



CITY OF ALBANY, OREGON
FINANCE DEPARTMENT
RFP #240916, Cost Allocation Services
Request for Proposals, Addendum 2

September 18, 2024

The purpose of this addendum is to modify the RFP documents only to the extent indicated herein and within the RFP, if applicable. All other areas not changed or otherwise modified by other addenda, shall remain in full force and effect. This addendum is hereby made an integral part of the original Project Documents.

- 1. Will you want an allocation study done on your Internal Service Funds. To state more clearly, will you want the study to include an analysis of the services provided by each ISF to determine how/what they should be allocating/charging?**

Answer: We would like the study to include analysis of the services provided by each Internal Service Fund (ISF) to determine what should be charged/allocated to departments.

- 2. Do you want the final product to be presented as a rate? Or as a dollar amount of allocated costs to each receiving department?**

Answer: The final product should be presented as a dollar amount of allocated costs to the receiving departments.