
TOTAL REQUIREMENTS	\$ 1,703,122	\$ 1,749,189	\$ 3,737,000	\$ 3,909,000	\$ 3,121,100

Programs:

70113001 INFORMATION TECHNOLOGY

Geographic Information Systems (GIS)

The GIS program collects, analyzes, generates, manages, and distributes mapping data used by the Public Works department in support of stormwater, sewer, and water utility operations. It also manages address, property boundary, zoning, flood plain, and historical property data for the Community Development department. GIS manages the Infohub tool that provides tax lot, boundary, and flood plain information as well as historical maps to the public. GIS coordinates with other governmental agencies conducting mutually beneficial GIS projects, including Linn and Benton counties and the cities of Corvallis and Lebanon, and provides GIS training to City employees. The GIS program is primarily funded by Public Works at 75%, with 25% distributed across the other departments. Staff within this functional area work under the structure and supervision of the IT department.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 309,211	\$ 314,688	\$ 631,400	\$ 631,400	\$ 555,600
Materials & Services	140,157	123,908	310,300	310,300	208,000
TOTAL REQUIREMENTS	\$ 449,368	\$ 438,596	\$ 941,700	\$ 941,700	\$ 763,600

Programs:

70113010 GIS SERVICES

Permit Tracking

The permit tracking program provides administration, maintenance, training, and support of the building, planning and permit management system. It also develops documentation for system procedures and generates reports and workflows for system users. The permits program is funded by Community Development. Staff within this functional area work under the structure and supervision of the IT department.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 50,971	\$ 53,315	\$ 143,900	\$ 158,900	\$ 165,500
Materials & Services	68,183	53,575	97,600	97,600	86,500
TOTAL REQUIREMENTS	\$ 119,154	\$ 106,890	\$ 241,500	\$ 256,500	\$ 252,000

Programs:

70113015 PERMIT TRACKING

Non-Operating

The IT department maintains its information technology equipment liabilities and responsibilities through non-operating programs. Annual contributions are made to these programs to replace end-of-life technology equipment, as well as to account for large software and hardware replacement outlays. There are no large-expense scheduled replacements in the current biennium, yet the department is accounting for near-future obligations, such as GIS aerial photography, datacenter infrastructure, IT vehicle, and citywide telephone system replacement.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Materials & Services	\$ 170,243	\$ 181,876	\$ 400,000	\$ 400,000	\$ 16,400
Capital Outlay	82,034	118,673	1,630,400	907,600	871,600
Intrafund Transfers	-	-	-	180,000	-
Transfers	-	32,157	152,000	1,319,900	-
TOTAL REQUIREMENTS	\$ 252,277	\$ 332,706	\$ 2,182,400	\$ 2,807,500	\$ 888,000

Programs:

21713700	IT PHONE EQUIP REPLACE	70113615	PERMIT TRACKING IT EQUIP
70113601	INFORMATION TECH IT EQUIP	70113701	IT EQUIPMENT REPLACEMENT
70113610	GIS SERVICE IT EQUIP REPL	21713005	IT EQUIPMENT REPLACEMENT*

*Programs not budgeted for in biennium 2021-23.



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY
 PROGRAM: 70113001 - INFORMATION TECHNOLOGY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 72,241	\$ 51,484	\$ 30,300	\$ 30,300	\$ -	\$ (30,300)
CHARGES FOR SERVICES	1,632,700	1,719,300	3,693,100	3,693,100	-	(3,693,100)
OTHER RESOURCES	979	718	-	-	-	-
INVESTMENT EARNINGS	487	(158)	-	-	-	-
TRANSFERS IN	48,200	-	13,600	13,600	-	(13,600)
INTRAFUND TRANSFERS	-	-	-	172,000	-	(172,000)
TOTAL RESOURCES	\$ 1,754,607	\$ 1,771,344	\$ 3,737,000	\$ 3,909,000	\$ -	\$ (3,909,000)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,318,880	\$ 1,381,460	\$ 2,905,100	\$ 3,062,100	\$ 2,508,600	\$ (553,500)
MATERIALS & SERVICES	384,242	367,729	831,900	831,900	612,500	(219,400)
INTRAFUND TRANSFERS	-	-	-	15,000	-	(15,000)
TOTAL REQUIREMENTS	\$ 1,703,122	\$ 1,749,189	\$ 3,737,000	\$ 3,909,000	\$ 3,121,100	\$ (787,900)
RESOURCES LESS REQUIREMENTS	\$ 51,485	\$ 22,155	\$ -	\$ -	\$ (3,121,100)	



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113010 - GIS SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 23,983	\$ 32,757	\$ 20,000	\$ 20,000	\$ -	\$ (20,000)
CHARGES FOR SERVICES	457,580	463,780	921,700	921,700	-	(921,700)
OTHER RESOURCES	-	4	-	-	-	-
INVESTMENT EARNINGS	563	1,312	-	-	-	-
TOTAL RESOURCES	\$ 482,126	\$ 497,853	\$ 941,700	\$ 941,700	\$ -	\$ (941,700)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 309,211	\$ 314,688	\$ 631,400	\$ 631,400	\$ 555,600	\$ (75,800)
MATERIALS & SERVICES	140,157	123,908	310,300	310,300	208,000	(102,300)
TOTAL REQUIREMENTS	\$ 449,368	\$ 438,596	\$ 941,700	\$ 941,700	\$ 763,600	\$ (178,100)
RESOURCES LESS REQUIREMENTS	\$ 32,758	\$ 59,257	\$ -	\$ -	\$ (763,600)	



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113015 - PERMIT TRACKING

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 3,980	\$ (2,537)	\$ -	\$ -	\$ -	\$ -
CHARGES FOR SERVICES	112,800	109,600	241,500	241,500	-	(241,500)
INVESTMENT EARNINGS	(161)	(338)	-	-	-	-
INTRAFUND TRANSFERS	-	-	-	15,000	-	(15,000)
TOTAL RESOURCES	\$ 116,619	\$ 106,725	\$ 241,500	\$ 256,500	\$ -	\$ (256,500)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 50,971	\$ 53,315	\$ 143,900	\$ 158,900	\$ 165,500	\$ 6,600
MATERIALS & SERVICES	68,183	53,575	97,600	97,600	86,500	(11,100)
TOTAL REQUIREMENTS	\$ 119,154	\$ 106,890	\$ 241,500	\$ 256,500	\$ 252,000	\$ (4,500)
RESOURCES LESS REQUIREMENTS	\$ (2,535)	\$ (165)	\$ -	\$ -	\$ (252,000)	



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 21713700 - IT PHONE EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 322,700	\$ 322,700
CHARGES FOR SERVICES	-	-	-	-	11,000	11,000
INVESTMENT EARNINGS	-	-	-	-	2,800	2,800
INTRAFUND TRANSFERS	-	-	-	322,400	-	(322,400)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 322,400	\$ 336,500	\$ 14,100
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 322,400	\$ 336,500	\$ 14,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 322,400	\$ 336,500	\$ 14,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113601 - INFORMATION TECH IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	86,200	\$ 86,200
CHARGES FOR SERVICES	-	-	-	-	198,700	198,700
TRANSFERS IN	-	-	-	86,600	-	(86,600)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 86,600	\$ 284,900	\$ 198,300
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	16,400	\$ 16,400
CAPITAL	-	-	-	86,600	268,500	181,900
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 86,600	\$ 284,900	\$ 198,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113610 - GIS SERVICE IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	155,500	\$ 155,500
CHARGES FOR SERVICES	-	-	-	-	34,400	34,400
INVESTMENT EARNINGS	-	-	-	-	1,400	1,400
TRANSFERS IN	-	-	-	156,000	-	(156,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 156,000	\$ 191,300	\$ 35,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 156,000	\$ 191,300	\$ 35,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 156,000	\$ 191,300	\$ 35,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113615 - PERMIT TRACKING IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 59,900	\$ 59,900
TRANSFERS IN	-	-	-	60,100	-	(60,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 60,100	\$ 59,900	\$ (200)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 60,100	\$ 59,900	\$ (200)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 60,100	\$ 59,900	\$ (200)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 70113701 - IT EQUIPMENT REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	15,400	\$ 15,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	15,400	\$ 15,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	15,400	\$ 15,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	15,400	\$ 15,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: INFORMATION TECHNOLOGY

PROGRAM: 21713005 - IT EQUIPMENT REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,100,103	\$ 1,260,323	\$ 1,419,200	\$ 1,419,200	\$ -	\$ (1,419,200)
CHARGES FOR SERVICES	384,400	372,400	703,200	703,200	-	(703,200)
OTHER RESOURCES	10,999	17,811	-	-	-	-
INVESTMENT EARNINGS	17,097	27,683	20,000	20,000	-	(20,000)
TRANSFERS IN	-	-	40,000	40,000	-	(40,000)
TOTAL RESOURCES	\$ 1,512,599	\$ 1,678,217	\$ 2,182,400	\$ 2,182,400	\$ -	\$ (2,182,400)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 170,243	\$ 181,876	\$ 400,000	\$ 400,000	\$ -	\$ (400,000)
CAPITAL	82,034	118,673	1,630,400	282,500	-	(282,500)
INTRAFUND TRANSFERS	-	-	-	180,000	-	(180,000)
TRANSFERS OUT	-	32,157	152,000	1,319,900	-	(1,319,900)
TOTAL REQUIREMENTS	\$ 252,277	\$ 332,706	\$ 2,182,400	\$ 2,182,400	\$ -	\$ (2,182,400)
RESOURCES LESS REQUIREMENTS	\$ 1,260,322	\$ 1,345,511	\$ -	\$ -	\$ -	\$ -





HUMAN RESOURCES

Overview

The Human Resources Department strives to provide innovative human resource leadership and coordination to City departments and employees through quality programs, policies, services, and consultation that contribute to ethical, lawful, consistent, and efficient human resources management practices and advance the goals and objectives of the City. Department goals and objectives may be reprioritized to meet ever increasing complex state legislative mandates.

Strategic Goals & Objectives

Great Neighborhoods:

- Provide human resources programs and systems that result in efficient operation of all departments, allowing employees to effectively engage in the strategies and actions necessary to meet the strategic theme of Great Neighborhoods.

Safe City:

- Contribute to a safe community by providing departments with human resources programs and systems that provide employees with an environment and mechanisms that encourage and achieve innovative service delivery models.

Healthy Economy:

- Serve as a model to community employers by providing family-wage employment opportunities and competitive compensation packages and by employing a diverse workforce.

Effective Government:

- Provide leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public services for a better Albany.

HUMAN RESOURCES

Performance Measures & Workload Indicators

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Personnel action forms processed	795	534	1,094	1,100
Percent of personnel actions processed by deadline	99.8%	100%	98%	100%
Recruitments	37	76	87	75
Applications processed	1,671	3,551	3,319	3,500
Classification and compensation reviews completed	43	188	32	25
FMLA Cases managed	30	76	403**	150
Workers' Compensation claims managed	19	50	44	40
Review and develop concept for restructured salary schedules for AFSCME and Nonbargaining classifications for possible implementation.	-	-	Review completed	-
Complete implementation for Munis HRIS/Payroll software	-	-	Yes	Ongoing
Implement findings of classification and compensation study	-	-	Yes	-
Develop and implement Leadership Training Program	-	-	Yes	Ongoing
Complete an Equal Pay Act review every 2-3 years	-	Yes	-	Yes
Implement Oregon Paid Sick Leave	-	-	-	Yes
Negotiate fiscally responsible collective bargaining agreements with:				
AFSCME and AFSCME (Transit)	-	Yes	-	Begin
Albany Police Association	-	-	Yes	Begin
Fire Union	Yes	-	-	In process

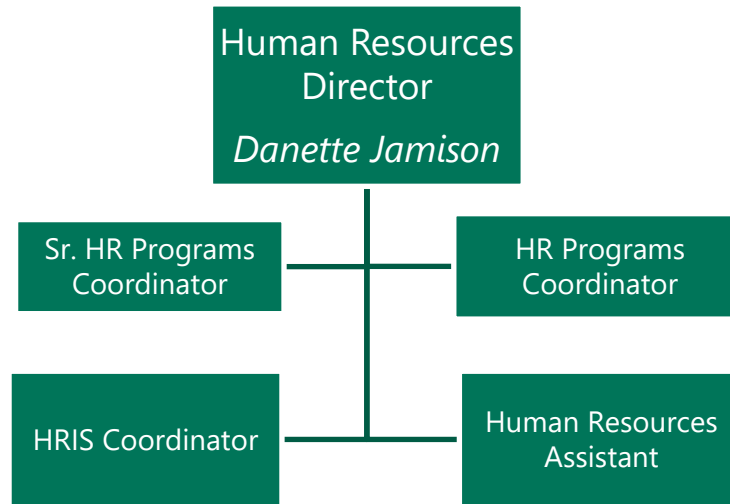
*First biennial budget

**135 COVID-19 related

Budget Summary

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21</u>	<u>2019-21</u>	<u>2021-23</u>
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 593,037	\$ 600,467	\$ 1,524,300	\$ 1,524,300	\$ 1,619,100
Materials & Services	195,194	261,516	464,700	464,700	402,300
Capital Outlay	-	-	-	11,900	12,100
TOTAL REQUIREMENTS	\$ 788,231	\$ 861,983	\$ 1,989,000	\$ 2,000,900	\$ 2,033,500
Staffing 1st Year (FTE)	5.0000	5.0000	5.0000	5.0000	5.0000
Staffing 2nd Year (FTE)	N/A	N/A	5.0000	5.0000	5.0000

Organizational Chart



Functional Areas

Human Resources

Human Resources is dedicated to collaborating with City departments’ work activities through equal opportunity employment, employee and supervisory training and development, organization development and performance management, workforce planning, and wellness and work-life balance efforts. Program services include recruitment, selection and testing, job classification and salary administration, personnel records management, human resource policy administration, employee relations, employee recognition, coordination of grievances, discipline, investigations and complaint processes, collective bargaining services, and safety compliance.

The Emergency Management/Safety Officer is budgeted out of the City Manager’s office while Human Resources provides direction for the safety officer component of the position. The safety efforts across the organization include safety training and education programs for employees, providing leadership to department and citywide safety committees, and ensuring compliance with OSHA regulations and City policies in all departments.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 593,037	\$ 600,467	\$ 1,524,300	\$ 1,524,300	\$ 1,619,100
Materials & Services	195,194	261,516	464,700	464,700	402,300
Capital Outlay	-	-	-	11,900	12,100
TOTAL REQUIREMENTS	\$ 788,231	\$ 861,983	\$ 1,989,000	\$ 2,000,900	\$ 2,033,500

Programs:

- 70114001 HUMAN RESOURCES
- 70114005 LABOR RELATIONS
- 70114601 HUMAN RESOURCES IT EQUIP
- 20314801 HUMAN RESOURCES ACTIVITIES



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: HUMAN RESOURCES

PROGRAM: 70114001 - HUMAN RESOURCES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 593,037	\$ 600,467	\$ 1,524,300	\$ 1,524,300	\$ 1,619,100	\$ 94,800
MATERIALS & SERVICES	195,194	261,516	424,700	424,700	205,400	(219,300)
TOTAL REQUIREMENTS	\$ 788,231	\$ 861,983	\$ 1,949,000	\$ 1,949,000	\$ 1,824,500	\$ (124,500)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: HUMAN RESOURCES

PROGRAM: 70114005 - LABOR RELATIONS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	150,000	\$ 150,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	150,000	\$ 150,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	150,000	\$ 150,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	150,000	\$ 150,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: HUMAN RESOURCES

PROGRAM: 70114601 - HUMAN RESOURCES IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	11,800	\$ 11,800
CHARGES FOR SERVICES	-	-	-	-	7,000	7,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	11,900	-	(11,900)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 11,900	\$ 19,000	\$ 7,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	6,900	\$ 6,900
CAPITAL	-	-	-	11,900	12,100	200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 11,900	\$ 19,000	\$ 7,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: HUMAN RESOURCES

PROGRAM: 20314801 - HUMAN RESOURCES ACTIVITIES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
TOTAL RESOURCES	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





COMMUNITY DEVELOPMENT

Overview

The Community Development Department includes three divisions: Building, Economic Development, and Planning. The Building Division is a self-sustaining special revenue fund delivering complete building plan review and inspection services for the Albany community. Economic Development staff work to build Albany's economy through various efforts for business retention and recruitment, as well as manage the city's Tax Increment Finance (TIF) district. Funding for Economic Development programs primarily comes through a mix of TIF and Transient Lodging Tax (TLT) monies. Planning staff provide a full range of current and long-range planning functions to ensure Albany grows and develops consistent with the visions adopted by the community. Planning activities are funded through the City's general fund.

Strategic Goals & Objectives

Great Neighborhoods:

- Create and sustain a city of diverse neighborhoods where residents feel good about where they live.
- Provide effective stewardship of Albany's significant natural, cultural, and historic resources.

Safe City:

- Ensure a safe community by protecting people and property.

Healthy Economy:

- Enhance the value and diversity of Albany's economy by attracting, retaining, diversifying, and expanding local businesses.
- Strengthen the area's role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.
- Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to improve the community's assessed value while working to achieve a healthy balance of housing and jobs.
- Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Effective Government:

- Effectively and efficiently deliver the services that Albany's citizens need, want, and are willing to support.
- Provide responsive, efficient, customer-oriented service and meet mandated deadlines for project reviews.

COMMUNITY DEVELOPMENT

Performance Measures & Workload Indicators

	2017-18	2018-19	2019-21*	2021-23
Total Building & Electrical Permits Issued	3,026	2,646	5,650	6,000
Total Building & Electrical Inspections Performed	11,293	10,300	19,000	20,000
EcDev Project Assistance	5	5	6	10
Business Retention/Expansion Contacts	N/A	N/A	210	210
Number of Planning Applications	137	130	255	280
Number of Pre-Application Meetings	114	104	184	200

*First biennial budget

Budget Summary

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,490,163	\$ 1,475,791	\$ 4,093,600	\$ 4,413,300	\$ 5,533,900
Materials & Services	1,244,346	1,630,941	3,717,100	6,758,500	5,973,900
Capital Outlay	374,946	17,764	98,000	2,686,700	245,000
Debt Service	-	-	-	-	140,600
Intrafund Transfers	-	-	-	-	134,000
Transfers	60,000	60,000	280,600	681,100	495,400
Unappropriated	-	-	1,208,600	1,208,600	1,863,100
TOTAL REQUIREMENTS	\$ 3,169,455	\$ 3,184,496	\$ 9,397,900	\$ 15,748,200	\$ 14,385,900
Staffing 1 st Year (FTE)	13.6975	13.6975	14.3000	14.3000	18.8000
Staffing 2nd Year (FTE)	N/A	N/A	16.3000	16.3000	18.8000

Organizational Chart



Functional Areas

Building Division

The Building Division is responsible for protecting public health and safety through enforcement of Albany Municipal Code Title 18 and the state building and electrical codes, which enhances the community’s quality of life. Core functions include participating in the development review process, conducting plan reviews, issuing building and electrical permits, performing inspections for all new construction, and checking compliance with applicable codes and adopted standards. The Building Division also implements new building and electrical code requirements resulting from legislative action, provides information to the public regarding code updates, and responds to complaints regarding safety and work without permits.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 747,921	\$ 734,661	\$ 2,202,400	\$ 2,202,400	\$ 2,459,200
Materials & Services	832,951	941,578	1,857,500	1,857,500	1,717,700
Capital Outlay	60,469	-	-	65,400	80,000
Transfers	60,000	60,000	120,000	120,000	-
Unappropriated	-	-	1,208,600	1,208,600	1,863,100
TOTAL REQUIREMENTS	\$ 1,701,341	\$ 1,736,239	\$ 5,388,500	\$ 5,453,900	\$ 6,120,000

Programs:

20415005	BUILDING INSPECTION	20415610	ELECTRICAL PERM IT EQUIP
20415010	ELECTRICAL PERMIT PROGRAM	20415705	BUILDING INSPECTION EQUIP
20415605	BUILDING INSPECT IT EQUIP		

Economic Development

Economic Development staff provide management oversight for all economic development activities, urban renewal activities, and the related Strategic Plan initiatives. Their efforts are aimed at supporting job creation through business retention, expansion, and recruitment activities; and promoting revitalization within the boundaries of the TIF district. Revitalization is achieved through investment in public infrastructure and public/private partnerships. Staff meets regularly with local businesses and industries to determine needs, help remove barriers, and connect business with available resources. This coordination helps to inform staff as they establish activities and funding programs in response to private-sector needs while balancing the interests of the community at large. Staff also administers TLT revenues and programs consistent with state law and local policies.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ -	\$ -	\$ -	\$ 319,700	\$ 646,600
Materials & Services	-	-	-	2,720,500	2,581,200
Capital Outlay	-	-	-	2,502,300	1,600
Debt Service	-	-	-	-	140,600
Intrafund Transfers	-	-	-	-	134,000
Transfers	-	-	-	400,500	353,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 5,943,000	\$ 3,857,100

Programs:

21115060	ECONOMIC DEV ACTIVITIES	21115075	ECONOMIC DEV OPPORTUNITY
21115070	LOCHNER ROAD IMPROVEMENTS	21115660	ECONOMIC DEV IT EQUIP

Planning

As the name implies, Planning plans for the future and works to achieve the Albany's visions for the community. The general plan for the City is the Albany Comprehensive Plan and Map. Planning topics addressed in the Comprehensive Plan include transportation, housing, natural resources, economic development, social amenities, and urbanization. Planning staff keeps the Comprehensive Plan and Map up to date by making revisions when necessary to reflect changing conditions. The Albany Development Code (ADC) guides current development such that it will be done in a way that accomplishes the goals and objectives in the Comprehensive Plan. Planning staff reviews development applications to ensure compliance with the ADC. Like the Comprehensive Plan, planning staff keep the development code up to date to ensure it is meeting the community's needs. In addition to basic long-range and current planning services, Planning manages an active historic preservation program, a floodplain management program, and a successful Community Development Block Grant (CDBG) program. Planning provides staff support to the Planning Commission, Landmarks Commission, and Community Development Commission.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 742,242	\$ 741,130	\$ 1,891,200	\$ 1,891,200	\$ 2,428,100
Materials & Services	411,395	689,363	1,859,600	2,180,500	1,675,000
Capital Outlay	314,477	17,764	98,000	119,000	163,400
Transfers	-	-	160,600	160,600	142,300
TOTAL REQUIREMENTS	\$ 1,468,114	\$ 1,448,257	\$ 4,009,400	\$ 4,351,300	\$ 4,408,800

Programs:

10015001	PLANNING	21715601	PLANNING IT EQUIP REPLACE
20315801	CDBG	20315803	HERITAGE PROGRAMS*
20315802	CDBG ACTIVITIES	20315805	DLCD GRANT*
20315804	SHPO HISTORIC PRESERVATION		

*Programs not budgeted for in biennium 2021-23.



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20415005 - BUILDING INSPECTION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,547,214	\$ 2,035,954	\$ 2,100,000	\$ 2,100,000	\$ 2,613,600	\$ 513,600
LICENSES & FEES	2,013,195	2,253,770	2,775,000	2,775,000	2,823,600	48,600
OTHER RESOURCES	3,206	1,808	-	-	-	-
INVESTMENT EARNINGS	26,147	54,708	30,000	30,000	30,000	-
TOTAL RESOURCES	\$ 3,589,762	\$ 4,346,240	\$ 4,905,000	\$ 4,905,000	\$ 5,467,200	\$ 562,200
REQUIREMENTS						
PERSONNEL SERVICES	\$ 628,886	\$ 613,483	\$ 1,949,400	\$ 1,949,400	\$ 2,246,300	\$ 296,900
MATERIALS & SERVICES	804,454	904,803	1,720,800	1,720,800	1,579,800	(141,000)
CAPITAL	60,469	-	-	-	-	-
TRANSFERS OUT	60,000	60,000	120,000	120,000	-	(120,000)
UNAPPROPRIATED	-	-	1,114,800	1,114,800	1,641,100	526,300
TOTAL REQUIREMENTS	\$ 1,553,809	\$ 1,578,286	\$ 4,905,000	\$ 4,905,000	\$ 5,467,200	\$ 562,200
RESOURCES LESS REQUIREMENTS	\$ 2,035,953	\$ 2,767,954	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20415010 - ELECTRICAL PERMIT PROGRAM

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 135,406	\$ 157,294	\$ 159,300	\$ 159,300	\$ 286,100	\$ 126,800
LICENSES & FEES	179,589	191,570	323,000	323,000	281,000	(42,000)
OTHER RESOURCES	19	281	-	-	-	-
INVESTMENT EARNINGS	(10,189)	32,824	1,200	1,200	1,200	-
TOTAL RESOURCES	\$ 304,825	\$ 381,969	\$ 483,500	\$ 483,500	\$ 568,300	\$ 84,800
REQUIREMENTS						
PERSONNEL SERVICES	\$ 119,035	\$ 121,178	\$ 253,000	\$ 253,000	\$ 212,900	\$ (40,100)
MATERIALS & SERVICES	28,497	36,775	136,700	136,700	133,400	(3,300)
UNAPPROPRIATED	-	-	93,800	93,800	222,000	128,200
TOTAL REQUIREMENTS	\$ 147,532	\$ 157,953	\$ 483,500	\$ 483,500	\$ 568,300	\$ 84,800
RESOURCES LESS REQUIREMENTS	\$ 157,293	\$ 224,016	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20415605 - BUILDING INSPECT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	31,100	\$ 31,100
CHARGES FOR SERVICES	-	-	-	-	5,000	5,000
INVESTMENT EARNINGS	-	-	-	-	300	300
TRANSFERS IN	-	-	-	27,900	-	(27,900)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 27,900	\$ 36,400	\$ 8,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,500	\$ 4,500
CAPITAL	-	-	-	27,900	31,900	4,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 27,900	\$ 36,400	\$ 8,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20415610 - ELECTRICAL PERM IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 3,100	\$ 3,100
CHARGES FOR SERVICES	-	-	-	-	400	400
TRANSFERS IN	-	-	-	3,200	-	(3,200)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,500	\$ 300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,500	\$ 300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 3,200	\$ 3,500	\$ 300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20415705 - BUILDING INSPECTION EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	34,200	\$ 34,200
CHARGES FOR SERVICES	-	-	-	-	10,000	10,000
INVESTMENT EARNINGS	-	-	-	-	400	400
TRANSFERS IN	-	-	-	34,300	-	(34,300)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 34,300	\$ 44,600	\$ 10,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 34,300	\$ 44,600	\$ 10,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 34,300	\$ 44,600	\$ 10,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 21115060 - ECONOMIC DEV ACTIVITIES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
FRANCHISE/PRIVILEGE	\$ -	\$ -	\$ -	\$ 1,236,700	\$ 1,523,300	\$ 286,600
INVESTMENT EARNINGS	-	-	-	1,000	2,000	1,000
TRANSFERS IN	-	-	-	213,700	495,900	282,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 1,451,400	\$ 2,021,200	\$ 569,800
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 319,700	\$ 646,600	\$ 326,900
MATERIALS & SERVICES	-	-	-	731,200	887,500	156,300
INTRAFUND TRANSFERS	-	-	-	-	134,000	134,000
TRANSFERS OUT	-	-	-	400,500	353,100	(47,400)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 1,451,400	\$ 2,021,200	\$ 569,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 21115070 - LOCHNER ROAD IMPROVEMENTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ 164,000	\$ -	\$ (164,000)
OTHER RESOURCES	-	-	-	2,338,300	140,600	(2,197,700)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 2,502,300	\$ 140,600	\$ (2,361,700)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 2,502,300	\$ -	\$ (2,502,300)
DEBT SERVICE	-	-	-	-	140,600	140,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 2,502,300	\$ 140,600	\$ (2,361,700)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 21115075 - ECONOMIC DEV OPPORTUNITY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ 1,849,800	\$ 1,206,200	\$ (643,600)
OTHER RESOURCES	-	-	-	-	226,000	226,000
INVESTMENT EARNINGS	-	-	-	-	14,400	14,400
TRANSFERS IN	-	-	-	139,500	220,200	80,700
INTRAFUND TRANSFERS	-	-	-	-	25,400	25,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 1,989,300	\$ 1,692,200	\$ (297,100)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ 1,989,300	\$ 1,692,200	\$ (297,100)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 1,989,300	\$ 1,692,200	\$ (297,100)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 21115660 - ECONOMIC DEV IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	100	\$ 100
CHARGES FOR SERVICES	-	-	-	-	3,000	3,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	3,100	\$ 3,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,500	\$ 1,500
CAPITAL	-	-	-	-	1,600	1,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	3,100	\$ 3,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 10015001 - PLANNING

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 664,569	\$ 741,130	\$ 1,891,200	\$ 1,891,200	\$ 2,428,100	\$ 536,900
MATERIALS & SERVICES	252,485	331,541	993,400	993,400	704,900	(288,500)
TOTAL REQUIREMENTS	\$ 917,054	\$ 1,072,671	\$ 2,884,600	\$ 2,884,600	\$ 3,133,000	\$ 248,400



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20315801 - CDBG

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (14,752)	\$ 255	\$ -	\$ -	\$ -	-
INTERGOVERNMENTAL	94,945	71,326	166,500	172,400	149,000	(23,400)
OTHER RESOURCES	8	-	-	-	-	-
INVESTMENT EARNINGS	(547)	(366)	-	-	-	-
TOTAL RESOURCES	\$ 79,654	\$ 71,215	\$ 166,500	\$ 172,400	\$ 149,000	\$ (23,400)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 77,673	\$ -	\$ -	\$ -	\$ -	-
MATERIALS & SERVICES	1,727	78,659	5,900	11,800	6,700	(5,100)
TRANSFERS OUT	-	-	160,600	160,600	142,300	(18,300)
TOTAL REQUIREMENTS	\$ 79,400	\$ 78,659	\$ 166,500	\$ 172,400	\$ 149,000	\$ (23,400)
RESOURCES LESS REQUIREMENTS	\$ 254	\$ (7,444)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT
PROGRAM: 20315802 - CDBG ACTIVITIES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (3,047)	\$ (14,732)	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	455,591	277,792	933,300	1,148,300	1,076,900	(71,400)
OTHER RESOURCES	7	-	-	-	-	-
INVESTMENT EARNINGS	(1,326)	(1,506)	-	-	-	-
TOTAL RESOURCES	\$ 451,225	\$ 261,554	\$ 933,300	\$ 1,148,300	\$ 1,076,900	\$ (71,400)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 151,479	\$ 265,806	\$ 835,300	\$ 1,050,300	\$ 936,900	\$ (113,400)
CAPITAL	314,477	17,764	98,000	98,000	140,000	42,000
TOTAL REQUIREMENTS	\$ 465,956	\$ 283,570	\$ 933,300	\$ 1,148,300	\$ 1,076,900	\$ (71,400)
RESOURCES LESS REQUIREMENTS	\$ (14,731)	\$ (22,016)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20315804 - SHPO HISTORIC PRESERVATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (10,615)	\$ (48)	\$ -	\$ -	\$ -	-
INTERGOVERNMENTAL	14,026	10,474	25,000	25,000	25,000	-
OTHER RESOURCES	4	-	-	-	-	-
INVESTMENT EARNINGS	(28)	(20)	-	-	-	-
TOTAL RESOURCES	\$ 3,387	\$ 10,406	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 3,436	\$ 10,473	\$ 25,000	\$ 25,000	\$ 25,000	-
TOTAL REQUIREMENTS	\$ 3,436	\$ 10,473	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
RESOURCES LESS REQUIREMENTS	\$ (49)	\$ (67)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 21715601 - PLANNING IT EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	21,700	\$ 21,700
CHARGES FOR SERVICES	-	-	-	-	3,000	3,000
INVESTMENT EARNINGS	-	-	-	-	200	200
INTRAFUND TRANSFERS	-	-	-	21,000	-	(21,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 21,000	\$ 24,900	\$ 3,900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,500	\$ 1,500
CAPITAL	-	-	-	21,000	23,400	2,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 21,000	\$ 24,900	\$ 3,900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20315803 - HERITAGE PROGRAMS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ 2,268	\$ 2,884	\$ -	\$ -	\$ -	-
TOTAL RESOURCES	\$ 2,268	\$ 2,884	\$ -	\$ -	\$ -	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ 2,268	\$ 2,884	\$ -	\$ -	\$ -	-
TOTAL REQUIREMENTS	\$ 2,268	\$ 2,884	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM: 20315805 - DLCD GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 100,000	\$ -	(100,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 100,000	\$ -	(100,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ 100,000	\$ -	(100,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 100,000	\$ -	(100,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



POLICE



Overview

The Albany Police department is made up of honorable men and women of the highest caliber dedicated to public safety and serving our community as police officers, community service officers, telecommunicators, records clerks, and support staff. In 2019, the police department proudly became internationally accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA) and is the third law enforcement agency in Oregon to achieve this standard. The police department is comprised of several different work units including patrol, community resources, investigations, records, communications, property and evidence, and professional standards. In Biennium 2019-2021, the police department made significant staffing reductions due to the previous budget reductions including the elimination of two police lieutenants, three police officers, one police communications specialist, and one police clerk. In Biennium 2021-2023, additional staffing reductions will need to be made, including the elimination of one communications supervisor, one traffic officer, and one school resource officer. The past and upcoming reductions will reduce the level of service our police force can provide to the community, which will have a negative impact on the amount of proactive work that can be done.

Strategic Goals & Objectives

Great Neighborhoods:

- Enforce City ordinances when properties are neglected or abandoned.
- Organize annual National Night Out neighborhood event.
- Recruit and hire qualified diverse applicants who are consistent with City of Albany demographics.

Safe City:

- Maintain police patrol response times to Priority One calls for service from dispatch to arrival time to five minutes or less annually.
- Maintain the combined number of fatal and injury collisions at 2.5 per thousand residents or less annually.
- Achieve at least a 60 percent clearance rate for violent crimes and a 20 percent clearance rate for property crimes annually.
- Maintain Part I crimes at 32.0 per thousand residents or less annually with the goal of being at or below the Oregon average.
- Fund to adequately staff for increasing calls for service, response times, and community growth.
- Reduce property code violations, substandard housing conditions, and inadequate infrastructure.
- Implement an online reporting system with a goal of at least 20 percent of low-level crimes reported online.
- Increase percentage of officers receiving crisis intervention training to address mental health concerns.

POLICE

Effective Government:

- Maintain commitment to governmental transparency.
- Enhance engagement through effective community programs and public engagement activities including youth and adult police academies, coffee with a cop events, community surveys, and the use of diverse media platforms.
- Maintain Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation.

Performance Measures & Workload Indicators

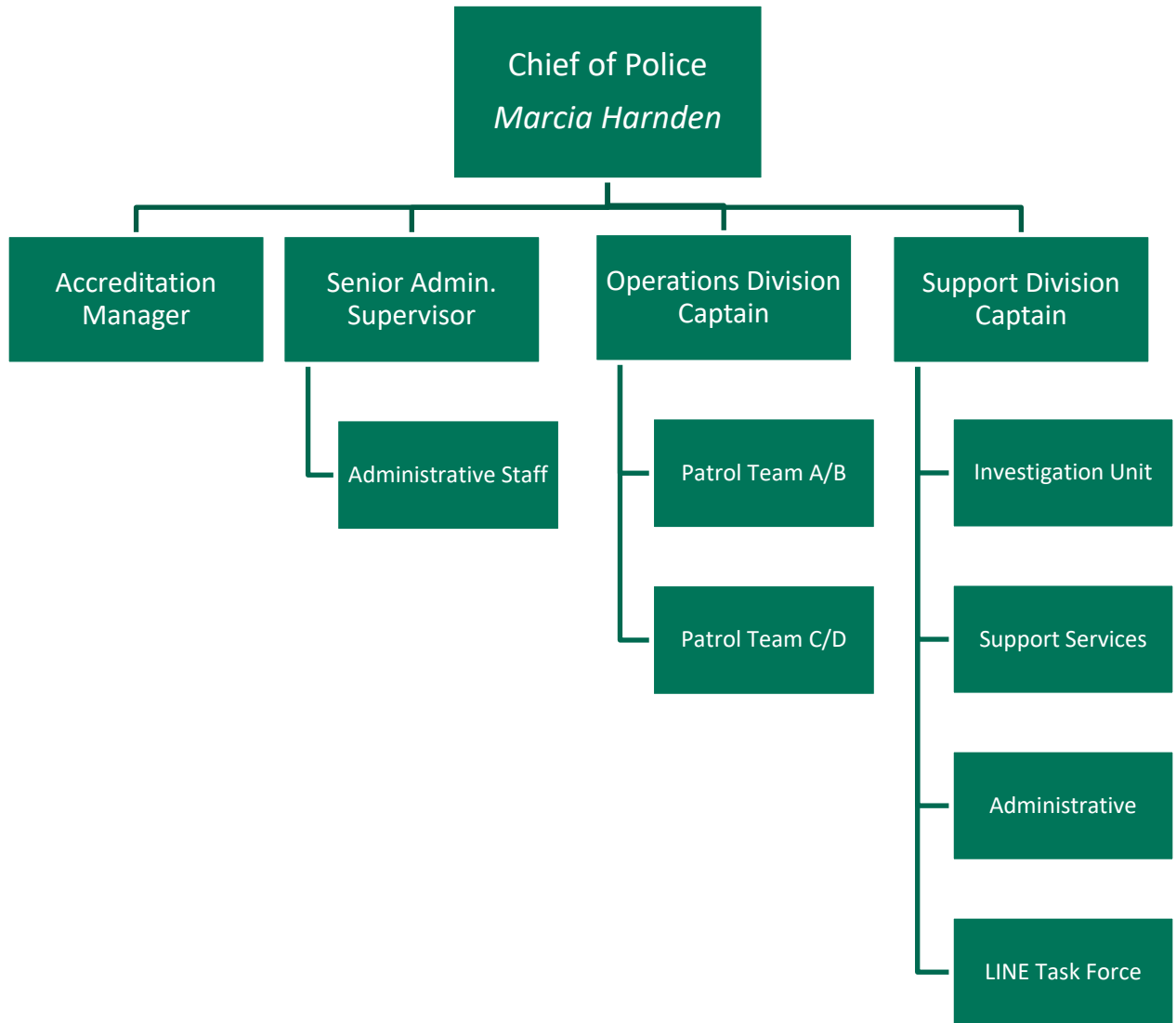
	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Number of calls for service	45,606	36,966	35,000	70,000
Part 1 Crimes Uniform Crime Reporting (1)	1,589	1,670	1,800	3,600
Part 2 Crimes Uniform Crime Reporting (2)	10,558	9,029	10,000	20,000
Total number of arrests	7,214	5,961	6,500	13,000
Number of uniform traffic citations and written warnings	7,656	5,953	6,500	13,000
Animal and abandoned vehicle calls	2,200	2,177	2,000	4,000
Trained officers per 1,000 population	1.1	1.1	1.0	1.0

*First biennial budget

Budget Summary

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 13,061,407	\$ 13,713,297	\$ 28,941,500	\$ 29,287,500	\$ 30,108,100
Materials & Services	2,831,105	2,727,766	6,483,400	6,576,400	7,355,700
Capital Outlay	28,000	-	-	1,759,900	983,700
TOTAL REQUIREMENTS	\$ 15,920,512	\$ 16,441,063	\$ 35,424,900	\$ 37,623,800	\$ 38,447,500
Staffing 1 st Year (FTE)	98.2500	98.2500	94.2500	94.2500	91.2500
Staffing 2nd Year (FTE)	N/A	N/A	93.2500	93.2500	89.2500

Organizational Chart



Functional Areas

Administration

The administration workgroup is comprised of six positions including the police chief, senior administrative supervisor, administrative lieutenant, accreditation manager, and two administrative assistants. Under the chief's direction, administration prepares and administers the biennial budgets of over \$35 million dollars, and provides internal business and operating services. In addition to this, administration oversees hiring and training, CALEA accreditation (Commission on Accreditation for Law Enforcement Agencies), and professional standards.

Patrol Operations Division

The patrol operations division consists of one captain and two patrol lieutenants who oversee four patrol teams. Each patrol team is composed of one sergeant and seven to eight patrol officers. They provide 24-hour coverage seven days per week to the city of Albany. Officers work 12-hour shifts, with rotating days off. Two officers work from 3:00 p.m. to 3:00 a.m. to help cover the road during heavy call-load times. Duties include emergency response to 911 calls, visible police patrol, traffic enforcement, vehicle collision investigation, criminal investigation, response to tactical incidents, service of search and arrest warrants, and interagency response and support.

The patrol operations division focuses on reducing crime and enhancing public trust through community engagement. Patrol officers work with the support services division to identify and address crime trends as they occur.

Support Services Division

The support services division is made up of several units including community resources, investigations, communications, property and evidence, and records. Each of these units support the overall mission of the department.

- The community resource unit's primary focus is on community outreach through programming, education, and policing. It is comprised of a crime prevention specialist, code compliance officer, community service officers, school resource officers, and volunteers, and is supervised by a sergeant.
- The investigations unit is lead by the investigations lieutenant and sergeant and houses three person and property detectives, two sex crimes detectives, one forensics examiner, one crime analyst, and a police clerk. The detective unit is involved in a wide range of felony investigations from murder to in-depth financial crime cases and remains on call 24 hours per day, 365 days per year. The detective unit reviews and monitors all felony cases reported to the patrol division, as well as all cases that are sensitive in nature; require in-depth interviews; suspicious deaths; out-of-city follow-up; digital evidence recovery; special crime scene processing; and higher profile crimes or allegations that have the potential for media attention.
- The communications center is a secondary public safety answering point (PSAP) which is staffed 24 hours per day, 365 days per year by ten communications specialists. Communications specialists maintain radio communications, record field unit activities, and answer emergency and non-emergency telephone calls all while entering calls for service into the computer aided dispatch (CAD) system.
- Property and evidence primarily handles evidence related to criminal investigations. On average, property and evidence processes 32,000 pieces of property and evidence per year. The unit consists of two civilian technicians accountable for intake, storage, security, and release of all property and evidence taken into custody. The technicians are also responsible for property found throughout the city and brought to the department, as well as safekeeping of items held for arrestees. As staff continue to face changes in storage and retention rules, there may be a need for increased storage capacity for maintaining property and evidence items. This could result in additional costs for acquiring a new location for storing larger items and items that are being held as part of lengthy investigations.
- The records unit greets customers visiting the department lobby and handles a wide variety of tasks. Records employees provide vital assistance to both the public and staff. They provide service at the front counter and take all non-emergency phone calls. The records unit is comprised of five full-time employees and one part-time employee. All police public records requests are processed through records, ensuring that the public receives timely copies of case reports, 911 audio files, photographs, fingerprinting services, and more. The records unit, along with communications and property and evidence, is supervised by the police support services manager.

POLICE

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 13,061,407	\$ 13,713,297	\$ 28,941,500	\$ 29,287,500	\$ 30,108,100
Materials & Services	2,831,105	2,727,766	6,483,400	6,576,400	6,707,200
Capital Outlay	28,000	-	-	-	-
TOTAL REQUIREMENTS	\$ 15,920,512	\$ 16,441,063	\$ 35,424,900	\$ 35,863,900	\$ 36,815,300

Programs:

10020001	POLICE	20320806	POLICE CADET PROGRAM
10020005	PUBLIC SAFETY LEVY - POLICE	20320807	LINE ASSET FORFEITURE
20320801	DOJ BULLETPROOF VEST	20320808	POLICE VICTIM IMPACT PANEL
20320802	DOJ EQUITABLE SHARING	20320809	POLICE ENFORCEMENT
20320803	COMMUNITY POLICING DONATIONS	20320810	VICTIMS OF CRIME ACT (VOCA)
20320804	ASSET FORFEITURE	20320811	COPS HIRING PROGRAM GRANT
20320805	LINE TASK FORCE (95.001)		

Equipment Replacement

Equipment replacement is made up of four different programs: IT equipment replacement, vehicle and minor equipment replacement, bodycam replacement, and CAD/RMS replacement. Vehicles and other equipment including firearms, radios, SWAT, protective vests, radar units, etc., are managed in both the general fund and levy equipment replacement. The police department maintains 49 vehicles, 40 of which will need to be replaced in future years. Of these vehicles, 20 are maintained via lease agreements. IT equipment replacement encompasses all desktop, laptop, and mobile computers as well as printers, radio consoles, and servers. CAD/RMS equipment replacement is for the initial purchase of our joint agency computer aided dispatch and records/reporting management system. APD shares the cost of this system through annual maintenance fees with the Linn County Sheriff’s Office, Benton County Sheriff’s Office, Albany Fire Department, Corvallis Police Department, Philomath Police Department, and the Oregon State University Police Department.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Materials & Services	\$ -	\$ -	\$ -	\$ -	\$ 648,500
Capital Outlay	-	-	-	1,759,900	983,700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 1,759,900	\$ 1,632,200

Programs:

21720601	POLICE IT EQUIP REPLACE	21720701	POLICE EQUIP REPLACE
21720620	POLICE CAD/RMS REPLACE	21720705	POLICE LEVY EQUIP REPLACE*
21720621	POLICE BODYCAM SYSTEM		

*Programs not budgeted for in biennium 2021-23.



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE
PROGRAM: 10020001 - POLICE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 12,018,182	\$ 12,514,832	\$ 26,143,600	\$ 26,143,600	\$ 25,402,900	\$ (740,700)
MATERIALS & SERVICES	2,457,035	2,464,895	5,871,600	5,871,600	5,687,700	(183,900)
CAPITAL	28,000	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 14,503,217	\$ 14,979,727	\$ 32,015,200	\$ 32,015,200	\$ 31,090,600	\$ (924,600)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: POLICE

PROGRAM: 10020005 - PUBLIC SAFETY LEVY - POLICE



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,040,859	\$ 1,180,567	\$ 2,747,900	\$ 2,977,900	\$ 4,227,800	\$ 1,249,900
MATERIALS & SERVICES	287,120	202,276	370,800	370,800	590,900	220,100
TOTAL REQUIREMENTS	\$ 1,327,979	\$ 1,382,843	\$ 3,118,700	\$ 3,348,700	\$ 4,818,700	\$ 1,470,000



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320801 - DOJ BULLETPROOF VEST

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (988)	\$ (1,423)	\$ -	\$ -	\$ -	-
INTERGOVERNMENTAL	3,709	3,012	13,000	13,000	8,000	(5,000)
INVESTMENT EARNINGS	332	(21)	200	200	200	-
TOTAL RESOURCES	\$ 3,053	\$ 1,568	\$ 13,200	\$ 13,200	\$ 8,200	\$ (5,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 4,515	\$ 6,776	\$ 13,200	\$ 13,200	\$ 8,200	\$ (5,000)
TOTAL REQUIREMENTS	\$ 4,515	\$ 6,776	\$ 13,200	\$ 13,200	\$ 8,200	\$ (5,000)
RESOURCES LESS REQUIREMENTS	\$ (1,462)	\$ (5,208)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: POLICE
 PROGRAM: 20320802 - DOJ EQUITABLE SHARING

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 24,888	\$ 68,366	\$ 62,100	\$ 62,100	\$ 70,000	\$ 7,900
INTERGOVERNMENTAL	84,167	-	40,000	40,000	110,000	70,000
INVESTMENT EARNINGS	1,594	883	-	-	500	500
TOTAL RESOURCES	\$ 110,649	\$ 69,249	\$ 102,100	\$ 102,100	\$ 180,500	\$ 78,400
REQUIREMENTS						
MATERIALS & SERVICES	\$ 37,441	\$ 4,452	\$ 102,100	\$ 102,100	\$ 180,500	\$ 78,400
TOTAL REQUIREMENTS	\$ 37,441	\$ 4,452	\$ 102,100	\$ 102,100	\$ 180,500	\$ 78,400
RESOURCES LESS REQUIREMENTS	\$ 73,208	\$ 64,797	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: POLICE
PROGRAM: 20320803 - COMMUNITY POLICING DONATIONS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 4,336	\$ 3,171	\$ 2,000	\$ 2,000	\$ 3,200	\$ 1,200
OTHER RESOURCES	20	1,550	4,200	4,200	2,800	(1,400)
INVESTMENT EARNINGS	91	48	-	-	200	200
TOTAL RESOURCES	\$ 4,447	\$ 4,769	\$ 6,200	\$ 6,200	\$ 6,200	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,276	\$ 1,508	\$ 6,200	\$ 6,200	\$ 6,200	-
TOTAL REQUIREMENTS	\$ 1,276	\$ 1,508	\$ 6,200	\$ 6,200	\$ 6,200	-
RESOURCES LESS REQUIREMENTS	\$ 3,171	\$ 3,261	-	-	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320804 - ASSET FORFEITURE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 5,544	\$ 5,692	\$ 5,600	\$ 5,600	\$ 4,500	(1,100)
INTERGOVERNMENTAL	-	-	10,000	10,000	-	(10,000)
INVESTMENT EARNINGS	148	76	-	-	-	-
TOTAL RESOURCES	\$ 5,692	\$ 5,768	\$ 15,600	\$ 15,600	\$ 4,500	(11,100)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 15,600	\$ 15,600	\$ 4,500	(11,100)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 15,600	\$ 15,600	\$ 4,500	(11,100)
RESOURCES LESS REQUIREMENTS	\$ 5,692	\$ 5,768	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320805 - LINE TASK FORCE (95.001)

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (908)	\$ (30,458)	\$ 1,300	\$ 12,300	\$ 5,000	\$ (7,300)
INTERGOVERNMENTAL	16,342	101,618	120,000	165,000	160,000	(5,000)
INVESTMENT EARNINGS	(394)	33	200	200	400	200
TOTAL RESOURCES	\$ 15,040	\$ 71,193	\$ 121,500	\$ 177,500	\$ 165,400	\$ (12,100)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 2,366	\$ 17,898	\$ 50,000	\$ 50,000	\$ 8,200	\$ (41,800)
MATERIALS & SERVICES	43,132	40,773	71,500	127,500	157,200	29,700
TOTAL REQUIREMENTS	\$ 45,498	\$ 58,671	\$ 121,500	\$ 177,500	\$ 165,400	\$ (12,100)
RESOURCES LESS REQUIREMENTS	\$ (30,458)	\$ 12,522	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320806 - POLICE CADET PROGRAM

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ 929	\$ 900	\$ 900	\$ 4,500	\$ 3,600
OTHER RESOURCES	1,513	3,815	-	-	-	-
INVESTMENT EARNINGS	2	15	-	-	-	-
TOTAL RESOURCES	\$ 1,515	\$ 4,759	\$ 900	\$ 900	\$ 4,500	\$ 3,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ 586	\$ 40	\$ 900	\$ 900	\$ 4,500	\$ 3,600
TOTAL REQUIREMENTS	\$ 586	\$ 40	\$ 900	\$ 900	\$ 4,500	\$ 3,600
RESOURCES LESS REQUIREMENTS	\$ 929	\$ 4,719	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: POLICE
PROGRAM: 20320807 - LINE ASSET FORFEITURE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ 30,897	\$ 31,100	\$ 31,100	\$ 47,500	\$ 16,400
INTERGOVERNMENTAL	-	-	-	37,000	10,000	(27,000)
INVESTMENT EARNINGS	-	423	400	400	600	200
TOTAL RESOURCES	\$ -	\$ 31,320	\$ 31,500	\$ 68,500	\$ 58,100	\$ (10,400)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ 3,011	\$ 31,500	\$ 68,500	\$ 58,100	\$ (10,400)
TOTAL REQUIREMENTS	\$ -	\$ 3,011	\$ 31,500	\$ 68,500	\$ 58,100	\$ (10,400)
RESOURCES LESS REQUIREMENTS	\$ -	\$ 28,309	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: POLICE

PROGRAM: 20320808 - POLICE VICTIM IMPACT PANEL



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ 4,035	\$ -	\$ -	\$ 3,000	\$ 3,000
INVESTMENT EARNINGS	-	(11)	-	-	-	-
TOTAL RESOURCES	\$ -	\$ 4,024	\$ -	\$ -	\$ 3,000	\$ 3,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ 4,035	\$ -	\$ -	\$ 3,000	\$ 3,000
TOTAL REQUIREMENTS	\$ -	\$ 4,035	\$ -	\$ -	\$ 3,000	\$ 3,000
RESOURCES LESS REQUIREMENTS	\$ -	(11)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320809 - POLICE ENFORCEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ (314)	\$ -	\$ -	\$ 11,000	\$ 11,000
TOTAL RESOURCES	\$ -	\$ (314)	\$ -	\$ -	\$ 11,000	\$ 11,000
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 11,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 11,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ (314)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: POLICE

PROGRAM: 20320810 - VICTIMS OF CRIME ACT (VOCA)



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 86,000	\$ 233,300	\$ 147,300
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 86,000	\$ 233,300	\$ 147,300
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 86,000	\$ 226,900	\$ 140,900
MATERIALS & SERVICES	-	-	-	-	6,400	6,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 86,000	\$ 233,300	\$ 147,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 20320811 - COPS HIRING PROGRAM GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ 231,300	\$ 201,300
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 30,000	\$ 231,300	\$ 201,300
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 30,000	\$ 231,300	\$ 201,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 30,000	\$ 231,300	\$ 201,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 21720601 - POLICE IT EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	395,500	\$ 395,500
CHARGES FOR SERVICES	-	-	-	-	21,500	21,500
INTRAFUND TRANSFERS	-	-	-	395,900	-	(395,900)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 395,900	\$ 417,000	\$ 21,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	40,500	\$ 40,500
CAPITAL	-	-	-	395,900	376,500	(19,400)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 395,900	\$ 417,000	\$ 21,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 21720620 - POLICE CAD/RMS REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	(283,200)	\$ (283,200)
CHARGES FOR SERVICES	-	-	-	-	103,400	103,400
ENDING BALANCE	-	-	-	-	179,800	179,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: POLICE

PROGRAM: 21720621 - POLICE BODYCAM SYSTEM



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -	60,000	\$ 60,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	60,000	\$ 60,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	60,000	\$ 60,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	60,000	\$ 60,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: POLICE

PROGRAM: 21720701 - POLICE EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	721,700	\$ 721,700
CHARGES FOR SERVICES	-	-	-	-	433,500	433,500
INTRAFUND TRANSFERS	-	-	-	1,320,000	-	(1,320,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 1,320,000	\$ 1,155,200	\$ (164,800)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	608,000	\$ 608,000
CAPITAL	-	-	-	1,320,000	547,200	(772,800)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 1,320,000	\$ 1,155,200	\$ (164,800)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: POLICE

PROGRAM: 21720705 - POLICE LEVY EQUIP REPLACE



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTRAFUND TRANSFERS	\$ -	\$ -	\$ -	\$ 44,000	\$ -	(44,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 44,000	\$ -	(44,000)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 44,000	\$ -	(44,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 44,000	\$ -	(44,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



FIRE



Overview

The Fire Department includes an Emergency Services division and a Fire & Life Safety division. Emergency Services includes response to fire and medical calls, hazardous materials spills, water rescue, and technical rescue. Administrative services, ambulance billing, and training also fall under this area. Fire & Life Safety encompasses business safety inspections, code compliance, plan review, fire investigation, public outreach and education, and community paramedicine. BN 2021-2023 will see significant staffing reductions to both divisions. Six firefighter/EMTs and two single-role ambulance service positions will be eliminated. The currently vacant training lieutenant position will remain unfilled, decreasing the quality and quantity of training that first responders receive. The senior deputy fire marshal position that went partially unfilled in BN 2019-2021 will remain vacant and one deputy fire marshal position will be eliminated, decreasing the number of inspections and code corrections. Notable increases in contractual services are due to Linn County dispatch fee increases and physician advisory costs that bring us up to industry standards. Costs of vehicle maintenance are increasing to catch up on deferred maintenance and wear and tear due to an increasing call volume. Overtime budgets are doubling to accommodate staffing reductions and to cover the realistic needs due to sick leave and injuries. Equipment replacement budgets will receive no dedicated funding from the operating budget but may be supplemented with Ground Emergency Transport grant funds. Equipment replacement purchases will be deferred unless an emergency procurement is needed.

Strategic Goals & Objectives

Great Neighborhoods:

- Provide programs and resources to enhance livability and value in the community through proactive community risk reduction programs, life safety services, and maintaining efficient emergency response capabilities.

Safe City:

- Strive to prevent emergencies through a community paramedic program, community risk reduction programs, and Fire Code compliance inspections. Provide appropriate number of trained and equipped personnel to respond to medical, fire, and other emergencies that represent hazards to our community.

Healthy Economy:

- Assist with attracting family-wage jobs to the community by providing life safety and emergency response services required by current and future businesses and industries.
- Maintain and enhance effective partnerships with local business and industry through proactive planning with an emphasis on high-risk/high-hazard occupancies.

Effective Government:

- Through partnerships with other agencies, provide effective service delivery in areas such as purchasing, training, vehicle maintenance, public education and information, community paramedicine, 9-1-1 dispatching, fire investigation, hazardous materials response, urban search and rescue, water rescue, and fire and medical response.

FIRE

Performance Measures & Workload Indicators

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Total calls for service	9,341	9,500	20,000	21,000
Fire-related civilian death/injuries	0/2	0/1	0/0	0/0
Structure fires	61	60	170	170
Special rescue responses (hazmat, water, technical)	41	42	80	85
Fire responses mutual aid vs. mutual aid received	87/41	35/16	26/13	26/30
Field transports to out-of-community medical facilities	911	800	1,881	2,000
Inter-facility transfers	641	642	1,450	1,650
Billing percent received (includes Medicare write-off)	37%	37%	33% ¹	36%
EMS responses per 1,000 population served (mean for cities under 100,000 = 77.77)	103	134	236 ¹	242
Number of inspections and re-inspections of fire code-regulated occupancies	1,749	1,750	2,300 ¹	1,750
Fire code violations noted	2,168	1,500	1,800 ¹	1,200
Number of people involved in life safety education activities	52,198	60,000	75,000 ¹	100,000

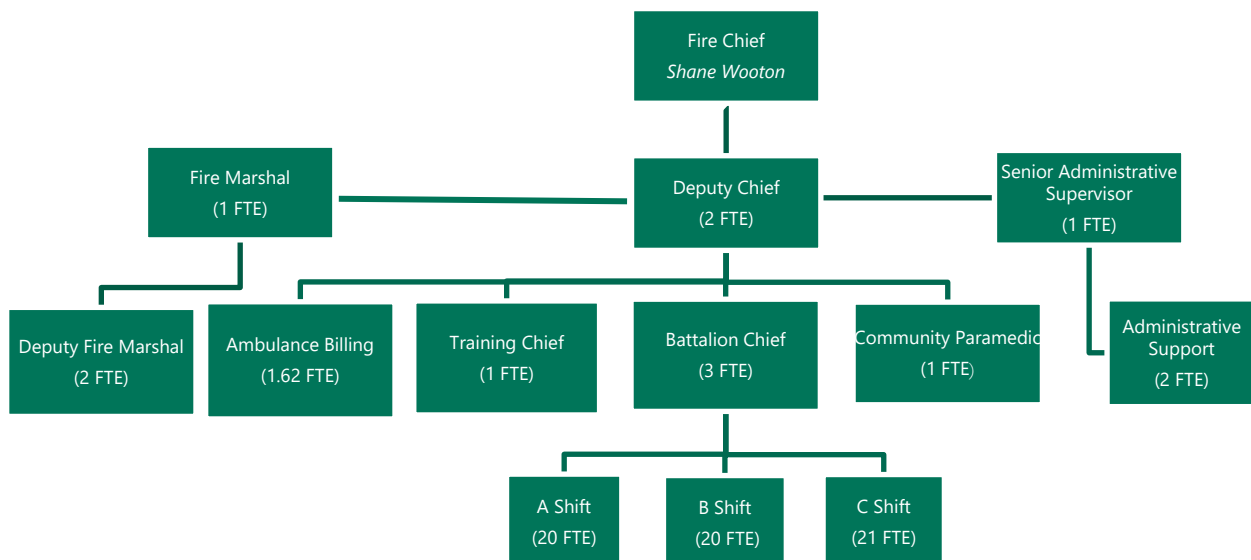
*First biennial budget

¹Affected by COVID-19

Budget Summary

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 13,658,186	\$ 15,104,580	\$ 30,866,900	\$ 33,116,900	\$ 31,258,400
Materials & Services	2,782,380	2,854,630	6,047,600	6,097,600	6,612,800
Capital Outlay	139,478	479,285	-	1,935,400	1,687,900
Transfers	-	-	-	751,500	600,000
TOTAL REQUIREMENTS	\$ 16,580,044	\$ 18,438,495	\$ 36,914,500	\$ 41,901,400	\$ 40,159,100
Staffing 1st Year (FTE)	89.6000	93.6000	90.6000	90.6000	78.6000
Staffing 2nd Year (FTE)	N/A	N/A	89.6000	89.6000	78.6000

Organizational Chart



FIRE

Functional Areas

Emergency Services

The Emergency Services division responds to and mitigates fire, medical, hazardous materials, technical rescue, and water rescue emergencies and natural or manmade disasters. These services are also provided by contract to three rural fire districts and the City of Millersburg. Emergency and non-emergency ambulance transport is provided for City of Albany, Linn County, and Benton County ambulance service areas (ASAs). The City's Emergency Manager/Safety Officer is housed by the Fire department and works closely with staff on emergency preparedness and operations.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 11,308,708	\$ 12,577,367	\$ 25,748,100	\$ 27,748,100	\$ 24,689,500
Materials & Services	2,345,235	2,370,073	5,323,400	5,323,400	5,685,800
Capital Outlay	139,478	8,830	-	1,927,300	1,579,800
Transfers	-	-	-	61,500	-
TOTAL REQUIREMENTS	\$ 13,793,421	\$ 14,956,270	\$ 31,071,500	\$ 35,060,300	\$ 31,955,100

Programs:

10025010	FIRE EMERGENCY SERVICES	21725710	FIRE EMERGENCY SVC EQUIP
21725610	FIRE EMERGENCY SVC IT EQ	21725711	FIRE BUILD MAINT EQUIP REP

Fire & Life Safety

The Fire & Life Safety division oversees code compliance, fire investigations, plan review, public outreach and education, and community paramedicine. Goals for the upcoming biennium include completing a Community Risk Reduction Assessment; identifying and mapping Wildland Urban Interface (WUI) areas to target for outreach and public education; and participating in the planning of a new City business registration program.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 748,692	\$ 936,773	\$ 1,813,400	\$ 1,813,400	\$ 1,121,500
Materials & Services	173,568	158,193	313,900	313,900	568,600
Capital Outlay	-	-	-	8,100	8,100
TOTAL REQUIREMENTS	\$ 922,260	\$ 1,094,966	\$ 2,127,300	\$ 2,135,400	\$ 1,698,200

Programs:

10025001	FIRE & LIFE SAFETY	21725601	FIRE & LIFE SAFETY IT EQ
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CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 10025010 - FIRE EMERGENCY SERVICES



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 11,308,708	\$ 12,577,367	\$ 25,748,100	\$ 27,748,100	\$ 24,689,500	\$ (3,058,600)
MATERIALS & SERVICES	2,345,235	2,370,073	5,323,400	5,323,400	5,585,800	262,400
CAPITAL	139,478	8,830	-	-	-	-
TOTAL REQUIREMENTS	\$ 13,793,421	\$ 14,956,270	\$ 31,071,500	\$ 33,071,500	\$ 30,275,300	\$ (2,796,200)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 21725610 - FIRE EMERGENCY SVC IT EQ



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 86,500	\$ 86,500
INTRAFUND TRANSFERS	-	-	-	37,500	-	(37,500)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 37,500	\$ 86,500	\$ 49,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 37,500	\$ 86,500	\$ 49,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 37,500	\$ 86,500	\$ 49,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 21725710 - FIRE EMERGENCY SVC EQUIP



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	899,000	\$ 899,000
OTHER RESOURCES	-	-	-	-	14,000	14,000
TRANSFERS IN	-	-	-	-	630,300	630,300
INTRAFUND TRANSFERS	-	-	-	1,892,300	-	(1,892,300)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 1,892,300	\$ 1,543,300	\$ (349,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	100,000	\$ 100,000
CAPITAL	-	-	-	1,830,800	1,443,300	(387,500)
TRANSFERS OUT	-	-	-	61,500	-	(61,500)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 1,892,300	\$ 1,543,300	\$ (349,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 21725711 - FIRE BUILD MAINT EQUIP REP



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	50,000	\$ 50,000
INTRAFUND TRANSFERS	-	-	-	59,000	-	(59,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 59,000	\$ 50,000	\$ (9,000)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	59,000	50,000	\$ (9,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 59,000	\$ 50,000	\$ (9,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 10025001 - FIRE & LIFE SAFETY

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 748,692	\$ 936,773	\$ 1,813,400	\$ 1,813,400	\$ 1,121,500	\$ (691,900)
MATERIALS & SERVICES	173,568	158,193	313,900	313,900	568,600	254,700
TOTAL REQUIREMENTS	\$ 922,260	\$ 1,094,966	\$ 2,127,300	\$ 2,127,300	\$ 1,690,100	\$ (437,200)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 21725601 - FIRE & LIFE SAFETY IT EQ



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 8,100	\$ 8,100
INTRAFUND TRANSFERS	-	-	-	8,100	-	(8,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 8,100	\$ 8,100	\$ -
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 8,100	\$ 8,100	-
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 8,100	\$ 8,100	\$ -
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 10025005 - PUBLIC SAFETY LEVY - FIRE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,097,576	\$ 1,067,730	\$ 2,586,900	\$ 2,836,900	\$ 4,603,000	\$ 1,766,100
MATERIALS & SERVICES	199,721	225,755	204,100	204,100	215,700	11,600
TOTAL REQUIREMENTS	\$ 1,297,297	\$ 1,293,485	\$ 2,791,000	\$ 3,041,000	\$ 4,818,700	\$ 1,777,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: FIRE

PROGRAM: 21725620 - FIRE CAD/RMS REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	(179,000)	\$ (179,000)
CHARGES FOR SERVICES	-	-	-	-	65,400	65,400
ENDING BALANCE	-	-	-	-	113,600	113,600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325800 - FIRE GRANTS



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
OTHER RESOURCES	\$ -	\$ -	\$ -	\$ -	34,000	\$ 34,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	34,000	\$ 34,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	34,000	\$ 34,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	34,000	\$ 34,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325801 - STATE HMEP GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (577)	\$ (592)	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	-	-	16,000	16,000	21,000	5,000
INVESTMENT EARNINGS	(15)	(10)	-	-	-	-
TOTAL RESOURCES	\$ (592)	\$ (602)	\$ 16,000	\$ 16,000	\$ 21,000	\$ 5,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 21,000	\$ 5,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 21,000	\$ 5,000
RESOURCES LESS REQUIREMENTS	\$ (592)	\$ (602)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325802 - STATE HMEP GRANT (ODD YR)

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (1,116)	\$ (1,766)	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	-	21,400	31,000	31,000	31,000	-
INVESTMENT EARNINGS	(56)	(43)	-	-	-	-
TOTAL RESOURCES	\$ 9,228	\$ 19,591	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 10,994	\$ 21,400	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
TOTAL REQUIREMENTS	\$ 10,994	\$ 21,400	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
RESOURCES LESS REQUIREMENTS	\$ (1,766)	\$ (1,809)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 20325805 - COMMUNITY PARAMEDIC PROGRAM

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 35,560	\$ 40,242	\$ 52,500	\$ 52,500	\$ 21,000	\$ (31,500)
INTERGOVERNMENTAL	155,833	14,167	-	-	-	-
INVESTMENT EARNINGS	787	731	-	-	-	-
TOTAL RESOURCES	\$ 192,180	\$ 55,140	\$ 52,500	\$ 52,500	\$ 21,000	\$ (31,500)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 149,077	\$ 1	\$ -	\$ -	\$ -	\$ -
MATERIALS & SERVICES	2,862	1,054	52,500	52,500	21,000	(31,500)
TOTAL REQUIREMENTS	\$ 151,939	\$ 1,055	\$ 52,500	\$ 52,500	\$ 21,000	\$ (31,500)
RESOURCES LESS REQUIREMENTS	\$ 40,241	\$ 54,085	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: FIRE

PROGRAM: 20325807 - GROUND EMERGENCY TRANSPORT



Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ (50,959)	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	-	-	200,000	890,000	600,000	(290,000)
INVESTMENT EARNINGS	(959)	(1,088)	-	-	-	-
TOTAL RESOURCES	\$ (959)	\$ (52,047)	\$ 200,000	\$ 890,000	\$ 600,000	\$ (290,000)
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ (100,000)
MATERIALS & SERVICES	50,000	50,000	100,000	100,000	-	(100,000)
TRANSFERS OUT	-	-	-	690,000	600,000	(90,000)
TOTAL REQUIREMENTS	\$ 50,000	\$ 50,000	\$ 200,000	\$ 890,000	\$ 600,000	\$ (290,000)
RESOURCES LESS REQUIREMENTS	\$ (50,959)	\$ (102,047)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325808 - SAFER GRANT (97.083)

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ 1,680	\$ 64,500	\$ 64,500	\$ -	\$ (64,500)
INTERGOVERNMENTAL	358,070	548,935	531,300	531,300	831,900	300,600
INVESTMENT EARNINGS	(2,257)	(2,008)	-	-	-	-
TOTAL RESOURCES	\$ 355,813	\$ 548,607	\$ 595,800	\$ 595,800	\$ 831,900	\$ 236,100
REQUIREMENTS						
PERSONNEL SERVICES	\$ 354,133	\$ 522,709	\$ 595,800	\$ 595,800	\$ 831,900	\$ 236,100
TOTAL REQUIREMENTS	\$ 354,133	\$ 522,709	\$ 595,800	\$ 595,800	\$ 831,900	\$ 236,100
RESOURCES LESS REQUIREMENTS	\$ 1,680	\$ 25,898	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325809 - PUBLIC SAFETY FOUNDATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ 5,870	\$ 9,400	\$ 9,400	\$ 28,200	\$ 18,800
INTERGOVERNMENTAL	5,791	11,666	20,000	20,000	20,000	-
INVESTMENT EARNINGS	79	114	-	-	-	-
TOTAL RESOURCES	\$ 5,870	\$ 17,650	\$ 29,400	\$ 29,400	\$ 48,200	\$ 18,800
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ 22,700	\$ 22,700	\$ 12,500	\$ (10,200)
MATERIALS & SERVICES	-	-	6,700	6,700	35,700	29,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 29,400	\$ 29,400	\$ 48,200	\$ 18,800
RESOURCES LESS REQUIREMENTS	\$ 5,870	\$ 17,650	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: FIRE
PROGRAM: 20325810 - STATION 15

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ -	(50,000)
INVESTMENT EARNINGS	-	(228)	-	-	-	-
TOTAL RESOURCES	\$ -	\$ (228)	\$ -	\$ 50,000	\$ -	(50,000)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ 18,155	\$ -	\$ 50,000	\$ -	(50,000)
TOTAL REQUIREMENTS	\$ -	\$ 18,155	\$ -	\$ 50,000	\$ -	(50,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ (18,383)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: FIRE
PROGRAM: 20325811 - ASSIST TO FIREFIGHTERS 97.044

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ 470,455	\$ -	\$ -	\$ 100,000	\$ 100,000
TOTAL RESOURCES	\$ -	\$ 470,455	\$ -	\$ -	\$ 100,000	\$ 100,000
REQUIREMENTS						
CAPITAL	\$ -	\$ 470,455	\$ -	\$ -	\$ 100,000	\$ 100,000
TOTAL REQUIREMENTS	\$ -	\$ 470,455	\$ -	\$ -	\$ 100,000	\$ 100,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: FIRE

PROGRAM: 20325812 - HAZMAT BY RAIL (STATE)

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INVESTMENT EARNINGS	\$ -	\$ (138)	\$ -	\$ -	\$ -	-
TOTAL RESOURCES	\$ -	\$ (138)	\$ -	\$ -	\$ -	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ 10,000	\$ -	\$ -	\$ -	-
TOTAL REQUIREMENTS	\$ -	\$ 10,000	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ -	\$ (10,138)	\$ -	\$ -	\$ -	-



PUBLIC WORKS

Overview

The Public Works department provides and sustains infrastructure and services essential to the health, welfare, and quality of life of those who live, work, and play in Albany. The department plans for, designs, operates, and maintains a wide variety of physical assets and infrastructure necessary to provide effective transportation, drinking water, wastewater, and stormwater services for the community. Public Works follows policies and procedures to efficiently and properly use public resources in the delivery of services to the public. The department has five functional areas: transportation, wastewater, drinking water, stormwater, and internal services.

Strategic Goals & Objectives

Great Neighborhoods:

- Provide an efficient transportation system with safe streets and alternative modes of transportation.
 - Ensure public buildings, sidewalks, and public transportation are accessible to all.
 - Utilize available street funding to maintain collector and arterial streets in “fair” or better condition and address local street needs as funding allows. Additionally, seek other sources of funding for the street system.
 - Work as a cooperative partner of the Albany Area Metropolitan Planning Organization (AAMPO) for the funding of street and transit improvements.
 - By the end of FY 2023, increase the number of transit system riders by ten percent over the FY 2013 ridership.
- Provide effective stewardship of Albany’s significant natural, cultural, and historic resources.
 - Continue to partner and coordinate with community groups, such as the Calapooia Watershed Council, on watershed improvement programs and projects to meet statewide planning goals (Goal 5).

Safe City:

- Ensure a safe community by protecting people and property.
 - Facilitate continued development of property surrounding Fire Station 12 as an emergency responder training center.
- Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.
 - Optimize the use and management of the Vine Street and Albany-Millersburg Water Treatment Plants to meet regulatory and demand needs for the City’s drinking water supply.
 - Maintain existing compliance with all water quality, pretreatment, and biosolids regulatory requirements.
 - Effectively manage biosolids waste at the Albany-Millersburg Water Reclamation Facility.

Healthy Economy:

- Business: Enhance the value and diversity of Albany’s economy by attracting, retaining, diversifying, and expanding local businesses.
 - Identify the availability of commercial and industrial land identified in the Economic Opportunities Analysis. Facilitate development consistent with community goals.
- Partnerships: Strengthen the area’s role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.
 - Collaborate with organizations focused on business retention, expansion, startup development, and entrepreneurship to establish new firms and strengthen existing businesses locally.

Effective Government:

- Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.
 - Maintain water loss at 10 percent or less.
 - Provide the City Council with annual reports regarding the running five-year sewer, water, and stormwater revenue, expenditure, and rate funding requirements.
 - Develop a full stormwater management program and identify stable funding strategy for stormwater utility functions.
 - Establish personnel succession planning for executive and other key leadership positions throughout the organization.
 - Consider opportunities to secure additional funding for transportation system improvements with emphasis placed on maintaining and repairing the City’s streets.
 - Cooperate and partner with neighboring jurisdictions as appropriate to provide assistance, accomplish common goals/objectives, and maximize efficiencies.

PUBLIC WORKS

Performance Measures & Workload Indicators

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Total of Public Transit rides provided	201,782	180,984	191,676 ³	275,000 ³
Average Pavement Condition Index of collector streets	59	57	55	53
Average Pavement Condition Index of arterial streets	68	64	60	56
Wastewater treated annually (Million Gallons)	2,761	3,164	3,060	3,070
Number of visitors to TWG annually	No data	No data	66,000	70,000
Biosolids beneficially reused (dry tons/percentage)	0 / 0%	0 / 0%	165 / 10%	415 / 25%
Wastewater system televised annually (percentage)	16%	17%	19%	20%
Water treated annually (Million Gallons)	2,817	2,872	2,000 ³	2,900
Number of water distribution leaks reported annually	123	100	100	90
Stormwater system televised annually (percentage)	12%	15%	11%	20%
Number of capital projects in design or construction	30	35	63	60
Number of public stormwater quality facilities	218	284	332	360
Number of development reviews performed	55	80	130	150
Update master plans every 10-15 years. Age of current plan:				
Water Master Plan ¹	13 years	14 years	15/16 years	17/18 years
Wastewater Master Plan ²	19 years	20 years	21/22 years	23/24 years
Transportation Master Plan	8 years	9 years	10/11 years	12/13 years
Stormwater Master Plan	29 years	30 years	31/32 years	0/1 years

*First biennial budget

¹ Water model updated in 2013. Vine WTP evaluation in 2010.

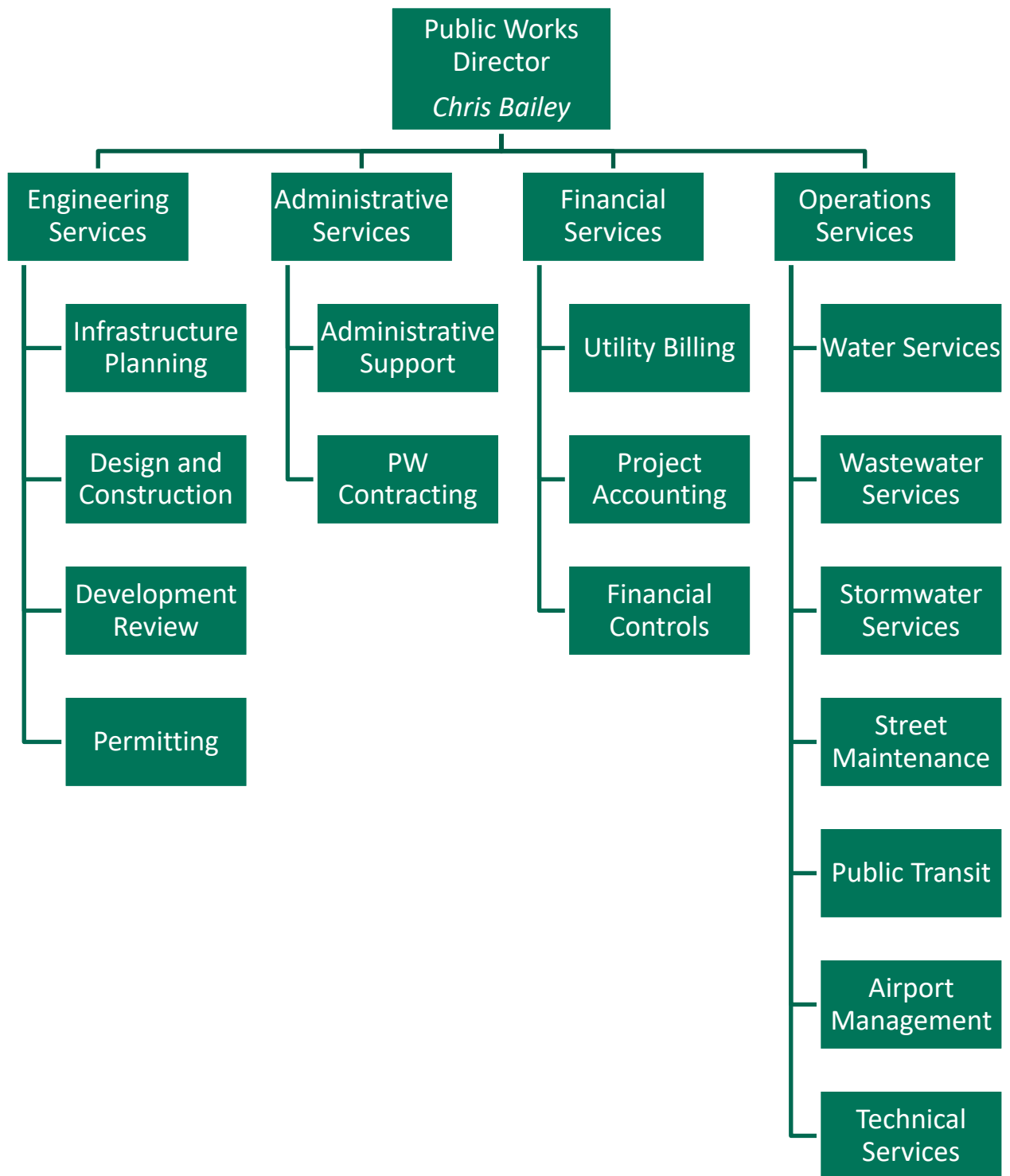
² Collection system facility plan updated FY15; treatment facility plan updated FY19.

³ Affected by COVID-19 pandemic

Budget Summary

REQUIREMENTS	2017-18		2018-19		2019-21		2019-21		2021-23	
		Actual		Actual	Adopted		Revised		Adopted	
Personnel Services	\$	12,642,310	\$	13,689,486	\$	34,632,000	\$	34,632,000	\$	35,822,500
Materials & Services		18,241,976		18,911,523		42,879,700		43,054,700		47,427,200
Capital Outlay		8,865,238		14,125,539		70,317,000		71,568,200		67,704,700
Debt Service		7,423,697		7,176,207		19,981,000		19,981,000		19,508,000
Intrafund Transfers		-		-		-		-		3,346,900
Transfers		4,275,079		4,314,971		8,143,900		9,693,900		6,131,000
Contingency		-		-		2,670,500		945,500		2,692,700
TOTAL REQUIREMENTS	\$	51,448,300	\$	58,217,726	\$	178,624,100	\$	179,875,300	\$	182,633,000
Staffing 1st Year (FTE)		122.4250		125.4250		126.1250		126.1250		130.0000
Staffing 2nd Year (FTE)		N/A		N/A		128.1250		128.1250		130.0000

Organizational Chart



Functional Areas

Transportation

The Transportation functional area includes all public works programs related to transportation infrastructure and services. The City is responsible for the planning and development of city road infrastructure, coordination with state and federal transportation agencies, and the long-term maintenance and functionality of the road system in Albany. The department manages available funds to provide targeted maintenance of the city right-of-way, pavement surfaces, and public sidewalks, and to rebuild and expand city streets where necessary. This functional area also provides public transportation services to Albany and surrounding areas through three public transit programs. Public Works also manages the Albany Municipal Airport including providing capital project delivery to improve the safety and functionality of the airport. These programs receive funding from a variety of sources including: the Federal Transit Administration, the Federal Aviation Administration, the Federal Highway Administration, the Oregon Department of Transportation, Oregon fuel taxes, Albany system development charges, and grant sources.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,969,114	\$ 2,183,254	\$ 5,915,700	\$ 5,915,700	\$ 6,768,200
Materials & Services	3,005,017	3,303,517	6,808,900	6,808,900	9,479,200
Capital Outlay	2,595,658	6,309,966	19,006,100	19,483,100	25,442,000
Intrafund Transfers	-	-	-	-	449,800
Transfers	1,033,134	790,076	276,200	276,200	949,200
Contingency	-	-	370,600	370,600	356,200
TOTAL REQUIREMENTS	\$ 8,602,923	\$ 12,586,813	\$ 32,377,500	\$ 32,854,500	\$ 43,444,600

Programs:

20340801	FEMA PROJECTS*	21346105	LINN-BENTON LOOP IT EQUIP
20340802	HOMELAND SECURITY GRANTS*	21346110	PARATRANSIT SYS IT EQUIP
20340803	ODOT SAFE ROUTES TO SCHOOL	21347100	ALBANY TRANSIT SYS EQUIP
20340804	ODOT GRANTS	21347105	LINN-BENTON LOOP EQUIP REP
20340900	FAA ANNUAL CAPITAL GRANT	21347110	PARATRANSIT SYSTEM EQUIP
20340901	TITLE XIX GRANT	25040200	STREET MAINTENANCE REVENUES
21140000	ALBANY MUNICIPAL AIRPORT	25040205	STREET ADMINISTRATION
21140005	AIRPORT CAPITAL PROJECTS	25040210	STREET MAINTENANCE
21340100	ALBANY TRANSIT SYSTEM	25040250	STREET CAPITAL & RESTORATION
21340101	ALBANY TRANSIT SYSTEM STIF	25040255	TRANSPORTATION SDC IMPROV FEE
21340105	LINN-BENTON LOOP	25040260	TRANSPORTATION SDC REIMB FEE
21340106	LINN-BENTON LOOP STIF	25040265	ADA CAPITAL PROJECTS
21340110	PARATRANSIT SYSTEM	25046299	N ALBANY FRONTAGE FEE PROJECTS*
21340111	PARATRANSIT SYSTEM STIF	25046210	STREET MAINT IT EQUIP REPL
21340150	ALBANY TRANSIT CAPITAL	25047210	STREET MAINT EQUIP REPLACE
21346100	ALBANY TRANSIT IT EQUIP	25047210	STREET MAINT EQUIP REPLACE

*Programs not budgeted for in biennium 2021-23.

PUBLIC WORKS

Wastewater

The Wastewater functional area includes all public works programs related to wastewater infrastructure and services. The City is responsible for the planning and development of city wastewater infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the wastewater system in Albany. The department manages available funds to provide maintenance of the wastewater collection system, lift stations, force mains, and treatment facilities, and to rebuild and add capacity to the wastewater system when necessary. These programs primarily receive funding from wastewater utility rates and system development charges.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 1,946,173	\$ 2,172,404	\$ 5,217,100	\$ 5,217,100	\$ 5,451,700
Materials & Services	6,614,791	6,563,878	14,955,200	14,955,200	15,963,300
Capital Outlay	2,405,186	3,596,693	36,264,900	36,264,900	21,494,300
Debt Service	5,485,203	5,239,313	14,500,900	14,500,900	14,054,300
Intrafund Transfers	-	-	-	-	1,850,000
Transfers	2,141,123	2,503,081	5,671,700	6,721,700	3,351,300
Contingency	-	-	1,068,800	18,800	1,124,300
TOTAL REQUIREMENTS	\$ 18,592,476	\$ 20,075,369	\$ 77,678,600	\$ 77,678,600	\$ 63,289,200

Programs:

60140300 SEWER REVENUES	60146305 WASTEWATER ADMIN IT EQUIP
60140305 WASTEWATER ADMINISTRATION	60146310 WASTE TREATMENT IT EQUIP
60140310 WASTEWATER TREATMENT PLANT	60146315 TWG WETLANDS IT EQUIP REPL
60140315 TWG WETLANDS	60146320 WATER REUSE & BIO IT EQUIP
60140320 WATER REUSE AND BIOSOLIDS	60146325 WASTEWATER COLL IT EQUIP
60140325 WASTEWATER COLLECTIONS	60146330 INDUSTRIAL PRET IT EQUIP
60140330 INDUSTRIAL PRETREATMENT	60147305 WASTEWATER ADMIN EQUIP REP
60140350 SEWER SYSTEM CAPITAL PROJECTS	60147310 WASTEWATER TP EQUIP REP
60140355 SEWER SDC IMPROVEMENT FEE	60147315 TWG WETLANDS EQUIP REPLACE
60140360 SEWER SDC REIMBURSEMENT FEE	60147320 WATER REUSE & BIO EQUIP
60140365 SEWER ECONOMIC DEVELOPMENT	60147325 WASTEWATER COLLECT EQUIP
60140370 SEWER DEBT SERVICE	60147330 INDUSTRIAL PRETREAT EQUIP
60140375 SEWER EQUIPMENT REPLACEMENT*	

*Programs not budgeted for in biennium 2021-23.

PUBLIC WORKS

Water

The Water functional area includes all public works programs related to drinking water infrastructure and services. The City is responsible for the planning and development of city water infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the water system in Albany. The department manages available funds to provide maintenance of the Albany diversion dam, Santiam-Albany Canal, water distribution system, water pump stations, reservoirs, and treatment facilities, and to rebuild and add capacity to the water system when necessary. These programs primarily receive funding from water utility rates and system development charges.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 2,261,052	\$ 2,388,356	\$ 5,978,000	\$ 5,978,000	\$ 6,136,400
Materials & Services	5,570,699	5,595,374	13,290,000	13,290,000	13,189,600
Capital Outlay	3,812,323	3,916,409	13,810,900	13,810,900	16,639,100
Debt Service	1,938,494	1,936,894	5,480,100	5,480,100	5,453,700
Intrafund Transfers	-	-	-	-	1,047,100
Transfers	1,061,122	1,021,814	2,196,000	2,696,000	1,830,500
Contingency	-	-	1,040,000	540,000	1,062,600
TOTAL REQUIREMENTS	\$ 14,643,690	\$ 14,858,847	\$ 41,795,000	\$ 41,795,000	\$ 45,359,000

Programs:

61540400	WATER REVENUES	61540480	WATER EQUIPMENT REPLACEMENT*
61540405	WATER ADMINISTRATION	61546405	WATER ADMIN IT EQUIP REPL
61540410	ALBANY-MILLERSBURG WTP	61546410	ALB-MILLERSBURG WTP IT EQ
61540415	VINE ST WATER TREATMENT PLANT	61546415	VINE ST WTP IT EQUIP REPL
61540420	WATER DISTRIBUTION	61546420	WATER DISTRIB IT EQUIP
61540425	WATER CANAL MAINTENANCE	61546425	CANAL MAINT IT EQUIP REPL
61540450	WATER SYSTEM CAPITAL PROJECTS	61547405	WATER ADMIN EQUIP REPLACE
61540455	WATER SDC IMPROVEMENT FEE	61547410	ALB-MILLERSBURG WTP EQUIP
61540460	WATER SDC REIMBURSEMENT FEE	61547415	VINE ST WTP EQUIP REPLACE
61540465	WATER ECONOMIC DEVELOPMENT	61547420	WATER DISTRIBUTION EQUIP
61540470	NORTH ALBANY WATER CAPITAL	61547425	WATER CANAL MAINT EQUIP
61540475	WATER DEBT SERVICE		

*Programs not budgeted for in biennium 2021-23.

PUBLIC WORKS

Stormwater

The Stormwater functional area includes all public works programs related to stormwater infrastructure and services. The City is responsible for the planning and development of city stormwater infrastructure, coordination with state and federal agencies, and the long-term maintenance and functionality of the stormwater system in Albany. The department manages available funds to provide maintenance of the stormwater conveyance system and public stormwater quality facilities, and to rebuild and add capacity to the stormwater system when necessary. These programs primarily receive funding from stormwater utility rates.

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 252,252	\$ 288,774	\$ 887,700	\$ 887,700	\$ 947,300
Materials & Services	1,319,985	1,612,421	3,586,700	3,761,700	4,025,600
Capital Outlay	-	-	605,900	605,900	2,490,600
Transfers	39,700	-	-	-	-
Contingency	-	-	191,100	16,100	149,600
TOTAL REQUIREMENTS	\$ 1,611,937	\$ 1,901,195	\$ 5,271,400	\$ 5,271,400	\$ 7,613,100

Programs:

62540500	STORMWATER REVENUES	62540570	STORMWATER EQUIP REPLACEMENT*
62540505	STORMWATER ADMINISTRATION	62546505	STORMWATER ADMIN IT EQUIP
62540510	STORMWATER OPERATIONS	62547510	STORMWATER OP EQUIP REPL
62540550	STORMWATER CAPITAL PROJECTS		

*Programs not budgeted for in biennium 2021-23.

PUBLIC WORKS

Internal Services

The Internal Services functional area includes all public works programs that work across utilities and provide support throughout the department. These programs are usually composed of staff with specific technical expertise who apply their knowledge and abilities to projects in one or more of the other department's functional areas. Expenditures in Internal Services programs are charged back to their respective utility using project accounting policies and processes.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 6,213,719	\$ 6,656,698	\$ 16,633,500	\$ 16,633,500	\$ 16,518,900
Materials & Services	1,731,484	1,836,333	4,238,900	4,238,900	4,769,500
Capital Outlay	52,071	302,471	629,200	1,403,400	1,638,700
TOTAL REQUIREMENTS	\$ 7,997,274	\$ 8,795,502	\$ 21,501,600	\$ 22,275,800	\$ 22,927,100

Programs:

21740650	PW FACILITIES REPLACEMENT	70546610	PW CUSTOMER SERVICE IT EQ
70540600	PW ADMINISTRATION	70546615	OPERATIONS ADMIN IT EQUIP
70540605	PW ENGINEERING SERVICES	70546620	FACILITIES & MNT ENG IT EQ
70540610	PW CUSTOMER SERVICES	70546625	WATER QUALITY CTRL IT EQ
70540615	OPERATIONS ADMINISTRATION	70547605	PW ENGINEERING EQUIP REP
70540620	FACILITIES & MAINT ENGINEERING	70547610	PW CUSTOMER SERV EQUIP REP
70540625	WATER QUALITY CONTROL SERVICE	70547615	OPERATIONS ADMIN EQUIP REP
70546600	PW ADMIN IT EQUIP REPLACE	70547620	FACILITIES & MAINT ENG EQ
70546605	PW ENGINEERING IT EQUIP	70547625	WATER QUALITY CTRL EQUIP



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340801 - FEMA PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ 33,700	\$ 33,700	\$ -	(33,700)
TRANSFERS IN	-	-	11,300	11,300	-	(11,300)
TOTAL RESOURCES	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	(45,000)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	(45,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	(45,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340802 - HOMELAND SECURITY GRANTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ 57,000	\$ 57,000	\$ -	(57,000)
TOTAL RESOURCES	\$ -	\$ -	\$ 57,000	\$ 57,000	\$ -	(57,000)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 57,000	\$ 57,000	\$ -	(57,000)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 57,000	\$ 57,000	\$ -	(57,000)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340803 - ODOT SAFE ROUTES TO SCHOOL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 1,519,300	\$ 1,419,300
TRANSFERS IN	-	-	25,100	25,100	379,100	354,000
TOTAL RESOURCES	\$ -	\$ -	\$ 125,100	\$ 125,100	\$ 1,898,400	\$ 1,773,300
REQUIREMENTS						
CAPITAL	\$ -	\$ 3,457	\$ 125,100	\$ 125,100	\$ 1,898,400	\$ 1,773,300
TOTAL REQUIREMENTS	\$ -	\$ 3,457	\$ 125,100	\$ 125,100	\$ 1,898,400	\$ 1,773,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ (3,457)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340804 - ODOT GRANTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	884,400	\$ 884,400
TRANSFERS IN	-	-	-	-	96,800	96,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	981,200	\$ 981,200
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	981,200	\$ 981,200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	981,200	\$ 981,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340900 - FAA ANNUAL CAPITAL GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 8,926	\$ (113,988)	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	76,515	1,809,700	319,500	319,500	388,000	68,500
OTHER RESOURCES	13	1,990	-	-	-	-
INVESTMENT EARNINGS	(30)	(6,122)	-	-	-	-
TRANSFERS IN	2,000	85,000	35,500	35,500	3,500	(32,000)
TOTAL RESOURCES	\$ 87,424	\$ 1,776,580	\$ 355,000	\$ 355,000	\$ 391,500	\$ 36,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ (20,000)
CAPITAL	201,412	1,992,980	335,000	335,000	391,500	56,500
TOTAL REQUIREMENTS	\$ 201,412	\$ 1,992,980	\$ 355,000	\$ 355,000	\$ 391,500	\$ 36,500
RESOURCES LESS REQUIREMENTS	\$ (113,988)	\$ (216,400)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 20340901 - TITLE XIX GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (145)	\$ (149)	\$ -	\$ -	\$ -	-
INTERGOVERNMENTAL	-	-	4,000	4,000	4,000	-
INVESTMENT EARNINGS	(4)	(4)	-	-	-	-
TOTAL RESOURCES	\$ (149)	\$ (153)	\$ 4,000	\$ 4,000	\$ 4,000	-
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	-
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	-
RESOURCES LESS REQUIREMENTS	\$ (149)	\$ (153)	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21140000 - ALBANY MUNICIPAL AIRPORT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 194,773	\$ 203,824	\$ 195,000	\$ 195,000	\$ 153,900	\$ (41,100)
CHARGES FOR SERVICES	97,380	99,408	216,100	216,100	223,800	7,700
OTHER RESOURCES	7,631	70	-	-	-	-
INVESTMENT EARNINGS	2,921	5,275	2,700	2,700	2,400	(300)
TOTAL RESOURCES	\$ 302,705	\$ 308,577	\$ 413,800	\$ 413,800	\$ 380,100	\$ (33,700)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 15,913	\$ 16,636	\$ 102,900	\$ 102,900	\$ 96,000	\$ (6,900)
MATERIALS & SERVICES	82,970	112,024	206,100	206,100	186,700	(19,400)
CAPITAL	-	-	89,200	89,200	87,600	(1,600)
TRANSFERS OUT	-	5,076	15,600	15,600	9,800	(5,800)
TOTAL REQUIREMENTS	\$ 98,883	\$ 133,736	\$ 413,800	\$ 413,800	\$ 380,100	\$ (33,700)
RESOURCES LESS REQUIREMENTS	\$ 203,822	\$ 174,841	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21140005 - AIRPORT CAPITAL PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 216,729	\$ 280,837	\$ 181,700	\$ 181,700	\$ 160,400	\$ (21,300)
OTHER RESOURCES	6,000	6,000	12,000	12,000	3,000	(9,000)
INVESTMENT EARNINGS	4,179	9,502	3,000	3,000	6,000	3,000
TRANSFERS IN	73,900	76,100	144,600	144,600	-	(144,600)
INTRAFUND TRANSFERS	-	-	-	-	108,600	108,600
TOTAL RESOURCES	\$ 300,808	\$ 372,439	\$ 341,300	\$ 341,300	\$ 278,000	\$ (63,300)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,278	\$ 29,450	-	-	-	-
CAPITAL	16,694	33,388	305,800	305,800	274,500	(31,300)
TRANSFERS OUT	2,000	85,000	35,500	35,500	3,500	(32,000)
TOTAL REQUIREMENTS	\$ 19,972	\$ 147,838	\$ 341,300	\$ 341,300	\$ 278,000	\$ (63,300)
RESOURCES LESS REQUIREMENTS	\$ 280,836	\$ 224,601	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340100 - ALBANY TRANSIT SYSTEM

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 336,427	\$ 314,629	\$ -	\$ -	\$ 12,200	\$ 12,200
INTERGOVERNMENTAL CHARGES FOR SERVICES	520,242	358,408	2,097,100	2,097,100	1,514,000	(583,100)
OTHER RESOURCES	28,247	25,743	68,000	68,000	1,200,500	1,132,500
INVESTMENT EARNINGS	659	457	-	-	-	-
TRANSFERS IN	5,692	(2,251)	2,100	2,100	-	(2,100)
	520,651	303,900	916,300	916,300	-	(916,300)
TOTAL RESOURCES	\$ 1,411,918	\$ 1,000,886	\$ 3,083,500	\$ 3,083,500	\$ 2,726,700	\$ (356,800)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 392,843	\$ 417,195	\$ 1,226,200	\$ 1,226,200	\$ 1,510,000	\$ 283,800
MATERIALS & SERVICES	279,694	468,327	708,300	708,300	843,900	135,600
CAPITAL	424,753	-	1,149,000	1,149,000	24,600	(1,124,400)
INTRAFUND TRANSFERS	-	-	-	-	348,200	348,200
TOTAL REQUIREMENTS	\$ 1,097,290	\$ 885,522	\$ 3,083,500	\$ 3,083,500	\$ 2,726,700	\$ (356,800)
RESOURCES LESS REQUIREMENTS	\$ 314,628	\$ 115,364	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340101 - ALBANY TRANSIT SYSTEM STIF

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	1,250,000	\$ 1,250,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	1,250,000	\$ 1,250,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,250,000	\$ 1,250,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	1,250,000	\$ 1,250,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340105 - LINN-BENTON LOOP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 36,995	\$ (106,068)	\$ -	\$ -	\$ 5,500	\$ 5,500
INTERGOVERNMENTAL	747,949	481,636	2,319,800	2,319,800	982,000	(1,337,800)
CHARGES FOR SERVICES	24,410	21,546	53,000	53,000	1,201,900	1,148,900
OTHER RESOURCES	62	38	-	-	-	-
INVESTMENT EARNINGS	(1,381)	(2,161)	600	600	-	(600)
TRANSFERS IN	72,208	106,100	-	-	-	-
TOTAL RESOURCES	\$ 880,243	\$ 501,091	\$ 2,373,400	\$ 2,373,400	\$ 2,189,400	\$ (184,000)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 352,077	\$ 364,374	\$ 1,102,400	\$ 1,102,400	\$ 1,480,000	\$ 377,600
MATERIALS & SERVICES	209,480	190,508	391,000	391,000	709,400	318,400
CAPITAL	424,753	-	880,000	880,000	-	(880,000)
TOTAL REQUIREMENTS	\$ 986,310	\$ 554,882	\$ 2,373,400	\$ 2,373,400	\$ 2,189,400	\$ (184,000)
RESOURCES LESS REQUIREMENTS	\$ (106,067)	\$ (53,791)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340106 - LINN-BENTON LOOP STIF

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	1,296,000	\$ 1,296,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	1,296,000	\$ 1,296,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,296,000	\$ 1,296,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	1,296,000	\$ 1,296,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340110 - PARATRANSIT SYSTEM

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 23,237	\$ 8,209	\$ -	\$ -	\$ 20,400	\$ 20,400
INTERGOVERNMENTAL CHARGES FOR SERVICES	256,698	386,815	1,115,100	1,115,100	1,639,100	524,000
OTHER RESOURCES	32,446	33,709	74,000	74,000	91,000	17,000
INVESTMENT EARNINGS	259	255	400	400	400	-
TRANSFERS IN	(844)	(997)	600	600	600	-
	260,000	190,000	461,900	461,900	-	(461,900)
TOTAL RESOURCES	\$ 571,796	\$ 617,991	\$ 1,652,000	\$ 1,652,000	\$ 1,751,500	\$ 99,500
REQUIREMENTS						
PERSONNEL SERVICES	\$ 409,588	\$ 474,159	\$ 1,172,600	\$ 1,172,600	\$ 1,263,300	\$ 90,700
MATERIALS & SERVICES	154,000	158,977	402,800	402,800	488,200	85,400
CAPITAL	-	-	76,600	76,600	-	(76,600)
TOTAL REQUIREMENTS	\$ 563,588	\$ 633,136	\$ 1,652,000	\$ 1,652,000	\$ 1,751,500	\$ 99,500
RESOURCES LESS REQUIREMENTS	\$ 8,208	\$ (15,145)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340111 - PARATRANSIT SYSTEM STIF

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	115,500	\$ 115,500
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	115,500	\$ 115,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	35,500	\$ 35,500
CAPITAL	-	-	-	-	80,000	80,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	115,500	\$ 115,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21340150 - ALBANY TRANSIT CAPITAL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	75,000	\$ 75,000
INTERGOVERNMENTAL	-	-	-	-	508,100	508,100
TRANSFERS IN	-	-	-	-	300,000	300,000
INTRAFUND TRANSFERS	-	-	-	-	369,800	369,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	1,252,900	\$ 1,252,900
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	1,252,900	\$ 1,252,900
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	1,252,900	\$ 1,252,900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21346100 - ALBANY TRANSIT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,500	\$ 3,500
CHARGES FOR SERVICES	-	-	-	-	1,000	1,000
TRANSFERS IN	-	-	-	3,600	-	(3,600)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 3,600	\$ 4,500	\$ 900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	2,500	\$ 2,500
CAPITAL	-	-	-	3,600	2,000	(1,600)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 3,600	\$ 4,500	\$ 900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21346105 - LINN-BENTON LOOP IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	2,000	\$ 2,000
CHARGES FOR SERVICES	-	-	-	-	1,000	1,000
TRANSFERS IN	-	-	-	2,100	-	(2,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 2,100	\$ 3,000	\$ 900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	2,500	\$ 2,500
CAPITAL	-	-	-	2,100	500	(1,600)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 2,100	\$ 3,000	\$ 900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21346110 - PARATRANSIT SYS IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	4,300	\$ 4,300
CHARGES FOR SERVICES	-	-	-	-	3,600	3,600
TRANSFERS IN	-	-	-	4,300	-	(4,300)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 4,300	\$ 7,900	\$ 3,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	2,500	\$ 2,500
CAPITAL	-	-	-	4,300	5,400	1,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 4,300	\$ 7,900	\$ 3,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNium 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21347100 - ALBANY TRANSIT SYS EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	122,900	\$ 122,900
CHARGES FOR SERVICES	-	-	-	-	74,000	74,000
INVESTMENT EARNINGS	-	-	-	-	2,300	2,300
TRANSFERS IN	-	-	-	230,000	-	(230,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 230,000	\$ 199,200	\$ (30,800)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	230,000	188,400	\$ (41,600)
INTRAFUND TRANSFERS	-	-	-	-	10,800	10,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 230,000	\$ 199,200	\$ (30,800)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21347105 - LINN-BENTON LOOP EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	80,600	\$ 80,600
CHARGES FOR SERVICES	-	-	-	-	54,000	54,000
INVESTMENT EARNINGS	-	-	-	-	1,600	1,600
TRANSFERS IN	-	-	-	140,000	-	(140,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 140,000	\$ 136,200	\$ (3,800)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	140,000	125,400	\$ (14,600)
INTRAFUND TRANSFERS	-	-	-	-	10,800	10,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 140,000	\$ 136,200	\$ (3,800)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21347110 - PARATRANSIT SYSTEM EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	63,200	\$ 63,200
CHARGES FOR SERVICES	-	-	-	-	12,000	12,000
INVESTMENT EARNINGS	-	-	-	-	600	600
TRANSFERS IN	-	-	-	97,000	-	(97,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 97,000	\$ 75,800	\$ (21,200)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 97,000	\$ 75,800	\$ (21,200)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 97,000	\$ 75,800	\$ (21,200)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040200 - STREET MAINTENANCE REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 817,966	\$ 771,382	\$ 386,700	\$ 386,700	\$ 400,000	\$ 13,300
LICENSES & FEES	33,900	95,007	30,000	30,000	90,000	60,000
INTERGOVERNMENTAL	3,028,177	2,683,281	7,099,000	7,099,000	6,900,000	(199,000)
OTHER RESOURCES	20,375	16,406	2,000	2,000	2,000	-
INVESTMENT EARNINGS	(42,719)	120,490	20,000	20,000	20,000	-
TRANSFERS IN	2,800	7,976	21,200	21,200	13,900	(7,300)
TOTAL RESOURCES	\$ 3,860,499	\$ 3,694,542	\$ 7,558,900	\$ 7,558,900	\$ 7,425,900	\$ (133,000)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040205 - STREET ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 69,504	\$ 72,799	\$ 108,900	\$ 108,900	\$ 284,800	\$ 175,900
MATERIALS & SERVICES	984,868	1,040,304	2,107,900	2,107,900	1,765,800	(342,100)
TRANSFERS OUT	80,000	80,000	160,000	160,000	160,000	-
CONTINGENCIES	-	-	370,600	370,600	356,200	(14,400)
TOTAL REQUIREMENTS	\$ 1,134,372	\$ 1,193,103	\$ 2,747,400	\$ 2,747,400	\$ 2,566,800	\$ (180,600)



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040210 - STREET MAINTENANCE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 729,189	\$ 838,091	\$ 2,198,700	\$ 2,198,700	\$ 2,130,100	\$ (68,600)
MATERIALS & SERVICES	1,225,560	1,246,175	2,612,800	2,612,800	2,729,000	116,200
TOTAL REQUIREMENTS	\$ 1,954,749	\$ 2,084,266	\$ 4,811,500	\$ 4,811,500	\$ 4,859,100	\$ 47,600



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040250 - STREET CAPITAL & RESTORATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 3,345,670	\$ 4,473,096	\$ 5,865,300	\$ 5,865,300	\$ 6,346,800	\$ 481,500
INVESTMENT EARNINGS	57,860	105,186	40,000	40,000	46,700	6,700
TOTAL RESOURCES	\$ 5,986,499	\$ 9,226,494	\$ 11,510,200	\$ 11,510,200	\$ 13,215,300	\$ 1,705,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ 55,782	\$ 46,652	\$ 340,000	\$ 340,000	\$ 120,000	\$ (220,000)
CAPITAL	1,247,021	3,861,879	11,105,100	11,105,100	12,618,500	1,513,400
TOTAL REQUIREMENTS	\$ 1,513,403	\$ 3,928,531	\$ 11,510,200	\$ 11,510,200	\$ 13,215,300	\$ 1,705,100
RESOURCES LESS REQUIREMENTS	\$ 4,473,096	\$ 5,297,963	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040255 - TRANSPORTATION SDC IMPROV FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 3,733,492	\$ 4,055,375	\$ 2,853,200	\$ 2,853,200	\$ 4,044,800	\$ 1,191,600
LICENSES & FEES	941,190	986,224	1,004,000	1,004,000	1,005,600	1,600
INVESTMENT EARNINGS	53,901	86,719	23,000	23,000	75,000	52,000
TOTAL RESOURCES	\$ 4,728,583	\$ 5,128,318	\$ 3,880,200	\$ 3,880,200	\$ 5,125,400	\$ 1,245,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ 9,683	\$ 8,687	\$ 16,000	\$ 16,000	\$ 16,000	-
CAPITAL	281,025	418,262	3,864,200	3,864,200	4,730,300	866,100
TRANSFERS OUT	382,500	600,000	-	-	379,100	379,100
TOTAL REQUIREMENTS	\$ 673,208	\$ 1,026,949	\$ 3,880,200	\$ 3,880,200	\$ 5,125,400	\$ 1,245,200
RESOURCES LESS REQUIREMENTS	\$ 4,055,375	\$ 4,101,369	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040260 - TRANSPORTATION SDC REIMB FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 678,786	\$ 537,106	\$ 618,500	\$ 618,500	\$ 1,249,400	\$ 630,900
LICENSES & FEES	176,952	208,020	201,000	201,000	300,800	99,800
INVESTMENT EARNINGS	8,117	13,859	6,500	6,500	36,000	29,500
TRANSFERS IN	1,667	-	-	-	-	-
TOTAL RESOURCES	\$ 865,522	\$ 758,985	\$ 826,000	\$ 826,000	\$ 1,586,200	\$ 760,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,702	\$ 2,413	\$ 4,000	\$ 4,000	\$ 16,000	\$ 12,000
CAPITAL	-	-	822,000	822,000	1,570,200	748,200
TRANSFERS OUT	324,900	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 326,602	\$ 2,413	\$ 826,000	\$ 826,000	\$ 1,586,200	\$ 760,200
RESOURCES LESS REQUIREMENTS	\$ 538,920	\$ 756,572	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040265 - ADA CAPITAL PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 69,329	\$ 90,433	\$ 111,000	\$ 111,000	\$ 137,400	\$ 26,400
INVESTMENT EARNINGS	958	2,238	1,100	1,100	4,000	2,900
TRANSFERS IN	18,333	20,000	40,000	40,000	-	(40,000)
INTRAFUND TRANSFERS	-	-	-	-	80,000	80,000
TOTAL RESOURCES	\$ 88,620	\$ 112,671	\$ 152,100	\$ 152,100	\$ 221,400	\$ 69,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 152,100	\$ 152,100	\$ 221,400	\$ 69,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 152,100	\$ 152,100	\$ 221,400	\$ 69,300
RESOURCES LESS REQUIREMENTS	\$ 88,620	\$ 112,671	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25040299 - N ALBANY FRONTAGE FEE PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 32,935	\$ -	\$ -	\$ -	\$ -	-
INVESTMENT EARNINGS	199	-	-	-	-	-
TOTAL RESOURCES	\$ 33,134	\$ -	\$ -	\$ -	\$ -	-
REQUIREMENTS						
TRANSFERS OUT	\$ 33,134	\$ -	\$ -	\$ -	\$ -	-
TOTAL REQUIREMENTS	\$ 33,134	\$ -	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25046210 - STREET MAINT IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	11,800	\$ 11,800
CHARGES FOR SERVICES	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	14,000	\$ 14,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	5,200	\$ 5,200
CAPITAL	-	-	-	-	8,800	8,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	14,000	\$ 14,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 25047210 - STREET MAINT EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	805,400	\$ 805,400
CHARGES FOR SERVICES	-	-	-	-	100,000	100,000
INVESTMENT EARNINGS	-	-	-	-	9,200	9,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	914,600	\$ 914,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	10,000	\$ 10,000
CAPITAL	-	-	-	-	904,600	904,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	914,600	\$ 914,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140300 - SEWER REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,271,891	\$ 1,213,999	\$ 1,247,100	\$ 1,247,100	\$ 1,015,000	\$ (232,100)
LICENSES & FEES	35,500	53,938	10,000	10,000	10,000	-
INTERGOVERNMENTAL	846	37,151	49,600	49,600	40,000	(9,600)
CHARGES FOR SERVICES	8,866,363	9,393,541	22,030,100	22,030,100	23,771,400	1,741,300
OTHER RESOURCES	17,383	(6,946)	50,000	50,000	50,000	-
INVESTMENT EARNINGS	23,977	38,750	30,000	30,000	30,000	-
TRANSFERS IN	-	-	-	-	5,700	5,700
TOTAL RESOURCES	\$ 10,215,960	\$ 10,730,433	\$ 23,416,800	\$ 23,416,800	\$ 24,922,100	\$ 1,505,300



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140305 - WASTEWATER ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 146,050	\$ 156,431	\$ 368,200	\$ 368,200	\$ 343,200	\$ (25,000)
MATERIALS & SERVICES	3,499,969	3,475,794	7,844,300	7,844,300	7,849,000	4,700
TRANSFERS OUT	615,423	887,081	2,866,000	3,916,000	3,351,300	(564,700)
CONTINGENCIES	-	-	1,068,800	18,800	1,124,300	1,105,500
TOTAL REQUIREMENTS	\$ 4,261,442	\$ 4,519,306	\$ 12,147,300	\$ 12,147,300	\$ 12,667,800	\$ 520,500



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140310 - WASTEWATER TREATMENT PLANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 655,923	\$ 742,668	\$ 1,803,800	\$ 1,803,800	\$ 1,867,000	\$ 63,200
MATERIALS & SERVICES	1,926,342	1,858,034	3,645,000	3,645,000	4,109,000	464,000
CAPITAL	59,460	54,503	132,500	132,500	106,000	(26,500)
TRANSFERS OUT	-	-	11,300	11,300	-	(11,300)
TOTAL REQUIREMENTS	\$ 2,641,725	\$ 2,655,205	\$ 5,592,600	\$ 5,592,600	\$ 6,082,000	\$ 489,400



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140315 - TWG WETLANDS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 87,167	\$ 106,386	\$ 252,600	\$ 252,600	\$ 281,500	\$ 28,900
MATERIALS & SERVICES	126,893	129,642	303,800	303,800	302,600	(1,200)
CAPITAL	17,621	2,648	10,000	10,000	-	(10,000)
TOTAL REQUIREMENTS	\$ 231,681	\$ 238,676	\$ 566,400	\$ 566,400	\$ 584,100	\$ 17,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140320 - WATER REUSE AND BIOSOLIDS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ 53,900	\$ 53,900	\$ 106,800	\$ 52,900
MATERIALS & SERVICES	5,984	14,010	400,900	400,900	597,700	196,800
TOTAL REQUIREMENTS	\$ 5,984	\$ 14,010	\$ 454,800	\$ 454,800	\$ 704,500	\$ 249,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140325 - WASTEWATER COLLECTIONS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 798,578	\$ 831,684	\$ 1,920,600	\$ 1,920,600	\$ 2,010,600	\$ 90,000
MATERIALS & SERVICES	657,115	657,605	1,539,900	1,539,900	1,675,200	135,300
CAPITAL	13,465	45,773	79,900	79,900	25,000	(54,900)
TOTAL REQUIREMENTS	\$ 1,469,158	\$ 1,535,062	\$ 3,540,400	\$ 3,540,400	\$ 3,710,800	\$ 170,400



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140330 - INDUSTRIAL PRETREATMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 258,455	\$ 335,235	\$ 818,000	\$ 818,000	\$ 842,600	\$ 24,600
MATERIALS & SERVICES	133,514	126,866	297,300	297,300	330,300	33,000
CAPITAL	-	14,299	-	-	-	-
TOTAL REQUIREMENTS	\$ 391,969	\$ 476,400	\$ 1,115,300	\$ 1,115,300	\$ 1,172,900	\$ 57,600



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS
PROGRAM: 60140350 - SEWER SYSTEM CAPITAL PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 13,614,876	\$ 15,047,461	\$ 15,615,100	\$ 15,615,100	\$ 13,136,200	\$ (2,478,900)
LICENSES & FEES	51,509	36,081	20,000	20,000	40,000	20,000
INTERGOVERNMENTAL	33,595	60,939	384,700	384,700	524,800	140,100
CHARGES FOR SERVICES	3,785,600	4,599,800	6,134,200	6,134,200	5,453,300	(680,900)
OTHER RESOURCES	12	219,409	12,750,000	12,750,000	-	(12,750,000)
INVESTMENT EARNINGS	92,026	617,451	83,800	83,800	141,700	57,900
TOTAL RESOURCES	\$ 17,577,618	\$ 20,581,141	\$ 34,987,800	\$ 34,987,800	\$ 19,296,000	\$ (15,691,800)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 239,128	\$ 291,322	\$ 910,000	\$ 910,000	\$ 1,060,000	\$ 150,000
CAPITAL	2,291,027	3,434,905	34,077,800	34,077,800	18,236,000	(15,841,800)
TOTAL REQUIREMENTS	\$ 2,530,155	\$ 3,726,227	\$ 34,987,800	\$ 34,987,800	\$ 19,296,000	\$ (15,691,800)
RESOURCES LESS REQUIREMENTS	\$ 15,047,463	\$ 16,854,914	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140355 - SEWER SDC IMPROVEMENT FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 2,763,691	\$ 2,156,193	\$ 1,345,400	\$ 1,345,400	\$ 1,231,800	\$ (113,600)
LICENSES & FEES	896,761	1,250,789	1,307,200	1,307,200	1,345,200	38,000
INVESTMENT EARNINGS	31,254	46,660	16,000	16,000	20,000	4,000
TOTAL RESOURCES	\$ 3,691,706	\$ 3,453,642	\$ 2,668,600	\$ 2,668,600	\$ 2,597,000	\$ (71,600)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 9,813	\$ 10,158	\$ 12,000	\$ 12,000	\$ 24,000	\$ 12,000
CAPITAL	-	429	262,200	262,200	723,000	460,800
INTRAFUND TRANSFERS	-	-	-	-	1,850,000	1,850,000
TRANSFERS OUT	1,525,700	1,464,000	2,394,400	2,394,400	-	(2,394,400)
TOTAL REQUIREMENTS	\$ 1,535,513	\$ 1,474,587	\$ 2,668,600	\$ 2,668,600	\$ 2,597,000	\$ (71,600)
RESOURCES LESS REQUIREMENTS	\$ 2,156,193	\$ 1,979,055	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140360 - SEWER SDC REIMBURSEMENT FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 508,150	\$ 566,889	\$ 446,100	\$ 446,100	\$ 245,200	\$ (200,900)
LICENSES & FEES	52,220	55,237	62,200	62,200	84,200	22,000
INVESTMENT EARNINGS	7,552	11,539	6,200	6,200	1,000	(5,200)
TOTAL RESOURCES	\$ 567,922	\$ 633,665	\$ 514,500	\$ 514,500	\$ 330,400	\$ (184,100)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,033	\$ 447	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
CAPITAL	-	-	112,500	112,500	328,400	215,900
TRANSFERS OUT	-	152,000	400,000	400,000	-	(400,000)
TOTAL REQUIREMENTS	\$ 1,033	\$ 152,447	\$ 514,500	\$ 514,500	\$ 330,400	\$ (184,100)
RESOURCES LESS REQUIREMENTS	\$ 566,889	\$ 481,218	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140365 - SEWER ECONOMIC DEVELOPMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 539,961	\$ 532,522	\$ 550,200	\$ 550,200	\$ 500,000	\$ (50,200)
INVESTMENT EARNINGS	7,257	12,088	6,000	6,000	10,000	4,000
TOTAL RESOURCES	\$ 547,218	\$ 544,610	\$ 556,200	\$ 556,200	\$ 510,000	\$ (46,200)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 556,200	\$ 556,200	\$ 510,000	\$ (46,200)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 556,200	\$ 556,200	\$ 510,000	\$ (46,200)
RESOURCES LESS REQUIREMENTS	\$ 547,218	\$ 544,610	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140370 - SEWER DEBT SERVICE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 3,423,230	\$ 3,613,727	\$ 3,629,300	\$ 3,629,300	\$ 3,804,600	\$ 175,300
INTERGOVERNMENTAL	404,509	384,026	763,500	763,500	757,400	(6,100)
CHARGES FOR SERVICES	3,711,300	3,225,000	7,283,700	7,283,700	7,562,300	278,600
INVESTMENT EARNINGS	49,192	76,206	30,000	30,000	80,000	50,000
TRANSFERS IN	1,525,700	1,616,000	2,794,400	2,794,400	-	(2,794,400)
INTRAFUND TRANSFERS	-	-	-	-	1,850,000	1,850,000
TOTAL RESOURCES	\$ 9,113,931	\$ 8,914,959	\$ 14,500,900	\$ 14,500,900	\$ 14,054,300	\$ (446,600)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE	5,485,203	5,239,313	14,500,900	14,500,900	14,054,300	(446,600)
TOTAL REQUIREMENTS	\$ 5,500,203	\$ 5,239,313	\$ 14,500,900	\$ 14,500,900	\$ 14,054,300	\$ (446,600)
RESOURCES LESS REQUIREMENTS	\$ 3,613,728	\$ 3,675,646	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60140375 - SEWER EQUIPMENT REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 626,965	\$ 714,302	\$ 767,200	\$ 767,200	\$ -	\$ (767,200)
CHARGES FOR SERVICES	99,500	89,900	255,600	255,600	-	(255,600)
OTHER RESOURCES	2,024	192	-	-	-	-
INVESTMENT EARNINGS	9,425	16,431	11,000	11,000	-	(11,000)
TOTAL RESOURCES	\$ 737,914	\$ 820,825	\$ 1,033,800	\$ 1,033,800	\$ -	\$ (1,033,800)
REQUIREMENTS						
CAPITAL	\$ 23,613	\$ 44,136	\$ 1,033,800	\$ 1,033,800	\$ -	\$ (1,033,800)
TOTAL REQUIREMENTS	\$ 23,613	\$ 44,136	\$ 1,033,800	\$ 1,033,800	\$ -	\$ (1,033,800)
RESOURCES LESS REQUIREMENTS	\$ 714,301	\$ 776,689	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146305 - WASTEWATER ADMIN IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
CHARGES FOR SERVICES	-	-	-	-	800	800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	4,600	\$ 4,600
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,500	\$ 1,500
CAPITAL	-	-	-	-	3,100	3,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	4,600	\$ 4,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146310 - WASTE TREATMENT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	222,000	\$ 222,000
CHARGES FOR SERVICES	-	-	-	-	111,700	111,700
INVESTMENT EARNINGS	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	335,900	\$ 335,900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,500	\$ 4,500
CAPITAL	-	-	-	-	331,400	331,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	335,900	\$ 335,900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146315 - TWG WETLANDS IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	2,400	\$ 2,400
CHARGES FOR SERVICES	-	-	-	-	600	600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146320 - WATER REUSE & BIO IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	9,100	\$ 9,100
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	9,100	\$ 9,100
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	9,100	\$ 9,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	9,100	\$ 9,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146325 - WASTEWATER COLL IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	10,800	\$ 10,800
CHARGES FOR SERVICES	-	-	-	-	2,000	2,000
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	12,800	\$ 12,800
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
CAPITAL	-	-	-	-	9,800	9,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	12,800	\$ 12,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60146330 - INDUSTRIAL PRET IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	2,600	\$ 2,600
CHARGES FOR SERVICES	-	-	-	-	2,400	2,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	5,000	\$ 5,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,500	\$ 4,500
CAPITAL	-	-	-	-	500	500
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	5,000	\$ 5,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147305 - WASTEWATER ADMIN EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	106,900	\$ 106,900
INVESTMENT EARNINGS	-	-	-	-	900	900
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	107,800	\$ 107,800
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	107,800	\$ 107,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	107,800	\$ 107,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147310 - WASTEWATER TP EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	58,800	\$ 58,800
CHARGES FOR SERVICES	-	-	-	-	47,000	47,000
INVESTMENT EARNINGS	-	-	-	-	800	800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	106,600	\$ 106,600
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	106,600	\$ 106,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	106,600	\$ 106,600
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147315 - TWG WETLANDS EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	45,800	\$ 45,800
CHARGES FOR SERVICES	-	-	-	-	10,000	10,000
INVESTMENT EARNINGS	-	-	-	-	600	600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	56,400	\$ 56,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	56,400	\$ 56,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	56,400	\$ 56,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147320 - WATER REUSE & BIO EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	181,800	\$ 181,800
CHARGES FOR SERVICES	-	-	-	-	150,000	150,000
INVESTMENT EARNINGS	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	334,000	\$ 334,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	334,000	\$ 334,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	334,000	\$ 334,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147325 - WASTEWATER COLLECT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	399,600	\$ 399,600
CHARGES FOR SERVICES	-	-	-	-	140,000	140,000
INVESTMENT EARNINGS	-	-	-	-	3,800	3,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	543,400	\$ 543,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	543,400	\$ 543,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	543,400	\$ 543,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 60147330 - INDUSTRIAL PRETREAT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	46,200	\$ 46,200
CHARGES FOR SERVICES	-	-	-	-	14,000	14,000
INVESTMENT EARNINGS	-	-	-	-	600	600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	60,800	\$ 60,800
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	60,800	\$ 60,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	60,800	\$ 60,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540400 - WATER REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,430,156	\$ 1,051,150	\$ 963,100	\$ 963,100	\$ 970,200	\$ 7,100
LICENSES & FEES	185,951	200,286	170,000	170,000	170,000	-
INTERGOVERNMENTAL	136,059	147,407	-	-	-	-
CHARGES FOR SERVICES	7,973,186	8,375,120	20,243,500	20,243,500	20,711,700	468,200
OTHER RESOURCES	40,216	30,676	15,000	15,000	15,000	-
INVESTMENT EARNINGS	(26,632)	202,586	20,000	20,000	20,000	-
TRANSFERS IN	15,342	-	-	-	5,700	5,700
TOTAL RESOURCES	\$ 9,754,278	\$ 10,007,225	\$ 21,411,600	\$ 21,411,600	\$ 21,892,600	\$ 481,000



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540405 - WATER ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 151,408	\$ 146,195	\$ 356,200	\$ 356,200	\$ 355,600	\$ (600)
MATERIALS & SERVICES	2,894,425	2,934,287	6,950,400	6,950,400	6,406,400	(544,000)
TRANSFERS OUT	532,180	566,014	1,232,800	1,732,800	1,830,500	97,700
CONTINGENCIES	-	-	1,040,000	540,000	1,062,600	522,600
TOTAL REQUIREMENTS	\$ 3,578,013	\$ 3,646,496	\$ 9,579,400	\$ 9,579,400	\$ 9,655,100	\$ 75,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540410 - ALBANY-MILLERSBURG WTP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 396,970	\$ 474,278	\$ 1,189,400	\$ 1,189,400	\$ 1,217,200	\$ 27,800
MATERIALS & SERVICES	770,123	814,969	1,790,800	1,790,800	1,887,000	96,200
CAPITAL	317,976	52,989	130,000	130,000	45,500	(84,500)
TOTAL REQUIREMENTS	\$ 1,485,069	\$ 1,342,236	\$ 3,110,200	\$ 3,110,200	\$ 3,149,700	\$ 39,500



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540415 - VINE ST WATER TREATMENT PLANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 388,892	\$ 471,901	\$ 1,189,400	\$ 1,189,400	\$ 1,217,200	\$ 27,800
MATERIALS & SERVICES	501,845	486,690	1,156,400	1,156,400	1,213,400	57,000
CAPITAL	15,093	14,307	15,000	15,000	-	(15,000)
TOTAL REQUIREMENTS	\$ 905,830	\$ 972,898	\$ 2,360,800	\$ 2,360,800	\$ 2,430,600	\$ 69,800



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540420 - WATER DISTRIBUTION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 896,551	\$ 842,908	\$ 2,194,300	\$ 2,194,300	\$ 2,246,900	\$ 52,600
MATERIALS & SERVICES	956,007	961,968	2,185,700	2,185,700	2,302,600	116,900
CAPITAL	68,898	68,720	25,000	25,000	68,500	43,500
TOTAL REQUIREMENTS	\$ 1,921,456	\$ 1,873,596	\$ 4,405,000	\$ 4,405,000	\$ 4,618,000	\$ 213,000



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540425 - WATER CANAL MAINTENANCE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 427,231	\$ 453,074	\$ 1,048,700	\$ 1,048,700	\$ 1,099,500	\$ 50,800
MATERIALS & SERVICES	339,012	329,071	846,500	846,500	854,200	7,700
CAPITAL	46,516	133,062	61,000	61,000	85,500	24,500
TOTAL REQUIREMENTS	\$ 812,759	\$ 915,207	\$ 1,956,200	\$ 1,956,200	\$ 2,039,200	\$ 83,000



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540450 - WATER SYSTEM CAPITAL PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 7,742,566	\$ 8,160,714	\$ 5,619,300	\$ 5,619,300	\$ 6,283,200	\$ 663,900
LICENSES & FEES	76,822	37,738	60,000	60,000	60,000	-
INTERGOVERNMENTAL	316,959	100,408	233,300	233,300	41,800	(191,500)
CHARGES FOR SERVICES	3,129,400	3,349,300	4,986,100	4,986,100	6,007,400	1,021,300
OTHER RESOURCES	52	11,455	-	-	-	-
INVESTMENT EARNINGS	107,029	178,583	44,200	44,200	67,000	22,800
TOTAL RESOURCES	\$ 11,372,828	\$ 11,838,198	\$ 10,942,900	\$ 10,942,900	\$ 12,459,400	\$ 1,516,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ 100,949	\$ 60,161	\$ 348,000	\$ 348,000	\$ 481,000	\$ 133,000
CAPITAL	3,036,163	3,641,343	10,594,900	10,594,900	11,978,400	1,383,500
TRANSFERS OUT	75,000	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 3,212,112	\$ 3,701,504	\$ 10,942,900	\$ 10,942,900	\$ 12,459,400	\$ 1,516,500
RESOURCES LESS REQUIREMENTS	\$ 8,160,716	\$ 8,136,694	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540455 - WATER SDC IMPROVEMENT FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 134,119	\$ 330,754	\$ 101,100	\$ 101,100	\$ 605,000	\$ 503,900
LICENSES & FEES	414,192	424,889	601,200	601,200	700,600	99,400
INVESTMENT EARNINGS	3,562	7,168	2,200	2,200	7,600	5,400
TOTAL RESOURCES	\$ 551,873	\$ 762,811	\$ 704,500	\$ 704,500	\$ 1,313,200	\$ 608,700
REQUIREMENTS						
MATERIALS & SERVICES	\$ 6,820	\$ 7,048	\$ 10,000	\$ 10,000	\$ 24,000	\$ 14,000
CAPITAL	-	-	154,500	154,500	242,100	87,600
INTRAFUND TRANSFERS	-	-	-	-	1,047,100	1,047,100
TRANSFERS OUT	214,300	455,800	540,000	540,000	-	(540,000)
TOTAL REQUIREMENTS	\$ 221,120	\$ 462,848	\$ 704,500	\$ 704,500	\$ 1,313,200	\$ 608,700
RESOURCES LESS REQUIREMENTS	\$ 330,753	\$ 299,963	\$ -	\$ -	\$ -	\$ -



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540460 - WATER SDC REIMBURSEMENT FEE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,047,994	\$ 920,361	\$ 679,600	\$ 679,600	\$ 545,400	\$ (134,200)
LICENSES & FEES	84,425	71,129	85,000	85,000	163,000	78,000
INVESTMENT EARNINGS	13,760	21,578	5,000	5,000	5,900	900
TOTAL RESOURCES	\$ 1,146,179	\$ 1,013,068	\$ 769,600	\$ 769,600	\$ 714,300	\$ (55,300)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,518	\$ 1,180	\$ 2,200	\$ 2,200	\$ 6,000	\$ 3,800
CAPITAL	-	-	344,200	344,200	708,300	364,100
TRANSFERS OUT	-	-	423,200	423,200	-	(423,200)
TOTAL REQUIREMENTS	\$ 1,518	\$ 1,180	\$ 769,600	\$ 769,600	\$ 714,300	\$ (55,300)
RESOURCES LESS REQUIREMENTS	\$ 1,144,661	\$ 1,011,888	\$ -	\$ -	\$ -	\$ -



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540465 - WATER ECONOMIC DEVELOPMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 566,580	\$ 462,240	\$ 508,800	\$ 508,800	\$ 500,000	\$ (8,800)
CHARGES FOR SERVICES	-	43,800	-	-	-	-
INVESTMENT EARNINGS	7,064	11,028	6,000	6,000	10,000	4,000
TOTAL RESOURCES	\$ 573,644	\$ 517,068	\$ 514,800	\$ 514,800	\$ 510,000	\$ (4,800)
REQUIREMENTS						
CAPITAL	\$ 96,063	-	\$ 514,800	\$ 514,800	\$ 510,000	\$ (4,800)
TRANSFERS OUT	15,342	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 111,405	\$ -	\$ 514,800	\$ 514,800	\$ 510,000	\$ (4,800)
RESOURCES LESS REQUIREMENTS	\$ 462,239	\$ 517,068	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540470 - NORTH ALBANY WATER CAPITAL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 684,205	\$ 773,465	\$ 921,600	\$ 921,600	\$ 1,175,800	\$ 254,200
CHARGES FOR SERVICES	109,800	112,000	240,000	240,000	250,300	10,300
INVESTMENT EARNINGS	10,931	19,682	8,600	8,600	10,100	1,500
TOTAL RESOURCES	\$ 804,936	\$ 905,147	\$ 1,170,200	\$ 1,170,200	\$ 1,436,200	\$ 266,000
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 1,170,200	\$ 1,170,200	\$ 1,436,200	\$ 266,000
TRANSFERS OUT	224,300	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 224,300	\$ -	\$ 1,170,200	\$ 1,170,200	\$ 1,436,200	\$ 266,000
RESOURCES LESS REQUIREMENTS	\$ 580,636	\$ 905,147	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540475 - WATER DEBT SERVICE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,613,091	\$ 1,621,333	\$ 1,622,900	\$ 1,622,900	\$ 1,653,600	\$ 30,700
PROPERTY TAXES	184	698	-	-	-	-
CHARGES FOR SERVICES	1,493,000	1,475,000	2,884,000	2,884,000	2,733,000	(151,000)
INVESTMENT EARNINGS	14,952	21,682	10,000	10,000	20,000	10,000
TRANSFERS IN	438,600	455,800	963,200	963,200	-	(963,200)
INTRAFUND TRANSFERS	-	-	-	-	1,047,100	1,047,100
TOTAL RESOURCES	\$ 3,559,827	\$ 3,574,513	\$ 5,480,100	\$ 5,480,100	\$ 5,453,700	\$ (26,400)
REQUIREMENTS						
DEBT SERVICE	\$ 1,938,494	\$ 1,936,894	\$ 5,480,100	\$ 5,480,100	\$ 5,453,700	\$ (26,400)
TOTAL REQUIREMENTS	\$ 1,938,494	\$ 1,936,894	\$ 5,480,100	\$ 5,480,100	\$ 5,453,700	\$ (26,400)
RESOURCES LESS REQUIREMENTS	\$ 1,621,333	\$ 1,637,619	\$ -	\$ -	\$ -	\$ -



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61540480 - WATER EQUIPMENT REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 540,375	\$ 433,784	\$ 552,300	\$ 552,300	\$ -	\$ (552,300)
CHARGES FOR SERVICES	117,500	119,500	239,000	239,000	-	(239,000)
OTHER RESOURCES	6	-	-	-	-	-
INVESTMENT EARNINGS	7,518	11,274	10,000	10,000	-	(10,000)
TOTAL RESOURCES	\$ 665,399	\$ 564,558	\$ 801,300	\$ 801,300	\$ -	\$ (801,300)
REQUIREMENTS						
CAPITAL	\$ 231,614	\$ 5,988	\$ 801,300	\$ 801,300	\$ -	\$ (801,300)
TOTAL REQUIREMENTS	\$ 231,614	\$ 5,988	\$ 801,300	\$ 801,300	\$ -	\$ (801,300)
RESOURCES LESS REQUIREMENTS	\$ 433,785	\$ 558,570	\$ -	\$ -	\$ -	\$ -



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61546405 - WATER ADMIN IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	1,800	\$ 1,800
CHARGES FOR SERVICES	-	-	-	-	1,200	1,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,500	\$ 1,500
CAPITAL	-	-	-	-	1,500	1,500
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61546410 - ALB-MILLERSBURG WTP IT EQ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	210,300	\$ 210,300
CHARGES FOR SERVICES	-	-	-	-	104,000	104,000
INVESTMENT EARNINGS	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	316,500	\$ 316,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,500	\$ 4,500
CAPITAL	-	-	-	-	312,000	312,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	316,500	\$ 316,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61546415 - VINE ST WTP IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	207,600	\$ 207,600
CHARGES FOR SERVICES	-	-	-	-	93,700	93,700
INVESTMENT EARNINGS	-	-	-	-	2,200	2,200
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	303,500	\$ 303,500
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
CAPITAL	-	-	-	-	300,500	300,500
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	303,500	\$ 303,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61546420 - WATER DISTRIB IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,600	\$ 3,600
CHARGES FOR SERVICES	-	-	-	-	1,800	1,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	5,400	\$ 5,400
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
CAPITAL	-	-	-	-	2,400	2,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	5,400	\$ 5,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61546425 - CANAL MAINT IT EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	1,600	\$ 1,600
CHARGES FOR SERVICES	-	-	-	-	1,400	1,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	3,000	\$ 3,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



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BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61547405 - WATER ADMIN EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	25,200	\$ 25,200
INVESTMENT EARNINGS	-	-	-	-	100	100
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	25,300	\$ 25,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	25,300	\$ 25,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	25,300	\$ 25,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61547410 - ALB-MILLERSBURG WTP EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	71,000	\$ 71,000
CHARGES FOR SERVICES	-	-	-	-	20,000	20,000
INVESTMENT EARNINGS	-	-	-	-	700	700
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	91,700	\$ 91,700
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	91,700	\$ 91,700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	91,700	\$ 91,700
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61547415 - VINE ST WTP EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,600	\$ 3,600
CHARGES FOR SERVICES	-	-	-	-	14,000	14,000
INVESTMENT EARNINGS	-	-	-	-	100	100
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	17,700	\$ 17,700
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	17,700	\$ 17,700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	17,700	\$ 17,700
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61547420 - WATER DISTRIBUTION EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	461,700	\$ 461,700
CHARGES FOR SERVICES	-	-	-	-	160,000	160,000
INVESTMENT EARNINGS	-	-	-	-	5,700	5,700
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	627,400	\$ 627,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	627,400	\$ 627,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	627,400	\$ 627,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 61547425 - WATER CANAL MAINT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	124,800	\$ 124,800
CHARGES FOR SERVICES	-	-	-	-	60,000	60,000
INVESTMENT EARNINGS	-	-	-	-	1,300	1,300
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	186,100	\$ 186,100
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	186,100	\$ 186,100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	186,100	\$ 186,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62540500 - STORMWATER REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 52,510	\$ 323,082	\$ 232,500	\$ 232,500	\$ 141,300	\$ (91,200)
LICENSES & FEES	106,519	145,602	140,000	140,000	140,000	-
CHARGES FOR SERVICES	1,740,505	1,476,573	4,261,000	4,261,000	4,799,200	538,200
OTHER RESOURCES	1,464	308	-	-	-	-
INVESTMENT EARNINGS	(1,750)	19,426	2,000	2,000	2,000	-
TOTAL RESOURCES	\$ 1,899,248	\$ 1,964,991	\$ 4,635,500	\$ 4,635,500	\$ 5,082,500	\$ 447,000



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62540505 - STORMWATER ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,057,013	\$ 1,279,483	\$ 2,925,700	\$ 3,100,700	\$ 3,356,900	\$ 256,200
CONTINGENCIES	-	-	191,100	16,100	149,600	133,500
TOTAL REQUIREMENTS	\$ 1,057,013	\$ 1,279,483	\$ 3,116,800	\$ 3,116,800	\$ 3,506,500	\$ 389,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62540510 - STORMWATER OPERATIONS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 259,596	\$ 312,890	\$ 631,000	\$ 631,000	\$ 628,700	\$ (2,300)
CONTINGENCIES	-	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 511,848	\$ 601,664	\$ 1,518,700	\$ 1,518,700	\$ 1,576,000	\$ 57,300



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62540550 - STORMWATER CAPITAL PROJECTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 171,305	\$ 241,228	\$ 305,400	\$ 305,400	\$ 782,500	\$ 477,100
LICENSES & FEES	97,870	100,753	40,000	40,000	40,000	-
CHARGES FOR SERVICES	10,000	400,000	20,000	20,000	1,395,900	1,375,900
OTHER RESOURCES	3,324	-	-	-	-	-
INVESTMENT EARNINGS	1,806	6,629	3,000	3,000	6,800	3,800
TOTAL RESOURCES	\$ 284,305	\$ 748,610	\$ 368,400	\$ 368,400	\$ 2,225,200	\$ 1,856,800
REQUIREMENTS						
MATERIALS & SERVICES	\$ 3,376	\$ 20,048	\$ 30,000	\$ 30,000	\$ 40,000	\$ 10,000
CAPITAL	-	-	338,400	338,400	2,185,200	1,846,800
TRANSFERS OUT	39,700	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 43,076	\$ 20,048	\$ 368,400	\$ 368,400	\$ 2,225,200	\$ 1,856,800
RESOURCES LESS REQUIREMENTS	\$ 241,229	\$ 728,562	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62540570 - STORMWATER EQUIP REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 22,668	\$ 78,837	\$ 141,000	\$ 141,000	\$ -	\$ (141,000)
CHARGES FOR SERVICES	55,700	61,100	124,500	124,500	-	(124,500)
INVESTMENT EARNINGS	469	2,509	2,000	2,000	-	(2,000)
TOTAL RESOURCES	\$ 78,837	\$ 142,446	\$ 267,500	\$ 267,500	\$ -	\$ (267,500)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ 267,500	\$ 267,500	\$ -	\$ (267,500)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 267,500	\$ 267,500	\$ -	\$ (267,500)
RESOURCES LESS REQUIREMENTS	\$ 78,837	\$ 142,446	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62546505 - STORMWATER ADMIN IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	100	\$ 100
CHARGES FOR SERVICES	-	-	-	-	600	600
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	700	\$ 700
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	700	\$ 700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	700	\$ 700
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 62547510 - STORMWATER OP EQUIP REPL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	182,300	\$ 182,300
CHARGES FOR SERVICES	-	-	-	-	120,000	120,000
INVESTMENT EARNINGS	-	-	-	-	2,400	2,400
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	304,700	\$ 304,700
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ -	304,700	\$ 304,700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	304,700	\$ 304,700
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	-	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 21740650 - PW FACILITIES REPLACEMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 201,496	\$ 253,054	\$ 423,200	\$ 423,200	\$ 580,200	\$ 157,000
CHARGES FOR SERVICES	100,000	300,000	200,000	200,000	200,000	-
INVESTMENT EARNINGS	3,629	12,441	6,000	6,000	15,000	9,000
TOTAL RESOURCES	\$ 305,125	\$ 565,495	\$ 629,200	\$ 629,200	\$ 795,200	\$ 166,000
REQUIREMENTS						
CAPITAL	\$ 52,071	\$ 287,863	\$ 629,200	\$ 629,200	\$ 795,200	\$ 166,000
TOTAL REQUIREMENTS	\$ 52,071	\$ 287,863	\$ 629,200	\$ 629,200	\$ 795,200	\$ 166,000
RESOURCES LESS REQUIREMENTS	\$ 253,054	\$ 277,632	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNium 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540600 - PW ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 20,050	\$ 31,163	\$ 10,000	\$ 10,000	\$ 11,900	\$ 1,900
CHARGES FOR SERVICES	1,050,661	1,174,893	2,945,000	2,945,000	2,689,400	(255,600)
OTHER RESOURCES	77	97	-	-	-	-
INVESTMENT EARNINGS	191	4,357	2,000	2,000	-	(2,000)
TOTAL RESOURCES	\$ 1,070,979	\$ 1,210,510	\$ 2,957,000	\$ 2,957,000	\$ 2,701,300	\$ (255,700)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 832,906	\$ 965,238	\$ 2,472,900	\$ 2,472,900	\$ 2,259,300	\$ (213,600)
MATERIALS & SERVICES	206,457	204,197	484,100	484,100	442,000	(42,100)
TOTAL REQUIREMENTS	\$ 1,039,363	\$ 1,169,435	\$ 2,957,000	\$ 2,957,000	\$ 2,701,300	\$ (255,700)
RESOURCES LESS REQUIREMENTS	\$ 31,616	\$ 41,075	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540605 - PW ENGINEERING SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 58,927	\$ 45,428	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
CHARGES FOR SERVICES	2,642,210	2,971,036	7,027,900	7,027,900	7,278,600	250,700
OTHER RESOURCES	395	912	-	-	-	-
INVESTMENT EARNINGS	1,316	(11,666)	3,000	3,000	-	(3,000)
TOTAL RESOURCES	\$ 2,702,848	\$ 3,005,710	\$ 7,040,900	\$ 7,040,900	\$ 7,288,600	\$ 247,700
REQUIREMENTS						
PERSONNEL SERVICES	\$ 2,331,052	\$ 2,628,021	\$ 6,182,600	\$ 6,182,600	\$ 6,383,900	\$ 201,300
MATERIALS & SERVICES	326,370	356,703	858,300	858,300	904,700	46,400
TOTAL REQUIREMENTS	\$ 2,657,422	\$ 2,984,724	\$ 7,040,900	\$ 7,040,900	\$ 7,288,600	\$ 247,700
RESOURCES LESS REQUIREMENTS	\$ 45,426	\$ 20,986	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540610 - PW CUSTOMER SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 18,680	\$ 23,598	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
CHARGES FOR SERVICES	1,303,968	1,324,207	3,217,200	3,217,200	3,366,000	148,800
OTHER RESOURCES	3,774	66	-	-	-	-
INVESTMENT EARNINGS	(996)	5,528	1,800	1,800	-	(1,800)
TOTAL RESOURCES	\$ 1,325,426	\$ 1,353,399	\$ 3,229,000	\$ 3,229,000	\$ 3,376,000	\$ 147,000
REQUIREMENTS						
PERSONNEL SERVICES	\$ 711,698	\$ 670,738	\$ 1,880,400	\$ 1,880,400	\$ 1,882,900	\$ 2,500
MATERIALS & SERVICES	590,132	634,850	1,348,600	1,348,600	1,493,100	144,500
TOTAL REQUIREMENTS	\$ 1,301,830	\$ 1,305,588	\$ 3,229,000	\$ 3,229,000	\$ 3,376,000	\$ 147,000
RESOURCES LESS REQUIREMENTS	\$ 23,596	\$ 47,811	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNium 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540615 - OPERATIONS ADMINISTRATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 31,340	\$ 9,469	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
CHARGES FOR SERVICES	508,313	526,726	1,282,400	1,282,400	1,241,700	(40,700)
OTHER RESOURCES	3,431	1,372	-	-	-	-
INVESTMENT EARNINGS	659	8,995	1,500	1,500	-	(1,500)
TOTAL RESOURCES	\$ 543,743	\$ 546,562	\$ 1,293,900	\$ 1,293,900	\$ 1,251,700	\$ (42,200)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 237,038	\$ 228,355	\$ 520,000	\$ 520,000	\$ 403,200	\$ (116,800)
MATERIALS & SERVICES	297,239	297,638	773,900	773,900	848,500	74,600
TOTAL REQUIREMENTS	\$ 534,277	\$ 525,993	\$ 1,293,900	\$ 1,293,900	\$ 1,251,700	\$ (42,200)
RESOURCES LESS REQUIREMENTS	\$ 9,466	\$ 20,569	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540620 - FACILITIES & MAINT ENGINEERING

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 84,702	\$ 23,800	\$ 10,000	\$ 10,000	\$ 13,800	\$ 3,800
CHARGES FOR SERVICES	1,905,523	2,041,711	5,103,500	5,103,500	5,193,000	89,500
OTHER RESOURCES	1,036	5,189	-	-	-	-
INVESTMENT EARNINGS	1,644	2,783	2,000	2,000	-	(2,000)
TOTAL RESOURCES	\$ 1,992,905	\$ 2,073,483	\$ 5,115,500	\$ 5,115,500	\$ 5,206,800	\$ 91,300
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,707,315	\$ 1,739,595	\$ 4,532,000	\$ 4,532,000	\$ 4,434,500	\$ (97,500)
MATERIALS & SERVICES	261,788	279,966	583,500	583,500	772,300	188,800
CAPITAL	-	14,608	-	-	-	-
TOTAL REQUIREMENTS	\$ 1,969,103	\$ 2,034,169	\$ 5,115,500	\$ 5,115,500	\$ 5,206,800	\$ 91,300
RESOURCES LESS REQUIREMENTS	\$ 23,802	\$ 39,314	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70540625 - WATER QUALITY CONTROL SERVICE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 6,294	\$ 20,183	\$ 10,000	\$ 10,000	\$ 26,900	\$ 16,900
CHARGES FOR SERVICES	456,176	487,628	1,225,600	1,225,600	1,394,600	169,000
OTHER RESOURCES	425	280	-	-	-	-
INVESTMENT EARNINGS	496	(4,810)	500	500	-	(500)
TOTAL RESOURCES	\$ 463,391	\$ 503,281	\$ 1,236,100	\$ 1,236,100	\$ 1,421,500	\$ 185,400
REQUIREMENTS						
PERSONNEL SERVICES	\$ 393,710	\$ 424,751	\$ 1,045,600	\$ 1,045,600	\$ 1,155,100	\$ 109,500
MATERIALS & SERVICES	49,498	62,979	190,500	190,500	266,400	75,900
TOTAL REQUIREMENTS	\$ 443,208	\$ 487,730	\$ 1,236,100	\$ 1,236,100	\$ 1,421,500	\$ 185,400
RESOURCES LESS REQUIREMENTS	\$ 20,183	\$ 15,551	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546600 - PW ADMIN IT EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	16,000	\$ 16,000
CHARGES FOR SERVICES	-	-	-	-	3,000	3,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	16,100	-	(16,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 16,100	\$ 19,200	\$ 3,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	8,000	\$ 8,000
CAPITAL	-	-	-	16,100	11,200	(4,900)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 16,100	\$ 19,200	\$ 3,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546605 - PW ENGINEERING IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	16,100	\$ 16,100
CHARGES FOR SERVICES	-	-	-	-	14,000	14,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	16,100	-	(16,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 16,100	\$ 30,300	\$ 14,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	15,000	\$ 15,000
CAPITAL	-	-	-	16,100	15,300	(800)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 16,100	\$ 30,300	\$ 14,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546610 - PW CUSTOMER SERVICE IT EQ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	422,200	\$ 422,200
CHARGES FOR SERVICES	-	-	-	-	4,000	4,000
INVESTMENT EARNINGS	-	-	-	-	2,000	2,000
TRANSFERS IN	-	-	-	424,100	-	(424,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 424,100	\$ 428,200	\$ 4,100
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	10,500	\$ 10,500
CAPITAL	-	-	-	424,100	417,700	(6,400)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 424,100	\$ 428,200	\$ 4,100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546615 - OPERATIONS ADMIN IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	17,000	\$ 17,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	17,100	-	(17,100)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 17,100	\$ 17,200	\$ 100
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 17,100	\$ 17,200	\$ 100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 17,100	\$ 17,200	\$ 100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546620 - FACILITIES & MNT ENG IT EQ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	27,200	\$ 27,200
CHARGES FOR SERVICES	-	-	-	-	6,000	6,000
INVESTMENT EARNINGS	-	-	-	-	300	300
TRANSFERS IN	-	-	-	27,300	-	(27,300)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 27,300	\$ 33,500	\$ 6,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	7,500	\$ 7,500
CAPITAL	-	-	-	27,300	26,000	(1,300)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 27,300	\$ 33,500	\$ 6,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70546625 - WATER QUALITY CTRL IT EQ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	5,400	\$ 5,400
CHARGES FOR SERVICES	-	-	-	-	2,400	2,400
TRANSFERS IN	-	-	-	5,500	-	(5,500)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 5,500	\$ 7,800	\$ 2,300
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	1,500	\$ 1,500
CAPITAL	-	-	-	5,500	6,300	800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 5,500	\$ 7,800	\$ 2,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70547605 - PW ENGINEERING EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	55,700	\$ 55,700
CHARGES FOR SERVICES	-	-	-	-	10,000	10,000
INVESTMENT EARNINGS	-	-	-	-	800	800
TRANSFERS IN	-	-	-	55,000	-	(55,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 55,000	\$ 66,500	\$ 11,500
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 55,000	\$ 66,500	\$ 11,500
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 55,000	\$ 66,500	\$ 11,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70547610 - PW CUSTOMER SERV EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	40,800	\$ 40,800
CHARGES FOR SERVICES	-	-	-	-	9,000	9,000
INVESTMENT EARNINGS	-	-	-	-	500	500
TRANSFERS IN	-	-	-	40,000	-	(40,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 40,000	\$ 50,300	\$ 10,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 40,000	\$ 50,300	\$ 10,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 40,000	\$ 50,300	\$ 10,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70547615 - OPERATIONS ADMIN EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,200	\$ 3,200
CHARGES FOR SERVICES	-	-	-	-	10,000	10,000
TRANSFERS IN	-	-	-	3,000	-	(3,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 3,000	\$ 13,200	\$ 10,200
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 3,000	13,200	\$ 10,200
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 3,000	\$ 13,200	\$ 10,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70547620 - FACILITIES & MAINT ENG EQ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	149,500	\$ 149,500
CHARGES FOR SERVICES	-	-	-	-	50,000	50,000
INVESTMENT EARNINGS	-	-	-	-	1,900	1,900
TRANSFERS IN	-	-	-	164,000	-	(164,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 164,000	\$ 201,400	\$ 37,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	164,000	201,400	\$ 37,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 164,000	\$ 201,400	\$ 37,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY

DEPARTMENT: PUBLIC WORKS

PROGRAM: 70547625 - WATER QUALITY CTRL EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	6,200	\$ 6,200
CHARGES FOR SERVICES	-	-	-	-	12,000	12,000
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	6,000	-	(6,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 6,000	\$ 18,400	\$ 12,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 6,000	18,400	\$ 12,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 6,000	\$ 18,400	\$ 12,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-





Overview

The mission of Parks & Recreation is to promote healthy living through recreational experiences and serve as stewards of Albany's public parks and facilities. The department manages and maintains 886 acres including 33 parks, five trail systems, and 25 playgrounds. The department provides on average over 500 programs and major community events annually for community members of all ages. Programs are offered at the Albany Senior Center, Albany Community Pool, COOL! Pool and Swanson Center, Maple Lawn building and at various parks. Additionally, the Parks & Recreation department manages building maintenance (funded through central services), urban forestry, and general reception services for the City of Albany as a whole.

Due to COVID-19 mandated program and facility closures/modifications for much of 2020 and 2021, traditional program formats and generated revenue streams cannot be assumed in the next biennium. As a result, many of the changes identified for the start of the 2021-2023 biennium occurred much earlier to avoid additional staffing and program cuts in the next budget cycle. The department has cut 3.5 FTE in the last 12 months and is down 27% FTE since 2018. Additionally, program modifications were made that include the elimination of the adult sports program, repurposing of senior center recreation space for revenue generating programs, and one fewer River Rhythm concert as well as many additional smaller cost containment measures.

Strategic Goals & Objectives

Great Neighborhoods:

- Establish and sustain a system of parks, open spaces, and recreation facilities/services to provide diverse recreational, educational, and cultural opportunities to enrich the lives of our community members.
- Provide stewardship of Albany's significant natural resources through our public parks, trail systems, facilities, and recreation services.
- Develop an ADA Transition Plan to identify ways to better serve all members of our community through improved access and play.

Safe City:

- Ensure that our parks and recreation facilities are designed and maintained as safe places for play.
- Provide community events, recreation activities, and services that promote safe, healthy experiences.

Healthy Economy:

- Provide attractive parks, open spaces, and recreation facilities that effectively promote Albany as a great place to live, work, play and visit.
- Manage our parks and services in a way that enhances the value and diversity of Albany's economy.

PARKS & RECREATION

Effective Government:

- Ensure that our services are efficient, effective, and sustainable.
- Establish and sustain effective collaboration and partnerships with other community stakeholders in pursuit of the Parks & Recreation mission.
- Generate and secure the financial resources to provide the parks, facilities, and recreation services the community wants and needs.

Performance Measures & Workload Indicators

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Number of Acres per 1,000 population	17.1	16.6	16.3	16.1
Cost of Maintenance per developed acre	\$ 1,849	\$ 1,904	\$ 3,922	\$ 4,222
Estimated trees receiving maintenance	3,200	3,800	6,000	5,500
Total tree maintenance M&S expenditures	\$ 81,000	\$ 88,000	\$ 180,000	\$ 187,000
Number of Building Maintenance work requests completed	2,820	2,645	3,439	3,500
Average cost per unit of service, in-house sq. ft.	\$ 2.49	\$ 2.35	\$ 2.14	\$ 2.35
Percentage of total operating expenditures subsidized with property tax revenues	54%	50%	52%	62% ¹
Total recreation programs provided	839	665	1,121	1,000 ¹
Average per capita revenue from endowments, grants, foundations, solicitations, and donations	\$ 6.92	\$ 7.50	\$ 6.63	\$ 6.34 ¹
Parks & Recreation operating FTE per 1,000 residents	0.60	0.55	0.48	0.40

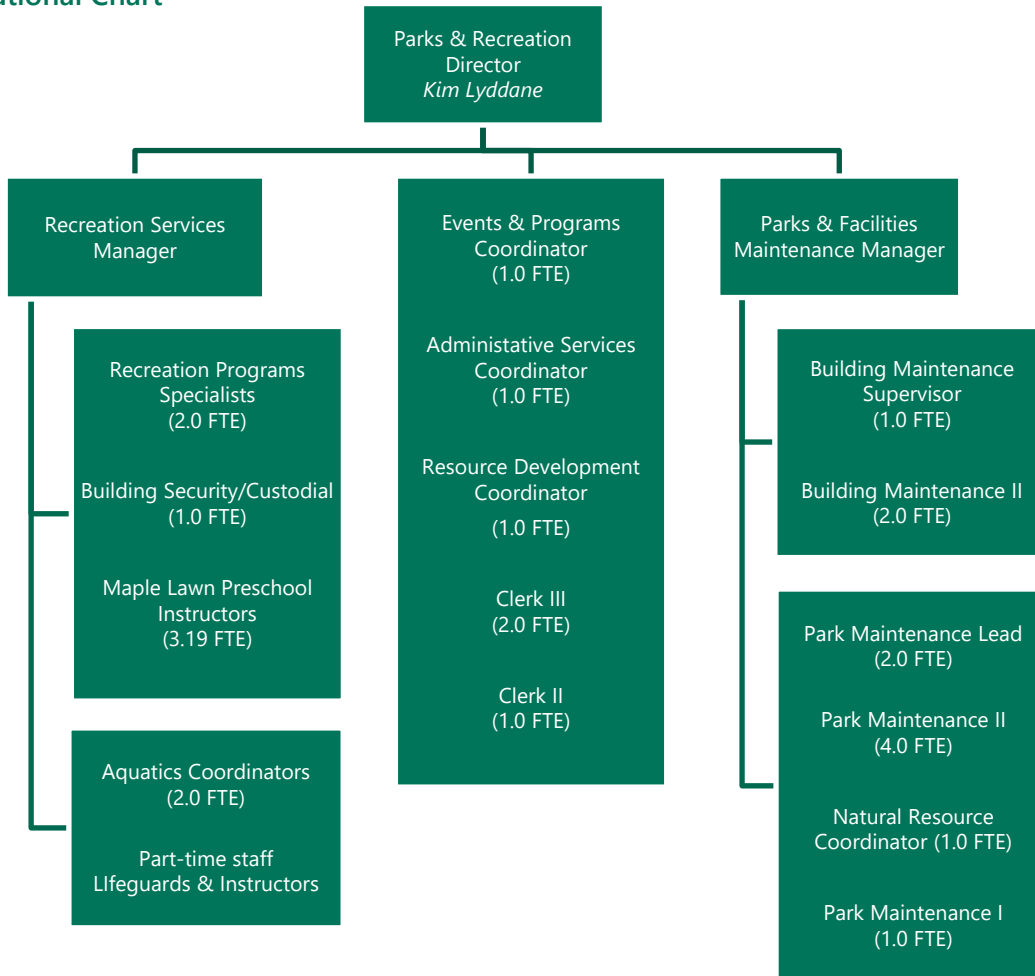
*First biennial budget

¹ Affected by COVID-19 pandemic

Budget Summary

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21</u>	<u>2019-21</u>	<u>2021-23</u>
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 3,242,786	\$ 3,456,164	\$ 7,499,500	\$ 7,694,500	\$ 7,519,700
Materials & Services	4,192,252	4,273,561	9,351,600	9,560,600	10,154,300
Capital Outlay	232,236	237,004	2,102,100	2,847,600	4,468,700
Intrafund Transfers	-	-	-	-	1,235,000
Transfers	236,688	125,641	773,000	1,078,700	186,400
TOTAL REQUIREMENTS	\$ 7,903,962	\$ 8,092,370	\$ 19,726,200	\$ 21,181,400	\$ 23,564,100
Staffing 1st Year (FTE)	34.8124	33.4375	32.0875	32.0875	28.2400
Staffing 2nd Year (FTE)	N/A	N/A	30.8400	30.8400	28.2400

Organizational Chart



Recreation Services

Recreation services provides a wide variety of programs, classes, and events for community members and visitors. Prior to COVID-19, award winning events such as Fun in the Park, Summer Sounds, River Rhythms, and Northwest Art and Air Festival attracted 160,000 attendees each year. In 2020, 12,500 attended modified events under OHA COVID-19 guidelines. Children/Youth/Family programs include GEMS dance team, camps, STEM programs, and more to keep families healthy and engaged. In previous years, the senior center had 20,000 visits annually for classes, social hours, Meals on Wheels, Tax Aid, and other educational and fitness activities. Despite the center being closed to drop-in programs due to COVID-19, adult programs such as fitness and art classes ran under OHA COVID-19 guidelines. Albany Community Pool historically generates 90,000 visits annually through lessons, lap swims, team sports, and events. The Water Safety Awareness Program teaches over 2,500 3rd, 4th, and 5th grade students annually about life saving water skills. During COVID-19, a modified Water Safety Awareness Camp was created to continue this valuable program during the difficult year. The Senior Foundation, information technology and equipment replacement programs help to support operations to ensure that facilities are safe and provide quality experiences for patrons, staff, and volunteers.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ 1,282,053	\$ 1,360,067	\$ 3,293,600	\$ 3,293,600	\$ 2,530,300
Materials & Services	1,303,519	1,345,109	2,868,500	2,868,500	2,587,800
Capital Outlay	21,497	1,598	-	-	-
Transfers	47,692	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,654,761	\$ 2,706,774	\$ 6,162,100	\$ 6,162,100	\$ 5,118,100

Programs:

- 20250010 PERFORMANCE & CULTURAL ARTS
- 20250015 FAMILY RECREATION
- 20250020 ADULT RECREATION SERVICES
- 20250025 SPORTS SERVICES*
- 20250030 AQUATIC SERVICES
- 20250510 SENIOR CENTER FOUNDATION*
- 50150500 SENIOR CENTER ENDOWMENT*

*Programs not budgeted for in biennium 2021-23.

PARKS & RECREATION

Park Maintenance Services

Park Maintenance is responsible for the upkeep and operations of all City parks, trails, and facilities. The goal is to provide safe, clean, and attractive spaces for community members and visitors to relax, play, and exercise. In addition to the 33 parks, five trail systems, and 25 playgrounds; park maintenance is responsible for the care and maintenance of 22 sport courts, 12 sport fields, a dog park and three boat launches. They are responsible for the City’s urban forestry program which includes street tree planting and maintenance. Staff manage SDC and CIP projects as needed. Information technology replacement programs help to support operations to ensure that facilities are safe and provide quality experiences for patrons, staff, and volunteers.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 908,394	\$ 972,111	\$ 2,067,500	\$ 2,067,500	\$ 2,202,000
Materials & Services	1,334,800	1,525,816	2,930,200	2,960,200	2,989,400
Capital Outlay	210,739	235,406	1,710,600	1,710,600	2,891,800
Intrafund Transfers	-	-	-	-	1,235,000
Transfers	-	125,641	550,000	550,000	-
TOTAL REQUIREMENTS	\$ 2,453,933	\$ 2,858,974	\$ 7,258,300	\$ 7,288,300	\$ 9,318,200

Programs:

- 20250035 PARK MAINTENANCE SERVICES
 - 20250040 PARK FAC REPAIR & CONSTRUCTION*
 - 20250505 PARK SDC PROJECTS
 - 20250515 PARKS CAPITAL IMPROVEMENT PROG
- *Programs not budgeted for in biennium 2021-23.

Facilities Maintenance

Facilities Maintenance provides both in-house and contractual services for building maintenance, repair, and renovation for 17 City facilities including City Hall, libraries, fire stations, police station, park and recreation buildings, airport, train depot, operations and transit. Information technology replacement programs help to support operations to ensure that facilities are safe and provide quality experiences for patrons and staff.

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 368,056	\$ 396,327	\$ 896,200	\$ 896,200	\$ 856,900
Materials & Services	462,013	405,587	885,200	885,200	1,172,300
Capital Outlay	-	-	391,500	562,400	371,500
Transfers	-	-	40,000	174,700	11,400
TOTAL REQUIREMENTS	\$ 830,069	\$ 801,914	\$ 2,212,900	\$ 2,518,500	\$ 2,412,100

Programs:

- 70150045 FACILITIES MAINTENANCE
- 70150070 GF FACILITIES MAINTENANCE PROJ
- 70150645 FACILITIES MAINT IT EQUIP
- 21750745 FACILITIES MAINT EQUIP REP

PARKS & RECREATION

Grant Programs

Several programs are financially supported by grant funding. Examples include Maple Lawn Preschool (fully funded by Greater Albany Public Schools after budget elimination in the last biennium). Parks & Recreation will administer two grants provided by Linn County which will provide youth with educational and enrichment activities, during the ongoing COVID-19 shutdowns and restrictions.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Personnel Services	\$ -	\$ -	\$ -	\$ 195,000	\$ 560,800
Materials & Services	94,270	-	-	70,000	124,400
TOTAL REQUIREMENTS	\$ 94,270	\$ -	\$ -	\$ 265,000	\$ 685,200

Programs:

20350802	MAPLE LAWN PRESCHOOL	20350806	WATER AWARENESS CAMP
20350805	YOUTH SCHOLARSHIP GRANT	20350801	TAKENA LANDING BOAT DOCK*

*Programs not budgeted for in biennium 2021-23.

Non-Operating

The Parks & Recreation department maintains their equipment and information technology equipment liabilities and responsibilities through non-operating programs. Annual contributions are made to ensure that staff have the required tools and to account for software upgrades or necessary replacements. Parks & Recreation has not planned any large equipment or software purchases in the current biennium, yet the department is accounting for future obligations.

REQUIREMENTS	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted
Materials & Services	\$ -	\$ -	\$ -	\$ -	\$ 12,400
Capital Outlay	-	-	-	574,600	629,900
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 574,600	\$ 642,300

Programs:

21750601	PARKS & REC ADMIN IT EQUIP	21750730	AQUATIC SERVICES EQUIP
21750701	PARKS & REC ADMIN EQUIP	21750735	PARK MAINT EQUIP REPLACE
21750720	ADULT REC EQUIP REPLACE		



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20250000 - REVENUES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,050,003	\$ 813,036	\$ 890,400	\$ 1,170,400	\$ 2,125,600	\$ 955,200
PROPERTY TAXES	4,740,659	5,064,067	10,050,000	10,050,000	11,159,800	1,109,800
LICENSES & FEES	14,000	27,250	10,000	10,000	10,000	-
INTERGOVERNMENTAL	17,800	7,800	15,600	15,600	15,600	-
CHARGES FOR SERVICES	914,661	1,015,468	2,030,900	2,030,900	1,099,600	(931,300)
OTHER RESOURCES	403,937	427,881	834,000	834,000	456,000	(378,000)
INVESTMENT EARNINGS	5,117	87,431	30,000	30,000	30,000	-
TRANSFERS IN	491,200	449,500	896,200	926,200	651,100	(275,100)
TOTAL RESOURCES	\$ 7,637,377	\$ 7,892,433	\$ 14,757,100	\$ 15,067,100	\$ 15,547,700	\$ 480,600



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
 PROGRAM: **20250001 - PARK & RECREATION ADMIN**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 498,396	\$ 516,736	\$ 1,019,000	\$ 1,019,000	\$ 1,098,400	\$ 79,400
MATERIALS & SERVICES	933,737	936,945	2,432,100	2,541,100	3,007,400	466,300
CAPITAL	-	-	-	-	575,500	575,500
TRANSFERS OUT	188,996	-	183,000	354,000	175,000	(179,000)
TOTAL REQUIREMENTS	\$ 1,621,129	\$ 1,453,681	\$ 3,634,100	\$ 3,914,100	\$ 4,856,300	\$ 942,200



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION

PROGRAM: 20250005 - RESOURCE DEV MARKETING SVCS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 185,887	\$ 210,923	\$ 223,200	\$ 223,200	\$ 271,300	\$ 48,100
MATERIALS & SERVICES	63,913	60,104	235,600	235,600	260,600	25,000
TOTAL REQUIREMENTS	\$ 249,800	\$ 271,027	\$ 458,800	\$ 458,800	\$ 531,900	\$ 73,100



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION

PROGRAM: 20250010 - PERFORMANCE & CULTURAL ARTS

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 11,040	\$ 750	\$ 153,500	\$ 153,500	\$ 155,500	\$ 2,000
MATERIALS & SERVICES	519,913	616,337	1,268,400	1,268,400	1,277,600	9,200
TOTAL REQUIREMENTS	\$ 530,953	\$ 617,087	\$ 1,421,900	\$ 1,421,900	\$ 1,433,100	\$ 11,200



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION

PROGRAM: 20250015 - FAMILY RECREATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 216,263	\$ 291,146	\$ 582,300	\$ 582,300	\$ 306,100	\$ (276,200)
MATERIALS & SERVICES	114,171	75,312	152,600	152,600	220,000	67,400
TOTAL REQUIREMENTS	\$ 330,434	\$ 366,458	\$ 734,900	\$ 734,900	\$ 526,100	\$ (208,800)



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION

PROGRAM: 20250020 - ADULT RECREATION SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 348,812	\$ 307,658	\$ 885,300	\$ 885,300	\$ 885,700	\$ 400
MATERIALS & SERVICES	257,998	248,104	369,000	369,000	394,500	25,500
TOTAL REQUIREMENTS	\$ 606,810	\$ 555,762	\$ 1,254,300	\$ 1,254,300	\$ 1,280,200	\$ 25,900



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20250025 - SPORTS SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 158,142	\$ 171,914	\$ 406,000	\$ 406,000	\$ -	\$ (406,000)
MATERIALS & SERVICES	120,484	139,088	323,500	323,500	-	(323,500)
TOTAL REQUIREMENTS	\$ 278,626	\$ 311,002	\$ 729,500	\$ 729,500	\$ -	\$ (729,500)



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**

PROGRAM: **20250030 - AQUATIC SERVICES**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 547,796	\$ 588,599	\$ 1,266,500	\$ 1,266,500	\$ 1,183,000	\$ (83,500)
MATERIALS & SERVICES	278,212	253,495	658,400	658,400	695,700	37,300
CAPITAL	21,497	1,598	-	-	-	-
TOTAL REQUIREMENTS	\$ 847,505	\$ 843,692	\$ 1,924,900	\$ 1,924,900	\$ 1,878,700	\$ (46,200)



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20250510 - SENIOR CENTER FOUNDATION

Description	2017-18	2018-19	2019-21	2019-21	2021-23	Change
	Actual	Actual	Adopted	Revised	Adopted	Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 15,161	\$ 73,925	\$ 71,300	\$ 71,300	\$ -	\$ (71,300)
CHARGES FOR SERVICES	15,059	11,719	22,900	22,900	-	(22,900)
OTHER RESOURCES	8,367	6,868	2,200	2,200	-	(2,200)
INVESTMENT EARNINGS	(2,788)	1,431	200	200	-	(200)
TRANSFERS IN	49,579	-	-	-	-	-
TOTAL RESOURCES	\$ 85,378	\$ 93,943	\$ 96,600	\$ 96,600	\$ -	\$ (96,600)
REQUIREMENTS						
MATERIALS & SERVICES	\$ 12,741	\$ 12,773	\$ 96,600	\$ 96,600	\$ -	\$ (96,600)
TOTAL REQUIREMENTS	\$ 12,741	\$ 12,773	\$ 96,600	\$ 96,600	\$ -	\$ (96,600)
RESOURCES LESS REQUIREMENTS	\$ 72,637	\$ 81,170	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY
DEPARTMENT: PARKS & RECREATION
PROGRAM: 50150500 - SENIOR CENTER ENDOWMENT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 47,022	\$ -	\$ -	\$ -	\$ -	-
INVESTMENT EARNINGS	670	-	-	-	-	-
TOTAL RESOURCES	\$ 47,692	\$ -	\$ -	\$ -	\$ -	-
REQUIREMENTS						
TRANSFERS OUT	\$ 47,692	\$ -	\$ -	\$ -	\$ -	-
TOTAL REQUIREMENTS	\$ 47,692	\$ -	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20250035 - PARK MAINTENANCE SERVICES

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 494,736	\$ 528,157	\$ 2,067,500	\$ 2,067,500	\$ 2,202,000	\$ 134,500
MATERIALS & SERVICES	1,124,276	1,150,033	2,381,200	2,411,200	2,614,400	203,200
CAPITAL	-	-	150,000	150,000	225,000	75,000
TOTAL REQUIREMENTS	\$ 1,619,012	\$ 1,678,190	\$ 4,598,700	\$ 4,628,700	\$ 5,041,400	\$ 412,700



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION

PROGRAM: 20250040 - PARK FAC REPAIR & CONSTRUCTION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 413,658	\$ 443,954	\$ -	\$ -	\$ -	-
MATERIALS & SERVICES	125,112	75,191	-	-	-	-
CAPITAL	201,297	109,765	-	-	-	-
TOTAL REQUIREMENTS	\$ 740,067	\$ 628,910	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
 PROGRAM: **20250505 - PARK SDC PROJECTS**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 1,769,982	\$ 2,198,809	\$ 1,636,600	\$ 1,636,600	\$ 2,428,800	\$ 792,200
LICENSES & FEES	475,911	543,062	438,000	438,000	403,000	(35,000)
INVESTMENT EARNINGS	38,328	54,538	35,000	35,000	35,000	-
TOTAL RESOURCES	\$ 2,284,221	\$ 2,796,409	\$ 2,109,600	\$ 2,109,600	\$ 2,866,800	\$ 757,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ 85,412	\$ 300,592	\$ 549,000	\$ 549,000	\$ 375,000	\$ (174,000)
CAPITAL	-	-	1,010,600	1,010,600	1,256,800	246,200
INTRAFUND TRANSFERS	-	-	-	-	1,235,000	1,235,000
TRANSFERS OUT	-	125,641	550,000	550,000	-	(550,000)
TOTAL REQUIREMENTS	\$ 85,412	\$ 426,233	\$ 2,109,600	\$ 2,109,600	\$ 2,866,800	\$ 757,200
RESOURCES LESS REQUIREMENTS	\$ 2,198,809	\$ 2,370,176	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
PROGRAM: **20250515 - PARKS CAPITAL IMPROVEMENT PROG**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ (183,466)	\$ (186,986)	\$ -	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	(344)	(4,476)	-	-	-	-
TRANSFERS IN	7,555	125,641	550,000	550,000	175,000	(375,000)
INTRAFUND TRANSFERS	-	-	-	-	1,235,000	1,235,000
TOTAL RESOURCES	\$ (176,255)	\$ (65,821)	\$ 550,000	\$ 550,000	\$ 1,410,000	\$ 860,000
REQUIREMENTS						
CAPITAL	\$ 9,442	\$ 125,641	\$ 550,000	\$ 550,000	\$ 1,410,000	\$ 860,000
TOTAL REQUIREMENTS	\$ 9,442	\$ 125,641	\$ 550,000	\$ 550,000	\$ 1,410,000	\$ 860,000
RESOURCES LESS REQUIREMENTS	\$ (185,697)	\$ (191,462)	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 70150045 - FACILITIES MAINTENANCE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 58,542	\$ 21,075	\$ 80,900	\$ 80,900	\$ -	\$ (80,900)
CHARGES FOR SERVICES	789,000	815,200	1,640,400	1,640,400	1,695,400	55,000
OTHER RESOURCES	3,602	4,653	-	-	-	-
TOTAL RESOURCES	\$ 851,144	\$ 840,928	\$ 1,721,300	\$ 1,721,300	\$ 1,695,400	\$ (25,900)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 368,056	\$ 396,327	\$ 896,200	\$ 896,200	\$ 856,900	\$ (39,300)
MATERIALS & SERVICES	462,013	405,587	825,100	825,100	838,500	13,400
TOTAL REQUIREMENTS	\$ 830,069	\$ 801,914	\$ 1,721,300	\$ 1,721,300	\$ 1,695,400	\$ (25,900)
RESOURCES LESS REQUIREMENTS	\$ 21,075	\$ 39,014	\$ -	\$ -	\$ -	\$ -



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY
DEPARTMENT: PARKS & RECREATION
PROGRAM: 70150070 - GF FACILITIES MAINTENANCE PROJ

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 59,500	\$ 59,500
INTERGOVERNMENTAL	-	-	5,000	5,000	5,000	-
CHARGES FOR SERVICES	-	-	40,000	40,000	496,000	456,000
INVESTMENT EARNINGS	-	-	2,000	2,000	5,000	3,000
TRANSFERS IN	-	-	444,600	641,700	9,400	(632,300)
TOTAL RESOURCES	\$ -	\$ -	\$ 491,600	\$ 688,700	\$ 574,900	\$ (113,800)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 60,100	\$ 60,100	\$ 330,000	\$ 269,900
CAPITAL	-	-	391,500	453,900	233,500	(220,400)
TRANSFERS OUT	-	-	40,000	174,700	11,400	(163,300)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 491,600	\$ 688,700	\$ 574,900	\$ (113,800)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY
DEPARTMENT: PARKS & RECREATION
PROGRAM: 70150645 - FACILITIES MAINT IT EQUIP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	16,100	\$ 16,100
INVESTMENT EARNINGS	-	-	-	-	200	200
TRANSFERS IN	-	-	-	16,200	-	(16,200)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 16,200	\$ 16,300	\$ 100
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 16,200	\$ 16,300	\$ 100
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 16,200	\$ 16,300	\$ 100
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 21750745 - FACILITIES MAINT EQUIP REP

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	92,100	\$ 92,100
CHARGES FOR SERVICES	-	-	-	-	32,000	32,000
INVESTMENT EARNINGS	-	-	-	-	1,400	1,400
INTRAFUND TRANSFERS	-	-	-	92,300	-	(92,300)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 92,300	\$ 125,500	\$ 33,200
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
CAPITAL	-	-	-	92,300	121,700	29,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 92,300	\$ 125,500	\$ 33,200
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20350802 - MAPLE LAWN PRESCHOOL

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ 165,000	\$ 431,400	\$ 266,400
CHARGES FOR SERVICES	-	-	-	100,000	222,100	122,100
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 265,000	\$ 653,500	\$ 388,500
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 195,000	\$ 560,800	\$ 365,800
MATERIALS & SERVICES	-	-	-	70,000	92,700	22,700
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 265,000	\$ 653,500	\$ 388,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: PARKS & RECREATION
PROGRAM: 20350805 - YOUTH SCHOLARSHIP GRANT

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	3,800	\$ 3,800
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**

PROGRAM: **20350801 - TAKENA LANDING BOAT DOCK**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ 1,835	\$ -	\$ -	\$ -	-
INVESTMENT EARNINGS	(1,299)	23	-	-	-	-
TOTAL RESOURCES	\$ (1,299)	\$ 1,858	\$ -	\$ -	\$ -	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ 94,270	\$ -	\$ -	\$ -	\$ -	-
TOTAL REQUIREMENTS	\$ 94,270	\$ -	\$ -	\$ -	\$ -	-
RESOURCES LESS REQUIREMENTS	\$ (95,569)	\$ 1,858	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**

PROGRAM: **20350806 - WATER AWARENESS CAMP**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	27,900	\$ 27,900
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ -	27,900	\$ 27,900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	27,900	\$ 27,900
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	27,900	\$ 27,900
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
 PROGRAM: **21750601 - PARKS & REC ADMIN IT EQUIP**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	37,800	\$ 37,800
CHARGES FOR SERVICES	-	-	-	-	20,000	20,000
INVESTMENT EARNINGS	-	-	-	-	200	200
INTRAFUND TRANSFERS	-	-	-	32,000	-	(32,000)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 32,000	\$ 58,000	\$ 26,000
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	12,400	\$ 12,400
CAPITAL	-	-	-	32,000	45,600	13,600
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 32,000	\$ 58,000	\$ 26,000
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
PROGRAM: **21750701 - PARKS & REC ADMIN EQUIP**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	14,600	\$ 14,600
CHARGES FOR SERVICES	-	-	-	-	20,000	20,000
INVESTMENT EARNINGS	-	-	-	-	200	200
INTRAFUND TRANSFERS	-	-	-	14,500	-	(14,500)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 14,500	\$ 34,800	\$ 20,300
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 14,500	\$ 34,800	\$ 20,300
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 14,500	\$ 34,800	\$ 20,300
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
PROGRAM: **21750720 - ADULT REC EQUIP REPLACE**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	22,900	\$ 22,900
CHARGES FOR SERVICES	-	-	-	-	20,000	20,000
INVESTMENT EARNINGS	-	-	-	-	400	400
INTRAFUND TRANSFERS	-	-	-	22,900	-	(22,900)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 22,900	\$ 43,300	\$ 20,400
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 22,900	\$ 43,300	\$ 20,400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 22,900	\$ 43,300	\$ 20,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
 PROGRAM: **21750730 - AQUATIC SERVICES EQUIP**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	91,400	\$ 91,400
CHARGES FOR SERVICES	-	-	-	-	22,000	22,000
INVESTMENT EARNINGS	-	-	-	-	1,500	1,500
INTRAFUND TRANSFERS	-	-	-	91,400	-	(91,400)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 91,400	\$ 114,900	\$ 23,500
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 91,400	114,900	\$ 23,500
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 91,400	\$ 114,900	\$ 23,500
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **PARKS & RECREATION**
 PROGRAM: **21750735 - PARK MAINT EQUIP REPLACE**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	317,300	\$ 317,300
CHARGES FOR SERVICES	-	-	-	-	70,000	70,000
INVESTMENT EARNINGS	-	-	-	-	4,000	4,000
INTRAFUND TRANSFERS	-	-	-	413,800	-	(413,800)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 413,800	\$ 391,300	\$ (22,500)
REQUIREMENTS						
CAPITAL	\$ -	\$ -	\$ -	\$ 413,800	\$ 391,300	\$ (22,500)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 413,800	\$ 391,300	\$ (22,500)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



Overview

The library provides resources in multiple languages to enrich the education, cultural, and recreational opportunities of the community, and strives to build a diverse and dynamic collection of materials that encourages users to think and learn for themselves. Borrowing library materials provides significant economic savings for the community. A library priority is the education of Albany's children with a special emphasis on early childhood literacy.

Due to COVID-19 mandated program and facility closures/modifications for much of 2020 and 2021, traditional program formats and generated revenue streams cannot be assumed in the next biennium. As a result, program modifications were made that include leaving 1.75 FTE of front-line customer service staff unfilled and eventually eliminated starting in the 2021-22 budget year. The nearly 10 percent cut to staffing levels will result in a reduction of library hours at both locations for the upcoming biennium. The reduction in hours will lead to a cut in library programming and availability of library spaces and resources for the community.

Vision Statement:

A connected and diverse Albany that celebrates curiosity, knowledge, and possibility.

Mission Statement:

The Albany Public Library is an essential resource promoting community, life-long learning, and quality services in a safe, welcoming space.

Values:

Service – We jump up and serve at every opportunity to respond to the needs of our patrons and the Albany community.

Respect – We see all people as individuals and treat staff and patrons with dignity.

Diversity – We celebrate and respect the many backgrounds and cultures that make up our community and reflect them in our collections and services.

Privacy – We defend your right to explore, learn, and read anonymously.

Access – We remove barriers in order to provide resources and services to the community widely and equitably.

Fun – We take play, discovery, joy, and humor seriously.

Strategic Goals & Objectives

Great Neighborhoods:

- The library serves the entire community, from schools to businesses, with a wide array of educational, cultural, and entertainment resources in two languages.

Safe City:

- The library actively promotes a safe and nurturing environment for its staff, Albany's youth, and all visitors.

Healthy Economy:

- Library resources provide significant economic savings to individuals and businesses. Savings come in the form of providing public access to resources and the benefits of getting information or access to technology.

Effective Government:

- The library uses best practices and strategic partnerships in offering the most cost-effective collections and services to its community.

Performance Measures & Workload Indicators

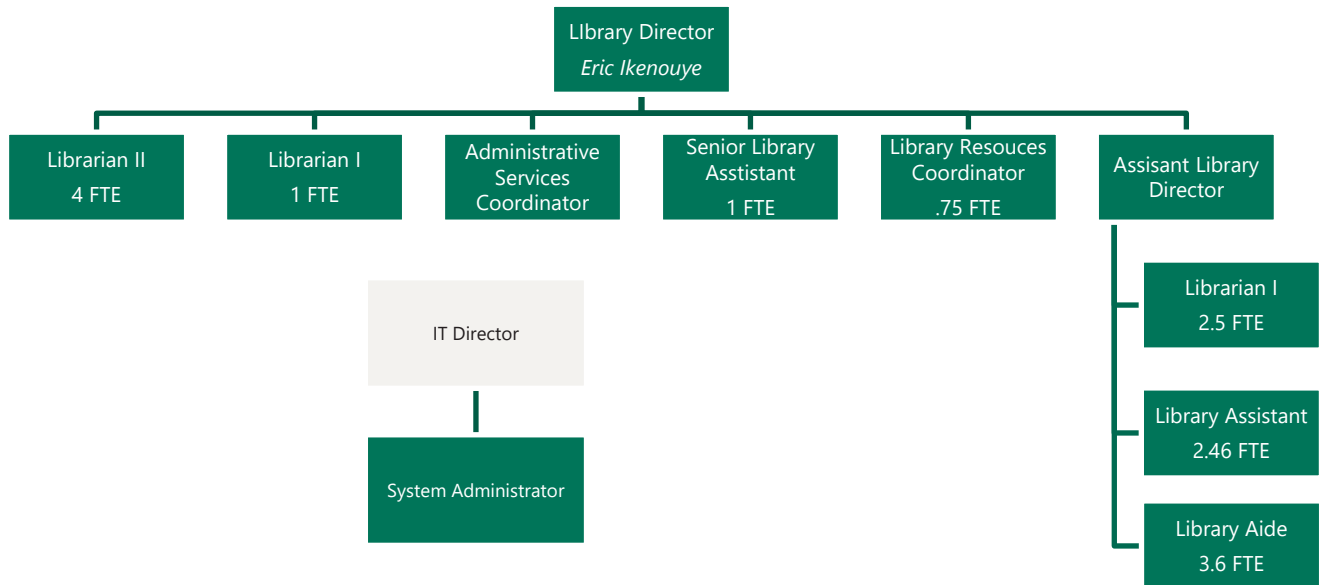
	<u>2017-18</u>	<u>2018-19</u>	<u>2019-21*</u>	<u>2021-23</u>
Library visitors	296,000	300,000	506,737	575,000
Program attendance	18,000	20,000	36,316	38,000
Circulation	581,000	585,000	977,269	1,000,000

*First biennial budget

Budget Summary

REQUIREMENTS	2017-18	2018-19	2019-21	2019-21	2021-23
	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,906,382	\$ 1,988,225	\$ 4,414,200	\$ 4,414,200	\$ 4,607,000
Materials & Services	1,008,983	1,081,761	1,991,800	1,991,800	2,063,300
Capital Outlay	-	-	37,200	138,100	108,400
Unappropriated	-	-	79,500	79,500	79,500
TOTAL REQUIREMENTS	\$ 2,915,365	\$ 3,069,986	\$ 6,522,700	\$ 6,623,600	\$ 6,858,200
Staffing 1st Year (FTE)	21.7000	21.7000	21.0625	21.0625	19.3125
Staffing 2nd Year (FTE)	N/A	N/A	21.0625	21.0625	19.3125

Organizational Chart



Functional Areas

Library

The majority of the library budget is dedicated to staffing. Starting in Fiscal Year 2020 no City funding is directed towards the purchase of library materials (including books, DVDs, and digital content).

	2017-18	2018-19	2019-21	2019-21	2021-23
REQUIREMENTS	Actual	Actual	Adopted	Revised	Adopted
Personnel Services	\$ 1,903,193	\$ 1,986,496	\$ 4,414,200	\$ 4,414,200	\$ 4,607,000
Materials & Services	944,833	937,911	1,598,500	1,598,500	1,547,400
Capital Outlay	-	-	-	100,900	94,900
TOTAL REQUIREMENTS	\$ 2,848,026	\$ 2,924,407	\$ 6,012,700	\$ 6,113,600	\$ 6,249,300

Programs:

10055001 LIBRARY
 21755601 LIBRARY IT EQUIP REPLACE
 21755701 LIBRARY EQUIP REPLACE



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: **LIBRARY**

PROGRAM: **10055001 - LIBRARY**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,903,193	\$ 1,986,496	\$ 4,414,200	\$ 4,414,200	\$ 4,607,000	\$ 192,800
MATERIALS & SERVICES	944,833	937,911	1,598,500	1,598,500	1,538,400	(60,100)
TOTAL REQUIREMENTS	\$ 2,848,026	\$ 2,924,407	\$ 6,012,700	\$ 6,012,700	\$ 6,145,400	\$ 132,700



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: LIBRARY

PROGRAM: 21755601 - LIBRARY IT EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	82,300	\$ 82,300
CHARGES FOR SERVICES	-	-	-	-	5,000	5,000
INVESTMENT EARNINGS	-	-	-	-	300	300
INTRAFUND TRANSFERS	-	-	-	82,200	-	(82,200)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 82,200	\$ 87,600	\$ 5,400
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	5,000	\$ 5,000
CAPITAL	-	-	-	82,200	82,600	400
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 82,200	\$ 87,600	\$ 5,400
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: LIBRARY

PROGRAM: 21755701 - LIBRARY EQUIP REPLACE

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	16,100	\$ 16,100
INVESTMENT EARNINGS	-	-	-	-	200	200
INTRAFUND TRANSFERS	-	-	-	18,700	-	(18,700)
TOTAL RESOURCES	\$ -	\$ -	\$ -	\$ 18,700	\$ 16,300	\$ (2,400)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	4,000	\$ 4,000
CAPITAL	-	-	-	18,700	12,300	(6,400)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ -	\$ 18,700	\$ 16,300	\$ (2,400)
RESOURCES LESS REQUIREMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: LIBRARY

PROGRAM: 20355803 - LIBRARY FOUNDATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 35,965	\$ 36,925	\$ 37,000	\$ 37,000	\$ 13,400	\$ (23,600)
INVESTMENT EARNINGS	960	508	200	200	200	-
TOTAL RESOURCES	\$ 36,925	\$ 37,433	\$ 37,200	\$ 37,200	\$ 13,600	\$ (23,600)
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100
CAPITAL	-	-	37,200	37,200	13,500	(23,700)
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 37,200	\$ 37,200	\$ 13,600	\$ (23,600)
RESOURCES LESS REQUIREMENTS	\$ 36,925	\$ 37,433	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: LIBRARY

PROGRAM: 20355804 - OREGON COMMUNITY FOUNDATION

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 42,035	\$ 147,887	\$ 70,000	\$ 70,000	\$ 180,000	\$ 110,000
INTERGOVERNMENTAL	85,731	83,724	166,000	166,000	254,000	88,000
OTHER RESOURCES	75,209	46,059	130,000	130,000	40,000	(90,000)
INVESTMENT EARNINGS	3,171	2,530	1,600	1,600	1,600	-
TOTAL RESOURCES	\$ 206,146	\$ 280,200	\$ 367,600	\$ 367,600	\$ 475,600	\$ 108,000
REQUIREMENTS						
PERSONNEL SERVICES	\$ 3,189	\$ 1,729	-	-	-	-
MATERIALS & SERVICES	55,069	135,294	367,600	367,600	475,600	108,000
TOTAL REQUIREMENTS	\$ 58,258	\$ 137,023	\$ 367,600	\$ 367,600	\$ 475,600	\$ 108,000
RESOURCES LESS REQUIREMENTS	\$ 147,888	\$ 143,177	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON
BIENNIUM 2021 - 2023



PROGRAM SUMMARY

DEPARTMENT: **LIBRARY**
PROGRAM: **20355805 - STATE LIBRARY FOUNDATION**

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 4,192	\$ 4,365	\$ 3,000	\$ 3,000	\$ 15,000	\$ 12,000
INTERGOVERNMENTAL	8,180	24,184	16,200	16,200	16,000	(200)
INVESTMENT EARNINGS	147	177	-	-	-	-
TOTAL RESOURCES	\$ 12,519	\$ 28,726	\$ 19,200	\$ 19,200	\$ 31,000	\$ 11,800
REQUIREMENTS						
MATERIALS & SERVICES	\$ 8,154	\$ 8,509	\$ 19,200	\$ 19,200	\$ 31,000	\$ 11,800
TOTAL REQUIREMENTS	\$ 8,154	\$ 8,509	\$ 19,200	\$ 19,200	\$ 31,000	\$ 11,800
RESOURCES LESS REQUIREMENTS	\$ 4,365	\$ 20,217	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: LIBRARY

PROGRAM: 50255801 - V.O. TORNEY TRUST

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 13,537	\$ 13,721	\$ 13,500	\$ 13,500	\$ 14,400	\$ 900
INVESTMENT EARNINGS	184	274	200	200	200	-
TOTAL RESOURCES	\$ 13,721	\$ 13,995	\$ 13,700	\$ 13,700	\$ 14,600	\$ 900
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 4,600	\$ 900
UNAPPROPRIATED	-	-	10,000	10,000	10,000	-
TOTAL REQUIREMENTS	\$ -	\$ -	\$ 13,700	\$ 13,700	\$ 14,600	\$ 900
RESOURCES LESS REQUIREMENTS	\$ 13,721	\$ 13,995	\$ -	\$ -	\$ -	-



CITY OF ALBANY, OREGON

BIENNIUM 2021 - 2023

PROGRAM SUMMARY



DEPARTMENT: LIBRARY

PROGRAM: 50255802 - MANELA TRUST

Description	2017-18 Actual	2018-19 Actual	2019-21 Adopted	2019-21 Revised	2021-23 Adopted	Change Inc (Dec)
RESOURCES						
BEGINNING BALANCE	\$ 69,374	\$ 69,595	\$ 70,500	\$ 70,500	\$ 73,100	\$ 2,600
INVESTMENT EARNINGS	1,149	1,523	1,800	1,800	1,000	(800)
TOTAL RESOURCES	\$ 70,523	\$ 71,118	\$ 72,300	\$ 72,300	\$ 74,100	\$ 1,800
REQUIREMENTS						
MATERIALS & SERVICES	\$ 927	\$ 47	\$ 2,800	\$ 2,800	\$ 4,600	\$ 1,800
UNAPPROPRIATED	-	-	69,500	69,500	69,500	-
TOTAL REQUIREMENTS	\$ 927	\$ 47	\$ 72,300	\$ 72,300	\$ 74,100	\$ 1,800
RESOURCES LESS REQUIREMENTS	\$ 69,596	\$ 71,071	\$ -	\$ -	\$ -	-



APPENDIX





RESOLUTION NO. 7008

BE IT RESOLVED that the Albany City Council hereby adopts the BN 2021-23 budget as approved by the budget committee on May 6, 2021, with changes within the limits allowed under ORS 294.456, in the aggregate sum of \$350,313,900, excluding reserves for future expenditures in the building inspection fund and unappropriated amounts in the permanent funds, as shown below. The total City of Albany budget, including reserves, is \$352,256,500.

Total City of Albany:	
Total Appropriations, including Contingency	\$ 350,313,900
Total Reserved for Future Expenditures	1,863,100
Total Unappropriated Fund Balances for Permanent Funds	<u>79,500</u>
Total City of Albany Budget	\$ 352,256,500

GENERAL FUND

ADMINISTRATION	\$	873,200
MUNICIPAL COURT		2,111,400
PLANNING		3,133,000
POLICE		31,090,600
PUBLIC SAFETY LEVY - POLICE		4,818,700
FIRE & LIFE SAFETY		1,690,100
PUBLIC SAFETY LEVY - FIRE		4,818,700
FIRE EMERGENCY SERVICES		30,275,300
LIBRARY		6,145,400
TRANSFERS OUT		254,000
CONTINGENCIES		2,578,600
TOTAL GENERAL FUND	\$	87,789,000

SPECIAL REVENUE FUNDS

PARKS & RECREATION

PARK & RECREATION ADMIN	\$	4,681,300
RESOURCE DEV MARKETING SVCS		531,900
PERFORMANCE & CULTURAL ARTS		1,433,100
CHILDREN/YOUTH/FAMILY REC SVCS		526,100
ADULT RECREATION SERVICES		1,280,200
AQUATIC SERVICES		1,878,700
PARK MAINTENANCE SERVICES		5,041,400
PARK SDC PROJECTS		1,631,800
PARKS CAPITAL IMPROVEMENT PROG		1,410,000
TRANSFERS OUT		175,000
TOTAL PARKS & RECREATION	\$	18,589,500

GRANTS

GRANTS: FINANCE	\$	5,621,200
GRANTS: CITY MANAGER'S OFFICE		20,000
GRANTS: HUMAN RESOURCES		40,000
GRANTS: COMMUNITY DEVELOPMENT		1,108,600
GRANTS: POLICE		899,000
GRANTS: FIRE		1,087,100
GRANTS: PUBLIC WORKS		3,275,100
GRANTS: PARKS & RECREATION		685,200
GRANTS: LIBRARY		520,200
TRANSFERS OUT		4,485,100
TOTAL GRANTS	\$	17,741,500

SPECIAL REVENUE FUNDS, continued**BUILDING INSPECTION**

BUILDING INSPECTION	\$	3,826,100
ELECTRICAL PERMIT PROGRAM		346,300
BUILDING INSPECT IT EQUIP		36,400
ELECTRICAL PERM IT EQUIP		3,500
BUILDING INSPECTION EQUIP		44,600
RESERVED: FUTURE EXPENDITURES		1,863,100
TOTAL BUILDING INSPECTION	\$	6,120,000

RISK MANAGEMENT

RISK MANAGEMENT		2,937,700
TOTAL RISK MANAGEMENT	\$	2,937,700

ECONOMIC DEVELOPMENT

ECONOMIC DEV ACTIVITIES	\$	1,534,100
LOCHNER ROAD IMPROVEMENTS		140,600
ECONOMIC DEV OPPORTUNITY		1,692,200
ECONOMIC DEV IT EQUIP		3,100
ALBANY MUNICIPAL AIRPORT		380,100
AIRPORT CAPITAL PROJECTS		274,500
TRANSFERS OUT		356,600
TOTAL ECONOMIC DEVELOPMENT	\$	4,381,200

PUBLIC TRANSIT

ALBANY TRANSIT SYSTEM	\$	2,378,500
ALBANY TRANSIT SYSTEM STIF		1,250,000
LINN-BENTON LOOP		2,189,400
LINN-BENTON LOOP STIF		1,296,000
PARATRANSIT SYSTEM		1,751,500
PARATRANSIT SYSTEM STIF		115,500
ALBANY TRANSIT CAPITAL		1,252,900
ALBANY TRANSIT IT EQUIP		4,500
LINN-BENTON LOOP IT EQUIP		3,000
PARATRANSIT SYS IT EQUIP		7,900
ALBANY TRANSIT SYS EQUIP		188,400
LINN-BENTON LOOP EQUIP REP		125,400
PARATRANSIT SYSTEM EQUIP		75,800
TOTAL PUBLIC TRANSIT	\$	10,638,800

PUBLIC SAEFTY LEVY

TRANSFERS OUT		10,137,400
TOTAL PUBLIC SAEFTY LEVY	\$	10,137,400

SPECIAL REVENUE FUNDS, continued**CAPITAL REPLACEMENT**

MUNICIPAL COURT IT EQUIP	\$	72,500
FINANCE EQUIP REPLACE		1,083,900
EMPLOYEE CITY PARKING RENT		228,200
IT PHONE EQUIP REPLACE		336,500
PLANNING IT EQUIP REPLACE		24,900
POLICE IT EQUIP REPLACE		417,000
POLICE BODYCAM SYSTEM		60,000
POLICE EQUIP REPLACE		1,155,200
FIRE & LIFE SAFETY IT EQ		8,100
FIRE EMERGENCY SVC IT EQ		86,500
FIRE EMERGENCY SVC EQUIP		1,543,300
FIRE BUILD MAINT EQUIP REP		50,000
PW FACILITIES REPLACEMENT		795,200
PARKS & REC ADMIN IT EQUIP		58,000
PARKS & REC ADMIN EQUIP		34,800
ADULT REC EQUIP REPLACE		43,300
AQUATIC SERVICES EQUIP		114,900
PARK MAINT EQUIP REPLACE		391,300
FACILITIES MAINT EQUIP REP		125,500
LIBRARY IT EQUIP REPLACE		87,600
LIBRARY EQUIP REPLACE		16,300
TOTAL CAPITAL REPLACEMENT	\$	6,733,000

STREET

STREET ADMINISTRATION	\$	2,050,600
STREET MAINTENANCE		4,859,100
STREET CAPITAL & RESTORATION		12,738,500
TRANSPORTATION SDC IMPROV FEE		4,746,300
TRANSPORTATION SDC REIMB FEE		1,586,200
ADA CAPITAL PROJECTS		221,400
STREET MAINT IT EQUIP REPL		14,000
STREET MAINT EQUIP REPLACE		914,600
TRANSFERS OUT		935,900
CONTINGENCIES		356,200
TOTAL STREET	\$	28,422,800

DEBT SERVICE FUNDS**DEBT SERVICE**

2002 LTD TAX PENSION BONDS		1,874,300
TOTAL DEBT SERVICE	\$	1,874,300

GENERAL OBLIGATION DEBT SERVICE

PUBLIC SAFETY FACILITIES BONDS		2,677,700
TOTAL GENERAL OBLIGATION DEBT SERVICE	\$	2,677,700

CAPITAL PROJECTS FUND

ALBANY DATA INTEGRATION PROJ	\$	124,500
LID CONSTRUCTION PROJECTS		955,200
TRANSFERS OUT		220,200
TOTAL CAPITAL PROJECTS FUND	\$	1,299,900

PERMANENT FUNDS**LIBRARY TRUST**

V.O. TORNEY TRUST	\$	4,600
MANELA TRUST		4,600
UNAPPROPRIATED TRUST BALANCE		79,500
TOTAL LIBRARY TRUST	\$	88,700

ENTERPRISE FUNDS**SEWER**

WASTEWATER ADMINISTRATION	\$	8,192,200
WASTEWATER TREATMENT PLANT		6,082,000
TWG WETLANDS		584,100
WATER REUSE AND BIOSOLIDS		704,500
WASTEWATER COLLECTIONS		3,710,800
INDUSTRIAL PRETREATMENT		1,172,900
SEWER SYSTEM CAPITAL PROJECTS		19,296,000
SEWER SDC IMPROVEMENT FEE		747,000
SEWER SDC REIMBURSEMENT FEE		330,400
SEWER ECONOMIC DEVELOPMENT		510,000
SEWER DEBT SERVICE		14,054,300
SEWER EQUIPMENT REPLACEMENT		-
WASTEWATER ADMIN IT EQUIP		4,600
WASTE TREATMENT IT EQUIP		335,900
TWG WETLANDS IT EQUIP REPL		3,000
WATER REUSE & BIO IT EQUIP		9,100
WASTEWATER COLL IT EQUIP		12,800
INDUSTRIAL PRET IT EQUIP		5,000
WASTEWATER ADMIN EQUIP REP		107,800
WASTEWATER TP EQUIP REP		106,600
TWG WETLANDS EQUIP REPLACE		56,400
WATER REUSE & BIO EQUIP		334,000
WASTEWATER COLLECT EQUIP		543,400
INDUSTRIAL PRETREAT EQUIP		60,800
TRANSFERS OUT		3,351,300
CONTINGENCIES		1,124,300
TOTAL SEWER	\$	61,439,200

ENTERPRISE FUNDS, continued**WATER**

WATER ADMINISTRATION	\$	6,762,000
ALBANY-MILLERSBURG WTP		3,149,700
VINE ST WATER TREATMENT PLANT		2,430,600
WATER DISTRIBUTION		4,618,000
WATER CANAL MAINTENANCE		2,039,200
WATER SYSTEM CAPITAL PROJECTS		12,459,400
WATER SDC IMPROVEMENT FEE		266,100
WATER SDC REIMBURSEMENT FEE		714,300
WATER ECONOMIC DEVELOPMENT		510,000
NORTH ALBANY WATER CAPITAL		1,436,200
WATER DEBT SERVICE		5,453,700
WATER ADMIN IT EQUIP REPL		3,000
ALB-MILLERSBURG WTP IT EQ		316,500
VINE ST WTP IT EQUIP REPL		303,500
WATER DISTRIB IT EQUIP		5,400
CANAL MAINT IT EQUIP REPL		3,000
WATER ADMIN EQUIP REPLACE		25,300
ALB-MILLERSBURG WTP EQUIP		91,700
VINE ST WTP EQUIP REPLACE		17,700
WATER DISTRIBUTION EQUIP		627,400
WATER CANAL MAINT EQUIP		186,100
TRANSFERS OUT		1,830,500
CONTINGENCIES		1,062,600
TOTAL WATER	\$	44,311,900

STORMWATER

STORMWATER ADMINISTRATION	\$	3,356,900
STORMWATER OPERATIONS		1,576,000
STORMWATER CAPITAL PROJECTS		2,225,200
STORMWATER ADMIN IT EQUIP		700
STORMWATER OP EQUIP REPL		304,700
CONTINGENCIES		149,600
TOTAL STORMWATER	\$	7,613,100

INTERNAL SERVICE FUNDS**CENTRAL SERVICES**

CS ADMINISTRATION	\$	924,200
FINANCE		2,894,700
FINANCE IT EQUIP REPL		47,900
MAYOR & COUNCIL		319,900
CITY MANAGER'S OFFICE		2,799,600
CODE ENFORCEMENT		343,000
ABATEMENT		89,400
EMERGENCY MGMT/SAFETY		386,600
MAYOR & COUNCIL IT EQUIP		47,200
CITY MANAGER'S IT EQUIP		27,900
CODE ENFORCEMENT IT EQUIP		1,600
EMERGENCY IT EQUIP		2,000
CODE ENFORCEMENT EQUIP		13,600
EMERGENCY M/S EQUIP REPLACE		2,000
INFORMATION TECHNOLOGY		3,121,100
GIS SERVICES		763,600
PERMIT TRACKING		252,000
INFORMATION TECH IT EQUIP		284,900
GIS SERVICE IT EQUIP REPL		191,300
PERMIT TRACKING IT EQUIP		59,900
IT EQUIPMENT REPLACEMENT		15,400
HUMAN RESOURCES		1,824,500
LABOR RELATIONS		150,000
HUMAN RESOURCES IT EQUIP		19,000
FACILITIES MAINTENANCE		1,695,400
GF FACILITIES MAINTENANCE PROJ		563,500
FACILITIES MAINT IT EQUIP		16,300
TRANSFERS OUT		11,400
CONTINGENCIES		461,000
TOTAL CENTRAL SERVICES	\$	17,328,900

INTERNAL SERVICE FUNDS, continued

PUBLIC WORKS CENTRAL SERVICES		
PW ADMINISTRATION	\$	2,701,300
PW ENGINEERING SERVICES		7,288,600
PW CUSTOMER SERVICES		3,376,000
OPERATIONS ADMINISTRATION		1,251,700
FACILITIES & MAINT ENGINEERING		5,206,800
WATER QUALITY CONTROL SERVICE		1,421,500
PW ADMIN IT EQUIP REPLACE		19,200
PW ENGINEERING IT EQUIP		30,300
PW CUSTOMER SERVICE IT EQ		428,200
OPERATIONS ADMIN IT EQUIP		17,200
FACILITIES & MNT ENG IT EQ		33,500
WATER QUALITY CTRL IT EQ		7,800
PW ENGINEERING EQUIP REP		66,500
PW CUSTOMER SERV EQUIP REP		50,300
OPERATIONS ADMIN EQUIP REP		13,200
FACILITIES & MAINT ENG EQ		201,400
WATER QUALITY CTRL EQUIP		18,400
<u>TOTAL PUBLIC WORKS CENTRAL SERVICES</u>	\$	<u>22,131,900</u>

BE IT FURTHER RESOLVED that the Albany City Council hereby imposes the taxes provided for in the adopted budget at a permanent rate of \$6.3984 per one thousand of assessed value, a local option rate of \$1.15 per one thousand of assessed value, bonded debt service in the amount of \$2,373,600, plus an adjustment for annexations, and that these taxes are hereby levied upon all taxable property within said districts as of 1 a.m., July 1, 2021 and July 1, 2022, as noted.

The following allocations and categorizations, subject to the limits of SECTION IIIB, Article XI, of the Oregon Constitution, make the aggregate levy.

	<u>Subject to General Government Limitation</u>		<u>Excluded from the Limitation</u>	
	FY 2021-2022	FY 2022-2023	FY 2021-2022	FY 2022-2023
Gross Tax Levy	\$6.3984 per \$1,000 of Assessed Value	\$6.3984 per \$1,000 of Assessed Value		
Public Safety Levy	\$1.15 per \$1,000 of Assessed Value	\$1.15 per \$1,000 of Assessed Value		
Debt Service			\$1,169,300	\$1,204,300

DATED AND EFFECTIVE THIS 9TH DAY OF JUNE 2021.



 Mayor

ATTEST:



 City Clerk



NOTICE OF BUDGET HEARING

NOTICE IS HEREBY GIVEN that the City of Albany will hold a PUBLIC HEARING for the City of Albany, Linn and Benton counties, State of Oregon, for the Biennium 2021-2023 budget at 6:00 p.m. on Wednesday, June 9, 2021, immediately following the Albany Revitalization Agency (ARA) meeting. This meeting will be virtual only.

Persons wanting to ask questions and comment on the approved budget and/or provide written materials electronically for the public record must email cityclerk@cityofalbany.net before noon on the day of the meeting, June 9, 2021. Alternatively, written testimony may be addressed to the Finance Director's Office, PO Box 490, Albany, OR 97321, and must be received before noon on the day of the meeting, June 9, 2021, to be included in the record.

Due to Governor Brown's Executive Orders limiting public gatherings during the COVID-19 pandemic, this meeting is accessible to the public via phone and video connection. To connect to the meeting: [Join Zoom Meeting](#) 1-253-215-8782 (long distance charges may apply) |Meeting ID: 541 917 7500| Passcode: 252269

A copy of the budget document as approved by the budget committee is posted on the City's website at www.cityofalbany.net.

A summary of the budget is presented below. The budget includes \$656,500 from State Revenue Sharing in the first year and \$663,100 in the second. The budget was prepared on a basis of accounting consistent with the basis of accounting used in the preceding year. Major changes, if any, and their effect on the budget are explained below.

FINANCIAL SUMMARY - RESOURCES

	2018-2019 Actual	2019-21 Adopted	2021-23 Approved
Property taxes	\$ 30,722,861	\$ 61,292,400	\$ 67,486,500
Franchise/Privilege	6,371,188	13,146,800	13,528,700
Licenses & fees	7,450,180	8,931,500	8,869,600
Intergovernmental	16,864,708	29,420,000	39,494,000
Charges for service	55,070,459	119,970,000	125,102,700
Fines, forfeitures & assessments	976,790	1,795,200	1,798,600
Other resources	3,476,835	5,169,800	1,345,500
Loan proceeds	-	12,750,000	-
Investment earnings	2,596,033	932,400	1,074,200
Total Current Resources	\$ 123,529,054	\$ 253,408,100	\$ 258,699,800
Transfers in	11,877,494	24,602,900	18,020,300
Beginning balance	67,620,729	68,089,400	72,726,800
Reserved beginning balance	1,897,171	1,932,400	2,436,700
Beginning balance held in trust	83,316	79,500	79,500
Ending balance	-	-	293,400
Total Resources	\$ 205,007,764	\$ 348,112,300	\$ 352,256,500

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	2018-2019 Actual	2019-21 Adopted	2021-23 Approved
Personnel services	\$ 54,374,022	\$ 122,234,500	\$ 126,125,400
Materials & services	36,057,561	83,364,700	93,820,100
Capital	16,190,139	87,781,700	78,669,900
Debt service	9,131,401	24,377,700	24,199,000
Transfers out	11,645,894	24,091,500	21,767,200
Contingencies	-	4,974,100	5,732,300
Unappropriated	-	1,288,100	1,942,600
Total Requirements	\$ 127,399,017	\$ 348,112,300	\$ 352,256,500

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT

	2018-2019 Actual	2019-21 Adopted*	2021-23 Approved*
10 - Finance	\$ 13,610,430	\$ 39,464,000	\$ 39,813,600
FTE	14.3750	14.3750	13.3750
11 - City Manager's Office	2,855,087	12,946,400	4,052,800
FTE	8.7000	9.7000	8.7000
13 - Information Technology	2,627,381	7,102,600	5,024,700
FTE	12.0000	11.9000	10.5000
14 - Human Resources	861,983	1,989,000	2,033,500
FTE	5.0000	5.0000	5.0000
15 - Community Development	3,184,496	9,397,900	14,251,900
FTE	13.6975	16.3000	18.8000
20 - Police	16,441,063	35,424,900	38,447,500
FTE	98.2500	94.2500	91.2500
25 - Fire	18,438,495	36,914,500	40,159,100
FTE	93.6000	90.6000	78.6000
40 - Public Works	58,217,726	178,624,100	179,307,700
FTE	125.4250	128.1250	130.0000
50 - Parks & Recreation	8,092,370	19,726,200	22,307,500
FTE	33.1875	32.0875	28.2400
55 - Library	3,069,986	6,522,700	6,858,200
FTE	21.7000	21.0625	19.3125

* FTE shown in the biennium represents the maximum FTE approved for the biennium

Prominent Changes

This is the second cycle of a biennial budget for the City. Budget amounts represent two years of expenditures. Prominent changes include more granular employee benefits, employee reclassifications in code enforcement and emergency management and safety, Community Development Department reorganization, central service reassessment, equipment replacement reorganization, and new Transit STIF programs.

Statement of Indebtedness (Debt Service)

The City has a General Obligation Bond rating of "Aa3" from Moody's Investors Service. The ratings reflect the City's healthy tax base, sound financial position, and extremely small debt burden.

As of July 1, 2021, the City will have the following debt issues outstanding:

Total Debt Outstanding

2015 Public Safety Facilities	\$15,260,000
2013 Water Revenue	20,275,000
2002 Limited Tax Pension	<u>4,150,000</u>
Total	\$39,685,000

Other Debt:

2012 SRF ARRA Loan	\$1,050,000
2018 SRF Loans, Sewer	<u>34,363,779</u>
Total Other Debt	\$35,413,779

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the real market value (RMV) of all taxable property within the City's boundaries. As of June 30, 2020 the City's net General Obligation bonded debt will be well below the estimated limit of \$157 million.

Summary of Property Tax Levies

The Budget Committee approved the following:

Subject to the General Government Limitation for each year of the biennium

Gross tax levy	\$6.3984/\$1,000 of Assessed Value
Public Safety Levy	\$1.15/\$1,000 of Assessed Value

Excluded from the Limitation

Debt Service	\$1,169,300 for FY 2021-22
Debt Service	\$1,204,300 for FY 2022-23

The estimated assessed valuation is at least \$4,071,503,008.

If you have questions about the meetings or need more information, please contact Jeanna Yeager, City of Albany Finance Director, at jeanna.yeager@cityofalbany.net or (541) 917-7521.

This notice is given in accordance with provisions of the Oregon Revised Statutes 294.438 and is posted on the City's website at www.cityofalbany.net.

DATED THIS 3rd DAY OF JUNE 2021.

Jeanna Yeager
Finance Director

Customer Ad Proof

60000049 City of Albany/City Managers Office

Order Nbr 135894

Publication	AlbanyCorvallis Paper		
Contact	City of Albany/City Managers Office	PO Number	
Address 1	PO BOX 490	Rate	Legal Open
Address 2		Order Price	1167.60
City St Zip	ALBANY OR 97321	Amount Paid	0.00
Phone	5419177523	Amount Due	1167.60
Fax			
Section	Public Notices	Start/End Dates	06/03/2021 - 06/03/2021
SubSection		Insertions	1
Category	990 Public Notice	Size	255
Ad Key	135894-1	Salesperson(s)	09 LEGAL SALESPERSON
Keywords	NOTICE OF PUBLIC HEARING	Taken By	Tracy Holloway
Notes	Liesse, Allison <Allison.Liesse@cityofalbany.net> [Tracy Holloway 6/1/2021 11:48:20 AM] [Tracy Holloway 6/1/2021 12:11:08 PM] [Tracy Holloway 6/1/2021 1:37:36 PM] [Tracy Holloway 6/1/2021 3:44:22 PM]		

Ad Proof

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Persons wanting to ask questions and comment on the approved budget and/or provide written materials electronically for the public record must email cityclerk@cityofalbany.net before noon on the day of the meeting, June 9, 2021. Alternatively, written testimony may be addressed to the Finance Director's Office, PO Box 490, Albany, OR 97321, and must be received before noon on the day of the meeting, June 9, 2021, to be included in the record.

Due to Governor Brown's Executive Orders limiting public gatherings during the COVID-19 pandemic, this meeting is accessible to the public via phone and video connection. To connect to the meeting: Join Zoom Meeting 1-253-215-8782 (long distance charges may apply) [Meeting ID: 541 917 7500] Passcode: 252269

A copy of the budget document as approved by the budget committee is posted on the City's website at www.cityofalbany.net.

A summary of the budget is presented below. The budget includes \$656,500 from State Revenue Sharing in the first year and \$663,100 in the second. The budget was prepared on a basis of accounting consistent with the basis of accounting used in the preceding year. Major changes, if any, and their effect on the budget are explained below.

	FINANCIAL SUMMARY - RESOURCES		
	2018-2019 Actual	2019-21 Adopted	2021-23 Approved
Property taxes	\$ 30,722,861	\$ 61,292,400	\$ 67,486,500
Franchise/Privilege	6,371,188	13,146,800	13,528,700
Licenses & fees	7,450,180	8,931,500	8,869,600
Intergovernmental	16,864,708	29,420,000	39,494,000
Charges for service	55,070,459	119,970,000	125,102,700
Fines, forfeitures & assessments	976,790	1,795,200	1,798,600
Other resources	3,476,835	5,169,800	1,345,500
Loan proceeds	-	12,750,000	-
Investment earnings	2,596,033	932,400	1,074,200
Total Current Resources	\$ 123,529,054	\$ 253,408,100	\$ 258,699,800
Transfers in	11,877,494	24,602,900	18,020,300
Beginning balance	67,620,729	68,089,400	72,726,800
Reserved beginning balance	1,897,171	1,932,400	2,436,700
Beginning balance held in trust	83,316	79,500	79,500
Ending balance	-	-	293,400
Total Resources	\$ 205,007,764	\$ 348,112,300	\$ 352,256,500

	FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION		
	2018-2019 Actual	2019-21 Adopted	2021-23 Approved
Personnel services	\$ 54,374,022	\$ 122,234,500	\$ 126,125,400
Materials & supplies	26,057,561	83,264,700	82,828,100

Customer Ad Proof

60000049 City of Albany/City Managers Office

Order Nbr 135894

Capital	16,190,139	87,781,700	78,669,900
Debt service	9,131,401	24,377,700	24,199,000
Transfers out	11,645,894	24,091,500	21,767,200
Contingencies	-	4,974,100	5,732,300
Unappropriated	-	1,288,100	1,942,600
Total Requirements	\$ 127,399,017	\$ 348,112,300	\$ 352,256,500

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT

	2018-2019	2019-21	2021-23
	Actual	Adopted*	Approved*
10 - Finance	\$ 13,610,430	\$ 39,464,000	\$ 39,813,600
FTE	14.3750	14.3750	13.3750
11 - City Manager's Office	2,855,087	12,946,400	4,052,800
FTE	8.7000	9.7000	8.7000
13 - Information Technology	2,627,381	7,102,600	5,024,700
FTE	12.0000	11.9000	10.5000
14 - Human Resources	861,983	1,989,000	2,033,500
FTE	5.0000	5.0000	5.0000
15 - Community Development	3,184,496	9,397,900	14,251,900
FTE	13.6975	16.3000	18.8000
20 - Police	16,441,063	35,424,900	38,447,500
FTE	98.2500	94.2500	91.2500
25 - Fire	18,438,495	36,914,500	40,159,100
FTE	93.6000	90.6000	78.6000
40 - Public Works	58,217,726	178,624,100	179,307,700
FTE	125.4250	128.1250	130.0000
50 - Parks & Recreation	8,092,370	19,726,200	22,307,500
FTE	33.1875	32.0875	28.2400
55 - Library	3,069,986	6,522,700	6,858,200
FTE	21.7000	21.0625	19.3125

* FTE shown in the biennium represents the maximum FTE approved for the biennium

Prominent Changes

This is the second cycle of a biennial budget for the City. Budget amounts represent two years of expenditures. Prominent changes include more granular employee benefits, employee reclassifications in code enforcement and emergency management and safety, Community Development Department reorganization, central service reassessment, equipment replacement reorganization, and new Transit STIF programs.

Statement of Indebtedness (Debt Service)

The City has a General Obligation Bond rating of "Aa3" from Moody's Investors Service. The ratings reflect the City's healthy tax base, sound financial position, and extremely small debt burden.

As of July 1, 2021, the City will have the following debt issues outstanding:

Total Debt Outstanding

2015 Public Safety Facilities	\$15,260,000
2013 Water Revenue	20,275,000
2002 Limited Tax Pension	4,150,000
Total	\$39,685,000
Other Debt:	
2012 SRF ARRA Loan	\$1,050,000
2018 SRF Loans, Sewer	34,363,779
Total Other Debt	\$35,413,779

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the real market value (RMV) of all taxable property within the City's boundaries. As of June 30, 2020 the City's net General Obligation bonded debt will be well below the estimated limit of \$157 million.

Summary of Property Tax Levies

The Budget Committee approved the following:

Subject to the General Government Limitation for each year of the biennium	
Gross tax levy	\$6.3984/\$1,000 of Assessed Value
Public Safety Levy	\$1.15/\$1,000 of Assessed Value

Excluded from the Limitation

Debt Service	\$1,169,300 for FY 2021-22
Debt Service	\$1,204,300 for FY 2022-23

The estimated assessed valuation is at least \$4,071,503,008.

If you have questions about the meetings or need more information, please contact Jeanna Yeager, City of Albany Finance Director, at jeanna.yeager@cityofalbany.net or (541) 917-7521.

This notice is given in accordance with provisions of the Oregon Revised Statutes 294.438 and is posted on the City's website at www.cityofalbany.net.

DATED THIS 3rd DAY OF JUNE 2021.

Jeanna Yeager
Finance Director


#135894

Publish: 06/03/2021



City of Albany Financial Policies



	<p>City of Albany Finance Policy Policy #: F-07-08-008 Title: Financial Policies</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to actively manage financial, operational, and budgetary affairs within established guidelines in order to maintain financial stability both now and in the future.

II. GENERAL GUIDELINES

1. The City Manager and department directors are charged with achieving the themes, goals, and objectives adopted by the City Council in the City's Strategic Plan.
2. The implementing document for the Strategic Plan is the adopted biennial budget. The adopted budget establishes types and levels of services through both operating and capital budgets. The relationships between the operating and capital budgets will be explicitly recognized and incorporated into the budget process. Resources will be identified to provide designated levels of service, and maintenance or enhancement of related capital and fixed assets.
3. The City will actively measure performance and pursue process improvements to enhance productivity and maximize resources.
4. Adequate reserves will be maintained for all known liabilities, including employee leave balances and explicit post employment benefits.
5. The City will actively seek partnerships with private interests and other government agencies to achieve common policy objectives, share the costs of providing local services, and support favorable legislation at the state and federal levels.
6. The City will seek out, apply for, and effectively administer federal, state, and foundation grants-in-aid that address the City's priorities and objectives.

III. REVENUES

1. The City will actively identify and administer funding sources that create a reliable, equitable and diversified revenue stream to shelter the City from short-term fluctuations in any single revenue source and to maintain desired levels of services.
2. Revenues will be conservatively estimated in the budget process.
3. Target fund balances for operating budgets will range between 5 and 15 percent of operations per fiscal year.
4. The City will consider full cost recovery and comparable rates charged by other municipalities of similar size in establishing rates, fees, and charges.
5. The City will follow an aggressive policy of collecting revenues.
6. Enterprise and internal service funds are intended to be self-supporting.

IV. EXPENDITURES

1. The City will identify priority services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
2. The City will operate on a current funding basis. Expenditures will be monitored on an ongoing basis so as not to exceed current revenues and targeted fund balances.
3. The City Manager will take immediate corrective actions if at any time during a fiscal year revised revenue and expenditure estimates project a year-end deficit. Mitigating actions may include a hiring freeze, expenditure reductions, fee increases, or use of contingencies. Actions to be avoided include expenditure deferrals into the following fiscal year, short-term loans, and use of one-time revenues to support

ongoing operations.

4. Target contingencies for operating budgets will range between 5 and 15 percent of operations.
5. Internal service charges and project accounting should be used when service recipients and parameters of a project can be easily identified. The charges should be based on methodologies that fairly allocate the full cost of services. The Finance Director shall review the methodologies on a periodic basis to verify that they are consistent with federal guidelines and Oregon Local Budget Law.
6. The City Manager will undertake ongoing staff and third-party reviews of City programs to measure efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternatives to in-house service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

V. CAPITAL IMPROVEMENT PROGRAM (CIP)

1. The City will monitor and periodically assess the City's capital equipment and infrastructure, setting priorities for its renovation and replacement based on needs and available resources.
2. The City will develop a multi-year program for capital improvements that will be reviewed biennially in the budget process.
3. Projects in the CIP will be flagged as either funded or unfunded depending on whether or not the forecasted operating budget can support or fund the project. All funded projects are included in the operating budget for the corresponding budget biennium.
4. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget process will provide for review of maintenance and orderly replacement of capital assets from current revenues where possible.

VI. CAPITAL ASSETS

1. Capital assets are non-consumable assets with a purchase price of \$10,000 or greater and a useful life of more than one year. The capitalization threshold for federally reimbursed items is \$5,000.
2. The Finance Department will oversee a physical count/inspection of all capital assets at least on a biennial basis. All additions, deletions, and depreciation of infrastructure will be reported consistent with the requirements of the Government Accounting Standards Board Statement Number 34.
3. Adequate insurance will be maintained on all capital assets.

VII. DEBT

1. The City will generally limit long-term borrowing to capital improvements.
2. The City will follow a policy of full disclosure on every financial report, official statement, and bond prospectus.
3. The City Manager will ensure that continuing disclosure policies and procedures are in place and include the following:
 - a. The City's bond counsel will advise the City in developing appropriate policies and procedures.
 - b. The Finance Director is primarily responsible for meeting all post-issuance

- and continuing disclosure requirements of all bonds issued by the City.
 - c. The Finance Director will participate in timely and appropriate training to be familiar with any changes in continuing disclosure requirements.
 - d. Records will be maintained to substantiate compliance for three years after securities have matured.
 - e. The City will take timely steps to correct any instances of noncompliance.
4. The City will strive to maintain its high bond ratings, currently AA- from Standard & Poor's and Aa3 from Moody's, and will receive credit ratings on all its bond issues.
 5. General obligation debt will not be used for self-supporting enterprise activities unless the activity provides a community-wide benefit.
 6. The City shall ensure that its general obligation debt margins are within the 3% true cash value limitation as set forth in ORS Section 287.004.
 7. Funding strategies that are necessary to support debt obligations should be implemented prior to debt payments becoming due so that debt obligations can be met from current revenues.
 8. The City will use voter-approved general obligation debt to fund general-purpose public improvements that cannot be financed from current revenues. Special purpose debt including certificates of participation, revenue bonds, and loans will be linked to specific funding sources.

VIII. GRANTS

1. Community organizations that desire financial support from the City must submit a Community Grant application no later than March 1 in order to be considered for funding in the next budget year. Applications will be reviewed by the department director assigned by the City Manager. Primary consideration will be given to requests that further the goals and objectives in the Strategic Plan. Applications that are approved by the department director and City Manager shall be included in the Proposed Budget to be considered by the Budget Committee and City Council.

Any recipient of a Community Grant shall submit an accounting of how the funds were expended and the benefits achieved as required by City Council Resolution No. 5089. Recipients of grants greater than \$100,000 must also submit an independent review of financial policies and procedures related to the grant proceeds no later than six months following the end of the fiscal year in which the funds were granted.

Notwithstanding the above, community organizations and events funded with transient lodging tax revenues will follow the guidelines set forth in Finance Policy F-12-11-001 as currently adopted or amended.

2. City departments are encouraged to seek grants and other financial support from private, nonprofit, and government agencies that would supplement City resources in meeting adopted goals and objectives. Grants that are available on an annual basis should be included in the proposed budget and do not require further City Council action once the budget is adopted, unless required by the granting agency. The City Manager is responsible to oversee other grant applications. All awarded grants must be accepted and appropriated by resolution of the City Council as required by Oregon Local Government Budget Law (ORS 294.326(3)).

IX. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The Finance Department is responsible to see that all accounting, auditing, and financial reporting comply with prevailing federal, state, and local statutes and regulations including generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
2. The Finance Department will conduct periodic internal audits of financial procedures such as cash handling, purchasing, and accounts payable to test internal controls and to detect instances of fraud or abuse. The Finance Director shall establish locations and limits for petty cash, purchase cards, and other cash and purchasing procedures consistent with operational needs, GFOA best practices, and Oregon Administrative Rules and Revised Statutes.
3. The City will seek out and contract for the assistance of qualified financial advisors, consultants, and auditors in the management and administration of the City's financial functions.
4. The City Council will be provided monthly financial reports of revenues and expenditures.
5. A complete independent audit will be performed annually.
6. The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined in the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) publication.
7. The City will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.
8. The City will biennially seek the GFOA Distinguished Budget Presentation Award.

Supersedes: Res. No. 6840	Created/Amended by/date: October 27, 2020	Effective Date: November 2, 2020	Reviewed by Council: November 2, 2020
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City of Albany Investment Policy



	<p>City of Albany Finance Policy Policy #: F-06-08-009 Title: Investment Policy</p>	
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I. INTRODUCTION

The City of Albany, (hereinafter referred to as "Albany" or "City") was founded in 1848. Albany is the eleventh largest city in the state of Oregon, and is the county seat of Linn County. Albany has a home rule charter and is a Council-Manager form of government where the full time appointed City Manager administers the day-to-day operations and is the chief administrative officer of the City.

The average monthly balance of funds invested in the City's general portfolio and project funds is between \$70,000,000 and \$90,000,000. The highest balances occur when taxes are collected.

II. GOVERNING BODY

It is the policy of the City of Albany that the administration of its funds and the investment of those funds shall be handled with the highest public trust. Investments shall be made in a manner that will assure security of principal. Parameters will be set to limit maturities and increase diversification of the portfolio while meeting the daily cash flow needs of the City and conforming to all applicable state and City requirements governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to be in complete compliance with local, state, and federal law. The earnings from investments will be used in a manner that best serves the public trust and interests of the City.

All funds within the scope of this policy are subject to regulations established by the state of Oregon. Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

III. SCOPE

This policy applies to activities of the City of Albany with regard to investing the financial assets of all funds. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the state of Oregon.

The City commingles its daily cash into one pooled investment fund for investment purposes of efficiency and maximum investment opportunity. The following funds, and any new funds created by the City, unless specifically exempted by the City Council and this policy, are defined in the City's Comprehensive Annual Financial Report:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds
- Permanent Funds

These funds will be invested in compliance with the provisions of all applicable Oregon Revised Statutes (ORS). Investments of any tax-exempt borrowing proceeds and any related Debt Service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.

IV. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with three primary objectives, listed in the following order of priority:

1. Safety of Principal

- Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- Diversification of the portfolio will include diversification by maturity and market sector and will include the use of multiple broker/dealers for diversification and market coverage.

2. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated.

3. Yield-Return

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow of the portfolio. "Market rate of return" may be defined as the average yield of the current three-month U.S. Treasury bill or any other index that most closely matches the average maturity of the portfolio.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.

V. STANDARDS OF CARE

1. Delegation of Investment Authority

- a. Investment Officer. The Finance Director, acting on behalf of the City Council, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of investment advisors and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy, and in accord with the

Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio.

- b. Investment Advisor. The City may enter into contracts with external investment management firms on a non-discretionary basis.

If an investment advisor is hired, the adviser will serve as a fiduciary for the City and comply with all requirements of this Investment Policy. Exceptions to the Investment Policy must be disclosed and agreed upon in writing by both parties. The Investment Officer remains the person ultimately responsible for the prudent management of the portfolio.

- c. Staff Designation. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

2. Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

3. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees, officers, and their families shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City. Officers and employees shall, at all times, comply with the state of Oregon Government Ethics as set forth in ORS 244.

VI. AUTHORIZED FINANCIAL INSTITUTIONS

1. Broker/Dealer Approval Process

The Investment Officer shall maintain a list of all authorized brokers/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the City of Albany and upon due consideration and approval will be added to the list. Additions and deletions to the list will be made at the discretion of the Investment Officer.

At the request of the City of Albany, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Albany as specified by, but not necessarily limited to the Financial Industry Regulatory Authority (FINRA), Securities and Exchange Commission

(SEC), etc. The Investment Officer shall conduct an annual evaluation of each firm's credit worthiness to determine if it should remain on the list.

- a. Broker/Dealer firms must meet the following minimum criteria:
 - i. Be registered with the Securities and Exchange Commission (SEC);
 - ii. Be registered with the Financial Industry Regulatory Authority (FINRA).
 - iii. Provide most recent audited financials.
 - iv. Provide FINRA Focus Report filings.
- b. Approved broker/dealer employees who execute transactions with the City must meet the following minimum criteria:
 - i. Be a registered representative with the Financial Industry Regulatory Authority (FINRA);
 - ii. Be licensed by the state of Oregon;
 - iii. Provide certification (in writing) of having read; understood; and agreed to comply with the most current version of this investment policy.

If the City hires an investment advisor to provide investment management services, the Advisor is authorized to transact with its direct dealer relationships on behalf of the City. A list of approved dealers must be submitted to the investment officer prior to transacting business. The investment officer can assign the responsibility of broker/dealer due diligence process to the Advisor, and all licensing information on the counterparties will be maintained by the Advisor and available upon request.

The advisor broker/dealer review should include:

- i. FINRA Certification check
- ii. Firm Profile
- iii. Firm History
- iv. Firm Operations
- v. Disclosures of Arbitration Awards, Disciplinary and Regulatory Events
- vi. State Registration Verification
- vii. Financial review of acceptable FINRA capital requirements or letter of credit for clearing settlements.

The advisors must provide the City with any changes to the list prior to transacting on behalf of the City.

2. Investment Advisor

An Investment Advisor may be selected through a competitive RFP process and must meet the following criteria:

- a. The investment advisor firm must be registered with the Securities and Exchange Commission (SEC) or licensed by the state of Oregon if assets under management are less than \$100 million.
- b. All investment advisor firm representatives conducting investment transactions on behalf of the City must be registered representatives with FINRA.
- c. All investment advisor firm representatives conducting investment transactions on behalf of the City must be licensed by the state of Oregon. Factors to be considered when hiring an investment advisory firm may include, but are not limited to:
 - i. The firm's major business

- ii. Ownership and organization of the firm
- iii. The background and experience of key members of the firm, including the portfolio manager expected to be responsible for the City's account
- iv. The size of the firm's asset base, and the portion of that base which would be made up by the City's portfolio if the firm were hired
- v. Management fees
- vi. Cost analysis of the adviser
- vii. Performance of the investment advisory firm, net of all fees, versus the Local Government Investment Pool over a given period of time

A periodic (at least annual) review of all investment advisors under contract will be conducted by the Investment Officer to determine their continued eligibility within the portfolio guidelines. The Investment Advisor must notify the City immediately if any of the following issues arise while serving under a City contract:

- a. Pending investigations by securities regulators.
- b. Significant changes in net capital.
- c. Pending customer arbitration cases.
- d. Regulatory enforcement actions.

3. Financial Bank Institutions

All financial banks that provide bank deposits, certificates of deposits or any other deposit of the bank to the City must either be fully covered by the FDIC or the bank must be a participant of the Public Funds Collateralization Program (PFCP). ORS Chapter 295 governs the collateralization of Oregon public funds and provides the statutory requirements for the PFCP. Bank depositories are required to pledge collateral against any public fund deposits in excess of deposit insurance amounts. The PFCP provides additional protection for public funds in the event of a bank loss.

4. Competitive Transactions

The Investment Officer will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Investment Officer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Investment Officer will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

In the instance of a security which there is no readily available competitive bid or offering on the same specific issue, the Investment Officer shall document quotations for comparable or alternative securities.

The investment advisor must provide documentation of competitive pricing execution on each transaction. The advisor will retain documentation and provide upon request.

VII. SAFEKEEPING AND CUSTODY, CONTROLS

1. Safekeeping and Custody Securities

The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The approved broker/dealer or investment advisor shall provide the City with a confirmation ticket listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The broker/dealer which executes the transaction on the City's behalf shall deliver all securities on a delivery versus payment method to the designated third party trustee at the direction of the Investment Officer. The City will have online access through the safekeeping bank for verification of the account holdings and transactions.

2. Safekeeping of Funds at Bank Depositories

The City may hold bank deposits or certificates of deposits at banks qualified under ORS 295.

3. Accounting Methods

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

4. Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment opportunities. Investment income will be allocated to the various funds based on their respective participation and in accordance with Generally Accepted Accounting Principles.

5. Internal Controls

The City will maintain a structure of internal controls sufficient to assure the safekeeping and security of all investments. All out of compliance situations under this policy will be corrected and brought into compliance as soon as prudently possible.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program that are consistent with this investment policy. Procedures will include reference to safekeeping, wire transfers, banking services contracts, and other investment-related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer and approved by the Council.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. Authorized Investments

All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.052 (Definitions; investment by municipality of proceeds of bonds), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for custodial officer), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

2. Suitable Investments

The City will diversify investments across maturities, security types and institutions to avoid incurring unreasonable risks.

The City has further defined the eligible types of securities and transactions as follows:

U.S. Treasury Obligations: Direct obligations of the United States Treasury whose payment is guaranteed by the United States.

US Agency Obligations - Primary: Senior debenture obligations of US federal agencies and instrumentalities or U.S. government sponsored enterprises (GSE) that have actively traded markets and provide a higher level of liquidity. These include: Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Banks (FHLB), and the Federal Farm Credit Banks Funding Corporation (FFCB).

US Agency Obligations - Secondary: Other US government sponsored enterprises that are less marketable are considered secondary GSEs. They include, but are not limited to: Private Export Funding Corporation (PEFCO), Tennessee Valley Authority (TVA), Financing Corporation (FICO) and Federal Agricultural Mortgage Corporation, (Farmer Mac). Specific issues must be rated by S&P or Moody's or any nationally recognized statistical rating organization.

Municipal Bonds: Lawfully insured debt obligations of the States of Oregon, California, Idaho, and Washington and political subdivisions of those states if the obligations have a long-term rating on the settlement date of AA- or better by S&P or Aa3 or better by Moody's or equivalent rating by any nationally recognized statistical rating organization.

Corporate Indebtedness: Corporate indebtedness subject to a valid registration statement on file with the Securities and Exchange Commission or issued under the authority of section 3(a)(2) or 3(a)3 of the Securities Act of 1933, as amended. Corporate indebtedness must be rated on the settlement date AA- or better by S&P or Aa3 or better by Moody's or equivalent rating by any nationally recognized statistical rating organization.

Commercial Paper: Corporate indebtedness subject to a valid registration statement on file with the Securities and Exchange Commission or issued under the authority of section 3(a)(2) or 3(a)3 of the Securities Act of 1933, as amended. Commercial Paper must be rated A1 by Standard and Poor's or P1 by Moody's or equivalent rating by any nationally recognized statistical rating organization. Issuer

constraints for commercial paper combined with corporate notes will be limited by statute to 5% of market value per issuer.

Bank Time Deposit/Savings Account: Time deposit open accounts or savings accounts in insured institutions as defined in ORS Section 706.008, in credit unions as defined in ORS Section 723.006 or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state.

Certificates of Deposit: Certificates of deposit in insured institutions as defined in ORS Section 706.008, in credit unions as defined in ORS Section 723.006, or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state.

Bankers' Acceptance: A short-term credit investment created by a non-financial firm and guaranteed by a qualified financial institution* whose long-term letter of credit rating is at least AA- by Standard and Poor's or Aa3 by Moody's or equivalent rating by any nationally recognized statistical rating organization at the time of purchase.

Oregon Intermediate Fund: The Oregon Local Government Intermediate Fund (OLGIF) is a commingled investment pool for local governments offered by Oregon State Treasury due to Legislation HB2140 and pursuant to ORS Chapter 294. OLGIF provides qualified local government participants with a vehicle to invest assets over an intermediate time horizon (three to five years).

Local Government Investment Pool: State Treasurer's local short-term investment fund up to the statutory limit per ORS Section 294.810.

*For the purposes of this paragraph, "qualified financial institution" means: (i) A financial institution that is located and licensed to do banking business in the State of Oregon; or (ii) A financial institution that is wholly owned by a financial holding company or a bank holding company that owns a financial institution that is located and licensed to do banking business in the State of Oregon [ORS Section 294.035(3)(h)].

3. Collateralization

Time deposit open accounts, Certificates of Deposit and savings accounts shall be collateralized through the Public Funds Collateralization Program in accordance with ORS Section 295.018. All depositories must be on the State of Oregon's qualified list. Additional collateral requirements may be required if the Investment Officer deems increased collateral is beneficial to the protection of the monies under the City's management.

IX. INVESTMENT PARAMETERS

1. Diversification

The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over investing in specific instruments, individual financial institutions or maturities.

DIVERSIFICATION CONSTRAINTS ON TOTAL HOLDINGS: LIQUIDITY AND CORE FUNDS

Issue Type	Maximum % Holdings	Maximum % per Issuer	Ratings S&P	Ratings Moody's
US Treasury Obligations	100%	None	N/A	N/A
US Agency Primary Securities FHLB, FNMA, FHLMC, FFCB	100%	35%	N/A	N/A
US Agency Secondary Securities FICO, FARMER MAC etc.	10%	100%	Security must be rated	Security must be rated
Municipal Bonds (OR, CA, ID, WA)	25%	5%	AA-	Aa3
Corporate Bonds	35%*	5%**	AA-	Aa3
Commercial Paper			A1	P1
Bank Time Deposits/Savings Accounts	20%	10%	Oregon Public Depository	Oregon Public Depository
Certificates of Deposit	10%	5%	Oregon Public Depository	Oregon Public Depository
Banker's Acceptance	10%	5%	A1+ AA- Underlying	P1 Aa3 Underlying
Oregon Intermediate Fund	10%	None	N/A	N/A
Oregon Short Term Fund	Maximum allowed per ORS 294.810	None	N/A	N/A

*35% maximum combined corporate and commercial paper per ORS.

**Issuer constraints apply to the combined issues in corporate and commercial paper holdings.

2. Investment Maturity

The City will not directly invest in securities maturing more than 5.25 years from the date of purchase.

- a. The maximum weighted maturity of the total portfolio shall not exceed 1.75 years. This maximum is established to limit the portfolio to excessive price change exposure.
- b. Liquidity funds will be held in the State Pool or in money market instruments maturing six months and shorter. The liquidity portfolio shall, at a minimum, represent three months budgeted outflows.

- c. Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5.25 years and will be only invested in high quality and liquid securities.

Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5.25 years	100%
Maturity Constraints	Maximum of Total Portfolio in Years
Weighted Average Maturity	1.75 Years
Security Structure Constraint	Maximum % of Total Portfolio
Callable Agency Securities	25%

Reserve or Capital Improvement Project monies may be invested in securities exceeding 5.25 years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds

3. Prohibited Investments

- **Private Placement or “144A” Securities:** The City shall not invest in “144A” private placement securities, this includes commercial paper privately placed under section 4(a)(2) of the Securities Act of 1933.
- **Securities Lending:** The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program.
- **14 Day Settlement:** The City shall not purchase securities with a delayed settlement in excess of 14 business days per ORS statute.
- **Derivates or Reverse Repurchase:** The purchase of derivatives and use of reverse repurchase agreements are specifically prohibited by this policy.
- **Mortgage-Backed Securities:** The City shall not purchase mortgage-backed securities.
- **Equity Securities:** The City is not allowed to buy equity securities by statute.

X. INVESTMENT OF PROCEEDS FROM DEBT ISSUANCE

Investments of bond proceeds are restricted further and will not include corporate bonds in the dedicated bond proceed portfolio. All other allowable investments including: US Treasury, US Agency and Commercial Paper may be utilized. The investments will be made in a manner to match cash flow expectations based on managed disbursement schedules.

Liquidity for bond proceeds will be managed through the OSTF Pool or Bank deposit balances.

Funds from bond proceeds and amounts held in a bond payment reserve or proceeds fund may be invested pursuant to ORS 294.052. Investments of bond proceeds are typically not invested for resale and maturity matched with expected outflows.

Information will be maintained for arbitrage rebate calculations.

XI. INVESTMENT OF RESERVE OR CAPITAL IMPROVEMENTS

Pursuant to ORS 294.135(1)(b), reserve or capital Improvement project monies may be invested in securities exceeding 5.25 years when the funds in question are being accumulated for an anticipated use that will occur more than 18 months after the funds are invested, then, upon the approval of the governing body of the county, municipality, school district or other political subdivision, the maturity of the investment or investments made with the funds may occur when the funds are expected to be used.

XII. POLICY COMPLIANCE AND PERFORMANCE EVALUATION

1. Compliance Report

A compliance report shall be maintained quarterly to document the portfolio versus the investment policy.

2. Compliance Measurement and Adherence

- a. Compliance Measurement: Guideline measurements will use market value of investments.
- b. Compliance Procedures: If the portfolio falls outside of compliance with adopted investment policy guidelines or is being managed inconsistently with this policy, the Investment Officer shall bring the portfolio back into compliance in a prudent manner and as soon as prudently feasible.
- c. Violations of portfolio guidelines as a result of transactions; actions to bring the portfolio back into compliance and; reasoning for actions taken to bring the portfolio back into compliance shall be documented and reported to the City Council.
- d. Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.
- e. As determined on any date that the security is held within the portfolio. If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Investment Officer shall evaluate the downgrade on a case-by-case basis in order to determine if the security should be held or sold. The Investment Officer will apply the general objectives of Safety, Liquidity, Yield, and Legality to make the decision. If the City has hired the services of an Investment Advisor, the Investment Officer will act on the recommendation of the Advisor.

3. Performance Measurement

- a. The City yields will be compared to the OST Pool rates.
- b. The portfolio will be invested into a predetermined structure that will be measured against a selected benchmark portfolio. The structure will be based upon a chosen minimum and

maximum effective duration and will have the objective to achieve market rates of returns over long investment horizons. The purpose of the benchmark is to appropriately manage the risk in the portfolio given interest rate cycles. The core portfolio is expected to provide similar returns to the benchmark over interest rate cycles, but may underperform or outperform in certain periods. The portfolio will be positioned to first protect principal and then achieve market rates of return. The benchmark used will be a 0-3 year or 0-5 year standard market index and comparisons will be calculated monthly and reported quarterly.

- c. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return. This would include any in-house management of the funds, as well as outside management.
- d. Mark to market pricing will be calculated monthly and be provided in a monthly report.

XIII. REPORTING REQUIREMENTS

The Investment Officer shall submit quarterly and annual reports to the local governing board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. More frequent reports may be provided when market conditions merit or if requested by the governing board.

Minimum quarterly reporting requirements for total portfolio:

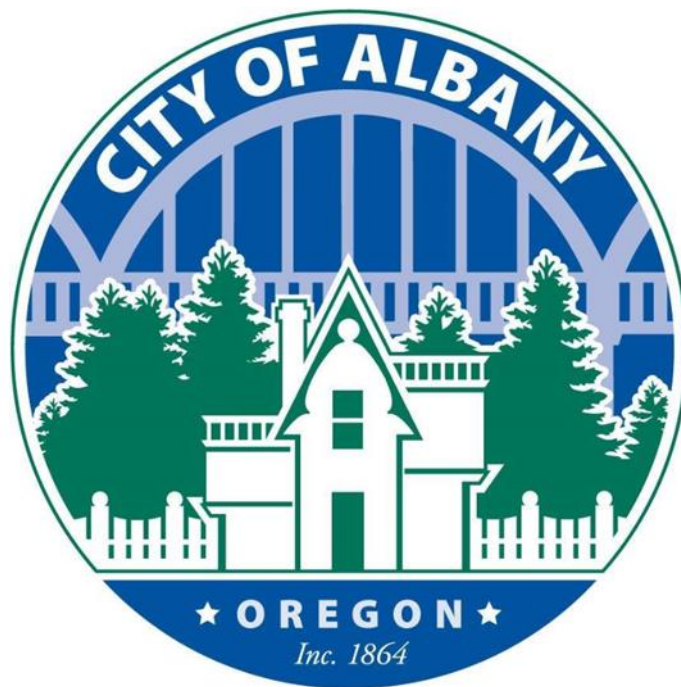
- Earnings Yield
- Holdings Report (including mark to market)
- Transactions Report
- Weighted Average Maturity or Duration
- Compliance Report


XIV. INVESTMENT POLICY ADOPTION BY GOVERNING BOARD

This investment policy will be formally adopted by the Albany City Council. The policy shall be reviewed on an annual basis by the Investment Officer and the Albany City Council. Material revisions to this policy will require a review by the Oregon Short Term Fund Board, pursuant to ORS.

Supersedes: Res. 6838	Created/Amended by/date: October 27, 2020	Effective Date: November 2, 2020	Reviewed by Council: November 2, 2020
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City of Albany Risk Management Policy



	<p>City of Albany Finance Policy Policy #: F-08-08-007 Title: Risk Management</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to proactively identify and manage the inherent risks of providing municipal services. Potential losses will be mitigated through employee safety committees, loss prevention programs, property and liability insurances, workers' compensation, and employee health, life, and disability benefits.

II. GENERAL RESPONSIBILITIES

The City Council has responsibility to set the control environment for the organization based on integrity and ethical values. The internal controls that support the control environment are tested on an annual basis by an independent auditor and reported to the City's Audit Committee.

Each employee of the City is responsible to contribute to a safe environment for all employees and the public. Employees should help identify and correct unsafe conditions and should follow all established safety laws, policies, and practices. In addition, employees have a responsibility to report any instance of fraud, waste, abuse, or unethical behavior to management or to the City Council.

The City Manager and department directors are responsible to protect the City of Albany's assets by identifying and managing risks. Primary objectives include containing costs, minimizing accidents and injuries to employees and the public, reducing the frequency and severity of property loss, and promoting a healthy employee workforce and working environment.

Department directors are responsible for managing the risks of operations in their respective departments. They ensure that effective safety and loss prevention programs are implemented and oversee the investigation of claims and losses.

Department directors coordinate their efforts with the Finance Manager who acts as the City's Risk Manager. The Risk Manager is responsible for facilitating claims processing and working closely with third party property and liability insurers.

The City Manager may choose to retain professional advisors, consultants, insurers, brokers, and agents of record to assist the City in placing appropriate insurances and developing effective safety and loss prevention programs.

III. SPECIFIC RESPONSIBILITIES

1. Human Resources Director.

- a. Coordinate and promote city-wide employee wellness programs.
- b. Manage the City's worker's compensation and health insurance programs to contain costs and promote safety and wellness for employees and their families.

2. Finance Director.

- a. Recommend appropriate levels of property and general liability insurance to the City Manager and City Council.
- b. Coordinate periodic inventories of all property, buildings, equipment, vehicles, and other capital assets and verify that appropriate insurance is in place.
- c. Maintain policies, bonds, and other legal documentation of insurance.
- d. Provide an annual report to the City Council showing claims experience and the costs of insurance programs.

3. **Fire Chief.**
 - a. Conduct fire and life safety inspections of City facilities on a periodic basis according to the level of risk in each facility.
 - b. Verify that all facilities are in compliance with recognized fire code standards for fire and life safety.
 - c. Coordinate and promote city-wide safety awareness.
4. **City Attorney.**
 - a. Develop templates of contracts and leases which include language to identify and mitigate liability and other potential losses.
 - b. Notify the City Manager of changes in state statutes and common law that affect municipal liability.
 - c. Assist insurers in the investigation and settlement of claims against the City.
 - d. Review insurance and bond contracts.

IV. RETAINING AND TRANSFERING RISK

1. Reserve Account.

A Risk Management Fund will be maintained with a working balance of up to \$2,000,000 for unforeseen catastrophic events and major deductibles. Each department will be responsible for claims and deductibles up to \$10,000 per incident resulting from losses in their respective operations.

2. Insurance Coverages.

The following minimum policy limits and deductibles will be maintained:

Property/Boiler & Machinery

Limit:	Determined each year by the filed value of insured property.	
Deductibles:	Buildings/Contents	\$5,000
	Mobile Equipment	\$5,000
	Boiler & Machinery	\$5,000
	Earthquake	\$25,000
	Limit	\$20,000,000
	Flood	\$25,000
	Limit	\$10,000,000

Tort Liability

Limit:	\$5,000,000
Deductibles:	\$10,000 per occurrence

Auto Liability

Limit:	\$5,000,000
Deductibles:	\$10,000 per occurrence

Auto Physical Damage

Deductibles:	Comprehensive	\$1,000
	Collision	\$1,000

Airport Liability

Limit:	\$5,000,000
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Volunteer Accident Policy

Limit: \$50,000

3. Self Insurance.

The City shall self-insure to the extent it is more cost effective than commercial insurance and does not present unacceptable financial or other risks to the City.

V. ALLOCATION OF INSURANCE COSTS

Departments and programs that have dedicated revenue sources or are independent legal entities will be charged insurance costs specific to the risk exposures of the operations of those departments and programs.

Premiums and related costs for liability insurance, workers' compensation, and property insurance will be allocated to each department based on claims experience and risk exposure. Property insurance costs are allocated according to the specific properties used and operated by each department or program.

VI. CONFIDENTIALITY OF RECORDS

All personally identifiable and confidential information will be maintained in compliance with the Identity Theft Protection Policy, Finance Policy Number F-04-08. All employee medical records and long-term disability claims held by the City will be maintained in separate locked files and access will be controlled through the City Manager and Human Resources Departments.

All police reports will be kept confidential unless the Albany Police Department and/or the City Attorney approve release.

VII. REPORTING PROPERTY/CASUALTY ACCIDENTS AND LOSSES

1. Accidents and losses must be reported promptly and in accordance with prescribed procedures. The benefits of timely reporting include enhanced citizen confidence, better protection of the City's interests, reduced time lost for employees and equipment, and savings realized through prompt settlements.

Reports of general liability claims and automobile accidents should be immediately reported to the Risk Manager. The following information should be included in every report:

- a. Date, time, and location of accident or event
- b. Description of vehicle, equipment, or property involved
- c. Name(s) of person(s) involved
- d. Name(s) of person(s) injured
- e. Description of any medical attention received
- f. Nature of damage/loss and estimated cost
- g. Description of circumstances; diagram of events if possible
- h. Insurance Policy Numbers, Agents, and/or Agencies
- i. Name(s) and addresses of witnesses
- j. Appropriate signatures
- k. Copy of DMV report, if filed
- l. Copy of police report, if filed

In addition, procedures described in Human Resources Policy HR-SF-02-001 (Property Loss/Damage) must be followed.

2. The Risk Manager will process all accident/loss notices, except workers' compensation, and will notify the appropriate insurance company.
3. The Human Resources Department will file workers' compensation accident reports with the appropriate insurance company. Workers' compensation incidents will be processed in accordance with Human Resources Policy HR-SF-03-001 (Reporting On-the-Job Injuries).
4. Accidents of a serious nature and those occurring on weekends or holidays should be called in to the appropriate supervisor and followed up with the proper accident forms and information. The Risk Manager should be notified of the accident on the first day back to work.
5. As required by law, on-the-job injuries to employees that result in overnight hospitalization for treatment (not just observation), must be reported to OR-OSHA within twenty-four (24) hours of the injury. An on-the-job accident that results in the hospitalization of three or more employees, or in a fatality, must be reported to OR-OSHA within eight (8) hours of the accident. In either of these situations, the Human Resources Generalist or Human Resources Director should be notified immediately so they may make notification to OR-OSHA.

VIII. REPORTS TO BE FILED

1. All Property/Casualty claims reports will be filed with the Risk Manager.
2. Minutes of City Council meetings, safety meetings, and all other City committee meetings in which Risk Management policy or procedure decisions are made will be filed as appropriate.
3. Inspection reports when the building inspector or Fire Department inspects City premises will be filed with the Risk Manager or the Fire Department.
4. Long-term disability and life insurance claims and workers' compensation claims and reports will be filed with the Human Resources Department.

IX. RISK MANAGER RECORDS

The Risk Manager shall keep the following records:

1. An inventory of current locations, descriptions, and insurable values of all property/vehicles owned or leased by the City.
2. An insurance register, outlining all coverages in force and including premiums, policy numbers, servicing agents, terms of coverage, and expiration dates.
3. Premium payment and allocation records.
4. Claims filed and pending.

5. Loss records subdivided into property, liability, and other liability claims paid by the insurer under existing insurance policies.
6. Claim recoveries received from third parties who have damaged City property or who are reimbursing for City wages paid.

Supersedes: Res No. 6839	Created/Amended by/date: October 27, 2020	Effective Date: November 2, 2020	Reviewed by Council: November 2, 2020
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Great Neighborhoods



A Safe City

ALBANY
POLICE



FY 2019 – FY 2023

STRATEGIC PLAN



Health & Wellness



Adopted 1/23/2019

Effective Government



OUR MISSION

“Providing quality public services for a better Albany community.”

OUR VISION

“A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.”

Our Values

The City of Albany's Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our Mission Statement is based on the principles of high quality and continuous improvement. Our Vision Statement presents a compelling future toward which our Strategic Plan is directed. Both our mission and our vision are founded on the following basic values that guide all of our actions and that reflect what we expect from our employees and our elected officials:

Transparent, Open, and Honest Government. This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Dedication to Service. Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

Fiscal Responsibility. Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness to sustain affordable services.

Personal Honesty and Integrity. Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence. We continually pursue excellence by being creative and professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

Teamwork. We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

A Humane and Diverse Organization. We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.

Why Do Strategic Planning?

If our Mission and Vision Statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and the community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management. Above all, it requires managing the forces of change. Those forces include community demographics, state and federal mandates, fiscal constraints, economic conditions, emerging technologies, and many other influences on our service delivery efforts. High performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve, and motivation and meaning for those who serve them. The best tool for accomplishing these objectives is strategic planning.

Strategic Plan Themes

Our Strategic Plan has four primary themes that reflect our Mission and Vision Statements: Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government. Specific goals, objectives, and actions move the organization toward our vision of the future.

Each theme is followed by the City's primary goals in that subject area for the foreseeable future. The goals should remain constant over time and should only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress toward the goals. Objectives are generally identified to cover the five-year planning period from the date they are adopted or revised. Actions are the steps needed to meet the objective. Many more strategies and actions will be developed at the department and division level to align the entire organization with the goals and objectives.

This plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and actions will need periodic review and refinement. We will track progress through regular reporting on the measures, and they will be incorporated into department, organization, and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Sewer Master Plan, Parks Master Plan, Hazard Mitigation Plan, Urban Forestry Management Plan, and related planning documents also support this Strategic Plan.

Great Neighborhoods

Goals:

- Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.
- Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.
- Goal 3: Provide effective stewardship of Albany’s significant natural, cultural, and historic resources.
- Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Great Neighborhoods Objectives:

Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.

Objective GN-1: Enforce City ordinances when properties are neglected or abandoned to prevent erosion of property values and quality of life. [City Manager’s Office and Police]

Actions: Reduce unresolved cases.

Objective GN-1a: Monitor and apply for grants that further advancement of Strategic Plan objectives and department goals. [All Departments]

Actions: Apply for State Historic Preservation Office grants every other year to support local preservation programs.

Objective GN-2: Create a Community Development/Land Use Issues list of code issues that are identified as not optimal. This list will be evaluated annually to identify priority issues that might be addressed with code revisions. [Community Development]

Actions: Review and update the Albany Development Code (ADC) to address code issues.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GN-1	Maintain a close to open ratio of 75% or higher on submitted cases per fiscal year.	≥75%	96.7%	98.5%	75%	75%	75%	75%	75%
GN-1a	Continue to seek grant funding from State Historic Preservation Office when available.	1	1	n/a	1	n/a	1	n/a	1
GN-2	Develop CD/Land Use Issues list.	Complete annually	Annually	Annually	Annually	Annually	Annually	Annually	Annually

Great Neighborhoods

Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.

Objective GN-3: Ensure public facilities, services, sidewalks, and public transportation are ADA accessible. [All Departments]

Actions: Develop a plan and prioritization system for making accessibility improvements when funding is identified and available (ADA Transition Plan).



Roundabout construction at Main Street & Third Avenue.

Objective GN-4: Utilize available street funding to maintain collector and arterial streets in “fair” or better condition and address local street needs as funding allows. Additionally, seek other sources of funding for the street system. [Public Works]

Actions: Measure and monitor street condition in order to identify and prioritize street condition improvement projects. Implement repair and preventative street maintenance projects to preserve and restore City streets with the annual Street Maintenance budget. Plan for street rehabilitation and reconstruction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

Objective GN-5: Work as a cooperative partner of the Albany Area Metropolitan Planning Organization (AAMPO) for the funding of street and transit improvements. [Public Works]

Actions: Work within the AAMPO structure to plan for use of available Surface Transportation Program (STP) funding for the preservation and improvement of City streets. Work with the AAMPO to stabilize funding and maximize the effective use of transit funding for the City and the region.

Objective GN-6: By the end of FY 2023, increase the number of transit system riders by ten percent over the FY 2012-2013 ridership. [Public Works]

Actions: Measure and monitor the number of rides provided. Identify opportunities to modify and maximize routes, increase operating revenue, and improve transit level of service. Identify and implement route improvements to serve more citizens, as funding allows.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GN-3	Accessibility Transition Plan completed.	Complete by FY 2020				June 2020			
GN-4	Percentage of collector and arterial streets in “fair” or better condition (minimum PCI of 60):	100%	68%	67%	81%	82%	81%	80%	80%
GN-5	Obtain MPO planning funds.	Complete by FY 2020				June 2020			
GN-5	Complete Transit facility design.	Complete by FY 2021					June 2021		
GN-6	Increase transit system ridership to:								
	Albany Transit System	≥96,000	76,696	74,100	75,000	80,000	85,000	87,000	90,000
	Linn-Benton Loop	≥145,000	109,927	107,900	115,000	118,500	123,000	128,000	141,000
	Paratransit	≥21,000	17,646	21,200	21,500	22,000	23,000	24,000	24,500

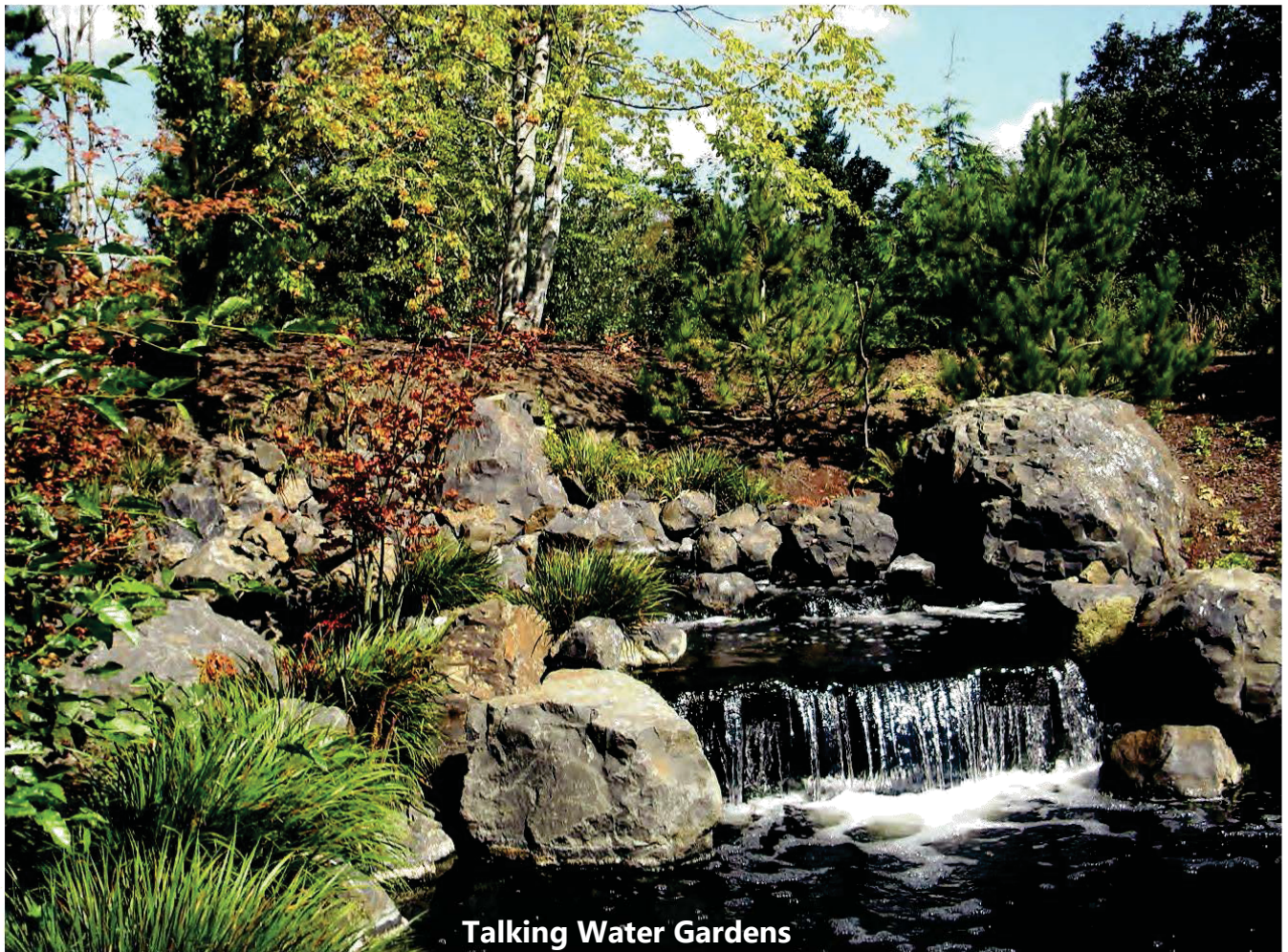
Great Neighborhoods

Goal 3: Provide effective stewardship of Albany’s significant natural, cultural, and historic resources.

Objective GN-7: Continue to partner and coordinate with community groups, such as the Calapooia Watershed Council, on watershed improvement programs and projects to meet statewide planning goals (Goal 5). [Community Development, Parks & Recreation, Public Works]

Actions: Identify City-owned open spaces, riparian corridors, and natural resources and coordinate and help fund restoration and education/outreach projects.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GN-7	Coordinate and partner on restoration and education/outreach projects.	Complete annually	Annually	Annually	Annually	Annually	Annually	Annually	Annually



Talking Water Gardens

Great Neighborhoods

Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Objective GN-8: Maintain total City-managed park land inventory at an annual average of 17.0 acres or greater per 1,000 residents. [Parks & Recreation]

Actions: Acquire by purchase, lease, or other means enough park land to achieve and keep pace with Albany's growth and to meet the City's adopted total park acreage standards.

***Objective GN-9:** Sustain total developed parks and recreation lands at 11.0 acres or greater per 1,000 residents. [Parks & Recreation]

Actions: Maintain enough developed park land to keep pace with Albany's growth and to meet the City's adopted developed park acreage standards.

Objective GN-10: By the end of 2022, increase library visits to 325,000. [Library]

Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to Oregon state median (10 percent).



Reading Girl at the Main Library

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GN-8	Average total acres of park land per 1,000 residents.	≥17.0	17.1	17.1	16.6*	16.5	16.3	16.2	16.0
GN-9	Average acres of developed parks and recreation land per 1,000 residents.	≥11.0	10.8	10.8	10.5	10.5	10.4	10.4	10.1
GN-10	Annual number of library visits.	≥325,000	313,972	295,302	305,000	310,000	315,000	325,000	325,000
GN-10	Number of discrete Library programs across all service areas.	≥19	24	25	25	25	25	26	26
GN-10	Percentage of Library operating expenditures spent on collections.	10%	9.2%	8.2%	10%	10%	12%	12%	12%

**Sale of 4 acres surplus park land; purchase of 2 acres for new park in NE Albany.*

Safe City

Goals:

- Goal 1: Ensure a safe community by protecting people and property.
- Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.



Safe City Objectives:

Goal 1: Ensure a safe community by protecting people and property.

Objective SC-1: Participate in the FEMA National Flood Insurance Program and maintain the City's Community Rating System (CRS) rating. [Community Development]

Actions: Form and maintain a cross-department team to continuously improve the City's floodplain management. Participate in FEMA's CRS Program.

Objective SC-2: Use Community Development Block Grant (CDBG) funds to provide funding to community programs that assist the vulnerable children and families in our City. [Community Development]

Actions: Work with the Community Development Commission to identify and distribute funds to appropriate programs.

Objective SC-3: Maintain police patrol response times to Priority One calls for service from dispatch to arrival time to five minutes or less annually. [Police]

Actions: Achieve this objective through maintaining no less than current staffing levels and incremental staffing increases related to population/demand for service increases.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
	Move into new Fire Station 11.	Complete by June 2017		Oct 2017					
	Move into new Police Department building.	Complete by June 2017		Dec 2017					
SC-1	Maintain CRS rating.	≤ 5	6	5	5	5	5	5	5
SC-2	Distribute CDBG funding to assist Albany's vulnerable populations and neighborhoods.	\$300,000/year	\$300,000	\$270,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
SC-3	Patrol Unit: Maintain response time to priority one calls annually.	≤ 5:00 annually	3:06 annually	4:23 annually	<5:00 annually	<5:00 annually	<5:00 annually	<5:00 annually	<5:00 annually

Safe City

Objective SC-4: Maintain the combined number of fatal and injury collisions at 2.5 per thousand residents or less annually. [Police]

Actions: Achieve this objective through continued traffic enforcement with an emphasis at high-collision areas.

Objective SC-5: Achieve at least a 60 percent clearance rate for violent crimes and a 20 percent clearance rate for property crimes annually. [Police]

Actions: Achieve this objective through maintaining current staffing levels in patrol and detectives with an emphasis on solving crimes.



Objective SC-6: Maintain Part One crimes at 32.0 per thousand residents or less annually with the goal of being at or below the Oregon average. [Police]

Actions: Continue emphasis on crime reduction through the Computer Statistics (COMPSTAT) process.

Objective SC-7: Fund to adequately staff for increasing calls for service, response times, and community growth. [Police]

Actions: Hire additional personnel to address increases in calls for service, collisions, response times, and crime trends and in order to obtain adequate staffing for 10-hour shifts, thus having overlap in coverage that is lacking today.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
SC-4	Maintain the combined number of fatal and injury collisions at 2.5 per thousand residents or less annually.	≤2.5 per thousand annually	2.63 per thousand annually	2.88 per thousand annually	≤2.5 per thousand annually	≤2.5 per thousand annually	≤2.5 per thousand annually	≤2.5 per thousand annually	≤2.5 per thousand annually
SC-5	Achieve clearance rate for violent crimes annually.	≥60% annually	59.5% annually	66% annually	60% annually	60% annually	60% annually	60% annually	60% annually
SC-5	Achieve clearance rate for property crimes annually.	≥20%	29.1% annually	30.1% annually	20% annually	20% annually	20% annually	20% annually	20% annually
SC-6	Achieve reduction in Part I crimes at 32 per thousand residents or less annually.	≤32 per thousand annually	30.53 per thousand annually	29.35 per thousand annually	≤32 per thousand annually	≤32 per thousand annually	≤32 per thousand annually	≤32 per thousand annually	≤32 per thousand annually
SC-7	Hire Police personnel to address emergency call volume, increases in response times, and community needs.	As needed	3	0	0	3 (1 Park Ranger & 2 Sworn Officers)	2 (2 Sworn Officers)	1 (1 Sworn Officer)	2 (2 Sworn Officers)

Safe City

Objective SC-8: Facilitate continued development of property surrounding Fire Station 12 as an emergency responder training center.

[Fire, Police, Public Works, Other Jurisdictions]

Actions: Relocate City bus storage to expand current training facilities and build a training tower.

Objective SC-9: Collaborate with neighboring fire departments and communities to improve emergency response reliability and provide a consistent level of emergency and life safety services. [Fire]

Actions: Collaboratively staff and maintain a single-role medic unit with other emergency response agencies; train with mutual aid partners; explore opportunities to provide equivalent emergency services irrespective of geographic boundary.

Objective SC-10: Fund Fire Department equipment replacement and facilities maintenance to adequately address emergency equipment and vehicle needs and long-term upkeep of department facilities. [Fire]

Actions: Commit ambulance revenue received over budgeted amount to equipment replacement; pursue grants and other funding alternatives; consider a bond to fund department equipment replacement needs; consider other potential funding sources to provide both short- and long-term solutions to replace vehicles and equipment and provide for facilities maintenance.



OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
SC-8	Relocate City bus storage.	Complete by FY 2022						June 2022	
SC-8	Provide improvements to training site by building training tower and training props.	Complete by FY 2018				June 2020			
SC-9	Collaborate by staffing single-role medic units with overlapping coverage of an additional single-role medic unit.	94 hrs/wk and 40 hrs/wk	Hired and trained personnel	94 hrs/wk	94 hrs/wk	94 hrs/wk and 40 hrs/wk	94 hrs/wk and 40 hrs/wk	94 hrs/wk and 40 hrs/wk	94 hrs/wk and 40 hrs/wk
SC-10	Provide funding to replace emergency vehicles and equipment and maintain facilities.	\$2.4 million	\$418K	\$831K	\$500K	\$500K	\$500K	\$500K	\$500K

Safe City

Objective SC-11: Reduce property code violations, substandard housing conditions, and inadequate infrastructure. [City Manager’s Office, CARA, Community Development, Police]

Actions: Community Development, Police, and the City Manager’s Office will work together to set priorities for addressing property code violations and responding to citizen complaints. A partnership with CARA will focus significant code compliance and safety efforts within the CARA boundaries.



Objective SC-12: CARA will continue to fund projects that eliminate blight and increase public safety. [Central Albany Revitalization Area and Police]

Actions: Use CARA funding on projects that eliminate blight, increase public safety, and reduce police calls.

Objective SC-13: Maintain and continue to minimize the impact of fires on our community. [Fire]

Actions: Continue to incorporate Fire Department requirements in the development review and approval process. Conduct Fire Code compliance inspections on existing buildings. Provide fire/life safety education. Maintain residential fire/life safety equipment programs. Promote fire sprinkler systems in CARA-funded projects and other projects of new construction and remodeling.

Objective SC-14: Fund to adequately staff for increasing emergency responses, response times, and community growth. [Fire]

Actions: Continue to evaluate all funding options for public safety; hire additional personnel to address increases in responses and times; maintain Staffing for Adequate Fire & Emergency Response (SAFER) Grant-funded positions throughout the three-year grant performance period and beyond.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
SC-11	Amount of CARA funding targeting code compliance/public safety.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$0
SC-12	Number of blighted structures remediated within the CARA boundary.	≥3	4	5	≥3	≥3	≥3	≥3	≥3
SC-13	Structure fires per 1,000 residents.	≤0.9	1.07	0.89	0.90	0.85	0.85	0.80	0.80
SC-13	Number of fire compliance inspections.	≥1,500	1,748	1,733	2,000	2,000	2,000	2,000	2,000
SC-13	Percentage of fire code violations corrected.	≥75%	90%	95%	95%	95%	95%	95%	95%
SC-14	Hire/promote Fire personnel to address emergency call volume, increases in response times, and community needs.	As needed	3 (3 FF/EMTs)	4 (1 Training Chief & 3 FF/EMTs)	3 (3 FF/EMTs)	3 (1 Admin, 1 Support, & 1 FF/EMT)	1 (1 Admin)	3 (3 FF/EMTs)	0

Safe City

Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Objective SC-15: Optimize the operation and management of the Vine Street and Albany-Millersburg Water Treatment Plants (WTPs) to meet regulatory requirements and system demand; efficiently manage energy consumption; and improve water system resiliency. [Public Works]

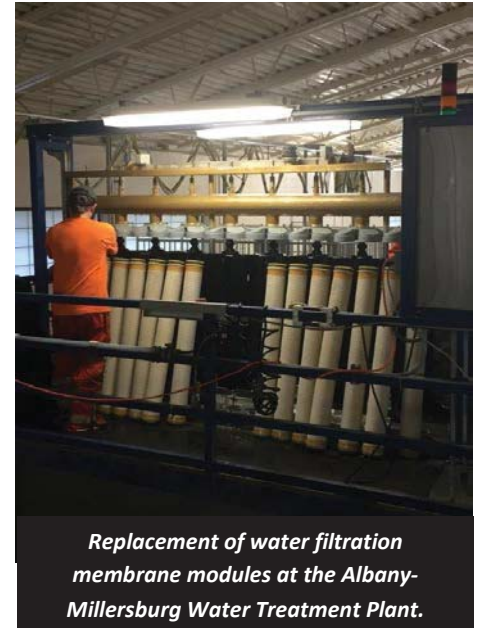
Actions: Improve Vine Street WTP chemical delivery, storage, and injection systems.

Objective SC-16: Maintain existing compliance with all water quality, pretreatment, and biosolids regulatory requirements. [Public Works]

Actions: Prepare for the requirements of a pending new wastewater discharge permit, which will likely include more restrictive water quality-based limitations. Remain engaged in agency groups such as ACWA and PNCWA in order to remain informed and offer input into regulatory direction. Prepare for the requirements of a stormwater discharge permit.

Objective SC-17: Effectively manage biosolids waste at the Albany-Millersburg Water Reclamation Facility (WRF). [Public Works]

Actions: Maximize efficiencies and cost-effective management and disposal of solids at the Albany-Millersburg Water Reclamation Facility. Continue the solids improvement project work with the goals of decreasing landfill disposal and increasing beneficial reuse of WRF solids.



Replacement of water filtration membrane modules at the Albany-Millersburg Water Treatment Plant.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
SC-15	Complete Vine Street WTP chemical system improvements.	Complete by FY 2020				June 2020			
SC-16	Obtain a new discharge permit for the WRF. (DEQ DEPENDENT)	Complete by FY 2020				June 2020			
SC-16	Obtain a stormwater discharge permit. (DEQ DEPENDENT)	Complete by FY 2019			June 2019				
SC-17	Initiate solids handling pre-design effort.	Complete by FY 2020				June 2020			

Healthy Economy

Goals:

- Goal 1: Business — Enhance the value and diversity of Albany's economy by attracting, retaining, diversifying, and expanding local businesses.
- Goal 2: Partnerships — Strengthen the area's role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.
- Goal 3: Prosperity — Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to improve the community's assessed value while working to achieve a healthy balance of housing and jobs.
- Goal 4: Central Albany — Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Healthy Economy Objectives:

Goal 1: Business: Enhance the value and diversity of Albany's economy by attracting, retaining, diversifying, and expanding local businesses.

Objective HE-1 - Support Local Business: Provide a supportive environment for the development and expansion of desired businesses, especially those that are locally owned or provide living-wage jobs. [Economic Development/Urban Renewal]

Actions: Conduct regular visits to local businesses and industries as a business ambassador. Address the needs and opportunities for growth and work to eliminate barriers for future development.

Connect growing businesses with available resources including the Chamber of Commerce, AMEDC, SBA, COG, and the Small Business Development Center (SBDC) at LBCC.

Healthy Economy

Objective HE-2 - Land: Identify the availability of commercial and industrial land in the Economic Opportunities Analysis. Facilitate development consistent with community goals.

[Economic Development/Urban Renewal, Community Development, Public Works]

Actions: Complete research and documentation of available land, work to remove barriers for developable land.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
HE-1	Conduct regular visits to local businesses and industries.	≥12	15	31	12	12	12	12	12
HE-1	Projects assisted: financial assistance or removal of development barriers.	≥5	5	6	8	8	8	8	8
HE-2	Complete research and documentation of significant available sites.	≥4	7	13	5	5	5	5	5

Goal 2: Partnerships: Strengthen the area’s role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.

Objective HE-3 - Partnerships: Collaborate with organizations focused on business retention, expansion, startup development, and entrepreneurship to establish new firms and strengthen existing businesses locally.

[Economic Development, All Departments]

Actions: Maintain key department contacts for immediate response to information requests. Strong intra-city collaboration among departments to further economic development priorities, eliminate barriers, and provide accurate and timely assistance within the requested time frames. Continue to foster relationships and cultivate partnerships with the Chamber of Commerce, AMEDC, regional business support entities, financial institutions, and relevant state agencies. Continue work of LBCC/Industry/City partnership on \$2.9 million investment in equipment for workforce development and training.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
HE-3	Respond to information inquiries within the requested timelines.	100%	100%	100%	100%	100%	100%	100%	100%

Healthy Economy

Goal 3: Prosperity: Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to improve the community's assessed value while working to achieve a healthy balance of housing and jobs.

Objective HE-4 - Living-wage Jobs:

Focus on the creation and retention of living-wage jobs through policy, staff support, and funding of projects that support a healthy local economy and community. Continue to refine CARA and CDBG programs to support job-creation projects. Support the area's educational resources as vital to the social and economic well-being of the community. Encourage opportunities for increasing skill levels of local workers and microenterprise development.

[Economic Development/Urban Renewal and Community Development]

Actions: Complete draft, review, and implementation of CARA economic development programs. Track results and job creation of the program. Work to improve the community's assessed value. Facilitate connections between residents/businesses and workforce training or education. Track unemployment rate and per capita income for the city of Albany.



The City of Albany, LBCC, Chamber of Commerce, and AMEDC are partnering to provide workforce development training and purchase specialized equipment that prepares students to fill technical, high-demand manufacturing jobs within local industries.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
HE-4	CARA/City-funded economic development projects.	≥3	4	9	4	4	4	4	4
HE-4	Jobs (FTE) created through CARA/City-funded economic development projects.	≥5	16	6	10	10	10	10	10
HE-4	Jobs (FTE) created through CDBG-funded programs.	≥3	3	5	2	2	2	2	2
HE-4	Technical assistance provided to microenterprises.	≥5	8	6	5	5	5	5	5

Healthy Economy

Goal 4: Central Albany: Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Objective HE-5: Leverage urban renewal dollars to maximize the total investment and development effort in Central Albany. Create an increase in assessed value with the majority of public-private partnerships or spur private investment through strategic public investment. [Central Albany Revitalization Area]

Actions: Continue to focus CARA funding on public infrastructure projects that will drive or complement private investment and private projects that create a return on investment through an increase in assessed value.

Objective HE-6: Recognize and support Albany's unique historic character as a major cultural and tourist-oriented economic resource. Increase residential opportunities in the Central Albany area. [Central Albany Revitalization Area]

Actions: Continue funding of rehabilitation and restoration of historic buildings, creation of new residential units, and various projects in the Main Street area and throughout the Central Albany Revitalization Area (CARA).



Albany Historic Carousel & Museum, a \$5.6 million investment in Downtown Albany, opened in August 2017 as part of a Developer-Partnership agreement with CARA.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
HE-5	Annual CARA investment in CARA projects.	≥\$350K	\$8.8M	\$202K	\$350K	\$350K	\$350K	\$350K	\$350K
HE-5	Annual private investment in CARA projects.	≥\$750K	\$5.9M	\$583K	\$750K	\$750K	\$750K	\$750K	\$750K
HE-5	Cumulative joint value of CARA and private investments.	≥\$13.8M	\$30.3M	\$33.8M	\$32.5M	\$33.6M	\$34.7M	\$35.8M	\$36.8M
HE-6	Cumulative number of CARA-funded new residential units.	≥303	298	312	326	340	354	368	368

Effective Government

Goals:

- Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.

Effective Government Objectives:

Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.

Objective EG-1: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 55 percent or lower by 2020. [Parks & Recreation]

Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Objective EG-2: Sustain revenues received from gifts, grants, and endowments to equal or greater than \$9 per capita. [Parks & Recreation]

Actions: Complete and implement a Revenue Enhancement Plan by 2018, including strategies and private sector solicitations. Improve marketing and promotion efforts to communicate parks and recreation program needs to a wider audience.

Objective EG-3: Maintain Parks & Recreation Department staffing levels at or below 0.60 FTE per 1,000 residents. [Parks & Recreation]

Actions: Annually adjust staffing plans and service delivery strategies to achieve the objective.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
EG-1	Property tax as a percent of Parks Fund revenue.	≤55%	50.2%	47%	49%		52%	55%	55%
EG-2	Parks per-capita revenue through grants, gifts, and endowments.	≥\$9.00	\$7.82	\$6.92	\$7.50	\$8.00	\$8.50	\$9.00	\$9.00
EG-3	Parks & Recreation full-time equivalents per 1,000 residents.	≤0.60	0.53	0.54	0.60	0.60	0.60	0.60	0.60

Effective Government

Objective EG-4: Provide responsive, efficient, customer-oriented service and meet mandated deadlines for project reviews. [Community Development]

Actions: Meet or exceed state requirements for timely issuance of reviews, permits, and inspections. Complete building inspections as requested.

Objective EG-5: Maintain water loss at 10 percent or less. [Public Works]

Actions: Continue leak detection efforts to identify system leaks. Replace and upgrade older water meters to reduce under-reading water usage. Investigate and eliminate unmetered water use and enforce against water theft. Evaluate water system replacement needs to best target limited capital funds to provide best return.



Objective EG-6: Provide the City Council with annual reports regarding the running five-year sewer, water, and stormwater revenue, expenditure, and rate funding requirements. [Public Works]

Actions: Annual updates to the current five-year rate projection at the time the City Council considers utility rate adjustments.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
EG-4	Residential plan reviews completed within 10 days.	100%	100%	100%	100%	100%	100%	100%	100%
EG-4	Land use decisions issued within 120 days.	100%	100%	100%	100%	100%	100%	100%	100%
EG-4	Complete inspections within same day of request (when called in by 7:00 a.m.)	≥95%	95%	95%	95%	95%	95%	95%	95%
EG-5	Maintain a water loss rate of 10% or less.	≤10%	<9%	<10%	<10%	<10%	<10%	<10%	<10%
EG-6	Annual rate reports to Council.	2	3	3	3	3	3	3	3

Effective Government

Objective EG-7: Develop a full stormwater management program and identify stable funding strategy for stormwater utility functions. [Public Works]

Actions: Complete the Stormwater Master Plan. Implement code changes to bring the City in line with regulatory requirements. Identify the annual operations and maintenance and capital costs required to maintain the City's stormwater system in order to meet service level expectations and regulatory requirements. Develop SDC funding mechanism and funding levels.

Objective EG-8: Complete update of the Sewer SDC methodology. [Public Works]

Actions: Develop updated facility plan in phases. Upon completion of the collection system and treatment system updates, complete a new SDC methodology and have the City Council adopt it.

Objective EG-9: Continue participation in national performance benchmarking for comparison with other jurisdictions. Implement process improvement projects to reduce processing time and costs or increase revenues. [City Manager's Office]

Actions: Prepare annual report to detail participation and compliance to appropriate national benchmarks. Institute tracking systems to gather management data where lacking. Perform process improvement studies.

Objective EG-10: By the end of FY2020, reduce the cost/item circulated by 20 percent. [Library]

Actions: Explore outsourcing processing.

Objective EG-11: Seek \$300,000 of outside funding for new library program support by 2023. [Library]

Actions: Create an annual fund-raising campaign by working with library support groups and the Albany Library Scharpf Endowment Fund.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
EG-7	Complete Stormwater Master Plan.	Complete Master Plan by FY 2020				June 2020			
EG-7	Implement Stormwater funding plan.	Complete by FY 2017	June 2017						
EG-8	Complete Sewer SDC methodology update.	Complete by FY 2019	In progress	In progress	June 2019				
EG-9	Annual report of performance benchmarking progress.	Annually	Nov 2017	Nov 2018	Nov 2019	Nov 2020	Nov 2021	Nov 2022	Nov 2023
EG-10	Cost per library item circulated.	≤\$5.00	\$4.67	\$5.02	\$4.75	\$4.50	\$4.25	\$4.00	\$4.00
EG-11	Non-General Fund program support for the Library.	\$40,000	\$56,300	\$75,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000

Effective Government

Objective EG-12: Continue recognition from the Government Finance Officers Association (GFOA) for excellence in budgeting and financial reporting. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance]
Actions: Receive the GFOA award for "Excellence in Financial Reporting." Receive the GFOA "Distinguished Budget Presentation" award. Achieve annual audit with no reportable findings of noncompliance.

Objective EG-13: Ensure compliance with all federal and state regulations relating to municipal services. [All Departments]
Actions: Monitor federal and state regulations on a routine basis. Target resources to maintain compliance.

Objective EG-14: Maintain or improve City's bond ratings. [Finance]
Actions: Maintain sufficient reserves. Follow best practices for financial management.

Objective EG-15: Maintain appropriate levels of Information Technology (IT) systems availability and services rating. [Information Technology]
Actions: Ensure sufficient IT resources are available to maintain City functions.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
EG-12	Receive "Excellence in Financial Reporting" award.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
EG-12	Receive "Distinguished Budget Presentation" award.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
EG-12	Reportable audit findings of noncompliance.	None	None	None	None	None	None	None	None
EG-13	Compliance with federal and state regulations.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
EG-14	Maintain bond ratings.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
EG-15	Maintain an overall quality of service rating at 4 or 5, with 5 being excellent.	90%	93.34%	89.77%	90%	90%	90%	90%	90%
EG-15	Maintain an overall timeliness of service rating at 4 or 5, with 5 being excellent.	90%	94.56%	89.77%	90%	90%	90%	90%	90%

Effective Government

Objective EG-16: Establish personnel succession planning for executive and other key leadership positions throughout the organization. [All Departments]

Actions: Ensure the City maintains adequate succession planning for executives and other key leadership positions.

Objective EG-17: Consider opportunities to secure additional funding for transportation system improvements with emphasis placed on maintaining and repairing the City's streets. [Public Works]

Actions: Continue public outreach and funding alternatives discussion with Council.

Objective EG-18: Cooperate and partner with neighboring jurisdictions as appropriate to provide assistance, accomplish common goals/objectives, and maximize efficiencies. [All Departments]

Actions: Maintain regular communication with community partners. Discuss areas of shared interest and consider ways to accomplish common goals through partnerships.

Objective EG-19: Include communications and public engagement activities in all initiatives, programs, and major projects. [All Departments]

Actions: Achieve this objective through social media messages, public speaking, surveys, and other outreach.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY 2016-17	COMPLETED FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
EG-17	Recruit and hire new City Manager.	July 2017	June 2017						
EG-17	Recruit and hire new Finance Director.	Jan 2018		Jan 2018					
EG-17	Recruit and hire new Human Resources Director.	July 2018		May 2018					
EG-17	Recruit and hire new Parks & Recreation Director.	June 2019			June 2019				
EG-16	Identify and develop personnel with the potential to fill executive and other key leadership roles.	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
EG-17	Complete public outreach; obtain Council direction.	Complete by FY 2020		In progress		January 2020			
EG-18	Regular meetings.	Annually	Annually	Annually	Annually	Annually	Annually	Annually	Annually
EG-19	Communications and public engagement plans for initiatives, programs, and major projects.	2			2	2	2	2	2

Strategic Plan Accomplishments

Under FY 2017 through FY 2021 Strategic Plan

City Manager's Office

Received the 2018 ICMA Award of Excellence for Performance Management.

Economic Development and Urban Renewal

Economic Development

- Responded to information inquiries within requested time frame 100 percent of the time.
- Achieved a significant increase in local business visits, engagement, and support.
- Finalized negotiations to assist SnoTemp in site development expected to create new jobs.

Urban Renewal - Central Albany Revitalization Area (CARA)

- Successfully completed \$8.4 million streetscape improvement project of 22 city blocks.
- Engaged 200+ community members for input on waterfront redevelopment priorities.
- Continued to partner with private business to leverage a 1:6 public to private investment ratio in downtown redevelopment.

Community Development

- Issued 3,026 Building/Electrical permits and conducted 11,293 inspections.
- Completed development code amendments updating the sign code, clarifying cluster development procedures, streamlining processes for hillside development review, and removing barriers to using existing structures in the NC zone.
- Secured contract with Angelo Planning Group to amend the development code consistent with community priorities as identified through a recent code audit.
- Formed a Development Code Amendment Task Force to inform planned code amendments.
- Managed Community Development Block Grant program that serves Albany low- and moderate-income or at-risk residents in accordance with federal requirements.

Strategic Plan Accomplishments

Under FY 2017 through FY 2021 Strategic Plan

Finance

- Received the Excellence in Financial Reporting Award.
- Received the Distinguished Budget Presentation Award/
- No findings of noncompliance in the annual audit.
- Moody's credit rating was maintained at Aa3.

Fire

- Objective SC-8: Facilitated continued development of property surrounding Fire Station 12 as an emergency responder training center by supporting Public Works in purchasing property to relocate City bus storage (property was successfully purchased for this purpose), and dedicating Fire Department operating funds toward expansion of live-fire training prop for training firefighters at this location.
- Objective SC-9: Continued to collaboratively staff single-role medic unit with Lebanon Fire District at the Tangent Fire Station. This unit handled over 30 percent of our Department's approximate 650 annual hospital transfers to outside facilities. This keeps dual-role firefighter/paramedics in the district and available to respond on emergencies in Albany.
- Objective SC-10: Contributed \$831,000 toward Fire Department equipment replacement through contributions from the department's annual operating budget, ambulance revenue received over anticipated revenue, and apparatus reimbursements from responses to Oregon and California conflagrations.
- Objective SC-13: Completed 1,733 fire code compliance business inspections and corrected 95 percent of fire code violations noted in inspections.
- Objective SC-14: Maintained matching funds for SAFER Grant funded positions into second year of three-year cycle; increased outside funding through an agreement with the City of Millersburg to provide emergency services to their entire community. Additional revenue allowed for increased staffing at new Albany fire station in Millersburg, which provides for an additional fire engine to respond to emergencies in both communities. This staffed engine will assist in dealing with increased responses and help maintain increasing response times.

Strategic Plan Accomplishments

Under FY 2017 through FY 2021 Strategic Plan

Information Technology

- Upgraded call manager and unity voicemail system.
- Migrated all Microsoft Office suite programs from 2007 to Office 365.
- Implemented Citywide cybersecurity training, testing, and analysis tools.
- Developed a routing map service that enables the inspector routing feature in Accela.
- Implemented a new version of Accela including moving the payment system to PayPal.
- Implemented a new Citywide copier contract with National Photocopy Corp.
- Remodeled the former Fire Administration workspace and moved IT staff from a leased location to City Hall.

Library

- Hired three new staff members, including 1.0 FTE dedicated to Spanish language materials and outreach, as well as a new Assistant Library Director.
- Conducted a complete overhaul of Teen Services programming and outreach and a new menu of monthly events.
- Registered over 1,300 children under age 5 and distributed over 43,000 books in Albany and Linn County via the Dolly Parton Imagination Library.
- Raised over \$75,000 through library supporters for programs and materials.

Strategic Plan Accomplishments

Under FY 2017 through FY 2021 Strategic Plan

Parks & Recreation

- Completed remodel of Sunrise park.
- Purchased Deerfield Park from Greater Albany Public School District (GAPS).
- Secured ownership of Sunrise Park through no-cost conveyance from GAPS.
- Purchased new neighborhood park in NE Albany.
- Secured over \$516,000 in donations from the community for major events.

Police

- Completed construction and moved into new police station in December 2017.
- Deployed body-worn cameras.

Strategic Plan Accomplishments

Under FY 2017 through FY 2021 Strategic Plan

Public Works

- Successfully managed design and construction of all planned Capital Improvement Projects, including the long-awaited Hill Street improvements.
- Partnered with the Central Albany Revitalization Area to finish construction of the downtown streetscape improvements.
- Completed first combined utility rate presentation providing for more advance notice of planned utility rate adjustments, more consistency with the budget process, and a better understanding of combined impacts to rate payers prior to make rate adjustments.
- Secured funding for the River Front Interceptor sewer project and initiated design.
- Completed preliminary design of the solids handling improvement project at the Albany-Millersburg Water Reclamation Facility (A-M WRF).
- Partnered with the Energy Trust of Oregon to complete energy and treatment efficiency improvement projects at the A-M WRF for a predicted annual savings of over 1,452,000 kilowatt hours of energy, or \$83,000.
- Completed the final purchase and installation of 640 membranes for the A-M Water Treatment Plant on the initial 10-year replacement cycle.
- Developed a water system pipe replacement matrix to further improve the asset management decision making process and make targeted, strategic investments in our water distribution system.
- Completed main parking apron improvements at the Albany Municipal Airport.



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FY 2021-2022 through FY 2025-2026

Capital Improvement Program



ADOPTED
6/9/2021



FY 2021-2022 through FY 2025-2026 Capital Improvement Program

Albany City Council

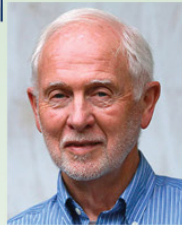
Ward 1

Ward 2

Ward 3



**Mayor
Alex
Johnson II**



**Councilor
Dick
Olsen**



**Councilor
Matilda
Novak**



**Councilor
Stacey
Bartholomew**



**Councilor
Ray
Kopczynski**



**Councilor
Bessie
Johnson**



**Councilor
Marilyn
Smith**

City of Albany

City Manager
Peter Troedsson

**Community
Development
Director**
Matthew Ruetters

**Finance
Director**
Jeanna Yeager

**Fire
Chief**
Shane Wooton

**Human
Resources
Director**
Danette Jamison

**Information
Technology
Director**
Sean Park

**Library
Director**
Eric Ikenouye

**Parks &
Recreation
Director**
Kim Lyddane

**Police
Chief**
Marcia Harnden

**Public
Works
Director**
Chris Bailey



City Manager's Message

To the City Council and Citizens of Albany:

The CIP is an important document. As I look back at previous editions, several themes are prominent. Concerns about growth, limited resources, increasing regulatory requirements, aging infrastructure, and inevitably deferred maintenance appear in each edition. Every year, City staff try to match scarce resources against the highest priority needs for capital investment. And every year the mismatch is apparent...and it continues to increase.

The City has very limited resources with which to address infrastructure needs, and stewardship of our infrastructure and these limited resources requires planning and prioritization. The CIP provides a five-year plan and is guided by the City's Strategic Plan as well as public input. It lists capital projects and equipment acquisition and identifies funding sources. The identification of a funding source, however, is not a prerequisite for listing a project: the CIP separates funded and unfunded projects. There are long lists of "unfunded projects." One might ask, if we can't fund these projects, why do we show them? There are very good reasons to do so: they reflect the real needs of our growing City, and they'll have to be considered as the urgency of their need increases. Placing these projects in the CIP provides policy makers and citizens with visibility of needs that are on the horizon. If there are no means of funding the projects, the Albany community needs to be aware of this too.

Why are there growing lists of unfunded projects? There are several reasons.

While the public benefits of regulatory requirements are often clear, the costs of compliance are significant. And they are rarely accompanied by resources with which to comply. Adding to the complexity in this area, funding shortfalls expose the City to the risk of not meeting state and Federal mandates.

State shared revenue is a primary source of funding. But this source is subject to competition with other municipalities. And with recent affects associated with the pandemic, the size of the overall pie has decreased.

The cost of growth. Many feel that "growth should pay for growth," that new development and construction should pay for the increase in water, sewer, stormwater, parks, and transportation infrastructure. In Oregon, Systems Development Charges (SDCs) are the primary means by which growth pays for this infrastructure. (SDCs for fire protection are not allowed in Oregon, and taxpayers bear the cost of this growth.) Without SDCs, everyone else would inevitably pay for growth through increased rates, higher taxes, or deferred maintenance. Unfortunately, growth during previous decades incurred the costs of infrastructure maintenance that now must be borne by the current generation of ratepayers. As a testament to the complexity of the problem, SDCs are currently under intense scrutiny as we grapple with the problem of housing affordability, and the fact that SDCs are a significant component in the cost of construction. Albany will continue to grow in the years ahead and the current generation of leaders has a responsibility to future citizens to make sure the city is ready to meet their needs. Part of that readiness is spreading the cost of infrastructure over time so any one generation does not have to pay for benefits enjoyed over many years.

What can we do? City staff are always looking for innovative ways to close these gaps. Grants are wonderful...but almost always require a local match. Innovative funding opportunities and partnerships with other governmental organizations can help save on overall costs. As an example, the City has a long-

standing partnership with the City of Millersburg in providing water and wastewater services. A transportation utility can help to fund street maintenance, but would it overburden the City's citizens?

The costs of growth and aging infrastructure are unavoidable. Our emphasis is on sound stewardship, and our staff work diligently to maintain and improve our capital within a resource-constrained environment. There is a careful and deliberate methodology for allocating scarce resources, and this prioritization is key to the stewardship for which we as public servants are responsible. But we are also responsible for advising the Council and the City that the risk of infrastructure failures increases when we cannot properly maintain and preserve that infrastructure. The maintenance backlog is growing in streets, parks, and other infrastructure, and when maintenance is deferred or overlooked, it ultimately becomes more expensive. In some cases, the degradation of the system can lead to catastrophic results.

Be assured that Albany's leaders are considering critical future needs and they are aware of the concerns I've enumerated above. But we also need your active engagement and commitment in order for the City's planning to succeed. The CIP is intended to benefit from public input. Before adopting the CIP, the Council seeks public comment and the document is available for review. Please contact me or City staff if you have any questions. We will readily provide answers and amplifying information.

Many thanks to Jeff Babbitt of our Public Works Department, as well as the Executive Leadership Team and their staff! Under Jeff's guidance, and with the benefit of his extensive knowledge, the Leadership Team and staff together have put together this document.

Respectfully submitted,

Peter Troedsson
City Manager

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Decisions, Decisions, Decisions!

Strategic planning will focus our community strategies and actions

The City of Albany Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our mission statement is based on the principles of high quality and continuous improvement. Our vision statement presents a compelling future toward which our strategic plan is directed. Both our mission and our vision are founded on basic values that guide all our actions and reflect what we expect from our employees and elected officials.

Our Mission: Providing quality public services for a better Albany community.

Our Vision: A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.

If our mission and vision statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management under significant forces of change. These forces include changing community demographics, new state and federal mandates, fiscal constraints, changing economic conditions, emerging technologies, and many other influences on our service delivery efforts. High-performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve, and motivation and meaning for those who serve them. The best tool for accomplishing our community objectives is strategic planning. Therefore, the Albany City Council has developed a strategic plan.

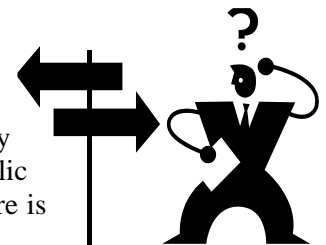
The four primary themes of the strategic plan are Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government.

Financial Planning

The Capital Improvement Program (CIP) is a planning document that identifies capital projects in the next five-year horizon for elected officials, citizens, and staff. The first two years of the CIP will be the basis for developing the capital portion of the forthcoming city budget for 2021-2023. This CIP shows the total cost of a project in the year it is funded. Once a project appears in the first two years of the CIP and makes it into the budget, it does not appear again in the CIP because the project has moved beyond the planning phase.

How to Use This Report

Each section of the report deals with a major infrastructure service the City provides. You will find separate sections for accessibility, finance, parks, public facilities, revitalization, stormwater, transportation, wastewater, and water. There is



also a community needs section showing the most important projects without secured funding sources.

Each project scheduled over the next five years is individually identified. Each project shows the total cost and the sources of money used to pay for it. In certain cases, special emphasis by way of a signpost is shown for projects financed through General Obligation bonds or revenue bonds, along with those projects qualifying for System Development Charge funding for some or all of their costs.

Example:

REVENUE BOND

SDC

Each project has a unique CIP identification number attached to it. Related projects occurring in different areas, or over several years, are linked by use of a phase identifier. As a result, on any given project sheet, you will also see all the related projects regardless of the CIP section in which they appear.

Throughout the CIP document there are many commonly-used acronyms. The following list provides those most frequently used:

- AC – Asbestos Cement
- CARA – Central Albany Revitalization Area
- HDPE – High Density Polyethylene
- SDC – System Development Charges
- STP – Surface Transportation Program

The CIP Process

Actually, it is fairly simple. This report is distributed to the City Council, Planning Commission, and Budget Committee and copies are made available to the public at the libraries, City Hall, and on the City's website. A joint work session of the City Council, Planning Commission, and Budget Committee is held to go over the proposed project list and give opportunity to ask questions to clarify issues and information.

Following the joint work session, a public hearing is held where everyone is invited to express their opinion about these plans for the future. Following the public hearing process, the City Council revises the CIP as necessary and then adopts the final Program. This final version becomes the basis for projects found in the City Budget.

Cross Check: Accomplishments and On-going Projects

The following list shows projects funded in prior CIPs and budgets that are currently in process or that have been revised or completed. Because these and earlier continuing projects have been authorized and funded, they no longer appear in the detail pages of the CIP.

PARKS

COMPLETED #2379 Pickleball Courts Phase 2

DEFERRED #2008 East Thornton Lake Natural Area Development

Planning and design will continue for first phase. Construction will only advance if short- and long-term operating funds can be secured.

PUBLIC FACILITIES

DEFERRED #2179 Fire Station 14 Water Reclamation Project

This project is currently on hold pending sufficient funding.

REVITALIZATION

ONGOING #1339 CARA Central Albany Building Revitalization Program

This Central Albany Revitalization Area (CARA)-funded program offers technical assistance, loans, and grants for the private redevelopment of commercial structures, as well as funding for specific public infrastructure projects in the 919-acre Urban Renewal District.

STORMWATER

COMPLETED #1958 Stormwater Master Plan

TRANSPORTATION

COMPLETED #2064 Crocker & Gibson Hill Traffic Signal

COMPLETED #2124 Santa Maria Street Improvements

COMPLETED #2207 Hill Street: 24th Avenue to 34th Avenue

COMPLETED #2407 Lochner Road Improvements

COMPLETED #2408 9th Avenue Street Improvements

IN PROCESS #2226 24th Avenue Rehabilitation: Jackson Street to Geary Street

Construction is currently scheduled for summer 2021.

IN PROCESS #2228 Davidson Street Rehabilitation: 14th Avenue to 16th Avenue

Construction is currently scheduled for summer 2021.

DEFERRED #2383 Queen Avenue Overlay: 99E to Marion Street

This project is being reprogrammed into the CIP for fiscal year 2023-2024 to coordinate with improvements ODOT is planning at the railroad crossing.

WASTEWATER

COMPLETED #2295 2019 Collection System Rehabilitation Projects

COMPLETED #2323 Cox Creek Interceptor Projects – P7

COMPLETED #2377 Santa Maria Sewer Extension

COMPLETED #2390 2019 Sewer Point Repairs

COMPLETED #2391 14th & Oak Lift Station Upgrade

COMPLETED #2405 Riverfront Interceptor (RFI) Wet Weather Lift Station and Force Main Improvements

IN PROCESS #2415 Albany-Millersburg Water Reclamation Facility Compost Improvements
Construction is currently scheduled for summer 2021.

IN PROCESS #2416 Albany-Millersburg Water Reclamation Facility Dewatering Improvements
Construction is currently scheduled for summer 2021.

IN PROCESS #2417 2021 Collection System Rehabilitation Projects
Construction is currently scheduled for summer 2021.

WATER

COMPLETED #1002, Phase 2 Hill Street: 24th Avenue to 34th Avenue

COMPLETED #2221 Belmont Avenue Area Water Line Replacements

COMPLETED #2319 Vine Street WTP Accelerator Improvements

COMPLETED #2371 Santa Maria Water Line

COMPLETED #2409 9th Avenue Water Line

COMPLETED #2412 Albany-Millersburg Reservoir Influent Valve and Flow Meter Replacement

COMPLETED #2413 Gibson Hill Corrosion Repairs

COMPLETED #2424 Park Terrace Water Line Improvements

IN PROCESS #2003 24th Avenue Water Line: Hill Street to Geary Street
Construction is currently scheduled for summer 2021.

IN PROCESS #2301 Davidson Street Water Line: 14th Avenue to 16th Avenue
Construction is currently scheduled for summer 2021.

IN PROCESS #2398 Vine Street Water Treatment Plant Improvement Projects
Construction is currently scheduled for spring 2021.

IN PROCESS #2425 Vine Street Water Treatment Plant Clearwell Improvements

Construction is currently scheduled for spring 2021.

DELETED #2372 Albany-Millersburg Water Treatment Plant Intake Generator

Design cost estimates were significantly higher than anticipated. This project will be reprogrammed into the CIP.

DEFERRED #2401 Queen Avenue Water Line: 99E to Marion Street

This project is being reprogrammed into the CIP for fiscal year 2022-2023 to coordinate with improvements ODOT is planning at the railroad crossing.

Got a Question?

Some of the information and issues in this report can be rather complex. If you are having trouble understanding something or have a question, your City staff stands ready and willing to provide the information you need.

For information please contact:

Communications Team

541-917-7535

communications@cityofalbany.net

Paying for Capital Projects

A preliminary look at financing, pending further decisions

Let us make it clear right at the top: there is not enough money available for all the projects the City needs to do. In most cases the source of money determines which projects get included. For instance, Water Fund revenue can only be spent on water projects. The money each of these funds receives must be spent for the purposes for which the fund was created.

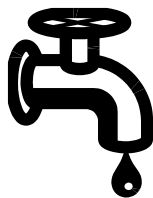
Sources of Funding

The table on the next page shows the relative breakdown of funding sources for all the projects contained in the 2022-2026 CIP.

This chart shows a projection of funds needed for projects in any given year. As you can see, the relative amounts of money can vary significantly and can change from year to year based on the projects being constructed.

Grants are a one-time source of money. To rely on grants as a major source of improving our infrastructure is a precarious approach. The money may or may not be there and is available only through decisions made outside our community. While the City actively looks to get grants where available, we typically have to provide our own source of money for a portion of the cost, even on grant projects.

Any given project can have funding from more than one source. For instance, a major sewer upgrade project may be funded by a combination of Sewer Rate revenue and Sewer System Development Charges (SDC) revenue. Each project in this CIP will have all funding sources clearly identified.



What is a Fund?
A fund is an accounting term that denotes a stand-alone operation that has its own set of accounting books. Even though it is part of the City, for financial purposes it operates as a separate service.



Projected Cost Totals by Funding Source

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
ADA Capital Reserves	\$0	\$164,000	\$0	\$0	\$0	\$164,000
Capital Reserves	\$195,200	\$0	\$0	\$0	\$0	\$195,200
Federal Grants	\$3,132,400	\$0	\$0	\$0	\$0	\$3,132,400
North Albany Water Capital Charge	\$1,100,000	\$0	\$0	\$0	\$0	\$1,100,000
ODOT ARTS Grant	\$145,800	\$0	\$0	\$0	\$0	\$145,800
ODOT Local Bridge Program	\$738,600	\$0	\$0	\$0	\$0	\$738,600
ODOT SRTS Grant	\$1,519,300	\$0	\$0	\$0	\$0	\$1,519,300
Parks and Recreation	\$0	\$175,000	\$250,000	\$0	\$0	\$425,000
Property Match	\$287,800	\$0	\$0	\$0	\$0	\$287,800
SDC Improvement - Parks	\$0	\$1,185,000	\$0	\$0	\$0	\$1,185,000
SDC Improvement – Transportation	\$406,700	\$0	\$0	\$383,000	\$0	\$789,700
SDC Reimbursement – Transportation	\$0	\$0	\$0	\$1,120,000	\$0	\$1,120,000
Sewer Rates/Operating Revenues	\$5,504,000	\$1,963,000	\$1,275,000	\$7,895,000	\$4,564,000	\$21,201,000
State of Oregon STP - AAMPO	\$0	\$0	\$1,751,000	\$710,000	\$0	\$2,461,000
Street Capital Reserves	\$3,644,600	\$4,290,000	\$4,270,000	\$4,262,000	\$3,212,000	\$19,678,600
Water Rates/Operating Revenues	\$2,543,000	\$3,708,000	\$4,644,000	\$1,857,000	\$1,857,000	\$14,609,000
TOTAL:	\$19,217,400	\$11,485,000	\$12,190,000	\$16,227,000	\$9,633,000	\$68,752,400

Financing Projects with Bonds or Loans

The City finances capital projects primarily through taxes and fees for service. In order to stretch the buying power of the available resources and to pay for big-ticket projects, the City may issue General Obligation bonds or revenue bonds. Bonds are sold in the worldwide financial marketplace in order to get the lowest interest rate possible. The federal tax code provides for municipal bonds that can be tax-exempt for the people or institutions that buy them. Because of this tax break, the interest rate is usually much lower than would be paid for a prime-rate loan from a bank. This saves the taxpayers money.

There are two types of bonds:

General Obligation (GO) bonds must be approved by a vote of the people before they can be issued. This is because GO bonds result in an additional property tax above and beyond the property tax otherwise paid. The bonds are secured by the revenue from the tax and the tax lasts only for the life of the bonds, usually 15 to 20 years.

Revenue bonds are not backed by property taxes and, in Albany, also require a vote of the people. Revenue bonds are repaid out of specific revenues, such as water rates for a water revenue bond.

In addition to bonds, the City can secure a loan from a bank or other source. It is important to remember bonds and loans are not a source of revenue; they are financing tools. The sources of revenue to pay for the projects are the taxes or rates that secure the bonds or loan.

The Five-Year Plan in a Snapshot

The following table shows the total cost of projects authorized in each of the next five years for each major category of capital projects. Some projects will be paid for in a single year, while other projects will take three years or more to complete.

Occasionally new issues, changing cost and revenue realities, or shifts in City priorities will cause a project, or a number of projects, to be either bumped forward or back in the five-year schedule. Any changes of this nature would be reflected in future CIP documents.

Projected Cost Totals by Category

CATEGORY	2022	2023	2024	2025	2026	TOTAL
Accessibility	\$0	\$164,000	\$0	\$0	\$0	\$164,000
Parks	\$0	\$1,360,000	\$250,000	\$0	\$0	\$1,610,000
Public Facilities	\$0	\$0	\$0	\$0	\$0	\$0
Revitalization	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater	\$0	\$0	\$0	\$0	\$0	\$0
Transportation	\$10,070,400	\$4,290,000	\$6,021,000	\$6,475,000	\$3,212,000	\$30,068,400
Wastewater	\$5,504,000	\$1,963,000	\$1,275,000	\$7,895,000	\$4,564,000	\$21,201,000
Water	\$3,643,000	\$3,708,000	\$4,644,000	\$1,857,000	\$1,857,000	\$15,709,000
GRAND TOTALS:	\$19,217,400	\$11,485,000	\$12,190,000	\$16,227,000	\$9,633,000	\$68,752,400

Major Needs that Remain Unfunded

Projects to strengthen our community...if funding is made available

This section of the CIP highlights projects that are considered important but do not have a funding plan identified.

Fire and Police Departments

- Both Fire and Police emergency responders lack adequate local training facilities to develop new skills and maintain proficiency and current capabilities. Emergency responders' skills must be maintained to safely and adequately handle the numerous high-risk and hazardous events they encounter. The Fire Department's training tower was demolished to accommodate construction of a new main fire station. Construction of the new station did not include replacing this critical aspect of a training center and firefighters currently travel to other communities to complete this essential training. A functional tower is an important training aid for firefighters and an important part of a training center. At this time the best solution is to relocate the City bus storage from behind Fire Station 12, build a new training tower, and enhance the training capabilities at that location. The Departments will continue to evaluate options for adequate space to conduct necessary training activities.
- Fire and Police facilities need to be maintained. The asphalt around Fire Station 12 on 34th Avenue needs to be replaced at a price of approximately \$250,000. A direct funding source for building and property maintenance is currently not available, and this creates ongoing maintenance issues for the Fire Department as facilities age. Both Fire and Police need long-term dedicated funding to properly maintain existing facilities.
- Fire Department emergency communications systems and radios need to be upgraded and replaced. Current emergency radios have reached the end of their life span and are failing and a new County-wide radio system is needed. An adequate radio directly relates to firefighter safety as firefighters must be able to communicate appropriately with command staff and dispatch during a critical emergency event. This is a major project that will require much coordination and funding from multiple agencies or an outside grant. As a City, we must identify the best course of action to replace our aging system and then funds must be allocated to implement a new system.
- As the workforce continues to change, the Fire Department will need to update the locker rooms at three of their stations to a gender-neutral design. Currently the women's locker room is too small to accommodate more than one female firefighter at a time at Station 13 and 14.

Park Repair and Replacement Needs

There continues to be a significant backlog of park repair and replacement projects. Examples of these projects include the replacement of older playgrounds which are difficult to service and no longer meet safety guidelines; antiquated irrigation systems; aged and problematic ballfield lighting systems; crumbling walkways and parking lots; and park buildings/structures which need replacement. The 2021

park master plan recognizes these challenges but also recognizes that without additional funding sources, our ability to address these problems is very limited. The current maintenance backlog is estimated at nearly four million dollars and grows each year.

Street Construction and Preventative Maintenance

The need for street repairs and improvements continues to grow while funding remains relatively stagnant. The 2017 Keep Oregon Moving Bill provides an incremental increase in the state gas tax through 2024 which helps but it is not enough to fully fund proper repair and maintenance of the City's pavement infrastructure. Furthermore, gas tax revenues in Oregon are projected to decline in conjunction with stay-home orders due to the COVID-19 pandemic. Arterial and collector streets serve most Albany residents, visitors, and commercial traffic. Albany's Strategic Plan identifies an objective to maintain collector and arterial streets in fair or better condition, and address local street needs as funding allows. Current revenues fall substantially short of the funding levels needed to provide targeted routine maintenance (i.e. overlays, etc.). Without adequate maintenance, roads will continue to deteriorate and ultimately require full reconstruction which is several times more expensive than ongoing repair and preventative maintenance.

Stormwater Infrastructure

The City established a new utility for stormwater in 2017 which created a dedicated funding source for stormwater activities. Rates were first set at levels meant to produce enough revenue to cover limited stormwater activities already conducted by the City but previously funded using other resources. In 2020, the City Council approved a rate increase that will generate additional revenue to fund new requirements placed on the City by the Municipal Separate Storm Sewer System (MS4) permit and to fund stormwater improvements associated with planned street projects. While an important increase, this funding target does not create any dedicated capital funds in the stormwater utility and the list of unfunded needs in the system continues to grow. The update to the City's stormwater master plan is expected to be completed during the spring 2021. The updated plan will reflect current stormwater management practices and current regulatory requirements, identify capital improvement projects to address existing capacity constraints, and utility extensions to serve growth.

Stormwater utility funding is critical to the success of stormwater management in Albany. Additional funding will be required in future years to begin implementing an asset management approach for stormwater, to fund capital projects for pipe replacement, and to address unserved and underserved areas of the city.

Albany Train/Multimodal Station

The Albany train/multimodal station has been a great success. The station is seeing high volumes of use and often the existing parking is near or at capacity. To allow continued growth of the multiple transportation services using the station to service the region, additional space for parking will need to be developed.

Addressing Physical Barriers

The City recognizes that one of the characteristics of a truly great city is a commitment to ensuring all members of the community have equal access to public and private facilities and amenities. We strive to have inclusive public infrastructure that adequately meets the needs of all citizens. Through progressive efforts, Albany's public facilities will become increasingly accessible.

Acknowledging We Cannot Remedy All Issues Now

From steep slopes to stairs, there are many barriers to accessibility around the City. This is common in established cities, as much of the infrastructure, including sidewalks, was constructed before accessibility standards were enacted or even considered. The prevalence of these barriers may make complete accessibility seem daunting. Careful planning and proactive efforts ensure continued measurable progress will bring considerable benefits to Albany's citizens. In addition, because all new projects are required to be accessible, the number of deficiencies throughout the city will decline as the City continues to invest in replacing infrastructure that has exceeded its design and functional life.



In compliance with the Americans with Disabilities Act (ADA), fixing accessibility deficiencies is incorporated into the City's transportation infrastructure upgrade plans. This includes incorporation into transit improvement plans and the installation of new curb ramps where none exist. Staff will continue to design and implement plans for improved accessibility. Such plans for new projects will meet either the *ADA Standards for Accessible Design* or the Access Board's *Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way*.

Transitioning toward Accessible Facilities

The primary ADA construction project identified in this CIP window is for improvements on Washington Street. Separate from dedicated ADA projects, the City continues to make substantial investments in improving accessibility throughout Albany. These efforts are typically paired with other required maintenance or capital project activities. For instance, when a street improvement is planned, City staff evaluates the need for curb ramp placement or replacement and incorporates this work into the project. Many new ADA-compliant curb ramps are added each year through this process. During this past biennium in conjunction with street improvements, 68 ramps were replaced. A small amount of funding is also set aside each year to allow the City to address complaint areas as they arise. Thirty-one ramps have been replaced, and auditory improvements were made to the signalized intersection of Queen Avenue and Waverly Avenue in response to a specific ADA concern expressed by residents.

Private development proposals are also evaluated for accessibility compliance, inspections are performed to ensure all new public and private construction meets accessibility requirements, and complaints about inaccessible public and private elements and facilities are received and investigated. Our goal is to

address access-related citizen concerns in a timely and productive manner while continuing to transition City facilities toward improved accessibility.

Completion of a self-evaluation and development of an updated transition plan to address barriers in the City’s right-of-way is underway and will set a path toward bringing the City’s Public right-of-way into compliance with the ADA. The City considers accessibility and evaluates ADA compliance as part of many other activities. For example, the Parks Department recently completed an update to their master plan which incorporates ADA improvements, and will be starting an effort to update the department’s transition plan during this biennium. ADA improvements have been incorporated into annual action plans for Community Development Block Grants (CDBG), and accessibility has been considered in the City’s Emergency Management Plan. As required by the Americans with Disabilities Act, complaint areas are a first priority.

Funding Summary

The following table shows the total amount of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected construction costs in the year the project is proposed. Each year we take the estimated cost of the projects and bring them up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
ADA Capital Reserves	\$0	\$164,000	\$0	\$0	\$0	\$164,000
GRAND TOTALS:	\$0	\$164,000	\$0	\$0	\$0	\$164,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2022 - 2023		
2172	WASHINGTON STREET ADA IMPROVEMENTS – 3RD AVENUE TO 9TH AVENUE	\$164,000
Total for FY 2022 - 2023		\$164,000
Grand Total for Accessibility:		\$164,000

Plan FY: 2022-2023 WASHINGTON STREET ADA IMPROVEMENTS – 3RD AVENUE TO 9TH AVENUE

CIP Project #: 2172

Master Plan: Plan Element:
 Category: Accessibility Classification:
 Department: Public Works Department

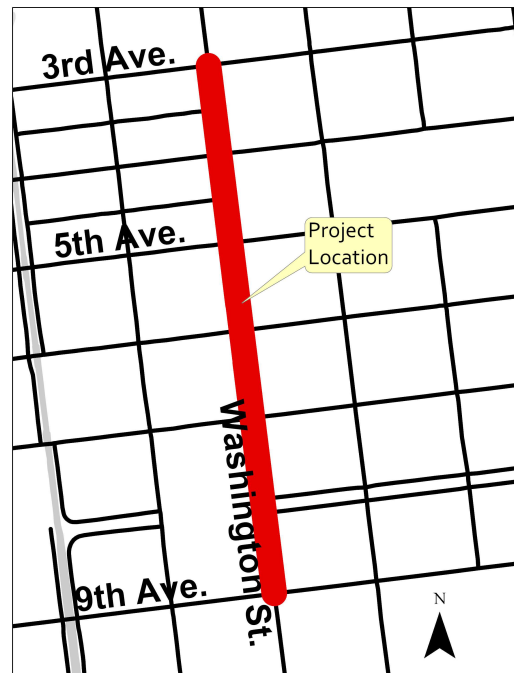
Total Cost: \$164,000

This project will construct ADA improvements including ramps and sidewalks that do not meet current ADA standards between 3rd Avenue and 9th Avenue. Washington Street is a major gateway to downtown and the riverfront. Street improvements as shown in CIP 2387 in the Transportation section of the CIP, sewer improvements as shown in CIP 2396 in the Wastewater section of the CIP, and water line improvements as shown in CIP 2404 in the Water section of the CIP will also be coordinated with this project.

Operating Budget Impact: None.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-265 ADA CAPITAL RESERVES	\$164,000
	Total:	\$164,000



Limited Resources Continue to Delay Parks Projects

Park projects are funded by a mix of resources from outside grants, private donations, Parks System Development Charges, and the Parks and Recreation Department’s annual operating fund. It is anticipated that park operating, and project funds will continue to fall short of identified needs. This requires a continuation of our conservative approach to improvements described in the Parks Master Plan.

The new 10-year park master plan was adopted in January 2021. This plan focuses on taking care of existing resources, building for anticipated population growth, and providing program opportunities for residents, with a focus on underserved populations.

Most playground replacement projects have been suspended indefinitely due to lack of reliable funding. Projects at Draper, Grand Prairie, Pineway and Lehigh parks have been deferred to future years. We hope to find funding in the current five-year cycle for playground replacements at Henderson and Deerfield parks. Henderson park has our most antiquated playground and Deerfield park was until recently a school district owned property that is in need of a redesign along with an updated playground.

One new park is proposed in the FY 2022-2026 CIP. To meet the needs of the substantial growth on the east side of Interstate 5, we are planning a small, young child/preschool oriented playground on City owned property between Timber Ridge and Meadow Ridge Schools. Target for design is 2021 and construction in 2022. Parks SDC’s will fund this project in its entirety. Because of park location and small size, we believe that we can maintain this new park within our existing resources.

Planning and design will continue on the first phase of the East Thornton Lake Natural Area. With projected constraints on operating and maintenance budgets, the construction will only advance if operating funds can be secured.

The parks department will work with partners and other City departments on trails and paths that provide safe linkages to parks and other facilities for pedestrians and bicycles.

Finally, the parks department will work with CARA and our Public Works department as funding is available to make improvements in park managed space as detailed in Albany’s Waterfront Plan.

Funding Summary

The following table shows the total amount of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected construction costs in the year the project is proposed. Each year we take the estimated cost of the projects and bring them up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
Parks and Recreation	\$0	\$175,000	\$250,000	\$0	\$0	\$425,000
SDC – Improvement - Parks	\$0	\$1,185,000	\$0	\$0	\$0	\$1,185,000
GRAND TOTALS:	\$0	\$1,360,000	\$250,000	\$0	\$0	\$1,610,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2022 - 2023		
1899	HENDERSON PARK PLAYGROUND REPLACEMENT	\$175,000
2380	TIMBER RIDGE PARK DEVELOPMENT	\$1,185,000
Total for FY 2022 - 2023		\$1,360,000
Plan Year: 2023 - 2024		
1893	DEERFIELD PARK PLAYGROUND REPLACEMENT	\$250,000
Total for FY 2023 - 2024		\$250,000
Grand Total for Parks:		\$1,610,000

Plan FY: 2022-2023 HENDERSON PARK PLAYGROUND REPLACEMENT

CIP Project #: 1899

Master Plan: Parks Master Plan **Plan Element:**
Category: Parks **Classification:** Replacement Projects
Department: Parks & Recreation Department

Total Cost: \$175,000

Henderson park is located in the heart of the Montith Historic District at 833 Calapooia Street S.W. This one-acre neighborhood park is one of the oldest parks in the system and has a playground that dates back more than 60 years. This playground is slated for replacement to bring it up to modern safety standards while at the same time paying homage to the history of the park and the neighborhood.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
202-50-515	PARKS AND RECREATION	\$175,000
Total:		\$175,000



Plan FY: 2023-2024 DEERFIELD PARK PLAYGROUND REPLACEMENT

CIP Project #: 1893

Master Plan: Parks Master Plan **Plan Element:**
Category: Parks **Classification:** Park Renovations
Department: Parks & Recreation Department

Total Cost: \$250,000

Deerfield Park is a neighborhood park located in southeast Albany. Until recently the school district owned the park and the City parks department leased and managed it. The City now owns the park and will be doing needed upgrades on the playground and other amenities that couldn't be done until gaining ownership.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
202-50-515	PARKS AND RECREATION	\$250,000
Total:		\$250,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Miscellaneous - Parks

CIP #	Phase	Year	Title	Projected Total
1937		0	NEW HIKE/BIKE TRAIL DEVELOPMENT	\$500,000
Total for Unfunded Miscellaneous - Parks:				\$500,000

Park Development

CIP #	Phase	Year	Title	Projected Total
1886		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1B	\$400,000
1887		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1C	\$600,000
1895		0	COMMUNITY PARK DEVELOPMENT - PHASE 1	\$1,500,000
1903		0	NEIGHBORHOOD PARK DEVELOPMENT - TIMBER RIDGE SITE	\$300,000
1936		0	COMMUNITY PARK DEVELOPMENT - PHASE 2	\$1,000,000
Total for Unfunded Park Development:				\$3,800,000

Replacement Projects

CIP #	Phase	Year	Title	Projected Total
1889		0	GRAND PRAIRIE PARK PLAYGROUND REPLACEMENT	\$150,000
1896		0	DRAPER PARK PLAYGROUND REPLACEMENT	\$150,000
1898		0	PINEWAY PARK PLAYGROUND REPLACEMENT	\$100,000
2321		0	LEHIGH PARK PLAYGROUND REPLACEMENT	\$200,000
Total for Unfunded Replacement Projects:				\$600,000

Grand Total for Unfunded Parks: \$4,900,000



Issues Before the Community

Emergency Facilities

Fire and Police emergency responders lack adequate local training facilities to develop new skills and maintain proficiency and current capabilities. Emergency responders' skills must be maintained to safely and adequately handle the numerous high-risk and hazardous events they encounter. Currently training has been focused on property located behind Fire Station 12 on 34th Avenue; however, City buses occupy space that is needed to expand current capacity. The Public Works department has purchased new property and additional efforts have begun to relocate City buses away from Fire Station 12 so that additional space for training will become available for all emergency responders inside of Albany. Once the property behind Fire Station 12 becomes available, funding will be needed to adequately build out a training facility suitable to address the needs of our first responders into the future.

The current police and fire station 11 buildings were put into service in late 2017; however, all fixed property/building assets need upkeep, so it will be necessary to budget and plan for future maintenance work and needs.

City Buildings

Many City buildings, including fire stations, need major maintenance work: parking lot replacement, roof repairs, carpet, paint, and heating and cooling systems. Much of the work has been deferred year after year in favor of other pressing needs.

Funding Summary

The City, counties, and schools get money for capital projects from the same source, local taxpayers. In Fall 2005, the Albany City Council established a reserve account to be used for one or more of the City's building needs. Ongoing projects have depleted these funds, and they have not been replenished over the past few years due to funding other pressing needs. Funding for major facilities projects is needed, as major repairs are needed, but not possible, out of yearly General Fund operating budgets. Staff continues to look for additional sources of money to supplement available funds.

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Fire Facilities

CIP #	Phase	Year	Title	Projected Total
1943		0	DEVELOP EMERGENCY SERVICE TRAINING CAPABILITIES	\$2,500,000
2180		0	UPDATE CURRENT RADIO SYSTEM TO 700/800 MHZ	\$2,000,000
2368		0	FIRE STATION 12 PARKING LOT REPLACEMENT	\$250,000
2458		0	GENDER NEUTRAL LOCKER ROOM REMODEL OF STATION 13 AND 14	\$700,000
Total for Unfunded Fire Facilities:				\$5,450,000

Grand Total for Unfunded Public Facilities: \$5,450,000

Revitalization Underway!

CARA works to turn vision into reality

The Central Albany Revitalization Area's (CARA's) goal is to implement the community-based Town Center Plan vision for revitalizing Central Albany.

As a tax increment financing district, CARA's funding comes from property tax dollars collected from increases in property values (the tax increment above 2001 values), not by imposing new taxes. CARA is able to fund activities within its 919-acre boundary from the Willamette River to the Queen Avenue/Ninth Avenue/Pacific Boulevard area roughly between Geary Street and the Elm Street medical area.

The Results

To date, CARA has committed about \$35 million on projects that assist the revitalization of Central Albany.

The majority of the projects have taken the form of taxable public-private partnerships. These partnerships have seen a CARA investment of roughly \$10.5 million, which has leveraged \$52 million in private investments, equating to a ratio of \$1 of public money leveraging \$5 of private funds. Funding from the urban renewal district takes the form of loans, grants, and forgivable loans.

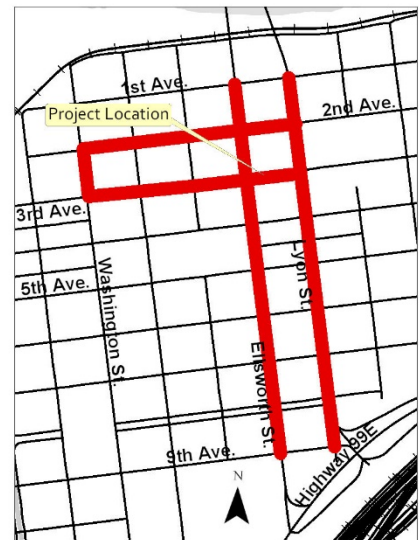


Goals of the CARA Plan

CARA has worked to meet the specific goals of the urban renewal plan in the following ways:

Enhance public infrastructure in the downtown community:

Construction of the Downtown Streetscape project was completed during the summer of 2018. This \$8.4 million project provides upgrades to enhance the public rights-of-way and promotes healthy business growth in the downtown community. Improvements included sidewalk, new asphalt pavement, street lighting, street furniture, stormwater quality planters, landscaping, and associated work on water and sewer infrastructure. This level of upgrades has not been seen in the downtown area in decades. These improvements coupled with the recent construction of the Historic Carousel and Downtown



Fire Station will help provide the foundation needed for the community to grow in a positive manner.



Retain and Enhance the Value of Existing Private Investment and Public Investment in the Area:

Projects to date include the funding of five economic development projects, which created 145 new jobs in our community, and through the strategic investment of \$510,000 leveraged \$2.1 million of private investment.

Preserve the Historic Districts, Historic Resources, and Existing Housing in the Area:

Over 116 historic preservation projects in the area have been funded, including saving entire structures, storefront rehabilitation, exterior work, significant interior renovation, and reclamation of unused upper floor spaces.

Create a Readily Identifiable Core that is Unique and Vibrant with a Mixture of Entertainment, Housing, Specialty Shops, Offices, and Other Commercial Uses:

- The Edgewater Village project is located on a 6.37 acre site bordered by the southern bank of the Willamette river, Main Street, and a rail line along Water Avenue. This site was formerly the Stokely-VanCamp cannery; in 1988 it was purchased by Inland Quick Freeze, a seafood processing company. The company eventually vacated the site, which burned down in 2006. In 2007, Edgewater Village, LLC

requested \$2,400,000 in a developer partnership from the Albany Revitalization Agency (ARA) to complete \$22,000,000 in project work in five tax lots along Water Avenue in downtown Albany. When this request was analyzed by staff in 2007, they estimated a new flow of \$324,500 in Central Albany Revitalization Area (CARA) income and a return on investment to occur in seven years from project completion. The project included demolition and cleanup, construction of residential for-sale units of varying building styles – all equipped with automatic fire suppression systems due to limited e-vehicle access, enhancement of the Willamette riverfront trail system, installation of rail crossings, buffer plantings, and fencing along Water Avenue frontage, development of three pedestrian connections and view corridors to the existing trail system, and removal of invasive and non-native species plants along the Willamette riverbank. This project met many of the goals, objectives, and projects integral to the Central Albany Revitalization Area (CARA) Plan: reduce blight, increase housing density, create an east area anchor, encourage new forms of housing and home ownership, enhance and protect the community and environment values of waterway corridors, provide a safe transportation network that encourages pedestrian and bicycle access, and partner on riverfront housing infrastructure. The project has encountered many delays over the last 12 years since the relationship formally began between the developers and the urban renewal agency, including a recession, change of ownership, and financing challenges.

- Financial assistance in the form of small grants totaling \$395,200 for 74 small business owners in the downtown core. Projects that create vitality and attract people including the Albany Historic Carousel, the Pix Theatre, and ADA accessible event space in downtown.
- Financial assistance towards the Ironworks project. This development, now completed, includes a 15,000 square-foot office building, seven LEED-certified town homes, and an apartment building. In 2010, this project was the recipient of the Oregon Brownfield Award.

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Development Partnerships

CIP #	Phase	Year	Title	Projected Total
1338		0	PROPERTY ACQUISITION & ASSEMBLY	\$250,000
1342		0	PAINT PROGRAM	\$100,000
1343		0	ALBANY SQUARE DEVELOPMENT	\$150,000
1344		0	WATER AVENUE IMPROVEMENTS	\$2,000,000
1346		0	TRANSITION AREAS REDEVELOPMENT	\$1,250,000
1347		0	HOUSING DEMONSTRATION	\$250,000
1349		0	HOUSING REHABILITATION	\$700,000
Total for Unfunded Development Partnerships:				\$4,700,000

General Facilities

CIP #	Phase	Year	Title	Projected Total
1331		0	CANAL ESPLANADE	\$4,191,000
1333		0	COMMUNITY GATEWAYS	\$710,000
Total for Unfunded General Facilities:				\$4,901,000

Infrastructure

CIP #	Phase	Year	Title	Projected Total
1366		0	COMMUNICATIONS INFRASTRUCTURE	\$500,000
1367		0	UNDERGROUND OVERHEAD UTILITIES	\$1,000,000
1368		0	ROADS, WATER, SEWER, STORM SEWER, RAIL CROSSING	\$3,000,000
1370		0	ALLEY REDEVELOPMENT	\$725,000
1371		0	DOWNTOWN GRID SYSTEM	\$100,000
1372		0	TRAFFIC CALMING	\$250,000
1373		0	QUEEN AVENUE RAIL CROSSING	\$300,000
1374		0	1ST AVENUE UNDERCROSSING	\$500,000
Total for Unfunded Infrastructure:				\$6,375,000

Pedestrian/Bicycle Connectivity

CIP #	Phase	Year	Title	Projected Total
1375		0	WILLAMETTE RIVERFRONT PATH - CALAPOOIA CROSSING	\$1,000,000
1376		0	WILLAMETTE RIVERWALK - BOWMAN/HARRISON CONNECTION	\$250,000
1377		0	CALAPOOIA RIVERWALK	\$500,000
1379		0	8TH AVENUE CANAL ESPLANADE	\$500,000
1380		0	THURSTON CANAL ESPLANADE	\$600,000

CIP #	Phase	Year	Title	Projected Total
Total for Unfunded Pedestrian/Bicycle Connectivity:				\$2,850,000

Public Spaces & Facilities

CIP #	Phase	Year	Title	Projected Total
1352		0	BROADALBIN STREET IMPROVEMENTS	\$360,000
1353		0	ALBANY SQUARE	\$200,000
1354		0	ALBANY LANDING	\$350,000
1356		0	DOWNTOWN BEAUTIFICATION	\$300,000
1357		0	AWNING PROGRAM	\$125,000
1358		0	RIVERFRONT HOUSING AREA STREETScape	\$120,000
1359		0	MAIN STREET AREA STREETScape	\$75,000
1360		0	SIDEWALK PROGRAM	\$250,000
1361		0	STREET TREE PLANTING	\$250,000
1362		0	HISTORIC DISTRICTS SIGNAGE	\$200,000
1363		0	DOWNTOWN PARKING AREAS	\$350,000
1364		0	GOVERNMENT CENTER PARKING STRUCTURE	\$2,000,000
1365		0	WATER AVENUE AREA PARKING STRUCTURE	\$1,500,000
1384		0	PUBLIC FACILITIES	\$550,000
1990		0	DOWNTOWN STREETScape	\$560,000
Total for Unfunded Public Spaces & Facilities:				\$7,190,000

Watershed Health & Education

CIP #	Phase	Year	Title	Projected Total
1381		0	WATERSHED HEALTH	\$265,000
1382		0	RIPARIAN RESTORATION	\$50,000
1383		0	ALBANY GROVE	\$75,000
Total for Unfunded Watershed Health & Education:				\$390,000

Grand Total for Unfunded Revitalization: \$26,406,000



Protecting our Resources

Making Progress

Albany receives an average annual rainfall of approximately 42 inches. During rain events, it is important to have infrastructure in place to manage the stormwater runoff. Infrastructure for stormwater includes pipes and ditches and facilities to hold, infiltrate, and clean up stormwater in a safe and efficient manner that protects against flooding while also minimizing impacts to the environment. Albany has an estimated 139 miles of stormwater pipes, 70 miles of ditches, 2,495 manholes, 4,447 catch basins/inlets, along with 331 stormwater quality facilities.

In order to properly operate and maintain the stormwater system, it is important the City understand how the existing stormwater system performs, plan for future infrastructure needs, adapt to new regulatory requirements, and understand new methods and technologies for protecting Albany's valuable water resources.

Assessing Our System and Planning for the Future

Albany's last stormwater master plan, completed in 1988, did not evaluate North Albany and does not reflect current stormwater management practices, the current level of development within the community, or current regulatory requirements. Albany's Strategic Plan identifies an objective to develop and implement an updated stormwater master plan that evaluates our existing system and plans for future growth. The City is on track to complete an updated stormwater master plan during the spring of 2021, which will include a comprehensive project list that will be added to this section during the next update to the CIP.

One of the stormwater challenges the City is faced with is how to respond to new and upcoming regulatory requirements mandated by the Environmental Protection Agency (EPA) and the Oregon Department of Environmental Quality (DEQ). In June 2018, the City received approval of our third five-year plan for complying with the Willamette River Total Maximum Daily Load (TMDL). Now that Albany has surpassed the 50,000 population threshold, the City also will be required to obtain a Municipal Separate Storm Sewer System (NPDES MS4) permit from DEQ. To comply with the approved TMDL plan and the new NPDES MS4 Phase II permit, the City will need to make significant changes to our stormwater management practices within the five-year window of this CIP. In response to the new permit, annual regulatory compliance costs are anticipated to increase by approximately \$1,000,000 per year.

Taking steps to address the Funding Challenge

Stormwater service charges were implemented March 1, 2017, to provide a dedicated funding source for stormwater related activities. However, the current level of funding will not allow for an asset management approach to managing our infrastructure. Without additional funding, system failures that result in disruption of service, street flooding, and property damage should be anticipated. With only 74% of the system assessed to date, approximately \$24M in capital project needs have been identified to replace pipes that have failed or are anticipated to fail in the next 10 years.

Following completion of the master planning effort discussed above, Council can consider implementing a stormwater System Development Charge (SDC). This SDC could be used as another component of a stormwater funding methodology. No new stormwater projects are proposed for funding at this time, however, many of the identified Transportation CIP projects have associated stormwater infrastructure improvements.

Partnering with our neighbors

The City’s transportation system consists of city, state, and Linn and Benton county roads. The City maintains 403 lane miles of improved streets, 20 traffic signals, 7,551 signs, and 71 miles of painted pavement striping. The transportation network is the City’s single largest capital asset, and it continues to increase in size every year with new development and planned street improvement projects.

Federal regulations require that communities with populations greater than 50,000 and adjacent communities within the “urbanized area” of the larger community form Metropolitan Planning Organizations (MPOs). As a result, in 2013 the Albany Area Metropolitan Planning Organization (AAMPO) was formed with the cities of Albany, Millersburg, Tangent, and Jefferson and Linn and Benton counties. AAMPO provides a platform for Albany and our neighboring communities to work together on regional planning efforts.

In past years, Albany’s street capital projects have primarily been funded from Surface Transportation Program (STP) funding from the state, Sewer and Water in-lieu-of Franchise Fees that are transferred into the Street Fund each year, state gas tax revenues, and Street SDCs. Historically, STP revenues have been used to fund Albany’s largest street reconstruction projects. It has not been uncommon for multiple years’ worth of STP funding to be consolidated in order to fund a single project.

With the formation of AAMPO, Albany no longer directly receives STP funds from the state. The state provides STP funds to AAMPO based on the entire urbanized area. It is then up to the AAMPO policy board, made up of representatives of each agency, to decide how best to distribute the funds within the AAMPO boundaries. This year’s CIP was developed based on AAMPO’s anticipated distribution of STP funds and the City’s share of state gas tax revenue. The STP funding is dependent on the U.S. Congress’s funding of the Highway Trust Fund.

Financial Challenges Remain

Albany’s Strategic Plan identified an objective to maintain collector and arterial streets in fair or better condition and address local street needs as funding allows. Due to a lack of financial resources, Albany’s streets are not being maintained at a level that will allow all streets to remain in “fair” condition. The number of miles of streets has grown, the cost to maintain streets is increasing, and the amount of money available to fund street maintenance activities is not sufficient.



Albany’s residents are concerned about our streets. We hear you; however, without additional funding, the backlog of streets needing repair or reconstruction will continue to grow significantly. Albany is not alone in this problem. The entire nationwide transportation system is declining, and aging infrastructure is a challenge for communities across the country. The creation of a transportation utility fee has been discussed in the past to help close the annual funding gap in street maintenance but has not been implemented due to a concern of overburdening citizens with utility fees.

Funding Summary

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total costs in the year the project is proposed.

Each year the estimated cost of the projects are brought up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
Capital Reserves	\$195,200	\$0	\$0	\$0	\$0	\$195,200
Federal Grants	\$3,132,400	\$0	\$0	\$0	\$0	\$3,132,400
ODOT ARTS Grant	\$145,800	\$0	\$0	\$0	\$0	\$145,800
ODOT Local Bridge Program	\$738,600	\$0	\$0	\$0	\$0	\$738,600
ODOT SRTS Grant	\$1,519,300	\$0	\$0	\$0	\$0	\$1,519,300
Property Match	\$287,800	\$0	\$0	\$0	\$0	\$287,800
SDC – Improvement – Transportation	\$406,700	\$0	\$0	\$383,000	\$0	\$789,700
SDC – Reimbursement – Transportation	\$0	\$0	\$0	\$1,120,000	\$0	\$1,120,000
State of Oregon STP - AAMPO	\$0	\$0	\$1,751,000	\$710,000	\$0	\$2,461,000
Street Capital Reserves	\$3,644,600	\$4,290,000	\$4,270,000	\$4,262,000	\$3,212,000	\$19,678,600
<u>GRAND TOTALS:</u>	\$10,070,400	\$4,290,000	\$6,021,000	\$6,475,000	\$3,212,000	\$30,068,400

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2021 - 2022		
2370	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2382	QUEEN AVENUE REHABILITATION: 99E TO CITY LIMITS	\$2,500,000
2427	ASPHALT SURFACE TREATMENT PROGRAM	\$500,000
2434	LYON STREET AND 1ST AVENUE TURN LANE IMPROVEMENTS	\$120,000
2435	SALEM AVENUE BRIDGE OVER COX CREEK	\$823,100
2436	GEARY STREET SIDEWALK IMPROVEMENTS	\$1,600,000
2437	PERIWINKLE PATH EXTENSION	\$298,400
2438	MADISON STREET BICYCLE SAFETY IMPROVEMENTS	\$158,100
2445	CHICAGO STREET INFILL	\$115,400
2457	ALBANY TRANSIT OPERATIONS FACILITY	\$3,915,400
Total for FY 2021 - 2022		\$10,070,400
Plan Year: 2022 - 2023		
2387	WASHINGTON STREET OVERLAY: 1ST AVENUE TO PACIFIC BLVD	\$1,013,000
2388	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2428	ASPHALT SURFACE TREATMENT PROGRAM	\$250,000
2439	FOURTEENTH AVENUE, CLAY AND GEARY STREET OVERLAY	\$2,987,000
Total for FY 2022 - 2023		\$4,290,000
Plan Year: 2023 - 2024		
2381	WAVERLY OVERLAY: SANTIAM TO QUEEN AVENUE	\$992,000
2383	QUEEN AVENUE REHABILITATION: 99E TO MARION STREET	\$2,758,000
2421	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2422	34TH AVENUE OVERLAY: 99E TO JACKSON STREET	\$1,731,000
2429	ASPHALT SURFACE TREATMENT PROGRAM	\$500,000
Total for FY 2023 - 2024		\$6,021,000
Plan Year: 2024 - 2025		
2248	SALEM AVENUE OVERLAY: UNION PACIFIC RAILROAD TO CITY LIMITS	\$2,355,000
2420	ELM STREET OVERLAY: 5TH AVENUE TO QUEEN AVENUE	\$1,093,000
2430	ASPHALT SURFACE TREATMENT PROGRAM	\$500,000
2432	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2440	ALBANY AVENUE RECONSTRUCTION	\$1,859,000
2441	NORTH ALBANY ROAD OVERLAY: HIGHWAY 20 TO RAILROAD TRACKS	\$628,000
Total for FY 2024 - 2025		\$6,475,000
Plan Year: 2025 - 2026		
2431	ASPHALT SURFACE TREATMENT PROGRAM	\$500,000
2433	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000

Capital Improvement Program 2022-2026

2442	SANTIAM ROAD OVERLAY: MAIN STREET TO HIGHWAY 99E	\$956,000
2443	53RD AVENUE OVERLAY: CHINOOK STREET TO HIGHWAY 99E	\$844,000
2444	HILL STREET OVERLAY: 99E TO QUEEN AVENUE	\$872,000
	Total for FY 2025 - 2026	\$3,212,000
	Grand Total for Transportation:	\$30,068,400

Capital Improvement Program 2022-2026

Plan FY: 2021-2022 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 2370

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available from the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Plan FY: 2021-2022 **QUEEN AVENUE REHABILITATION: 99E TO CITY LIMITS**

CIP Project #: 2382

Master Plan:

Category: Transportation
Department: Public Works Department

Plan Element:

Classification: Street Reconstruction/Improvements

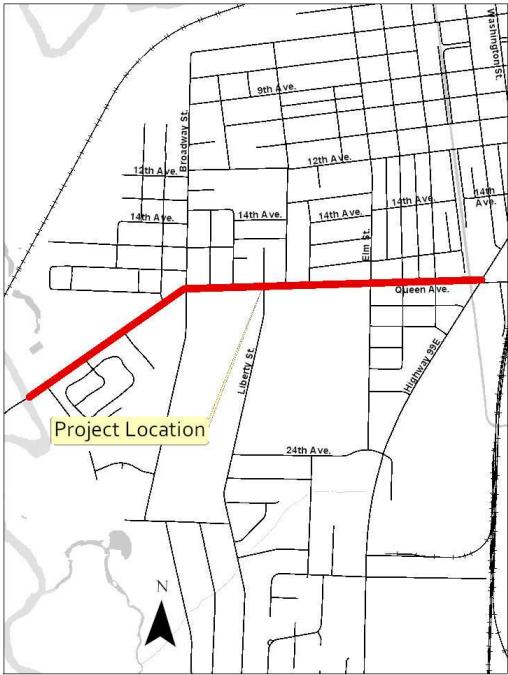
Total Cost: \$2,500,000

This project will rehabilitate deteriorated pavement on Queen Avenue from Highway 99E west approximately 5,400 feet to the City Limits. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements. Water line improvements as shown in CIP 2400 in the Water section of the CIP will also be coordinated with this project. Associated stormwater improvements are included in the total cost of this project because adequate stormwater funds are not available in the stormwater capital projects program.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$2,500,000
Total:	\$2,500,000



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 ASPHALT SURFACE TREATMENT PROGRAM

CIP Project #: 2427

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$500,000

Locations under consideration for this fiscal year's surface treatment improvements are not yet identified. The City's Pavement Management System will be used to select streets and help determine the appropriate surface treatment technology.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$500,000
	Total:	\$500,000

Plan FY: 2021-2022 LYON STREET AND 1ST AVENUE TURN LANE IMPROVEMENTS

CIP Project #: 2434

Master Plan: Transportation Master Plan
Category: Transportation
Department: Public Works Department

Plan Element: I21
Classification: Street Reconstruction/Improvements

SDC

Total Cost: \$120,000

This project includes improvements required to convert the northern westbound through lane on 1st Avenue at Lyon Street to a dual right turn lane.

Operating Budget Impact: None.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$92,400
250-40-255	SDC - IMPROVEMENT - TRANSPORTATION	\$27,600
Total:		\$120,000



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 SALEM AVENUE BRIDGE OVER COX CREEK

CIP Project #: 2435

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Bridges

Total Cost: \$823,100

The Salem Avenue Bridge over Cox Creek has significant scour near its supports making the foundation vulnerable to cracking. Albany received a grant through the Oregon Department of Transportation's Local Bridge Program to construct improvements to address the scour, and increase the strength of the bridge and its useful life. The grant requires a local match.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of required maintenance to the bridge structure.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	ODOT LOCAL BRIDGE PROGRAM	\$738,600
250-40-250	STREET CAPITAL RESERVES	\$84,500
	Total:	\$823,100



Plan FY: 2021-2022 **GEARY STREET SIDEWALK IMPROVEMENTS**

CIP Project #: 2436

Master Plan:

Plan Element:

Category: Transportation

Classification: Pedestrian & Bikeway

Department: Public Works Department

SDC

Total Cost: \$1,600,000

The City of Albany has received a grant through the Oregon Department of Transportation's Safe Routes to School Program for construction of sidewalk on both sides of Geary street between Grand Prairie Road and 34th Avenue. Improvements also include reconstruction of curb returns and driveway approaches, and installation of improved pedestrian crossings with rectangular rapid flashing beacons at 28th Avenue and 31st Avenue. The grant requires a local match.

Operating Budget Impact: Public sidewalks are maintained by the adjacent property owners so no increase in operating costs is expected.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	ODOT SRTS GRANT	\$1,280,000
250-40-255	SDC - IMPROVEMENT - TRANSPORTATION	\$320,000
Total:		\$1,600,000



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 PERIWINKLE PATH EXTENSION

CIP Project #: 2437

Master Plan:

Plan Element:

Category: Transportation

Classification: Pedestrian & Bikeway

Department: Public Works Department

SDC

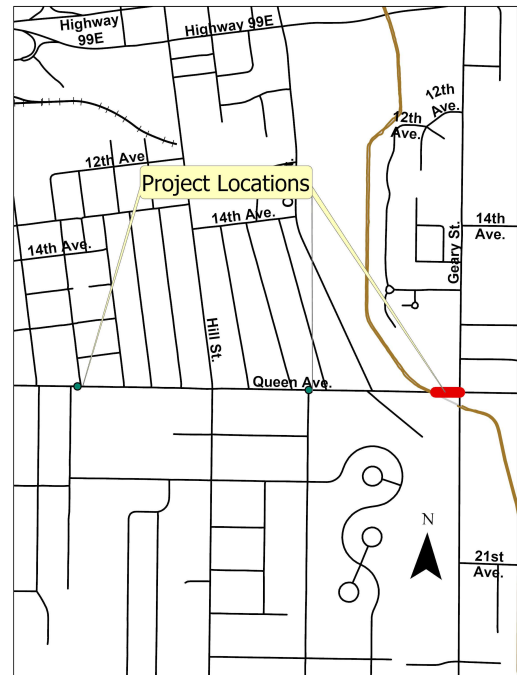
Total Cost: \$298,400

The City of Albany has received a grant through the Oregon Department of Transportation's Safe Routes to School Program for construction of rectangular rapid flashing beacons on Queen Avenue at existing crossings at Thurston Street and Main Street. Improvements also include construction of a new section of multi-use path starting at Geary Street that will connect to the existing Periwinkle Path. The grant requires a local match.

Operating Budget Impact: Public sidewalks are maintained by the adjacent property owners so no increase in operating costs is expected.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	ODOT SRTS GRANT	\$239,300
250-40-255	SDC - IMPROVEMENT - TRANSPORTATION	\$59,100
	Total:	\$298,400



Plan FY: 2021-2022 MADISON STREET BICYCLE SAFETY IMPROVEMENTS

CIP Project #: 2438

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$158,100

Funded by the All Roads Transportation Safety Project (ARTS) fund, this project will install safety improvements for bicycles on SE Madison Street. Improvements include dedicated bike lanes and striping, and installation of speed humps with a gradual slope. The grant requires a local match.

Operating Budget Impact: None.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 ODOT ARTS GRANT	\$145,800
250-40-250 STREET CAPITAL RESERVES	\$12,300
Total:	\$158,100



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 CHICAGO STREET INFILL

CIP Project #: 2445

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Street Reconstruction/Improvements

Total Cost: \$115,400

This project includes construction of approximately 100 linear feet of new residential street to connect Chicago Street SE and Columbus Place SE. This street will be constructed in an existing right-of-way to improve emergency access and neighborhood connectivity. Sewer improvements as shown in CIP 2449 in the Wastewater section of the CIP and water line improvements as shown in CIP 2450 in the Water section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will increase operating costs by adding a short additional length of paved street.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$115,400
Total:	\$115,400



Plan FY: 2021-2022 ALBANY TRANSIT OPERATIONS FACILITY

CIP Project #: 2457

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Transportation

Total Cost: \$3,915,400

Albany's bus storage is currently located on property behind Fire Station 12. The transit fleet has outgrown the facility. The current site does not allow all buses to be secured behind fencing, the storage facility lacks water and sewer services, and the site limits the Transit Departments ability to operate efficiently and expand with the growing needs of Albany's public transportation system. Furthermore, the Fire Department requires the bus storage be relocated off their property in order to construct a new training tower and enhance the existing training capabilities for its firefighters at this location. This 3.9 million dollar project will be designed and constructed in phases in order to secure necessary funding.

Operating Budget Impact: None.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
213-40-150	FEDERAL GRANTS	\$3,132,400
213-40-150	PROPERTY MATCH	\$287,800
213-40-150	CAPITAL RESERVES	\$195,200
250-40-250	STREET CAPITAL RESERVES	\$300,000
Total:		\$3,915,400



Plan FY: 2022-2023 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 2388

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available from the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Capital Improvement Program 2022-2026

Plan FY: 2022-2023 ASPHALT SURFACE TREATMENT PROGRAM

CIP Project #: 2428

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$250,000

Locations under consideration for this fiscal year's surface treatment improvements are not yet identified. The City's Pavement Management System will be used to select streets and help determine the appropriate surface treatment technology.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$250,000
	Total:	\$250,000

Plan FY: 2022-2023 FOURTEENTH AVENUE, CLAY AND GEARY STREET OVERLAY

CIP Project #: 2439

Master Plan:

Plan Element:

Category: Transportation

Classification: Pavement Overlay

Department: Public Works Department

Total Cost: \$2,987,000

This project includes construction of a 2-inch asphalt overlay on Geary Street from 6th Avenue SE south approximately 4,000 feet to Queen Avenue; on 14th Avenue from Geary Street east approximately 3,900 feet to Shortridge Street; on Clay Street from 14th Avenue north approximately 1,500 feet to Highway 20. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-250 STREET CAPITAL RESERVES	\$2,987,000
	Total:	\$2,987,000



Capital Improvement Program 2022-2026

Plan FY: 2023-2024 WAVERLY OVERLAY: SANTIAM TO QUEEN AVENUE

CIP Project #: 2381

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$992,000

This project will pave a 2-inch asphalt overlay on Waverly Drive between Santiam Highway south approximately 2,400 feet to the intersection with Queen Avenue. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$992,000
Total:	\$992,000



Plan FY: 2023-2024 **QUEEN AVENUE REHABILITATION: 99E TO MARION STREET**

CIP Project #: 2383

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Street Reconstruction/Improvements

Total Cost: \$2,758,000

This project will rehabilitate deteriorated pavement on Queen Avenue from Highway 99E east approximately 3,000 feet to Marion Street. Improvements will tie into planned improvements ODOT is completing at the railroad crossing just east of Highway 99E. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements. Water improvements as shown in CIP 2401 in the Water section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$1,007,000
250-40-250	STATE OF OREGON STP - AAMPO	\$1,751,000
Total:		\$2,758,000



Capital Improvement Program 2022-2026

Plan FY: 2023-2024 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 2421

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available from the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Plan FY: 2023-2024 34TH AVENUE OVERLAY: 99E TO JACKSON STREET

CIP Project #: 2422

Master Plan: **Plan Element:**
Category: Transportation **Classification:** Pavement Overlay
Department: Public Works Department

Total Cost: \$1,731,000

This project will pave a 2-inch asphalt overlay on 34th Avenue from Highway 99E east approximately 4,700 feet to Jackson Street. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements. Water improvements as shown in CIP 2414 in the Water section of the CIP will be coordinated with this project.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$1,731,000
Total:	\$1,731,000



Capital Improvement Program 2022-2026

Plan FY: 2023-2024 ASPHALT SURFACE TREATMENT PROGRAM

CIP Project #: 2429

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$500,000

Locations under consideration for this fiscal year's surface treatment improvements are not yet identified. The City's Pavement Management System will be used to select streets and help determine the appropriate surface treatment technology.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-250 STREET CAPITAL RESERVES	\$500,000
	Total:	\$500,000

Plan FY: 2024-2025 SALEM AVENUE OVERLAY: UNION PACIFIC RAILROAD TO CITY LIMITS

CIP Project #: 2248

Master Plan: **Plan Element:**
Category: Transportation **Classification:** Street Reconstruction/Improvements
Department: Public Works Department

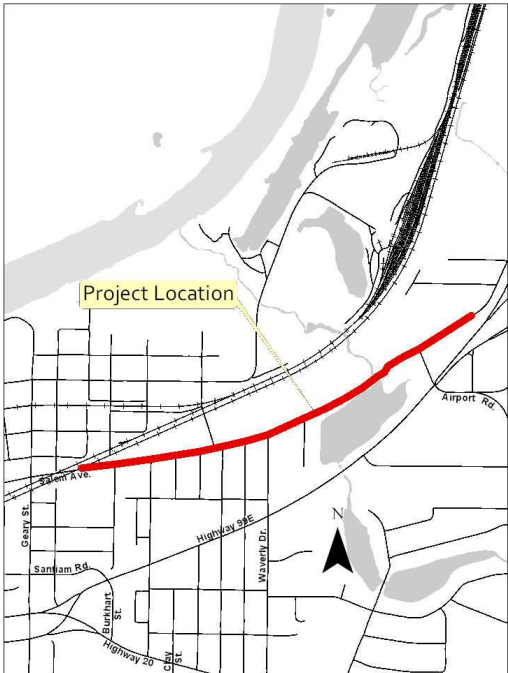
Total Cost: \$2,355,000

This project will rehabilitate the existing asphalt surface with a 2-inch asphalt grind-inlay. This project also includes construction of a mini roundabout at Salem Avenue's intersection with Waverly Drive, repairs to existing storm drain pipes, and installation of improved pedestrian crossings at Davidson Street, Lake Street, and Waverly Park. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of deteriorating pavement.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$1,645,000
250-40-250 STATE OF OREGON STP - AAMPO	\$710,000
Total:	\$2,355,000



Capital Improvement Program 2022-2026

Plan FY: 2024-2025 ELM STREET OVERLAY: 5TH AVENUE TO QUEEN AVENUE

CIP Project #: 2420

Master Plan:

Plan Element:

Category: Transportation

Classification: Pavement Overlay

Department: Public Works Department

Total Cost: \$1,093,000

This project will pave a 2-inch asphalt overlay on Elm Street from 5th Avenue south approximately 3,400 feet to Queen Avenue. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements. Associated stormwater improvements are included in the total cost for this project because adequate stormwater funds are not available in the Stormwater Capital Projects fund.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-250 STREET CAPITAL RESERVES	\$1,093,000
	Total:	\$1,093,000



Plan FY: 2024-2025 ASPHALT SURFACE TREATMENT PROGRAM

CIP Project #: 2430

Master Plan: **Plan Element:**
Category: Transportation **Classification:** Pavement Overlay
Department: Public Works Department

Total Cost: \$500,000

Locations under consideration for this fiscal year's surface treatment improvements are not yet identified. The City's Pavement Management System will be used to select streets and help determine the appropriate surface treatment technology.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$500,000
Total:	\$500,000

Capital Improvement Program 2022-2026

Plan FY: 2024-2025 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 2432

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available from the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Plan FY: 2024-2025 ALBANY AVENUE RECONSTRUCTION

CIP Project #: 2440

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Street Reconstruction/Improvements

SDC

Total Cost: \$1,859,000

This project will rehabilitate heavily-deteriorated pavement on Albany Avenue between Salem Avenue and Highway 99E. Albany Avenue will be widened to accommodate additional lanes needed to improve the roads capacity. Improvements will tie into planned improvements ODOT is completing at the intersection of Highway 99E with Airport Road and Albany Avenue to address safety concerns. Sidewalk and curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of deteriorated pavement.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-260	SDC - REIMBURSEMENT - TRANSPORTATION	\$1,120,000
250-40-255	SDC - IMPROVEMENT - TRANSPORTATION	\$383,000
250-40-250	STREET CAPITAL RESERVES	\$356,000
Total:		\$1,859,000

Capital Improvement Program 2022-2026

Plan FY: 2024-2025 NORTH ALBANY ROAD OVERLAY: HIGHWAY 20 TO RAILROAD TRACKS

CIP Project #: 2441

Master Plan: **Plan Element:**
Category: Transportation **Classification:** Pavement Overlay
Department: Public Works Department

Total Cost: \$628,000

This project includes construction of a 2-inch asphalt overlay on North Albany Road from Highway 20 north approximately 1,800 feet to the railroad tracks. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$628,000
Total:		\$628,000



Plan FY: 2025-2026 ASPHALT SURFACE TREATMENT PROGRAM

CIP Project #: 2431

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$500,000

Locations under consideration for this fiscal year's surface treatment improvements are not yet identified. The City's Pavement Management System will be used to select streets and help determine the appropriate surface treatment technology.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$500,000
	Total:	\$500,000

Capital Improvement Program 2022-2026

Plan FY: 2025-2026 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 2433

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available from the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity Funding Source</u>	<u>Projected Amount</u>
250-40-250 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Plan FY: 2025-2026 SANTIAM ROAD OVERLAY: MAIN STREET TO HIGHWAY 99E

CIP Project #: 2442

Master Plan: **Plan Element:**
Category: Transportation **Classification:** Pavement Overlay
Department: Public Works Department

Total Cost: \$956,000

This project includes construction of a 2-inch asphalt overlay on Santiam Road from Main Street east approximately 3,100 feet to Highway 99E. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-250 STREET CAPITAL RESERVES	\$956,000
	Total:	\$956,000



Capital Improvement Program 2022-2026

Plan FY: 2025-2026 53RD AVENUE OVERLAY: CHINOOK STREET TO HIGHWAY 99E

CIP Project #: 2443

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pavement Overlay

Total Cost: \$844,000

This project includes construction of a 2-inch asphalt overlay on 53rd Avenue from Chinook Street east approximately 3,300 feet to Highway 99E. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	250-40-250 STREET CAPITAL RESERVES	\$844,000
	Total:	\$844,000



Plan FY: 2025-2026 HILL STREET OVERLAY: 99E TO QUEEN AVENUE

CIP Project #: 2444

Master Plan:

Plan Element:

Category: Transportation

Classification: Pavement Overlay

Department: Public Works Department

Total Cost: \$872,000

This project includes construction of a 2-inch asphalt overlay on Hill Street from 99E south approximately 3,000 feet to Queen Avenue. The existing pavement is deteriorated due to age. Curb ramps will also be replaced as part of this project to meet current Americans with Disabilities Act requirements.

Operating Budget Impact: This project will reduce maintenance costs over the long term by reducing the amount of temporary patching and other maintenance of the deteriorated pavement.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
250-40-250	STREET CAPITAL RESERVES	\$872,000
Total:		\$872,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Airport

CIP #	Phase	Year	Title	Projected Total
1697	1	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$251,000
1697	2	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$283,000
1697	3	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$338,000
1880		0	SEWER EXTENSION TO NORTH HANGARS	\$852,000
1926		0	ALBANY AIRPORT SEWER EXTENSION	\$200,000
2164		0	CONSTRUCT TAXIWAY	\$162,500
Total for Unfunded Airport:				\$2,086,500

Bicycle Projects

CIP #	Phase	Year	Title	Projected Total
2011		0	WAVERLY DRIVE BIKE SHARROWS (B2)	\$5,000
2013		0	24TH AVENUE BIKE SHARROWS (B4)	\$5,000
2015		0	CENTER STREET BIKE SHARROWS (B6)	\$6,000
2016		0	US 20, NORTH ALBANY SHOULDER TO BIKE LANES (B7)	\$31,000
2017		0	1ST AVENUE BIKE BOULEVARD (B8)	\$43,000
2018		0	2ND AVENUE BIKE BOULEVARD (B9)	\$43,000
2019		0	MADISON STREET - 7TH AVENUE BIKE BOULEVARD (B10)	\$40,000
2020		0	7TH AVENUE BIKE BOULEVARD (B11)	\$95,000
2021		0	TAKENA BIKE BOULEVARD (B12)	\$53,000
2022		0	LIBERTY - LAKEWOOD BIKE BOULEVARD (B13)	\$76,000
2023		0	12TH AVENUE (WEST) BIKE BOULEVARD (B14)	\$32,000
2024		0	BAIN STREET BIKE BOULEVARD (B15)	\$49,000
2025		0	SOUTH SHORE DRIVE BIKE BOULEVARD (B16)	\$33,000
2026		0	SHORTRIDGE STREET BIKE BOULEVARD (B17)	\$27,000
2027		0	24TH AVENUE BIKE BOULEVARD (B18)	\$13,000
2028		0	38TH AND 39TH AVENUE BIKE BOULEVARDS (B19)	\$106,000
Total for Unfunded Bicycle Projects:				\$657,000

Bridges

CIP #	Phase	Year	Title	Projected Total
1063		0	7TH AVENUE AT ALBANY CANAL	\$87,000
1064		0	9TH AVENUE AT ALBANY CANAL	\$79,000
1065		0	10TH AVENUE AT ALBANY CANAL	\$55,000
1066		0	11TH AVENUE AT ALBANY CANAL	\$47,000
Total for Unfunded Bridges:				\$268,000

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
Intersection Projects				
CIP #	Phase	Year	Title	Projected Total
2036	0		WAVERLY DRIVE/QUEEN AVENUE INTERSECTION ADD LANE(S) (I6)	\$72,000
2037	0		WAVERLY DRIVE/GRAND PRAIRIE INTERSECTION ADD LANE(S) (I7)	\$175,000
2038	0		US 20/NORTH ALBANY ROAD INTERSECTION ADD LANE(S) (I8)	\$40,000
2039	0		US 20/SPRINGHILL DRIVE INTERSECTION ADD LANE(S) (I9)	\$14,000
2040	0		KNOX BUTTE/CENTURY DRIVE INTERSECTION CONTROL CHANGE (I10)	\$345,000
2043	0		US 20/CLAY STREET SAFETY (I13)	\$185,000
2044	0		OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I14)	\$192,000
2046	0		ELLINGSON ROAD/COLUMBUS STREET INTERSECTION CONTROL CHANGE (I16)	\$345,000
2047	0		WAVERLY DRIVE/14TH AVENUE INTERSECTION ADD LANE(S) (I17)	\$77,000
2048	0		QUEEN AVENUE/GEARY STREET INTERSECTION ADD LANE(S) (I18)	\$1,901,000
2049	0		WAVERLY DRIVE/34TH AVENUE INTERSECTION ADD LANE(S) (I19)	\$42,000
2050	0		US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I20)	\$18,000
2051	0		US 20 (LYON STREET)/1ST AVENUE INTERSECTION ADD LANE(S) (I21)	\$11,000
2053	0		US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I23)	\$17,000
2054	0		OR 99E/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I24)	\$959,000
2055	0		US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I25)	\$853,000
2056	0		US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I26)	\$240,000
2057	0		OR 99E/QUEEN AVENUE INTERSECTION ADD LANE(S) (I27)	\$894,000
2058	0		OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I28)	\$456,000
2059	0		OR 99E/KILLDEER AVENUE INTERSECTION ADD LANE(S) (I29)	\$3,207,000
2060	0		US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I30)	\$571,000
2061	0		US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I31)	\$619,000
2063	0		SPRINGHILL DRIVE/HICKORY STREET INTERSECTION CONTROL CHANGE (I34)	\$345,000
2065	0		TIMBER STREET EXTENSION/18TH AVENUE INTERSECTION CONTROL CHANGE (I36)	\$1,513,000
2066	0		OR 99E/29TH AVENUE INTERSECTION ADD LANE(S) (I37)	\$106,000
2067	0		SALEM AVENUE/GEARY STREET INTERSECTION CONTROL CHANGE (I38)	\$845,000
2068	0		OR 99E/LYON STREET INTERSECTION ADD LANE(S) (I39)	\$205,000
2069	0		OR 99E/53RD AVENUE INTERSECTION ADD LANE(S) (I40)	\$550,000
Total for Unfunded Intersection Projects:				\$14,797,000

Link Projects

CIP #	Phase	Year	Title	Projected Total
2070	0		53RD AVENUE EXTENSION (L1)	\$17,986,000
2071	0		WAVERLY DRIVE ADD LANE(S) (L2)	\$1,394,000
2073	0		TIMBER STREET EXTENSION (L4)	\$3,674,000
2074	0		MAIN STREET/7TH AVENUE/HILL STREET URBAN UPGRADE (L5)	\$1,292,000
2078	0		NEW NORTH ALBANY CONNECTOR (L10)	\$5,818,000
2079	0		SPICER DRIVE EXTENSION (WEST OF TIMBER STREET) (L11)	\$982,000
2080	0		SPICER DRIVE EXTENSION (EAST OF TIMBER STREET) (L12)	\$1,666,000
2081	0		GOLDFISH FARM ROAD EXTENSION (L13)	\$1,013,000
2082	0		DOGWOOD AVENUE EXTENSION (L14)	\$3,294,000

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
2083		0	NEW NORTH/SOUTH COLLECTOR (L15)	\$7,497,000
2084		0	NEW EAST/WEST COLLECTOR (L16)	\$3,723,000
2085		0	EXPO PARKWAY EXTENSION (SOUTH OF DUNLAP) (L17)	\$996,000
2086		0	TIMBER STREET EXTENSION TO SOMERSET AVENUE (L18)	\$1,720,000
2088		0	SANTA MARIA AVENUE EXTENSION (L20)	\$1,357,000
2089		0	KNOX BUTTE ROAD WIDENING (L21)	\$4,647,000
2090		0	KNOX BUTTE ROAD WIDENING (L22)	\$856,000
2091		0	KNOX BUTTE ROAD WIDENING (L23)	\$1,256,000
2092		0	KNOX BUTTE ROAD WIDENING (L24)	\$7,688,000
2093		0	DUNLAP AVENUE EXTENSION (L25)	\$1,045,000
2094		0	SPRINGHILL DRIVE WIDENING (L26)	\$3,406,000
2095		0	US 20 WIDENING (L27)	\$8,351,000
2096		0	ELLINGSON ROAD EXTENSION (L28)	\$4,430,000
2098		0	FESCUE STREET TO THREE LAKES ROAD CONNECTOR (L31)	\$886,000
2099		0	FESCUE STREET EXTENSION (L32)	\$3,054,000
2100		0	THREE LAKES ROAD REALIGNMENT (L33)	\$2,617,000
2101		0	LOONEY LANE EXTENSION (L34)	\$914,000
2102		0	ALBANY AVENUE WIDENING (L35)	\$1,177,000
2104		0	SPRINGHILL DRIVE URBAN UPGRADE (L37)	\$4,158,000
2105		0	SCENIC DRIVE URBAN UPGRADE (L38)	\$6,842,000
2106		0	CENTURY DRIVE URBAN UPGRADE (L39)	\$3,199,000
2108		0	SKYLINE DRIVE URBAN UPGRADE (L41)	\$1,523,000
2109		0	CROCKER LANE URBAN UPGRADE (L42)	\$4,529,000
2110		0	VALLEY VIEW DRIVE URBAN UPGRADE (L43)	\$3,695,000
2111		0	WEST THORNTON LAKE DRIVE URBAN UPGRADE (L44)	\$6,097,000
2112		0	ALLEN LANE URBAN UPGRADE (L45)	\$2,689,000
2113		0	COLUMBUS STREET URBAN UPGRADE (L46)	\$2,727,000
2114		0	GRAND PRAIRIE ROAD URBAN UPGRADE (L47)	\$2,260,000
2115		0	SPICER DRIVE URBAN UPGRADE (L48)	\$868,000
2116		0	SCRAVEL HILL ROAD URBAN UPGRADE (L49)	\$9,699,000
2117		0	QUARRY ROAD URBAN UPGRADE (L50)	\$3,493,000
2118		0	SPICER ROAD URBAN UPGRADE (L51)	\$676,000
2119		0	GOLDFISH FARM ROAD URBAN UPGRADE (L52)	\$4,444,000
2120		0	ELLINGSON ROAD URBAN UPGRADE (L53)	\$5,847,000
2121		0	LOCHNER ROAD URBAN UPGRADE (L54)	\$5,756,000
2122		0	THREE LAKES ROAD URBAN UPGRADE (L55)	\$4,856,000
2123		0	US 20 - EAST OF I-5 URBAN UPGRADE (L56)	\$2,068,000
2126		0	WATER AVENUE URBAN UPGRADE (L59)	\$4,070,000
2127		0	US 20 SUPERELEVATION AND WIDENING (L60)	\$3,122,000
2128		0	THREE LAKES ROAD URBAN UPGRADE (L61)	\$1,879,000
Total for Unfunded Link Projects:				\$177,236,000

Miscellaneous - Transportation

CIP #	Phase	Year	Title	Projected Total
2343		0	QUIET ZONE AT RAIL CROSSINGS	\$15,000,000
Total for Unfunded Miscellaneous - Transportation:				\$15,000,000

Transportation - Unfunded Projects

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
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Multi-Use Path Projects

CIP #	Phase	Year	Title	Projected Total
2130		0	OAK CREEK TRAIL (M2)	\$2,645,000
2131		0	WEST TIMBER-LINN TRAIL (M3)	\$161,000
2132		0	SOUTH WATERFRONT TRAIL (M4)	\$76,000
2134		0	ALBANY-CORVALLIS MULTIUSE PATH (M6)	\$761,000
2135		0	EAST TIMBER-LINN TRAIL (M7)	\$277,000
2136		0	BAIN STREET/WAVERLY LAKE TRAIL (M8)	\$153,000
2137		0	LEBANON TRAIL (M9)	\$581,000
2138		0	PERIWINKLE TRAIL EXTENSION (M10)	\$1,528,000
2139		0	EAST ALBANY WILLAMETTE RIVER BRIDGE (M11)	\$7,657,000
2140		0	99E/OAK CREEK CROSSING IMPROVEMENT (M12)	\$129,000
2141		0	US 20/99E UNDERCROSSING (M13)	\$1,500,000
Total for Unfunded Multi-Use Path Projects:				\$15,468,000

Pedestrian & Bikeway

CIP #	Phase	Year	Title	Projected Total
1993		0	TAKENA STREET BIKE BOULEVARD	\$73,000
Total for Unfunded Pedestrian & Bikeway:				\$73,000

Pedestrian Projects

CIP #	Phase	Year	Title	Projected Total
2142		0	SPRINGHILL DRIVE SIDEWALK (P1)	\$542,000
2143		0	99E/24TH AVENUE CROSSING IMPROVEMENT (P2)	\$129,000
2144		0	OR 99E: BURKHART TO WAVERLY CROSSING IMPROVEMENT (P3)	\$129,000
2145		0	FERRY STREET SIDEWALK (P4)	\$725,000
2146		0	COLUMBUS STREET SIDEWALK (P5)	\$277,000
2148		0	AIRPORT ROAD SIDEWALK (P7)	\$485,000
2150		0	WAVERLY DRIVE SIDEWALK (P9)	\$88,000
2151		0	SANTIAM-ALBANY CANAL PEDESTRIAN ESPLANADE (P10)	\$1,232,000
2152		0	THURSTON STREET CANAL PEDESTRIAN ESPLANADE (P11)	\$1,863,000
2208		0	KNOX BUTTE ROAD PEDESTRIAN IMPROVEMENT	\$70,000
Total for Unfunded Pedestrian Projects:				\$5,540,000

Street Reconstruction/Improvements

CIP #	Phase	Year	Title	Projected Total
2182		0	BROADWAY STREET OVERLAY: 9TH AVENUE TO QUEEN AVENUE	\$329,000
2183		0	FERRY STREET REPAIR AND OVERLAY: QUEEN AVENUE TO 34TH AVENUE	\$590,000
2227		0	24TH AVENUE REHABILITATION – LIBERTY STREET TO PACIFIC BOULEVARD	\$530,000
2230		0	THURSTON STREET REHABILITATION – QUEEN AVENUE TO SOUTH OF 19TH AVENUE	\$657,000
2232		0	38TH AVENUE REHABILITATION – 35TH AVENUE TO THURSTON STREET	\$371,000

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
2233		0	5TH AVENUE REHABILITATION – LYON STREET TO MAIN STREET	\$3,800,000
2234		0	2ND AVENUE OVERLAY: ELLSWORTH STREET TO MAIN STREET	\$311,000
2237		0	HICKORY STREET OVERLAY: NORTH ALBANY ROAD TO SPRINGHILL DRIVE	\$199,000
2238		0	TIMBER STREET OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$179,000
2239		0	DOGWOOD AVENUE OVERLAY: PRICE ROAD TO GOLDFISH FARM ROAD	\$185,000
2240		0	GEARY STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$318,000
2241		0	1ST AVENUE OVERLAY: LYON STREET TO MAIN STREET	\$311,000
2242		0	QUEEN AVENUE OVERLAY: SHERMAN STREET TO WAVERLY DRIVE	\$464,000
2243		0	GEARY STREET OVERLAY: 17TH AVENUE TO 24TH AVENUE	\$331,000
2244		0	PRICE ROAD OVERLAY: DOGWOOD AVENUE TO BLUE OX RV PARK	\$232,000
2245		0	LOCHNER ROAD OVERLAY: OREGON YOUTH AUTHORITY FRONTAGE	\$146,000
2246		0	GRAND PRAIRIE ROAD OVERLAY: GEARY STREET TO WAVERLY DRIVE	\$331,000
2249		0	21ST AVENUE OVERLAY: WAVERLY DRIVE TO LEXINGTON STREET	\$132,000
2250		0	LEXINGTON STREET OVERLAY: 21ST AVENUE TO GRAND PRAIRIE ROAD	\$265,000
2251		0	53RD AVENUE OVERLAY: CHINOOK DRIVE TO ELK RUN DRIVE	\$132,000
2252		0	CHINOOK DRIVE OVERLAY: COUGAR DRIVE TO 53RD AVENUE	\$146,000
2254		0	ELM STREET OVERLAY: 5TH AVENUE TO 24TH AVENUE	\$530,000
2255		0	SANTIAM ROAD OVERLAY: MAIN STREET TO CLEVELAND STREET	\$172,000
2256		0	MARION STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$219,000
2257		0	34TH AVENUE OVERLAY: LYON STREET TO WAVERLY DRIVE	\$695,000
2258		0	NORTH ALBANY ROAD OVERLAY: PORTLAND & WESTERN RAILROAD TO U.S. HIGHWAY 20	\$199,000
2259		0	KILLDEER AVENUE OVERLAY: PACIFIC BOULEVARD TO AIRPORT ROAD	\$179,000
2260		0	5TH AVENUE OVERLAY: ELM STREET TO WASHINGTON STREET	\$146,000
2262		0	CLOVER RIDGE ROAD OVERLAY: KNOX BUTTE ROAD TO TRUAX CREEK BRIDGE	\$271,000
2264		0	NORTH ALBANY ROAD OVERLAY: GIBSON HILL ROAD TO WEST OF GALE STREET	\$318,000
2266		0	GOLDFISH FARM ROAD OVERLAY: U.S. HIGHWAY 20 TO CREEL AVE	\$199,000
2268		0	SOMERSET DRIVE OVERLAY: TIMBER RIDGE STREET TO KNOX BUTTE ROAD	\$179,000
2269		0	MARION STREET OVERLAY: 34TH AVENUE TO ALBANY & EASTERN RAILROAD TRACKS	\$99,000
2270		0	GOLDFISH FARM ROAD OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$172,000
2271		0	WAVERLY DRIVE OVERLAY: GRAND PRAIRIE ROAD TO 36TH AVENUE	\$298,000
2272		0	GRAND PRAIRIE ROAD OVERLAY: WAVERLY DRIVE TO EAST OF LEXINGTON STREET	\$225,000
2273		0	SALEM AVENUE OVERLAY: SHERMAN STREET TO UNION PACIFIC RAILROAD	\$212,000
2274		0	GEARY STREET OVERLAY: FRONT AVENUE TO 6TH AVENUE	\$166,000
2275		0	LIBERTY STREET OVERLAY: QUEEN AVENUE 24TH AVENUE	\$212,000
2276		0	WAVERLY DRIVE OVERLAY: PACIFIC BOULEVARD TO SANTIAM HIGHWAY	\$199,000
2277		0	WAVERLY DRIVE OVERLAY: QUEEN AVENUE TO GRAND PRAIRIE ROAD	\$305,000
2278		0	DEL RIO AVENUE OVERLAY: COLUMBUS STREET TO WAVERLY DRIVE	\$99,000
2279		0	TIMBER RIDGE STREET OVERLAY: SOMERSET DRIVE TO KNOX BUTTE ROAD	\$265,000

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
2408		0	9TH AVENUE STREET IMPROVEMENTS	\$1,249,000
Total for Unfunded Street Reconstruction/Improvements:				\$16,567,000

Study Projects

CIP #	Phase	Year	Title	Projected Total
2154		0	ADA ACCESSIBILITY AUDIT (S1)	\$25,000
2155		0	HIGHWAY 20 CORRIDOR AND DOWNTOWN REFINEMENT PLAN (S2)	\$250,000
2156		0	SAFETY AUDIT (S3)	\$30,000
2157		0	ALBANY TSP MPO UPDATE (S6)	\$350,000
2158		0	WAYFINDING (S8)	\$25,000
2159		0	INTERSTATE 5/OR 99E./KNOX BUTTE REFINEMENT PLAN (S9)	\$100,000
2160		0	INTERSTATE 5/US 20 (SANTIAM) REFINEMENT PLAN (S10)	\$100,000
Total for Unfunded Study Projects:				\$880,000

Transit Projects

CIP #	Phase	Year	Title	Projected Total
2303		0	LAND ACQUISITION, ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
2304		0	DESIGN AND CONSTRUCTION OF ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
Total for Unfunded Transit Projects:				\$3,000,000

Grand Total for Unfunded Transportation: \$251,572,500

Catching Up on Deferred Maintenance

Replacement Needs Prominent

The City's wastewater system consists of a collection system that is made up of 197 miles of gravity flow pipes, 6.3 miles of pressure pipes, 4,381 manholes, 11 sewer lift stations, the Water Reclamation Facility, and Talking Water Gardens wetlands.

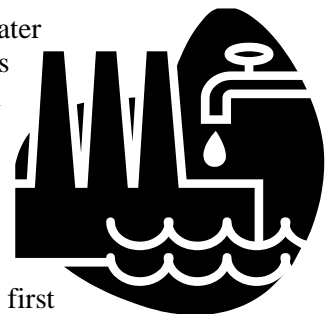
Staff systematically performs extensive condition assessments of the City's wastewater system in order to identify and prioritize the perpetual life replacement of the infrastructure. Based on current assessment results, approximately 24 miles of the City's 197 miles of gravity flow sewer pipes are anticipated to require replacement or major repair within the next 10 years, or risk complete failures with interruption of service and potential overflows into basements.

The Albany City Council has set five-year planning goals for funding perpetual life replacement to avoid wastewater main failures and disruption of sewer service to Albany citizens. This strategy requires a commitment to seeking additional revenues in the coming years. The City Council will be evaluating revenues, expenditures, system needs, and the state of the local economy annually, to determine what future revenue resource increases are appropriate. If wastewater rates are not raised according to the five-year plan, it will not be possible to complete many of the projects listed in the five-year life of the wastewater portion of the CIP and future CIPs will reflect these changes.

The wastewater projects identified in this year's five-year window are consistent with Council's direction and represent the minimum necessary to restore the condition of the collection system with the goal of continued provision of uninterrupted service to the Albany community. Restoration of the collection system helps reduce infiltration of groundwater and inflow of stormwater into the collection system which can impact capacity requirements within the system and require additional capital improvements for conveyance and treatment of sewer flows.

Evaluating System Capacity Requirements

The City of Albany conducted a system-wide capacity analysis of the wastewater collection system in 2015. The evaluation identified a number of locations throughout town that are capacity limited and in need of eventual replacement/expansion. A handful of the identified locations are significantly limited and result in rainfall induced overflows that are not permitted under the City's discharge permit with DEQ. The cost to immediately address all of these deficiencies far exceeds the City's financial capabilities. Consequently, Council prioritized improvements based on risks and established a funding strategy to systematically construct improvements over time. Progress is being made! The first phase of the Cox Creek Interceptor, and construction of the Riverfront Interceptor Lift Station and Force Main were completed in the previous biennium. The second and third phases of the Cox Creek Interceptor and the Ferry Street Interceptor are identified in the five-year planning window of this CIP.



Funding Summary

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total project costs in the year the project is proposed.

Each year the estimated cost of the projects is adjusted to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. An annual three percent inflation factor is added to estimate future year costs.

Projected Cost Totals

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
Sewer Rates/Operating Revenues	\$5,504,000	\$1,963,000	\$1,275,000	\$7,895,000	\$4,564,000	\$21,201,000
<u>GRAND TOTALS:</u>	\$5,504,000	\$1,963,000	\$1,275,000	\$7,895,000	\$4,564,000	\$21,201,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2021 - 2022		
2375	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$275,000
2426	COX CREEK INTERCEPTOR PROJECT PHASE 2	\$5,200,000
2449	CHICAGO STREET SEWER INFILL	\$29,000
Total for FY 2021 - 2022		\$5,504,000
Plan Year: 2022 - 2023		
2395	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$275,000
2396	WASHINGTON STREET SEWER IMPROVEMENTS	\$1,688,000
Total for FY 2022 - 2023		\$1,963,000
Plan Year: 2023 - 2024		
2418	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$275,000
2419	2024 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,000,000
Total for FY 2023 - 2024		\$1,275,000
Plan Year: 2024 - 2025		
2331	COX CREEK INTERCEPTOR PROJECT PHASE 3	\$7,620,000
2446	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$275,000
Total for FY 2024 - 2025		\$7,895,000
Plan Year: 2025 - 2026		
2341	FERRY STREET INTERCEPTOR PROJECT	\$3,489,000
2447	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$275,000
2448	2026 COLLECTION SYSTEM REHABILITATION PROJECTS	\$800,000
Total for FY 2025 - 2026		\$4,564,000
Grand Total for Wastewater:		\$21,201,000

Plan FY: 2021-2022 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 2375

Master Plan:		Plan Element:	
Category:	Wastewater	Classification:	Miscellaneous - Wastewater
Department:	Public Works Department		

Total Cost: \$275,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350	SEWER RATES/OPERATING REVENUES	\$275,000
	Total:	\$275,000

Capital Improvement Program 2022-2026

Plan FY: 2021-2022 COX CREEK INTERCEPTOR PROJECT PHASE 2

CIP Project #: 2426

Master Plan: Sanitary Sewer Master Plan **Plan Element:** P8
Category: Wastewater **Classification:** Interceptors/Collectors
Department: Public Works Department

Total Cost: \$5,200,000

The Cox Creek Interceptor projects will provide capacity to reduce existing overflows and to handle peak buildout flows during a 5-year design storm event. With new additional capacity, surcharging in upstream sewer lines will be significantly reduced with a goal of eliminating unpermitted overflows from the sewer system. Construction of these improvements will also allow for continued property development in the upstream sewer basin. This project will replace approximately 1,200 feet of undersized pipe with new 24-inch and 30-inch sewer pipe.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES	\$5,200,000
Total:	\$5,200,000



Plan FY: 2021-2022 CHICAGO STREET SEWER INFILL

CIP Project #: 2449

Master Plan: **Plan Element:**
Category: Wastewater **Classification:** Sewer Mains
Department: Public Works Department

Total Cost: \$29,000

This project will construct approximately 100 linear feet of new 8-inch sewer main on Chicago Street SE. This extension will provide service to adjacent properties. Street improvements as shown in CIP 2445 in the Transportation section of the CIP and water line improvements as shown in CIP 2450 in the Water section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will slightly increase operating costs by adding additional sewer lines to the wastewater system.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350	SEWER RATES/OPERATING REVENUES	\$29,000
Total:		\$29,000



Capital Improvement Program 2022-2026

Plan FY: 2022-2023 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 2395

Master Plan:

Category: Wastewater
Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Wastewater

Total Cost: \$275,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES		\$275,000
	Total:	\$275,000

Plan FY: 2022-2023 WASHINGTON STREET SEWER IMPROVEMENTS

CIP Project #: 2396

Master Plan: Plan Element:
Category: Wastewater **Classification:** Sewer Mains
Department: Public Works Department

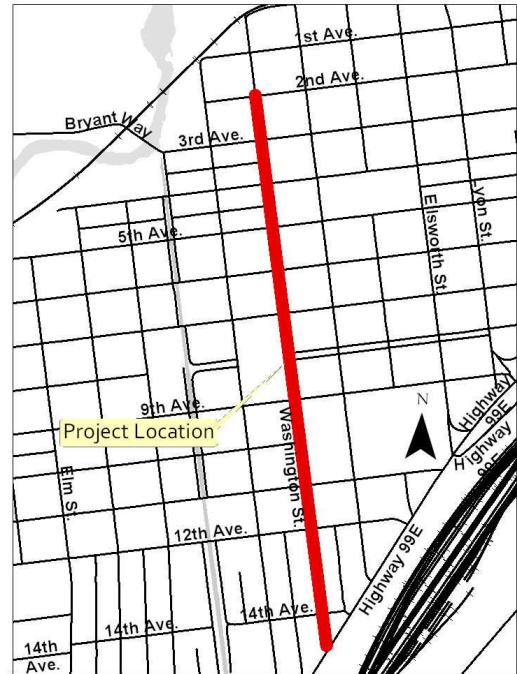
Total Cost: \$1,688,000

This project will use pipe bursting to rehabilitate approximately 4,100 feet of 8-inch and 350 feet of 21-inch sewer lines. Pipe Bursting is a "trenchless technology" providing an effective and cost-efficient way to rehabilitate existing sewer mains that are at the end of their service. Street improvements as shown in CIP 2387 in the Transportation section of the CIP, curb ramps and sidewalk improvements as shown in CIP 2172 in the Accessibility section of the CIP, and water line improvements as shown in CIP 2404 in the Water section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350	SEWER RATES/OPERATING REVENUES	\$1,688,000
Total:		\$1,688,000



Capital Improvement Program 2022-2026

Plan FY: 2023-2024 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 2418

Master Plan:

Category: Wastewater
Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Wastewater

Total Cost: \$275,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES		\$275,000
	Total:	\$275,000

Plan FY: 2023-2024 2024 COLLECTION SYSTEM REHABILITATION PROJECTS

CIP Project #: 2419

Master Plan:		Plan Element:	
Category:	Wastewater	Classification:	Sewer Mains
Department:	Public Works Department		

Total Cost: \$1,000,000

Based on current condition assessment results, approximately 24 miles of sewer mains are in extremely poor condition and are expected to completely fail within the next five to ten years if not replaced or repaired. As such, funds identified for this project are the minimum necessary to start the rehabilitation process. Specific project locations are not mapped for this CIP because the condition assessment is ongoing and pipes will be reprioritized for replacement annually. Each fiscal year, the highest priority pipes are mapped for inclusion in the first two years of the five-year CIP.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES	\$1,000,000
Total:	<u>\$1,000,000</u>

Capital Improvement Program 2022-2026

Plan FY: 2024-2025 COX CREEK INTERCEPTOR PROJECT PHASE 3

CIP Project #: 2331

Master Plan: Sanitary Sewer Master Plan
Category: Wastewater
Department: Public Works Department

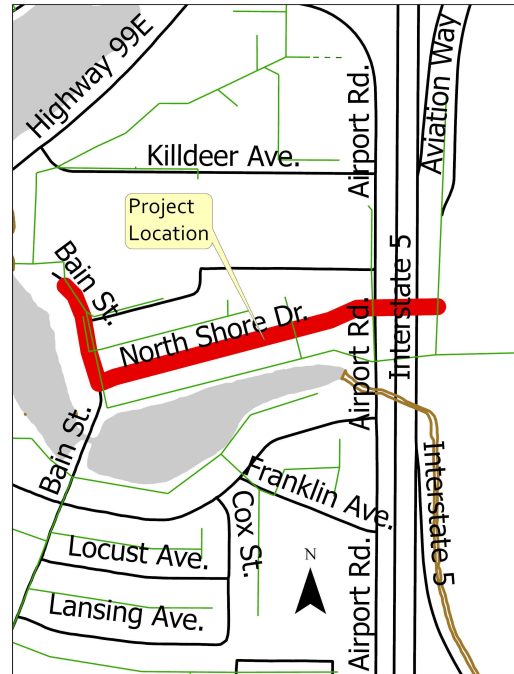
Plan Element: P10A, P10B, P11A
Classification: Interceptors/Collectors

SDC

Total Cost: \$7,620,000

The Cox Creek Interceptor project will provide capacity to reduce existing overflows and to handle peak buildout flows during a 5-year design storm event. With new additional capacity, surcharging in upstream sewer lines will be significantly reduced with a goal of eliminating unpermitted overflows from the sewer system. Construction of these improvements will also allow for continued property development in the upstream sewer basin and will also facilitate development downstream east of Interstate 5 (I-5). This project will replace approximately 2,400 feet of undersized pipe with new 24-inch sewer pipe and extend approximately 500 feet of 24-inch sewer pipe across I-5.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES		\$7,620,000
	Total:	\$7,620,000

Plan FY: 2024-2025 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 2446

Master Plan:		Plan Element:	
Category:	Wastewater	Classification:	Sewer Mains
Department:	Public Works Department		

Total Cost: \$275,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350	SEWER RATES/OPERATING REVENUES	\$275,000
	Total:	\$275,000

Capital Improvement Program 2022-2026

Plan FY: 2025-2026 FERRY STREET INTERCEPTOR PROJECT

CIP Project #: 2341

Master Plan: Sanitary Sewer Master Plan **Plan Element:** P15
Category: Wastewater **Classification:** Interceptors/Collectors
Department: Public Works Department

Total Cost: \$3,489,000

The Ferry Street Interceptor project will provide capacity to reduce existing overflows and to handle peak flows during a 5-year design storm event at buildout. With additional capacity, surcharging in upstream sewer lines will be significantly reduced with a goal of eliminating unpermitted overflows from the sewer system. This project will replace approximately 1,500 feet of undersized pipe with new 24-inch sewer pipe.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES		\$3,489,000
	Total:	\$3,489,000



Plan FY: 2025-2026 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 2447

Master Plan:		Plan Element:	
Category:	Wastewater	Classification:	Sewer Mains
Department:	Public Works Department		

Total Cost: \$275,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-40-350	SEWER RATES/OPERATING REVENUES	\$275,000
	Total:	\$275,000

Capital Improvement Program 2022-2026

Plan FY: 2025-2026 2026 COLLECTION SYSTEM REHABILITATION PROJECTS

CIP Project #: 2448

Master Plan: **Plan Element:**
Category: Wastewater **Classification:** Sewer Mains
Department: Public Works Department

Total Cost: \$800,000

Based on current condition assessment results, approximately 24 miles of sewer mains are in extremely poor condition and are expected to completely fail within the next five to ten years if not replaced or repaired. As such, funds identified for this project are the minimum necessary to start the rehabilitation process. Specific project locations are not mapped for this CIP because the condition assessment is ongoing and pipes will be reprioritized for replacement annually. Each fiscal year, the highest priority pipes are mapped for inclusion in the first two years of the five-year CIP.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-40-350 SEWER RATES/OPERATING REVENUES	\$800,000
Total:	\$800,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Interceptors/Collectors

CIP #	Phase	Year	Title	Projected Total
1251		0	KNOX BUTTE ROAD COLLECTOR: UPSIZE LINE FROM CENTURY DRIVE LIFT STATION UPSTREAM TO ONYX STREET	\$3,137,000
1253		0	47TH AVENUE COLLECTOR: UPSIZE LINE FROM COLUMBUS STREET UPSTREAM TO END OF GRAVITY LINE	\$1,186,000
1770		0	COX CREEK INTERCEPTOR	\$4,926,000
2345		0	HILL STREET COLLECTOR: UPSIZE LINE FROM 7TH AVENUE TO 13TH AVENUE	\$1,800,000
2346		0	MARION STREET COLLECTORS	\$216,000
2348		0	COLUMBUS STREET EXTENSION	\$1,720,000
2349		0	SOMERSET DRIVE COLLECTORS	\$1,439,000
2351		0	THREE LAKES ROAD COLLECTORS	\$4,584,000
2353		0	HIGHWAY 20 COLLECTORS	\$2,964,000
2356		0	KNOX BUTTE ROAD COLLECTORS	\$3,420,000
2359		0	SPRINGHILL DRIVE COLLECTORS	\$3,322,000
2362		0	WEST THORNTON LAKE COLLECTORS	\$1,843,000
2364		0	COLUMBUS STREET COLLECTORS	\$412,000
2366		0	CENTURY DRIVE - DRAPERVILLE COLLECTORS	\$10,830,000
Total for Unfunded Interceptors/Collectors:				\$41,799,000

Lift Stations

CIP #	Phase	Year	Title	Projected Total
1255		0	NEW LIFT STATIONS: THORNTON LAKE, AND SPRING HILL DRIVE	\$1,002,000
2344		0	NORTH ALBANY LIFT STATION	\$2,500,000
2347		0	MARION STREET LIFT STATION IMPROVEMENTS	\$1,000,000
2352		0	THREE LAKES ROAD LIFT STATION IMPROVEMENTS	\$850,000
2354		0	HIGHWAY 20 LIFT STATION IMPROVEMENTS	\$850,000
2357		0	KNOX BUTTE ROAD LIFT STATION IMPROVEMENTS	\$850,000
2358		0	BURKHART CREEK LIFT STATION IMPROVEMENTS	\$850,000
2360		0	SPRINGHILL DRIVE LIFT STATION IMPROVEMENTS	\$850,000
2361		0	QUARRY ROAD LIFT STATION IMPROVEMENTS	\$850,000
2363		0	WEST THORNTON LAKE LIFT STATION IMPROVEMENTS	\$850,000
2365		0	COLUMBUS STREET LIFT STATION IMPROVEMENTS	\$105,000
2367		0	CENTURY DRIVE LIFT STATION IMPROVEMENTS	\$1,650,000
Total for Unfunded Lift Stations:				\$12,207,000

Sewer Mains

CIP #	Phase	Year	Title	Projected Total
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Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
2340		0	ANNUAL COLLECTION SYSTEM REHABILITATION PROJECTS (\$/YR)	\$2,600,000
2350		0	MARION STREET SEWER MAIN EXTENSION	\$1,204,000
2355		0	TIMBER LINN SEWER MAINS	\$3,261,000
2394		0	12TH AVENUE SEWER IMPROVEMENTS	\$1,249,000
2397		0	14TH AVENUE SEWER IMPROVEMENTS	\$1,117,000
Total for Unfunded Sewer Mains:				\$9,431,000

Talking Water Gardens

CIP #	Phase	Year	Title	Projected Total
2190		0	TALKING WATER GARDENS: COMPLETE ENTRANCE/PARKING LOT LANDSCAPING	\$130,000
2191		0	TALKING WATER GARDENS: COMPLETE BRIDGE IMPROVEMENTS AND LANDSCAPING	\$125,000
2192		0	TALKING WATER GARDENS: REROUTE OVERHEAD POWER LINES	\$400,000
2193		0	TALKING WATER GARDENS: ENTRANCE ROAD IMPROVEMENTS	\$700,000
Total for Unfunded Talking Water Gardens:				\$1,355,000

Grand Total for Unfunded Wastewater: \$64,792,000



Water Sustains All

Looking to the Future

As a result of the City’s partnership with the City of Millersburg, investments in transmission main capacity, and targeting replacement of leaky steel water lines, Albany water customers enjoy the security of two safe and reliable sources of drinking water, a distribution system with capacity ready to serve growth, and stable operation and maintenance expenses. These benefits are not shared by all other Oregon communities.



The City’s water system consists of a robust network of pipes, reservoirs, and pump stations. In all, the water system is made up of 265 miles of pipes, seven pump stations, seven reservoirs, 19,378 service lines, 1,892 hydrants, 7,424 valves, an 18-mile canal, and two water treatment plants.

When selecting water system capital projects, the following criteria is considered: projects needed to meet drinking water standards and other regulatory requirements, projects needed to maintain capacity and reliability of critical system components such as the Santiam-Albany Canal, projects related to street improvements; projects related to increased demand, projects related to other issues such as alleviation of health hazards or maintaining fire flows. In reviewing this year’s CIP document, it is evident that water system investments in the coming years are in large part driven by replacement of water lines in conjunction with planned street improvement projects. Investing in water lines under new streets results in less funds available for other water projects critical for realizing the full benefits of past investments in our water system, meeting regulatory requirements, and providing safe and reliable water service to our customers. The Albany City Council recognizes the importance of maintaining our system and has provided direction regarding five-year planning goals for perpetual life replacement. Meeting those goals requires a commitment to seeking additional revenues. The City Council evaluates revenues, expenditures, system needs, and the state of the local economy annually, to determine what revenue increases are appropriate. If water rates are not raised according to the five-year plan, it will not be possible to complete many of the projects listed in the five-year life of the water portion of the CIP and future CIPs will reflect these changes.

The water system projects identified in this year’s five-year CIP are consistent with Council’s direction and represent the minimum necessary for continued consistent quality water services and to support economic development in the City.

Funding Summaries

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total project costs in the year the project is proposed.

Each year the estimated cost of the projects is adjusted to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. An annual three percent inflation factor is added to estimate future year costs.

Projected Cost Totals

FUNDING SOURCE	2022	2023	2024	2025	2026	TOTAL
North Albany Water Capital Charge	\$1,100,000	\$0	\$0	\$0	\$0	\$1,100,000
Water Rates/Operating Revenues	\$2,543,000	\$3,708,000	\$4,644,000	\$1,857,000	\$1,857,000	\$14,609,000
GRAND TOTALS:	\$3,643,000	\$3,708,000	\$4,644,000	\$1,857,000	\$1,857,000	\$15,709,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2021 - 2022		
2188	JEFFERSON STREET WATER LINE REPLACEMENT	\$365,000
2400	QUEEN AVENUE WATER LINE: 99E TO CITY LIMITS	\$920,000
2450	CHICAGO STREET WATER LINE INFILL	\$58,000
2451	EAGLE VIEW AND WISHRAM WATER LINE	\$1,100,000
2459	WATER AVENUE WATER LINE	\$1,200,000
Total for FY 2021 - 2022		\$3,643,000
Plan Year: 2022 - 2023		
2401	QUEEN AVENUE WATER LINE: 99E TO MARION STREET	\$1,150,000
2404	WASHINGTON STREET WATER LINE: 2ND AVENUE TO PACIFIC BLVD	\$1,133,000
2452	FERRY STREET WATER LINE	\$525,000
2460	CALAPOOIA STREET WATER LINE	\$900,000
Total for FY 2022 - 2023		\$3,708,000
Plan Year: 2023 - 2024		
2414	34TH AVENUE WATER LINE: 99E TO JACKSON STREET	\$3,583,000
2453	SMALL FILTER MEDIA REPLACEMENT	\$1,061,000
Total for FY 2023 - 2024		\$4,644,000
Plan Year: 2024 - 2025		
2454	LARGE FILTER MEDIA REPLACEMENT	\$1,639,000
2455	MAPLE RESERVOIR COATING	\$218,000
Total for FY 2024 - 2025		\$1,857,000
Plan Year: 2025 - 2026		
2337	SANTIAM-ALBANY CANAL BANK REPAIR: 4TH AVENUE TO 5TH AVENUE	\$901,000
2456	CANAL DREDGING REPAIRS & FENCE REPLACEMENT	\$956,000
Total for FY 2025 - 2026		\$1,857,000
Grand Total for Water:		\$15,709,000

Plan FY: 2021-2022 JEFFERSON STREET WATER LINE REPLACEMENT

CIP Project #: 2188

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

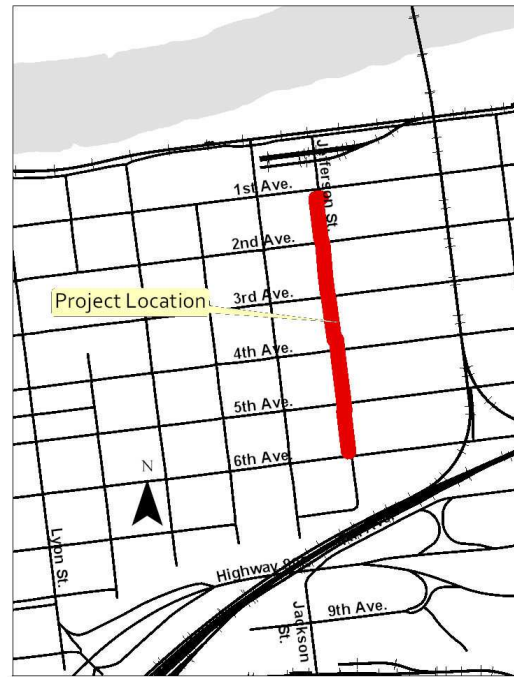
Total Cost: \$365,000

This project will replace approximately 550 linear feet of 2-inch steel pipe and 425 linear feet of 4-inch steel pipe with approximately 975 feet of 8-inch ductile iron pipe. This project will improve pressure, water quality, and fire flows in the area.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$365,000
Total:		\$365,000



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 QUEEN AVENUE WATER LINE: 99E TO CITY LIMITS

CIP Project #: 2400

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

Total Cost: \$920,000

This project will replace approximately 2,300 feet of 10-inch asbestos cement water lines with new 12-inch ductile iron water lines. These water lines are being replaced ahead of planned street improvements as shown in CIP 2382 in the Transportation section of the CIP.

Operating Budget Impact: This project will reduce maintenance costs over the long term by avoiding costs associated with large scale pipe failures common to asbestos cement water mains that have exceeded their service life.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$920,000
Total:		\$920,000



Plan FY: 2021-2022 CHICAGO STREET WATER LINE INFILL

CIP Project #: 2450

Master Plan: Plan Element:
Category: Water **Classification:** Water Mains
Department: Public Works Department

Total Cost: \$58,000

This project will construct approximately 250 feet of new 8-inch water line on Chicago Street SE. This extension will provide service to adjacent properties, improve fire flow, and improve system reliability. Street improvements as shown in CIP 2445 in the Transportation section of the CIP and wastewater line improvements as shown in CIP 2449 in the Wastewater section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will slightly increase operating costs by adding additional water lines to the distribution system.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$58,000
Total:		\$58,000



Capital Improvement Program 2022-2026

Plan FY: 2021-2022 EAGLE VIEW AND WISHRAM WATER LINE

CIP Project #: 2451

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

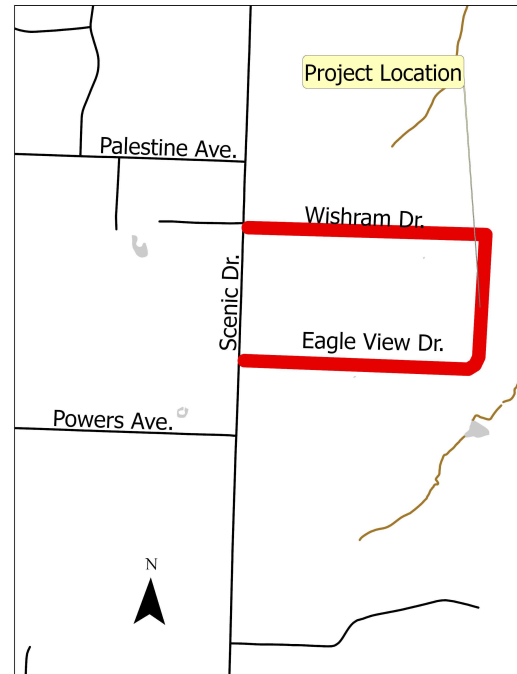
Total Cost: \$1,100,000

This project will replace approximately 3,600 feet of 4-inch asbestos cement water lines with new 6-inch ductile iron water lines. This project is outside the urban growth boundary.

Operating Budget Impact: This project will reduce maintenance costs over the long term by avoiding costs associated with large scale pipe failures common to asbestos cement water mains that have exceeded their service life.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-470	NORTH ALBANY WATER CAPITAL CHARGE	\$1,100,000
Total:		\$1,100,000



Plan FY: 2021-2022 WATER AVENUE WATER LINE

CIP Project #: 2459

Master Plan: Plan Element:
Category: Water Classification: Water Mains
Department: Public Works Department

Total Cost: \$1,200,000

This project will replace 12-inch cast iron water lines and asbestos cement water lines with approximately 3,300 feet of new 12-inch ductile iron water lines. The existing water lines, constructed in 1954 and 1978, are at the end of their life and will be replaced in advance of potential CARA improvements on Water Avenue and along the Willamette Riverfront. Although planned ahead of potential CARA improvements, funding for the new water lines will be entirely through the water utility.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system, avoid the costs associated with large scale pipe failures common to asbestos cement water mains, and reduce the number of emergency responses required to fix leaks.



Funding Sources For This Project:

Activity	Funding Source	Projected Amount
615-40-450	WATER RATES/OPERATING REVENUES	\$1,200,000
Total:		\$1,200,000

Capital Improvement Program 2022-2026

Plan FY: 2022-2023 QUEEN AVENUE WATER LINE: 99E TO MARION STREET

CIP Project #: 2401

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

Total Cost: \$1,150,000

This project will replace approximately 2,800 feet of 12-inch asbestos cement water lines with new 12-inch ductile iron water lines. These water lines are being replaced ahead of planned street improvements as shown in CIP 2383 in the Transportation section of the CIP.

Operating Budget Impact: This project will reduce maintenance costs over the long term by avoiding costs associated with large scale pipe failures common to asbestos cement water mains that have exceeded their service life.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-40-450 WATER RATES/OPERATING REVENUES	\$1,150,000
Total:	\$1,150,000



Plan FY: 2022-2023 WASHINGTON STREET WATER LINE: 2ND AVENUE TO PACIFIC BLVD

CIP Project #: 2404

Master Plan: Plan Element:
Category: Water Classification: Water Mains
Department: Public Works Department

Total Cost: \$1,133,000

This project will replace approximately 2,900 feet of deteriorated and undersized 2-, 4-, and 6-inch steel water pipes with 8-inch ductile iron water lines. The existing pipes are deteriorated, requiring frequent maintenance, and have exceeded their service life. Street improvements as shown in CIP 2387 in the Transportation section of the CIP, curb ramps and sidewalk improvements as shown in CIP 2172 in the Accessibility section of the CIP, and sewer improvements as shown in CIP 2396 in the Wastewater section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$1,133,000
Total:		\$1,133,000



Capital Improvement Program 2022-2026

Plan FY: 2022-2023 FERRY STREET WATER LINE

CIP Project #: 2452

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

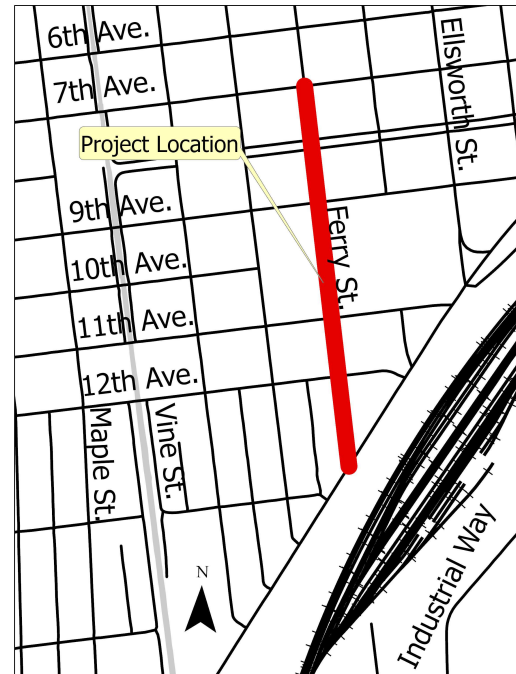
Total Cost: \$525,000

This project will replace approximately 1,800 linear feet of deteriorated and undersized 2-, 4-, and 6-inch steel and asbestos cement water lines with approximately 1,800 feet of 8-inch ductile iron water lines. The existing pipes are deteriorated, requiring frequent maintenance, and have exceeded their service life.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$525,000
Total:		\$525,000



Plan FY: 2022-2023 CALAPOOIA STREET WATER LINE

CIP Project #: 2460

Master Plan: Plan Element:
Category: Water Classification: Water Mains
Department: Public Works Department

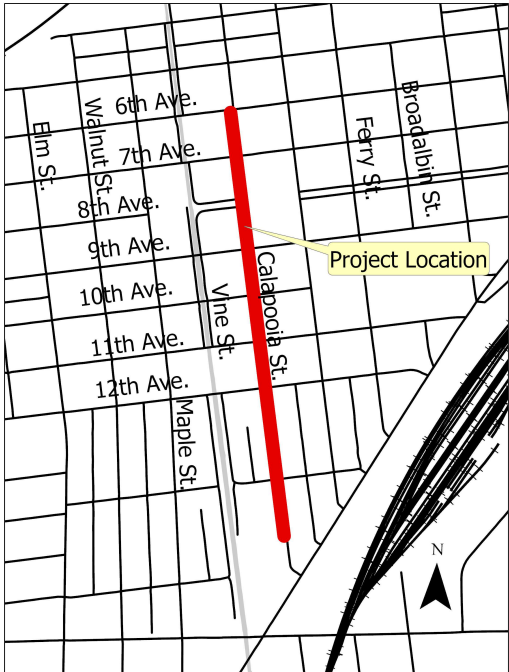
Total Cost: \$900,000

This project will replace approximately 3,000 linear feet of deteriorated and undersized 3- 4-, and 6-inch steel and asbestos cement water pipes with approximately 3,000 feet of 8-inch ductile iron water line. The existing pipes are deteriorated, requiring frequent maintenance, and have exceeded their service life.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$900,000
	Total:	\$900,000



Capital Improvement Program 2022-2026

Plan FY: 2023-2024 34TH AVENUE WATER LINE: 99E TO JACKSON STREET

CIP Project #: 2414

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

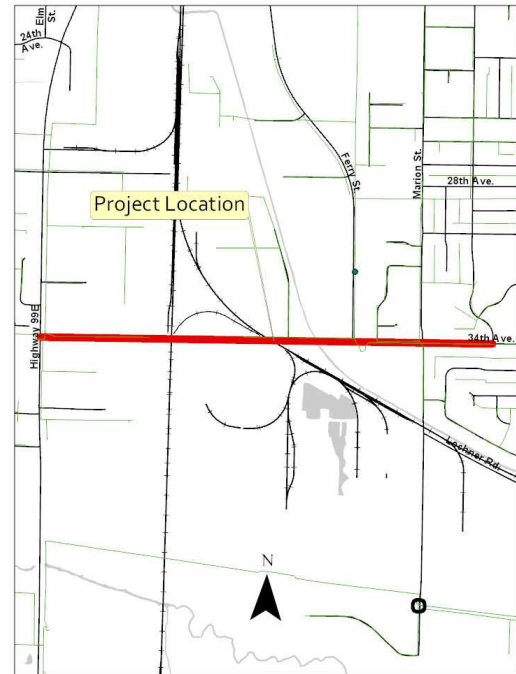
Total Cost: \$3,583,000

This project will replace approximately 4,200 feet of 16-inch asbestos cement water lines with new 16-inch ductile iron water lines. The existing water line is near the end of its life and will be replaced in advance of street maintenance work. Street improvements as shown in CIP 2422 in the Transportation section of the CIP will be coordinated with this project.

Operating Budget Impact: This project will reduce maintenance costs over the long term by avoiding the costs associated with large scale pipe failures common to asbestos cement water mains.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-40-450 WATER RATES/OPERATING REVENUES	\$3,583,000
Total:	\$3,583,000



Plan FY: 2023-2024 SMALL FILTER MEDIA REPLACEMENT

CIP Project #: 2453

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

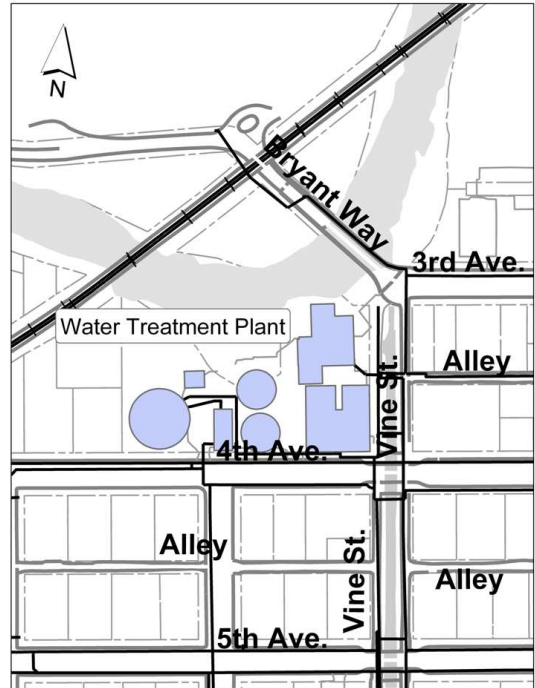
Total Cost: \$1,061,000

Clarified water flows by gravity to and through six smaller filters and four larger filters as part of the treatment process at the Vine Street Water Treatment Plant. The filter media comprises anthracite coal, silica sand, and garnet sand layered on top of support gravel and underdrains. This project includes replacement of the media, surface washers, and underdrains for the smaller filters, Filters 1 through 6.

Operating Budget Impact: This project will reduce operation and maintenance costs over the long term and improve system reliability by preserving the plant's ability to effectively treat water.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$1,061,000
Total:		\$1,061,000



Capital Improvement Program 2022-2026

Plan FY: 2024-2025 LARGE FILTER MEDIA REPLACEMENT

CIP Project #: 2454

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

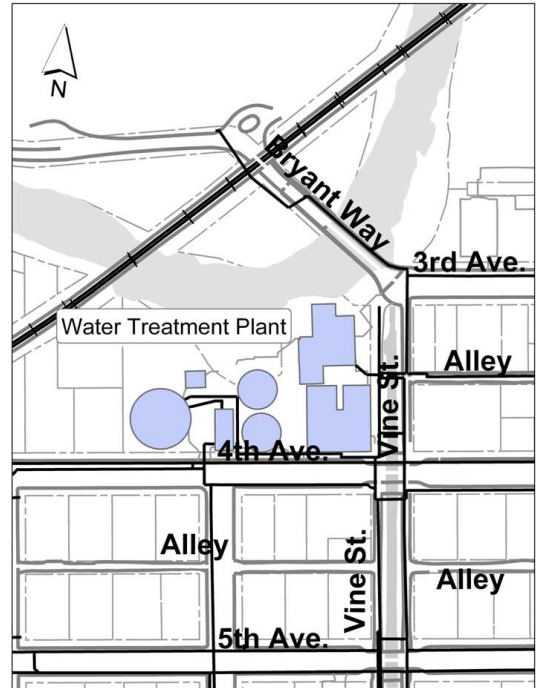
Total Cost: \$1,639,000

Clarified water flows by gravity to and through six smaller filters and four larger filters as part of the treatment process at the Vine Street Water Treatment Plant. The filter media comprises anthracite coal, silica sand, and garnet sand layered on top of support gravel and underdrains. This project includes replacement of the media, surface washers, and underdrains for the larger filters, Filters 7 through 10.

Operating Budget Impact: This project will reduce operation and maintenance costs over the long term and improve system reliability by preserving the plant's ability to effectively treat water.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$1,639,000
Total:		\$1,639,000



Plan FY: 2024-2025 MAPLE RESERVOIR COATING

CIP Project #: 2455

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Supply & Storage

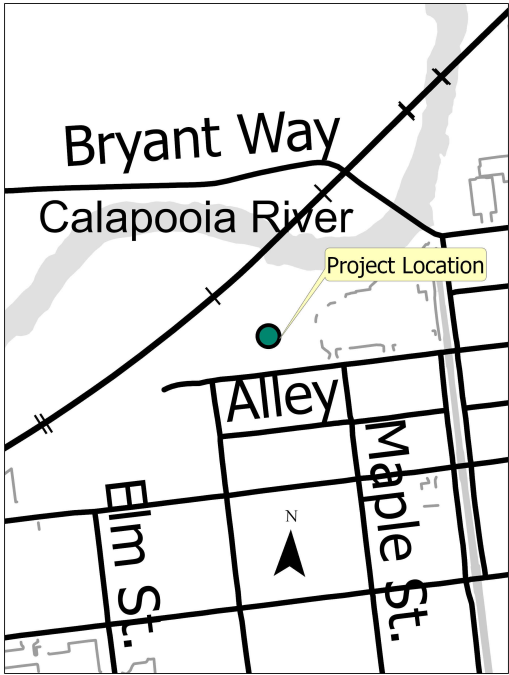
Total Cost: \$218,000

The exterior coating of the Maple Street Reservoir is deteriorating and must be redone. This project provides for a new exterior coating that will help preserve reservoir life.

Operating Budget Impact: This project will reduce maintenance costs over the long term because replacing the coating preserves the reservoir from corrosion.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$218,000
Total:		\$218,000



Capital Improvement Program 2022-2026

Plan FY: 2025-2026 SANTIAM-ALBANY CANAL BANK REPAIR: 4TH AVENUE TO 5TH AVENUE

CIP Project #: 2337

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

Total Cost: \$901,000

This project includes repair of the existing timber retaining walls that are failing or susceptible to failing along the Santiam-Albany Canal between 4th Avenue and 5th Avenue. Proposed improvements include removal of the existing timber wall and installation of a new retaining wall consisting of h-pile, concrete panels, timber lagging, and tie-back earth anchors.

Operating Budget Impact: This project will reduce costs by avoiding costly damages to property adjacent to the canal.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-40-450 WATER RATES/OPERATING REVENUES	\$901,000
Total:	\$901,000



Plan FY: 2025-2026 CANAL DREDGING REPAIRS & FENCE REPLACEMENT

CIP Project #: 2456

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

Total Cost: \$956,000

This project will include removal of sedimentation, plants and other debris from the Santiam-Albany Canal required to maintain the capacity and mitigate flooding of adjacent properties starting at the Vine Street Water Treatment Plant south approximately 4,300 feet.

Operating Budget Impact: This project will reduce costs by avoiding costly damages to property adjacent to the canal.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-40-450	WATER RATES/OPERATING REVENUES	\$956,000
Total:		\$956,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Miscellaneous - Water

CIP #	Phase	Year	Title	Projected Total
2320		0	SANTIAM-ALBANY CANAL BANK REPAIR: 6TH AVENUE TO 12TH AVENUE	\$1,832,000
2342		0	SANTIAM-ALBANY CANAL BANK REPAIR: 5TH AVENUE TO 6TH AVENUE	\$541,000
Total for Unfunded Miscellaneous - Water:				\$2,373,000

New Construction - Water

CIP #	Phase	Year	Title	Projected Total
1311		0	MARION STREET & 41ST AVENUE TO COLLEGE PARK DRIVE	\$346,000
1640		0	CENTRAL ALBANY TRANSMISSION PROJECT	\$6,973,000
1641		0	DEVELOPMENT DRIVEN TRANSMISSION/DISTRIBUTION PROJECTS	\$6,480,000
1866		0	THREE LAKES ROAD WATERLINE EXTENSION (21ST AVE TO 2,500 FEET SOUTH)	\$808,000
Total for Unfunded New Construction - Water:				\$14,607,000

Water Mains

CIP #	Phase	Year	Title	Projected Total
1596		0	LINCOLN STREET WATER LINE: 12TH AVENUE TO 15TH AVENUE	\$509,000
2399		0	WAVERLY DRIVE WATER LINE: SANTIAM TO QUEEN AVENUE	\$851,000
2402		0	ANNUAL WATER DISTRIBUTION REPLACEMENT PROJECTS (\$/YR)	\$1,470,000
2403		0	14TH AVENUE WATER LINE IMPROVEMENTS	\$1,921,000
2409		0	9TH AVENUE WATER LINE	\$306,000
Total for Unfunded Water Mains:				\$5,057,000

Water Supply & Storage

CIP #	Phase	Year	Title	Projected Total
1300	1	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 1	\$9,549,000
1300	2	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 2	\$5,552,000
1634		0	INCREASE LEVEL 2 PUMP STATION CAPACITY	\$16,000
1636	1	0	VINE STREET WTP IMPROVEMENTS, PHASE 1	\$1,559,000
1636	2	0	VINE STREET WTP PROJECTS, PHASE 2	\$7,163,000
1639	1	0	ELLINGSON ROAD RESERVOIR PROJECT	\$6,841,000
1639	2	0	ELLINGSON ROAD RESERVOIR PROJECT	\$5,369,000
1644		0	JOINT WATER PROJECT, PHASE 2	\$6,186,000
1675	11	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000
1675	12	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000

Capital Improvement Program 2022-2026

CIP #	Phase	Year	Title	Projected Total
1675	13	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$344,000
1749	2	0	MAPLE STREET RESERVOIR IMPROVEMENTS	\$322,000
1751	3	0	NORTH ALBANY DISTRIBUTION PROJECTS	\$32,000
Total for Unfunded Water Supply & Storage:				\$43,433,000

Grand Total for Unfunded Water: \$65,470,000



GLOSSARY

Account - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accounting Standards - The Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purpose of funds, and the content and organization of the annual financial report.

Accrual Basis of Accounting - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when obligations are incurred.

Activity - A departmental effort that contributes to the accomplishment of a specific identified program strategy or action.

Ad Valorem Taxes - Commonly referred to as property taxes; a property tax as a percentage of the value of taxable property; a tax based on the assessed value of the taxable property; a tax levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The final budget appropriations approved by the city council, which become the budget of the City.

AFSCME - American Federation of State, County, and Municipal Employees. One of the union organizations representing bargaining employees of the City of Albany.

AMEDC - Albany/Millersburg Economic Development Corporation. A non-profit organization the City contracts with to provide economic development coordination.

Annexation - The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Appropriation - Legal authorization granted by the governing body to make expenditures and to incur obligations for specific purposes.

Approved Budget - The budget recommended by the budget committee for adoption by the city council. The council has limited authority to modify the budget. In no case may the city council increase the tax levy approved by the budget committee, nor may the appropriation of any fund be increased more than 10 percent above that approved by the budget committee.

Assessed Value - The value set by the county assessor on real and personal taxable property as a basis for levying taxes.

Assessment - An amount levied against a property for improvements specifically benefiting that property.

GLOSSARY

Balanced Budget - A balanced budget means the total resources, including transfers in, less total expenditures, including transfers out, net to zero.

Ballot Measure 5 - A 1.5 percent property tax measure passed by Oregon voters on November 6, 1990, limiting the consolidated tax rate for noneducational local governments to \$10 per \$1,000 of the assessed value. Effective date was July 1, 1991.

Ballot Measure 47 - A statewide property tax limitation measure approved by voters in November 1996. The measure rolled back taxes to individual properties by either the amount paid in 1995 less 10 percent or the amount paid in 1994, whichever was less. It limited future tax increases to not more than 3 percent per year. It placed limits on the kinds of purchases that can be made with general obligation bonds. It imposed a double majority (50 percent turnout and 50 percent approval) requirement to approve new bonds or property tax levies (this portion of the measure was removed through voter approval in May 2010).

Ballot Measure 50 - A statewide property tax limitation measure proposed by the Oregon legislature and approved by voters on May 20, 1997. The measure was prompted by confusion over the meaning and language contained in Measure 47. It keeps most of the tax reduction intent of Measure 47, but attempts to make the system simpler and avoid legal challenges of the meaning of Measure 47.

Bancroft - (also referred to as Bancroft Bonding Act). Oregon law (ORS 223.205) which allows property owners to make installment payments on assessments to specific property benefited by a City improvement. Property owners make scheduled payments to the City until the assessment has been paid in full.

Basis of Accounting – The method employed in the recording and reporting of transactions. Three bases are commonly recognized: the cash basis, the modified accrual basis, and the accrual basis.

Beginning Fund Balance - The unexpended amount in a fund at fiscal year end, which is carried over into the next fiscal year.

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity dates(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - A plan of financial operation embodying an estimate of expenditures for a given purpose and/or period (typically a fiscal year) and the proposed means of financing the estimated expenditures and revenues. The budget is the financial plan for the City's allocation of resources to provide services and accomplish the City's objectives.

Budget Calendar - The schedule of key dates, or events, a government follows in the preparation and adoption of the budget.

Budget Committee - A committee required by Oregon Local Budget Law (ORS 294.305) which must recommend a budget and approve the maximum tax levy.

GLOSSARY

Budget Manual - A set of documents published in preparation for the budget year outlining the City's budget policies, procedures, forms, and calendar.

Budget Message - Written explanation of the budget and the City's financial plan and priorities presented to the budget committee by the city manager, which is a requirement of Local Budget Law, ORS 294.

Budget Officer - The person designated by the governing body to be responsible for the preparation of the budget and meeting legal deadlines. The designation is required by Oregon Local Budget Law (ORS 294.305). The finance director is the designated budget officer for the City of Albany.

Budget Phases - The following are the major phases of the budget process:

- *Requested* - The requested appropriation for an activity as submitted to the city manager.
- *Proposed* - The city manager's recommended budget to the budget committee and city council.
- *Approved* - The budget as approved by the budget committee and subsequently reviewed and certified by the city council.
- *Adopted* - The budget as passed by resolution by the city council.

Comprehensive Annual Financial Report - Prepared at the close of each fiscal year to show the actual audited condition of the City's funds and serve as the official public record of the City's financial status and activities.

Capital Assets - Non-consumable assets of significant value (\$5,000 or more) and having a useful life of more than one year. Capital assets are also called **fixed assets**.

Capital Equipment - Operating equipment with unit costs of more than \$5,000 and a useful life of more than one year.

Capital Improvements - Expenditures related to acquisition, construction, expansion, or rehabilitation for improving an element of the government's physical plant and/or infrastructure.

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending dates for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays - Expenditures for the acquisition of capital assets.

Capital Projects - Projects which purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

CARA - Central Albany Revitalization Area. An urban renewal district in downtown Albany.

Cash Basis of Accounting - The system of accounting under which revenues are accounted for only when received, and expenditures are accounted for only when paid.

GLOSSARY

Charter - Oregon law allows municipal corporations, upon a vote of the people, to establish a charter government. Commonly referred to as home rule, it allows a local government more flexibility in organization and legal authority. The City of Albany's original Charter was adopted in 1891.

City Council - The governing body, consisting of the mayor and six other elected persons, which sets policies and procedures for the functioning of the municipal government of the City of Albany.

City Match - The expenditure of City resources as the necessary condition for the award of a grant.

Compression (Tax Limitation) - The Oregon Constitution sets limits on the amount of property taxes that can be collected from each property tax account. These limits are often called the "Measure 5 limits." To figure these limits, taxes are divided into categories described in the constitution. The categories are education and general government. If taxes in either category exceed the limit for that property, the taxes are reduced or "compressed" until the limit is reached. Local option taxes are compressed first. If the local option tax is compressed to zero, and the limit still has not been reached, the other taxes in the category are proportionally reduced.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Formal council action is required for transfers from contingency to an expenditure appropriation.

Contract - An agreement between the City and an individual, legal, or political entity, agreeing to provide certain things. If the City is to provide a service(s) for reimbursement, the department providing the service must indicate the appropriation necessary and identify the source and amount of funds to be received in its budget request.

COP (Certificate of Participation) - Provides long-term financing through a lease, installment sale agreement, or loan agreement.

Coronavirus disease (COVID-19 or COVID) - A respiratory disease caused by a novel (new) coronavirus. The virus has been named "SARS-CoV-2" and the disease it causes has been named "coronavirus disease 2019" (abbreviated "COVID-19").

Depreciation - The decrease in the value of an asset due to use or becoming out of date. The depreciation of general fixed assets is calculated using the straight-line method, which calculates annual expense by dividing the historical cost by the number of years of useful life.

Debt Service - Annual principal and interest payments that the local government owes on money it has borrowed.

Debt Service Fund - One or more funds established to account for expenditures used to repay the principal and interest on debt.

Defeasement - Relieving the City of a particular liability (such as a specific bond series) by refunding the liability through an escrow account. Legally defeased liabilities do not need to be appropriated each year, as the escrow account is removed from the control of the City.

Development-related Fees - Those fees and charges generated by building, development, and growth in a community. Included are building and street permit fees, development review fees, zoning, platting, and subdivision fees.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association of America and Canada to encourage governments to prepare effective and exceptional budget documents. Receiving this award is the highest form of recognition in governmental budgeting. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide, and a communication device.

Encumbrances - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid.

Enterprise Fund - A separate fund used to account for services supported primarily by charges for service; examples are water, sewer, and stormwater funds.

Entitlement Program - A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified in law receive the benefit.

Equipment Replacement Reserves - Reserves designated for the purchase of new vehicles or operating equipment as existing equipment becomes obsolete or unusable.

Equipment Replacement Schedule - A schedule of annual purchases to replace major equipment and vehicles that have met or exceeded their useful life to the City.

Expenditure - For accounts that are kept on the *accrual basis*, the total charge incurred, whether paid or unpaid, including provision for retirement of unreported debt as a liability of a fund from which retained, and capital outlay. The modified accrual basis shows decreases in net financial resources and may include encumbrances. For accounts kept on the *cash basis*, the term covers only actual disbursement and the drawing of the check or warrant for these purposes, but not encumbrances, except that deferred employee compensation shall be included as a personal service expenditure where an approved deferred employee compensation plan is in effect for a municipal corporation.

Fiduciary Funds -

- *Agency Funds* - Account for resources where the governmental unit acts solely as an agent in collecting and dispersing monies such as federal payroll monies. No fund balance is maintained and no appropriations are necessitated. These funds are accounted for on a modified accrual basis.
- *Internal service funds* - Account for goods and/or services provided to other funds or departments within the organization. Internal charges, set to cover costs of the goods or services, provide the revenue for these funds.
- *Trust funds* - Account for resources where the governmental unit acts as a trustee either formally or informally for restricted fund users. Trust funds may be expendable (and thus subscribe to a modified accrual basis of accounting) for a specific project or service. Non-expendable trusts focus on the ongoing retention of earnings and subscribe to an accrual basis of accounting.

GLOSSARY

Fiscal Year (FY) - ORS 294.311(17) "Fiscal year" means for municipal corporations with the power to impose ad valorem property taxes, the fiscal year commencing on July 1 and closing on June 30, and for all other municipal corporations, an accounting period of 12 months ending on the last day of any month. This fiscal year is referred to using both calendar years. For example, a fiscal year beginning July 1, 2008, and ending June 30, 2009, would be called Fiscal Year 2008-09, or FY 08-09.

Fixed Assets (also see **Capital Assets**) – Non-consumable assets of a tangible nature (such as buildings, furniture, and other equipment) that have a useful life greater than one year and cost more than \$5,000.

Franchise Fees - Fees charged to utilities for the use of public right-of-way.

FTE - Full-time equivalent position. A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Fund - A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for providing services and achieving objectives in accordance with state and local laws, regulations, or other limitations. Each fund constitutes an independent budgetary, fiscal, and accounting entity.

Fund Balance - The excess of the assets of a fund over its liabilities.

Fund Transfer - A movement of resources as an expense in one fund to revenue in another fund. Transfers result in artificial inflation of the total budget, but provide a clearer picture of the true origins of revenue and expense. *Interfund transfers* are appropriations that are transferred from one fund to another. Transfers must be made through formal adoption of a resolution by the city council. Oregon Budget Law has several restrictions dealing with transfers; e.g., an appropriation may not be transferred from a special revenue fund to the general fund.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GEMS – City of Albany dance group, "young jewels."

General Fund - The City's major operating fund that includes all services authorized by the council and the charter not specifically provided for in other funds. The major source of revenue for this fund is usually property taxes. There are no restrictions as to the purposes for which the revenues in this fund can be used.

General Obligation Bond (G. O. Bond) – A government pledge of full faith and credit to the repayment of the bonds issued by the government. The term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

Goal - A statement of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

Governmental Funds - These funds subscribe to the modified accrual basis of accounting and include the following types of funds:

- *General Fund* - see previous definition.
- *Special Revenue Funds* - Resources received are limited to a specifically defined use; e.g., the Street Fund.
- *Debt Service Funds* - Funds used for paying principal and interest of debt on non-enterprise funds.
- *Capital Project Funds* - Resources are used for purchase or construction of long-term fixed assets.
- *Permanent Funds* - Resources reported are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.
- *Special Assessment Funds* - Resources are received from specific beneficiaries of a particular service or projects expended from these funds. Note: City of Albany does not have a special assessment Fund.
- *Internal Services Funds* - Funds used to account for the financing of goods and/or services provided to various City departments on a cost reimbursement basis.
- *Agency Fund* - Fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

Grant - A donation or contribution of assets (usually cash) by an organization or governmental unit to another organization or governmental unit. Grants are generally made for specific purposes.

Infrastructure - The physical assets of a government (e.g., streets, water facilities, sewer facilities, public buildings, and parks).

Interfund Transfers - The movement of monies between funds of the same government entity.

Intergovernmental Revenue - Funds received from federal, state, and local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - Charges to user departments for services provided internally by the City (e.g., data processing).

Levy - The amount of ad valorem tax certified to the county assessor by a local government for the support of governmental activities. The tax amount is spread (or levied) over the assessed value of property in that district.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. Also included are items that involve probable future sacrifices of economic benefits, arising from present obligations of a municipal corporation to transfer assets or provide services to other entities in the future as a result of past transactions or events. The term does not include encumbrances.

LID (Local Improvement District) - The property that is to be assessed for the cost or part of the cost of a local improvement and the property on which the local improvement is located.

Line Item - Five-digit numerical classification of revenues and expenditures.

Local Budget Law - Oregon Revised Statutes, Chapter 294, prescribes budgeting practices for municipalities within Oregon.

GLOSSARY

Millage -Taxation stated as one tenth of a cent per dollar of valuation; as \$.001 used in calculations. A **mill** is the property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property value.

Modified Accrual Basis of Accounting – The accrual basis of accounting adapted to the governmental fund types under which revenues and other financial sources (bond proceeds) are recognized when they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the current period.

Municipal Code - A system of rules compiled and arranged by a municipal corporation, adopted, and used to regulate the conduct of its inhabitants and government.

Municipal Corporation - Any county, city, port, school district, union high school district, community college district, or any other public or quasi-public corporation operated by a separate board or commission.

Net Budget - The legally adopted budget less all interfund transfers and interdepartmental charges.

OAR - Oregon Administrative Rules, rules of various state agencies and programs operation.

Operating Expenses - Costs for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that government receives as income to pay for ongoing operations including taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or city charter will specify or imply which legislative actions must be made by ordinance and which may be made by resolution.

ORS - Oregon Revised Statutes, laws of the State of Oregon.

Pandemic - An epidemic that has spread over several countries or continents, impacting many people.

Part-time Position - A position that has no full-time position authority. A part-time position will fit into one of the following categories: *Part-time, Regular* - A position budgeted for less than 40 hours per week. The position is eligible for prorated City-paid benefits of the normal amount paid to full-time City employees, if the employee works more than 20 hours per week.

- *Part-time, Temporary* - A position budgeted for up to 1,040 hours per year. The position is not eligible for benefits.
- *Intermittent* - A position budgeted for up to 520 hours per year. The position is not eligible for benefits.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

- *Effectiveness Measure* - A qualitative and/or quantitative measure of the extent to which the performance of a series of related tasks achieves a desired result or objective: the ratio of actual to planned accomplishment of a specific objective.
- *Efficiency Measure* -The extent to which the process utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the number of resources required to produce it.
- *Input Measure* - Measures the volume of resources, both monetary and non-monetary, used in delivering a program or service.
- *Output Measure* - Measures the quantity or volume of products and services provided.

PERS (Public Employees Retirement System) - A State of Oregon-defined benefit pension plan to which both employees and employer contribute.

Plat - The map, drawing, or chart on which the subdivider's plan of subdivision or partition is presented and which he/she submits for approval and intends in final form to record.

Pooled Investments (Sweep Investments) - Liquid assets of various funds and sub-funds pooled together and invested to get the maximum investment earnings potential. Earnings go to each of the funds contributing to the pool on an approved basis.

Property Tax Levy - The tax levy combining the general operating levy and the debt service levy imposed by the City.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Proposed Budget - A draft of the budget document to be submitted to and reviewed by the budget committee and city council. This begins the formal phase of budget deliberations by the budget committee.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are encumbrances.

Reserve Fund - A fund established to accumulate revenues to use for a specific purpose in the future.

Resolution - An action of the governing body which requires less legal formality and has a lower legal status than an ordinance. Ordinarily, the statutes or city charter will specify or imply those legislative actions that must be made by ordinance and those which may be made by resolution.

Resources and Requirements – In budgeting, resources turn into revenues when the money is received. Requirements turn into expenditures when the money is spent. Requirements define what is needed to perform the functions of the City (fire, police, library, sewer, water, etc.)

Revenues - The gross receipts and receivables that a governmental unit receives, such as: tax payments, licenses, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Excluded from revenues are appropriations, allotments, and return of principal from investment of surplus funds.

GLOSSARY

Revenue Bonds - Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to make debt service payments.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical manner by identifying loss exposure, evaluating the risk, and treating the loss through risk control and financing.

SDCs (System Development Charges) - Charges levied on new construction to help pay for additional expenses created by growth, or to compensate for already existing capacity in key facilities and systems which support the new development.

Sinking Fund Reserves - A collection of restricted assets that will be used to meet future debt service requirements.

Special Assessment - A compulsory levy made by a local government against certain properties to defray part or all of the costs of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Fund - A fund properly authorized and used to finance activities from the receipts of specific taxes or other revenues.

Supplemental Budget - A budget process used to increase appropriation authority made in the adopted budget.

Tax Levy - Total amount of dollars raised in property taxes imposed by the City.

Tax Rate - The amount of property tax to be paid for each \$1,000 of a property's assessed value. The tax rate is determined by dividing the assessed value of a district by the total tax levy approved for the district. The result is an amount, in dollars and cents, to be levied against each \$1,000 of taxable property value. (See **Ballot Measures 5, 49, and 50**).

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy/Room Tax - A tax placed on lodging facilities for the occupancy of a room.

Trust Fund - A fund used to account for fiscal activities of assets held in trust by a local government.

Unappropriated Fund Balance - An amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

User Charges - The payment of a fee for direct receipt of a public service by the one that benefits from the service.



GLOSSARY ACRONYMS

AAMPO – Albany Area Metropolitan Planning Organization
ACP – Albany Community Pool
ACWA – Association of Clean Water Agencies
ADA – Albany Downtown Association
ADA – Americans with Disabilities Act
ADC – Albany Development Code
AFSCME – American Federation of State, County, and Municipal Employees
AMBAC – American Municipal Bonds Assurance Corporation
AMC – Albany Municipal Code
AMEDC – Albany Millersburg Economic Development Corporation
AM WRF – Albany-Millersburg Water Reclamation Facility
APAK – Albany Police & Kids
APWA – American Public Works Association
APD – Albany Police Department
ARA – Albany Revitalization Agency
ARRA – American Recovery and Reinvestment Act
ATS – Albany Transit System
AV – Assessed Value
AVA – Albany Visitors Association
AYSO – American Youth Soccer Organization
BCSWD – Benton County Soil and Water District
BEST – Building Exceptional Service Together
BLM – Bureau of Land Management
BULB – Bringing Up Learning & Behavior
CAFR – Comprehensive Annual Financial Report
CAPER – Consolidated Annual Performance Evaluation Report
CARA – Central Albany Revitalization Area
CET – Construction Excise Tax
CD – Community Development
CDBG – Community Development Block Grant
CIP – Capital Improvement Program
CLG – Certified Local Government
CMOM – Capacity Management Operation Maintenance
COG – Oregon Cascades West Council of Governments
COLA – Cost of Living Adjustment
COPS – Community Oriented Policing Services
COVID or COVID-19 – Coronavirus disease or coronavirus disease 2019
CPAS – Children’s Performing Arts Series
CRS – Community Rating System
CMMS – Computerized Maintenance Management System
CYF – Children, Youth, and Families
CZ – Crown Zellerbach
DARE – Drug Abuse Resistance Education
DEQ – Department of Environmental Quality
DFM – Deputy Fire Marshal

GLOSSARY ACRONYMS

DLCD – Department of Land Conservation and Development
DMV – Department of Motor Vehicles
DOJ – Department of Justice
DUII – Driving Under the Influence of Intoxicants
ELA – Engineering, Legal, & Administrative Fees
EMMA – Electronic Municipal Market Access
EMS – Emergency Medical Services
EMT – Emergency Medical Technician
EPA – Environmental Protection Agency
EPSC – Erosion Prevention Sediment Control
ERP – Enterprise Resource Planning
ESD – Educational Service District
ETLNA – East Thornton Lake Natural Area
FAA – Federal Aviation Administration
FEMA – Federal Emergency Management Agency
FGP – Foster Grandparent
FM – Force Main
FMLA – Family Medical Leave Act
FOG – Fats, Oils, and Grease Program
FTA – Federal Transit Administration
FTE – Full-Time Equivalent Position
FY – Fiscal Year
GAAP – Generally Accepted Accounting Principles
GAPS – Greater Albany Public Schools
GASB – Governmental Accounting Standards Board
GF – General Fund
GFOA – Government Finance Officers Association
GIS – Geographic Information System
GO – General Obligation
HBRR – Highway Bridge Replacement & Rehabilitation
HPF – Historic Preservation Fund
HUD – Housing and Urban Development
HMEP – Hazardous Materials Emergency Preparedness
IAC – Information Access Corporation
IAF – Improvement Assurance Fee
IAFF – International Association of Fire Fighters
ICMA – International City Managers Association
IGA – Intergovernmental Agreement
ILFF – In Lieu of Franchise Fees
ILS – Integrated Library System
IOF – Immediate Opportunity Fund
IP – International Paper
IT – Information Technology
ITB – Invitation to Bid
IPM – Integrated Pest Management
JWP – Joint Water Project
LBCC – Linn-Benton Community College
LBL – Linn, Benton, and Lincoln Counties
LCDC – Land Conservation & Development Commission

GLOSSARY ACRONYMS

LEML – Law Enforcement Medical Liability Assessment
LID – Local Improvement District
LINE – Linn County Interagency Narcotics Enforcement
LS – Lift Station
LT2 Rule– Long Term 2 Enhanced Surface Water Treatment Rule
LTD – Limited
MPO – Metropolitan Planning Organization
NBI – National Bridge Inventory
NDCIU – Non-Discharging Categorical Industrial User
NFIP – National Floodplain Insurance Program
NPDES – National Pollution Discharge Elimination System
NWAAF – Northwest Art & Air Festival
OAR – Oregon Administrative Rules
OCF – Oregon Community Foundation
ODOT – Oregon Department of Transportation
OECD – Oregon Economic & Community Development
OEDD – Oregon Economic Development Department
OEM – Oregon Emergency Management
OHSU – Oregon Health Sciences University
OLCC – Oregon Liquor Control Commission
O&M – Operation & Maintenance
ORS – Oregon Revised Statutes
OS – Operating System
OS – Oregon State
OSFM – Oregon State Fire Marshal
OTIA – Oregon Transportation Investment Act
OWEB – Oregon Water Enhancement Board
P&R – Parks & Recreation
PERS – Public Employees Retirement System
PAFR – Popular Annual Financial Report
PE – Professional Engineer
PNCWA – Pacific Northwest Clean Water Association
PW – Public Works
REA – Railway Express Agency
RFD – Rural Fire District
RFI – Riverfront Interceptor
RFP – Request for Proposal
RFQ – Request for Quotes
RMTC – Regional Multimodal Transportation Center
RMV – Real Market Value
ROW – Right of Way
RRP – Rental Rehabilitation Program
RSVP – Retired Senior Volunteer Program
SAFER – Staffing for Adequate Fire and Emergency Response
SCADA – Supervisory Control & Data Acquisition
SCBA – Self-Contained Breathing Apparatus
SCF – Sewer Connection Fees
SDCi – System Development Charge-Improvement
SDCr – System Development Charge-Reimbursement

GLOSSARY ACRONYMS

SDCs – System Development Charges
SHPO – State Historic Preservation Office
SI – Site Improvement
SIU – Significant Industrial User
SOP – Standard Operating Procedure
SPWRF – Special Public Works Revolving Fund
SRF – State Revolving Fund
STEAM – Science, Technology, Engineering, Art, and Math
STF – Special Transportation Fund
STP – Surface Transportation Program
TCV – True Cash Value
TDY – Teledyne Industries
TE – Transportation Enhancement
TEA – Transportation Equity Act
TGM – Transportation and Growth Management
TIC – True Interest Costs
TLT – Transient Lodging Tax
TMDL – Total Maximum Daily Load
TRT – Transient Room Tax
TSDC – Transportation System Development Charge
TWG – Talking Water Gardens
UCR – Uniform Crime Reporting
UGM – Urban Growth Management
USAR – Urban Search and Rescue
UZA – Urbanized Area
WL – Wetlands
WRF – Water Reclamation Facility
WTP – Water Treatment Plant
WWTP – Wastewater Treatment Plant
YMCA – Young Men’s Christian Association